



City of Bruceville-Eddy



143 Wilcox Drive
Eddy, Texas 76524

254- 859-5964
Fax 254-859-5779

Minutes of the **Called Canvas Meeting** of the governing body of the City of Bruceville-Eddy was held on the 14th day of February 2019 at 6 PM at City Hall Council Chambers, located at 143 A Wilcox Drive, Eddy, Texas.

Call to Order. Mayor Pro Tem Halbert Wilcox called the Canvas to order at 6:38 PM. In attendance;

Councilmen present:

Mayor Pro Tem Halbert Wilcox
Gary Lucas
Allen Trigg
Linda Owens
Jason Dean

Employees present:

Sonya Bishop
Chief Bill McLean
Pam Combs
Gene Sprouse
Frank Warren

Citizens attendee sign-in sheet attached

Jason Dean led to prayer and Pledge of Allegiance.

Citizen Comments:

There were not any citizen comments.

Consent Agenda:

Motion to accept the A/P for General and Water funds for January 2019 minutes from council meeting January 10, 2019 and the minutes. First motion Gary Lucas. 2nd Motion Jason Dean. All agreed 5 councilmen present, 5 voted yes.

City Engineer

1) Mrs. Bishop updated the audience the progress on the sewer system and water projects. The following items was mentioned:

- USDA -RD Final right of way map 1 of 2 for the new sewer system was delivered. City will continue to work towards easements.
- Per Johnny Tabor advise a waste use ordinance will need to be submitted.
- Abandoning and Plugging Eddy Well bid by Jurgensen Pump LLC in the amount of \$13,500.00 was presented. Tabled until next meeting

Item 2 Court closing early

Mr. Lessman, City Attorney, expressed to council the need for the court to allow time for the single court clerk to get her job done efficiently.

Heather Spivey introduced herself to the council and addressed concerns she had.

She informed the council that she is a level 1 certified court clerk and testing soon for her level 2. Mrs. Spivey explained she has 8456 open court cases. Mrs. Spivey requested the council to permit her to close the court window an hour early each day to stay on top of her responsibilities as a court clerk.

Gary Lucas asked if the software purchased years prior was working because from his understanding the software was supposed to eliminate the workload. Mrs. Spivey explained the software helped; however, because the entire system is not run from one database there are multiple tasks being done outside of the software. Jason Dean asked Mrs. Spivey if it would be better to close at noon 2 days a week. Mr. Dean also asked if that would benefit her. The council voted to close court noon every Wednesday and Friday. Jason Dean 1st Allen Trigg 2nd all in favor 5 nae 0

Item 3: Code Enforcement Monthly Update

Item 4: Mr. Frank Warren addressed the issue of abandoned tires around the city. Mr. Warren requested the city council consider a tire amnesty program to be held April 13th and 20th from 8:00 AM – 12:00 PM and 1:00 PM – 4:00 PM each day. Citizens will be able to bring 6 tires each day at no cost. Jason Dean 1st Gary Lucas 2 and all in favor 5 nae 0

Item 5: Mr. Warren presented the council with a proposal to close in the pavilion area to make a new city hall which will allow the police department to move in the old city hall. Mr. Warren gave the council 2 proposals of building a building equivalent in size from the ground up at the cost of \$1,200,000.00 and \$1,320,000.00. The bid to enclose the pavilion and the police chief and Frank Warren to do all work is \$120,000.00 - \$150,000.00. Gary Lucas questioned how the city would pay for this and would the debt be involved. Mrs. Bishop explained that investing in the city would be able to do the project on a cash basis. The council tabled the proposal.

Item 6 Water Department Update

Mr. Sprouse updated council on the upgrades at Talbert well are going good. The call center is working properly. Mr. Wilcox asked about upgrading the other wells to the same system. As discussed this will be mentioned in a future meeting.

Mr. Gary Lucas asked Mr. Sprouse about finishing the work on Bruce to Church and Grider. Mr. Lucas said he lost 10 votes to the project not being fixed. Mr. Sprouse told Mr. Lucas they would get it finished.

Item 7 Police Department Update:

Chief Bill McLean reported 83 calls for service, 8 motor vehicle crashes, 1 arrest 9 information reports, 8 offense reports, and 368 citations. Mr. McLean reported a seizure of \$16,063.00 in cash and over 1 pound of narcotics off the streets.

Item 8 Audit Report:

Mrs. Bishop supplied the council with a copy of the preliminary audit report for them to review. The audit was tabled until March to give the council ample time to review.

Item 9 discuss and consider Waste Water Loan Resolution

Mrs. Bishop explained this is a document that is required by the USDA to move forward with the loan-grant for the sewer system.

Gary Lucas 1st Linda Owens 2nd

All in favor 5 Name 0

Item 10 Council to consider Waste Water System Grant Agreement

Mrs. Bishop explained this is a document that is required by the USDA to move forward with the loan-grant for the sewer system.

Gary Lucas 1st Linda Owens 2nd

All in favor 5 Name 0

Item 11 Council to consider right of way certificate for sewer grant- item tabled

Item 12 Council to consider signing contractors partial payment estimate for Old Bethany project.

Mr. Tabor presented council with documents of the estimates from B-Corp. All in 1st Gary Lucas 2nd Linda Owens favor 5 Nae 0

Item 13 Council to consider purchasing integrated financial software

Mrs. Bishop presented the council with several estimates from Tyler Technologies. Mrs. Bishop explained she was able to negotiate with the company to get the software needed for the city at a cost if she agreed to do the conversion. The software will allow all of the city financials to be integrated into one system. This will save time on staff and simplify some task.

Gary Lucas 1st. Linda Owens 2nd. All in favor 5 Nae 0

Item 14 Council to consider contracting Underwater Services LLC to perform yearly inspections of the water department.

Gene Sprouse requested the council to consider the yearly tank inspections to be performed by Underwater Services LLC. The estimated cost of \$3,015.00

All in favor: 5 name: 0

Item 15 Council to consider executing an investment policy and statement

Mrs. Bishop requested to have this item tabled, and the council agreed

Council adjourned into executive session 7:12 PM

Council came from an executive session at 9.15 PM

Item 17 Council to discuss and negotiate personal evaluation of Mrs. Bishop 90 day probation is up.

Council agreed Mrs. Bishop had done a good job thus far. Mr. Gary Lucas spoke on behalf of Mrs. Bishop. Saying people at the school said Mrs. Bishop went above and beyond helping with the UIL luncheon and provided drinks for the students.

Mr. Allen Trigg spoke on behalf of Mrs. Bishop stating she always welcomes him in to talk and visit. He is not used to that as the previous person would not allow him to visit.

Council to consider pay raise for Mrs. Bishop and continue her contract.
Gary Lucas 1st Allen Trigg 2nd All in favor 5 Nao 0

Motion to adjourn Allen Trigg. Meeting adjourned 9:29 PM

Connally Bass
Mayor Connally Bass

Attest:

Sonya Bishop
Sonya Bishop, City Administrator

seal



The City of Bruceville-Eddy Rising into the Future

143 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.org

Phone: (254) 859-5964
Fax: (254) 859-5779

CITY COUNCIL SIGN IN SHEET
February 14, 2019

NAME

ADDRESS

Diana K Stewart

209 Archie Bruceville TX 76631

Ryan Kist
(Moore Automotive)

505 W 3rd St Eddy
202 W. 3rd St. Eddy, TX

Brandon Moore

1966 Old Mady, Eddy TX

LaDonna Reyna

104 Astorn Eddy TX

Dixie Jackson

601 Maple "

Joyce White

239 Northlawn Rd.

Blanche Shollenberger

475 Wade Dr. Eddy