



The City of Bruceville-Eddy Rising into the Future

143 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.org

Phone: (254) 859-5964
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AMENDED 1/9/2020

Minutes of the **Called Meeting** of the governing body of the City of Bruceville-Eddy was held on the 14th day of November 2019 at 6:30 PM at City Hall Council Chambers, located at 143 A Wilcox Drive, Eddy, Texas.

Call to Order. Mayor Connally Bass called the meeting to order at 6:30 PM. In attendance:

Councilmen present:

Mayor Connally Bass
Allen Trigg
Linda Owens
Pat Hargis

Employees present:

Sonya Bishop
Juan Cardenas
Johnny Tabor City Engineer
Pam Combs
Frank Warren

Citizens attendee sign-in sheet attached.

Mayor Bass called the meeting to order 6:35 PM. Mayor Bass welcomed everyone and informed the audience stated there are no funds missing from the city. Some checks were written on the wrong account. It was on the agenda for the council to approve the transfer of funds.

Councilwoman Linda Owens led the prayer and Pledge of Allegiance.

Citizen Comments: NONE

Mayor called roll all council present

Consent Agenda:

- I. Council to consider A/P for General and Water Funds October 2019**
Motion made by Linda Owens 2nd Allen Trigg all in favor 3
- II. Council to consider minutes of regular meeting on October 10, 2019**
Motion made by Linda Owens 2nd Allen Trigg all in favor 3

- 1. Engineers Report:** Mr. Tabor stated the city received bids for the Remington Ranch Subdivision. The low bid was B & T Russell Contracting from Abbot Texas. Mr. Tabor explained he has worked with the contractor in prior jobs. (See Full engineers report attached.)

Council to discuss, consider and possibly take action on accepting bids for Remington Ranch Subdivision. Total award amount \$148080.00 and \$60,000.00 paid up front for water meters.

Motion made by Linda Owens to accept once the check clears the bank 2nd Allen Trigg all in favor 3

2. Water Report:

Council to discuss, consider and possibly take action on upgrading water meters and software to

Neptune.

Motion made by Linda Owens 2nd Allen Trigg all in favor 3

3. Code Enforcement Report:

a. Council to discuss, consider and possibly take action on ordinance 112019. An ordinance controlling the use of storage containers within the city limits.

Frank Warren explained the ordinance is to give guidance regarding the use of storage containers within the city limits. (see ordinance) Linda Owens asked if this is for existing or new buildings coming into the city. Mr. Warren stated it for storage containers. Mayor Bass asked if there are any existing. Mr. Warren stated yes, they are all over town and more coming every day. Mayor Bass asked Mr. Warren if the ordinance is written to satisfy the code enforcement. Mr. Warren stated yes. Motion made by Linda Owens 2nd Allen Trigg all in favor 3

b. Council to discuss, consider and possibly take action approving payment for the metal on the pavilion enclosure. Mr. Warren passed out a drawing of the new city hall and updated the council on where we are on the project. Mr. Warren stated the building will be wrapped in metal with brick and rock in some areas. (see attached) Mayor Bass asked if it will be the same metal as on the current city hall, Mr. Warren replied yes. The lowest bid is \$17,189.00

Motion made by Linda Owens to approve payment for metal on pavilion enclosure 2nd Allen Trigg all in favor 3

c. Council to discuss, consider and possibly take action on approving payment for spray foam insulation. Lowest bid

Linda Owens asked what the difference in prices are from rolled in vs spray in. Mr. Warren said about half but the difference in electric billing makes it worth it. Bid \$28,000.00

Motion made by Pat Hargis 2nd by Linda Owens all in favor 3

d. Council to discuss, consider and possibly take action on approving payment for concrete stain. \$9,300.00

Motion made by Linda Owens 2nd by Pat Hargis all in favor 3

e. Council to discuss, consider and possibly take action on approving framing wood. \$2500.00

Motion by Linda Owens 2nd by Allen Trigg all in favor 3

f. Council to discuss, consider and possibly take action on purchasing electrical supplies to run electricity to the renovated pavilion. \$2,500.00

Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

g. Council to discuss, consider and possibly take action on the bricking of the pavilion entrance.

Rock to cover 3ft and around the west side of the building. Bid \$4317.00

Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

h. Council to discuss, consider and possibly take action on central heat and air for the pavilion 2 4-ton units \$24,000.00 AC Solutions

Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

4. Police Chief Report- see attachment

a. Council to consider, discuss and possibly take action on allowing payout for unused vacation

days. Cardenas 80 hours \$1,769.50 Officer Lopez 48.5 hours \$906.95. One-time payout for vacation hours. Mayor Bass asked if there are funds for this expenditure. City Administrator Sonya Bishop explained with the department running 2 officers short there is budgeted funds available.

Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

5. Council to consider, discuss and possibly take action on promoting Chief Juan Cardenas to full-time permanent Chief of Police.

Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

6. Council to consider, discuss and possibly take action on abandoned alley and Border Street to Ryan Joiner at 611 S 4th Street, Eddy Texas 76524.

Mayor Bass explained there is an alley behind the property. That in a prior meeting it was voted to abandon an alley across the street. Mrs. Bishop explained if the city abandoned this street and alley it



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will land block the property adjacent. Also, there has not been any taxes paid on the alley or street. The alley way across the street recently abandoned the property owner had been paying taxes.

Motion made by Linda Owens denying abandoning the alley and road 2nd by Allen Trigg all in favor

7. Council to consider, discuss and possibly take action Wall preliminary plat. Turley Associates Inc. requesting council to merge lots.

Mayor Bass explained the council was not presented a preliminary. Designated streets are not identified. Motion made by Linda Owens to not accept the plat as is 2nd by Allen Trigg all in favor 3

8. Council to discuss, consider and possibly take action on resolution 112019-01 allowing employee vacation and sick leave benefits to accrue. City Administrator explained that resolution allows employees to accrue sick leave up to six weeks of leave that will not be paid once the employee leaves the city. Vacation time to roll over up to **3 2 weeks into personal time, never to exceed 2 weeks.** ~~if it rolls over into the second year it will roll into personnel days.~~

Motion made by Pat Hargis 2nd by Linda Owens all in favor 3

9. Council discuss, consider and possibly take action on court security and technology fund.

Mrs. Bishop explained checks where used from the court/technology fund but expensed from general checking. Mrs. Bishop gave examples of cell phone charges for the former judge being paid from the court technology fund. Mrs. Bishop asked council to approve a bank transfer from the general fund to the court technology fund to reimburse the court/security technology fund. The transactions go back to 2008. Policy and procedure put in place to avoid these mistakes from happening in the future.

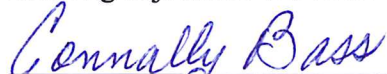
Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

10. Council to discuss, consider and possibly take action on records retention. Records prior to 2013 destroyed prior to current city administrator.

Sonya Bishop asked the council for permission to research companies to provide records retention services. Records in the past was destroyed by former council members, employees and city administrator. Mrs. Bishop would like to bring in a company that supplies digital copies of destroyed records and is a bonded company.

There was no action taken, this item was informational only.

Meeting adjourned 8:12 PM

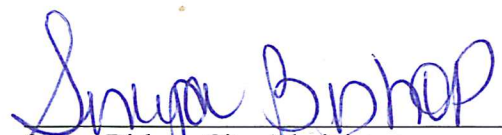


Mayor Connally Bass

seal



Attest:



Sonya Bishop, City Administrator