



The City of Bruceville-Eddy Rising into the Future

143 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.org

Phone: (254) 859-5964
Fax: (254) 859-5779

Minutes of the **Called Meeting** of the governing body of the City of Bruceville-Eddy was held on the 14th day of November 2019 at 6:30 PM at City Hall Council Chambers, located at 143 A Wilcox Drive, Eddy, Texas.

Call to Order. Mayor Connally Bass called the meeting to order at 6:30 PM. In attendance:

Councilmen present:

Mayor Connally Bass
Allen Trigg
Linda Owens
Pat Hargis

Employees present:

Sonya Bishop
Juan Cardenas
Johnny Tabor City Engineer
Pam Combs
Frank Warren

Citizens attendee sign-in sheet attached.

Mayor Bass called the meeting to order 6:35 PM. Mayor Bass welcomed everyone and informed the audience stated there are no funds missing from the city. Some checks were written on the wrong account. It was on the agenda for the council to approve the transfer of funds.

Councilwoman Linda Owens led the prayer and Pledge of Allegiance.

Citizen Comments: NONE

Mayor called roll all council present

Consent Agenda:

I. Council to consider A/P for General and Water Funds October 2019

Motion made by Linda Owens 2nd Allen Trigg all in favor 3

II. Council to consider minutes of regular meeting on October 10, 2019

Motion made by Linda Owens 2nd Allen Trigg all in favor 3

1. **Engineers Report:** Mr. Tabor stated the city received bids for the Remington Ranch Subdivision. The low bid was B & T Russell Contracting from Abbot Texas. Mr. Tabor explained he has worked with the contractor in prior jobs. (See Full engineers report attached.)

Council to discuss, consider and possibly take action on accepting bids for Remington Ranch Subdivision. Total award amount \$148080.00 and \$60,000.00 paid up front for water meters.

Motion made by Linda Owens to accept once the check clears the bank 2nd Allen Trigg all in favor 3

2. Water Report:

Council to discuss, consider and possibly take action on upgrading water meters and software to Neptune.

Motion made by Linda Owens 2nd Allen Trigg all in favor 3

3. Code Enforcement Report:

- a. **Council to discuss, consider and possibly take action on ordinance 112019. An ordinance controlling the use of storage containers within the city limits.**

Frank Warren explained the ordinance is to give guidance regarding the use of storage containers within the city limits. (see ordinance) Linda Owens asked if this is for existing or new buildings coming into the city. Mr. Warren stated it for storage containers. Mayor Bass asked if there are any existing. Mr. Warren stated yes, they are all over town and more coming every day. Mayor Bass asked Mr. Warren if the ordinance is written to satisfy the code enforcement. Mr. Warren stated yes. Motion made by Linda Owens 2nd Allen Trigg all in favor 3

- b. **Council to discuss, consider and possibly take action approving payment for the metal on the pavilion enclosure.** Mr. Warren passed out a drawing of the new city hall and updated the council on where we are on the project. Mr. Warren stated the building will be wrapped in metal with brick and rock in some areas. (see attached) Mayor Bass asked if it will be the same metal as on the current city hall, Mr. Warren replied yes. The lowest bid is \$17,189.00

Motion made by Linda Owens to approve payment for metal on pavilion enclosure 2nd Allen Trigg all in favor 3

- c. **Council to discuss, consider and possibly take action on approving payment for spray foam insulation.** Lowest bid

Linda Owens asked what the difference in prices are from rolled in vs spray in. Mr. Warren said about half but the difference in electric billing makes it worth it. Bid \$28,000.00

Motion made by Pat Hargis 2nd by Linda Owens all in favor 3

- d. **Council to discuss, consider and possibly take action on approving payment for concrete stain.** \$9,300.00

Motion made by Linda Owens 2nd by Pat Hargis all in favor 3

- e. **Council to discuss, consider and possibly take action on approving framing wood.** \$2500.00

Motion by Linda Owens 2nd by Allen Trigg all in favor 3

- f. **Council to discuss, consider and possibly take action on purchasing electrical supplies to run electricity to the renovated pavilion.** \$2,500.00

Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

- g. **Council to discuss, consider and possibly take action on the bricking of the pavilion entrance.**

Rock to cover 3ft and around the west side of the building. Bid \$4317.00

Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

- h. **Council to discuss, consider and possibly take action on central heat and air for the pavilion 2 4-ton units** \$24,000.00 AC Solutions

Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

4. Police Chief Report- see attachment

- a. **Council to consider, discuss and possibly take action on allowing payout for unused vacation days.** Cardenas 80 hours \$1,769.50 Officer Lopez 48.5 hours \$906.95. One-time payout for vacation hours. Mayor Bass asked if there are funds for this expenditure. City Administrator Sonya Bishop explained with the department running 2 officers short there is budgeted funds available.

Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

5. Council to consider, discuss and possibly take action on promoting Chief Juan Cardenas to full-time permanent Chief of Police.

Motion made by Linda Owens 2nd by Allen Trigg all in favor 3

6. Council to consider, discuss and possibly take action on abandoned alley and Border Street to Ryan Joiner at 611 S 4th Street, Eddy Texas 76524.

Mayor Bass explained there is an alley behind the property. That in a prior meeting it was voted to abandon an alley across the street. Mrs. Bishop explained if the city abandoned this street and alley it will land block the property adjacent. Also, there has not been any taxes paid on the alley or street. The alley way across the street recently abandoned the property owner had been paying taxes.



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- Motion made by Linda Owens denying abandoning the alley and road 2nd by Allen Trigg all in favor
7. **Council to consider, discuss and possibly take action Wall preliminary plat. Turley Associates Inc. requesting council to merge lots.**
Mayor Bass explained the council was not presented a preliminary. Designated streets are not identified. Motion made by Linda Owens to not accept the plat as is 2nd by Allen Trigg all in favor 3
8. **Council to discuss, consider and possibly take action on resolution 112019-01 allowing employee vacation and sick leave benefits to accrue.** City Administrator explained that resolution allows employees to accrue sick leave up to six weeks of leave that will not be paid once the employee leaves the city. Vacation time to roll over up to ~~3~~ ² weeks if it rolls over into the second year it will roll into personnel days.
Motion made by Pat Hargis 2nd by Linda Owens all in favor 3
9. **Council discuss, consider and possibly take action on court security and technology fund.**
Mrs. Bishop explained checks where used from the court/technology fund but expensed from general checking. Mrs. Bishop gave examples of cell phone charges for the former judge being paid from the court technology fund. Mrs. Bishop asked council to approve a bank transfer from the general fund to the court technology fund to reimburse the court/security technology fund. The transactions go back to 2008. Policy and procedure put in place to avoid these mistakes from happening in the future.
Motion made by Linda Owens 2nd by Allen Trigg all in favor 3
10. **Council to discuss, consider and possibly take action on records retention. Records prior to 2013 destroyed prior to current city administrator.**
Sonya Bishop asked the council for permission to research companies to provide records retention services. Records in the past was destroyed by former council members, employees and city administrator. Mrs. Bishop would like to bring in a company that supplies digital copies of destroyed records and is a bonded company.
There was no action taken, this item was informational only.

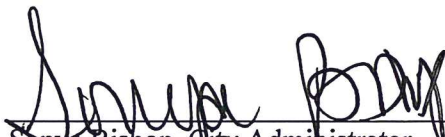
Meeting adjourned 8:12 PM



Mayor Connally Bass

seal

Attest:



Sonya Bishop, City Administrator



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CITY COUNCIL SIGN IN SHEET
November 14, 2019

NAME

ADDRESS

Paul RETNA

Freda Bass

Ricky Wiggins

Lalonna Reyna

Dixie Johnson

BOB STOLLENBERGER

Nes/Alisha Bass

JAMES ARMSTRONG

Rick Lamon

154 ARSBORN

107 Brown Dr.

803 W 3rd St

104 ARSBORN

601 Eagle

475 WOODLAWN DR
Franklin Rd Eddy

280 Woodlawn Rd.

CITY of BRUCEVILLE-EDDY

ENGINEER'S REPORT ON PROJECTS – 11-14-19

(See past Engineer's Reports for historical updates.)

USDA-RD New Wastewater System:

10-10-19 City Staff and my office continue to meet regularly to work on this project:

	Project Milestones	Current Status	Due Dates	Notes
1	Engineer - TCEQ Permit - Application	COMPLETED		
2	Engineer - WWTP Field Topo Survey	COMPLETED		
3	Engineer - Sewer System Topo Survey	COMPLETED		
4	Engineer - Plant Site Soil Testing	COMPLETED		
5	TCEQ Issues Final Discharge Permit	COMPLETED		
6	City - Approved Service Area & Residential Grinder Pumps	COMPLETED		
7	City - Annex County Right-of-Way	COMPLETED		McLennan County approved Memo of Understanding on 5-21-19
8	City - Approve Draft Sewer Use Ordinance	COMPLETED		Council approved and passed on 3-28-19
9	City - Acquire Easements	COMPLETED		Reviewing final easements and right-of-way map
10	City - Acquire Lift Station Sites	Work in progress	9/24/19	Sites B & D approved; City's Real Estate Agent working on Sites A, C, E, F, G, H. Legal Counsel working on Cohn property
11	City - Acquire Street Right-of-Way	Work in progress	9/24/19	Waiting on 2 roadway easements
12	Engineer - Acquire Right-of-Way Permits (Railroad, TxDOT, County)	Work in progress	45 Days after 9 - 11	Engineer is working on permit data
13	Engineer - Final Plans & Specs for Wastewater Treatment Plant	Work in progress	45 Days after 9 - 11	Engineer is working on structures design
14	Engineer - Final Plans & Specs for Sewer Collection System	Work in progress	45 Days after 9 - 11	Engineer is working on cost saving re-routes and services design
15	Engineer - Submission of Final Plans & Specs to TCEQ & USDA RD	Work in progress	45 Days after 9 - 11	
16	Engineer - Final Right-of-Way Map	Work in progress	45 Days after 9 - 11	
17	Plans & Specs Approve by TCEQ & USDA RD		60 Days after 14	
18	Letter of Conditions deadline	Date	January 7, 2020	

11-14-19 Update: No change.

Creekside Ranch Group:

This is a 25 Meter Subdivision on Winchester Drive and is funded by Creekside Ranch Group.

8-8-19 Update: Waiting on a final plat from the Developer.

9-12-19 Update: No change.

10-10-19 Update: No change.

11-14-19 Update: No change.

Eden Farms – Remington Ranch Subdivision:

This is a 42 Meter Subdivision on Remington and is funded by Eden Farms LLC.

8-8-19 Update: Final plat has been provided and preliminary construction plans are in progress.

9-12-19 Update: Construction plans and specs are near complete, but I am waiting for the surveyor's revised Final Plat as requested by the McLennan County Engineer that sets the easement location of the new water lines. Since the developer has already paid the City for estimated engineering fees, I recommend that the Council authorize advertisement for bids upon receipt of the revised Final Plat.

10-10-19 Update: The City Administrator and I along with Gene Sprouse reviewed the final plans and determined the project was ready to advertise for bids. The first required Advertisement for Bids was published on October 9th and will be published again on October 16th with the Bid Opening scheduled for October 31st. Bids will be presented at the November Council Meeting. This project should not be awarded until all costs are paid by the Developer.

11-14-19: Nine (9) sealed bids were received and opened on 10-31-19 at City Hall (see attached Bid Tabulation). The low bidder was B&T Russell Contracting from Abbott, Texas. The City Staff and I met with the Developer representative on Thursday, 11-7-19, to discuss the project and possible award of construction contract. I explained that B&T Russell Contracting has been doing water construction and repair for many years and my firm has worked with this contractor on other projects and found their work to be satisfactory. I recommend that the Council authorize the Mayor to sign the Notice of Award to B&T Russell Contracting for a total construction cost of \$148,080 (see attached Recommended Award) after the City receives full payment from the Developer (see attached Developer Cost Breakdown).

Bid Tabulation

City of Bruceville-Eddy Water Line Improvements - Remington Ranch Subdivision October 31, 2019 - 11:00 A.M. - City Hall, Bruceville-Eddy, TX

Description	Quantity	B&T Russell Contracting		Barlow Tank Co. Inc.		Whitney Underground		Bretton Backhoe Service	
		Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1 Bond and Insurance	1 EA	\$5,000.00	\$5,000.00	\$5,500.00	\$5,500.00	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00
2 Mobilization & Demobilization	1 EA	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$500.00	\$500.00
3 Locate Existing Utilities & Staking	1 EA	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00
4 Site Preparation & Erosion Control	1 EA	\$500.00	\$500.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00
5 OSHA Trench Safety	6,150 LF	\$0.10	\$615.00	\$0.10	\$615.00	\$0.10	\$615.00	\$0.10	\$615.00
6 Select Material (within Pipe Zone)	6,150 LF	\$1.75	\$10,762.50	\$2.50	\$15,375.00	\$3.00	\$18,450.00	\$1.50	\$9,225.00
7 New 4" Cl. 200 PVC Water Line	5,815 LF	\$8.50	\$49,427.50	\$8.50	\$49,427.50	\$9.00	\$52,335.00	\$14.00	\$81,410.00
8 New 4" Road Bore & Encasement	55 LF	\$85.00	\$4,675.00	\$90.00	\$4,950.00	\$90.00	\$4,950.00	\$80.00	\$4,400.00
9 New 4" Creek Bore & Encasement	55 LF	\$85.00	\$4,675.00	\$90.00	\$4,950.00	\$90.00	\$4,950.00	\$80.00	\$4,400.00
10 New 4" Creek Open-Cut & Encasement	335 LF	\$35.00	\$11,725.00	\$50.00	\$16,750.00	\$60.00	\$20,100.00	\$40.00	\$13,400.00
11 Offsite Pothole and Utility Locate to Verify Pipe Sizes and Connections	1 EA	\$500.00	\$500.00	\$3,500.00	\$3,500.00	\$500.00	\$500.00	\$800.00	\$800.00
12 Tie New 4" PVC to Existing 4" Water Line w/Required Fittings & Gate Valve & Box	1 EA	\$2,250.00	\$2,250.00	\$2,500.00	\$2,500.00	\$1,800.00	\$1,800.00	\$1,500.00	\$1,500.00
13 New 4" Gate Valve & Box	11 EA	\$800.00	\$8,800.00	\$1,000.00	\$11,000.00	\$800.00	\$8,800.00	\$800.00	\$8,800.00
14 New Flush Valve and Assembly	1 EA	\$1,750.00	\$1,750.00	\$1,500.00	\$1,500.00	\$1,100.00	\$1,100.00	\$800.00	\$800.00
15 New Fire Hydrant and Assembly	1 EA	\$4,000.00	\$4,000.00	\$4,500.00	\$4,500.00	\$4,800.00	\$4,800.00	\$2,500.00	\$2,500.00
16 New 4" Cap	1 EA	\$100.00	\$100.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
17 New Water Service Tap & Box Assembly	20 EA	\$500.00	\$10,000.00	\$500.00	\$10,000.00	\$600.00	\$12,000.00	\$600.00	\$12,000.00
18 New Long Service Bore & Encasement	330 LF	\$30.00	\$9,900.00	\$25.00	\$8,250.00	\$47.00	\$15,510.00	\$40.00	\$13,200.00
49 Clear Trees and Vegetation on 20' Wide Utility Easement	4775 LF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL BASE BID			\$128,180.00		\$142,817.50		\$156,910.00		\$160,050.00

**Bid Tabulation - City of Bruceville-Eddy
Water Line Improvements - Remington Ranch Subdivision
Page 2 of 2**

Bruce Flanigan Constr.	TTG Utilities		Bear Contractors		Hookin Bull Construction		CSP Utilities LLC	
	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
\$4,810.00	\$4,075.00	\$4,075.00	\$5,100.00	\$5,100.00	\$8,000.00	\$8,000.00	\$4,364.88	\$4,364.88
\$2,690.00	\$6,500.00	\$6,500.00	\$7,000.00	\$7,000.00	\$15,000.00	\$15,000.00	\$13,750.00	\$13,750.00
\$2,690.00	\$6,250.00	\$6,250.00	\$4,600.00	\$4,600.00	\$8,100.00	\$8,100.00	\$7,625.00	\$7,625.00
\$3,436.00	\$4,925.00	\$4,925.00	\$2,640.00	\$2,640.00	\$6,000.00	\$6,000.00	\$37,815.63	\$37,815.63
\$0.40	\$0.50	\$3,075.00	\$0.20	\$1,230.00	\$1.00	\$6,150.00	\$7.50	\$46,125.00
\$3.00	\$3.00	\$18,450.00	\$1.00	\$6,150.00	\$1.62	\$9,963.00	\$7.88	\$48,462.00
\$12.60	\$12.75	\$74,141.25	\$19.40	\$112,811.00	\$21.72	\$126,301.80	\$16.87	\$98,099.05 *
\$161.20	\$120.00	\$6,600.00	\$140.00	\$7,700.00	\$126.17	\$6,939.35	\$216.80	\$11,924.00
\$161.20	\$120.00	\$6,600.00	\$140.00	\$7,700.00	\$126.17	\$6,939.35	\$216.65	\$11,915.75
\$27.60	\$65.50	\$21,942.50	\$56.00	\$18,760.00	\$89.01	\$29,818.35	\$41.75	\$13,986.25
\$700.00	\$2,000.00	\$2,000.00	\$7,000.00	\$7,000.00	\$8,000.00	\$8,000.00	\$4,500.00	\$4,500.00
\$2,122.00	\$2,100.00	\$2,100.00	\$2,950.00	\$2,950.00	\$2,500.00	\$2,500.00	\$2,307.26	\$2,307.26
\$843.00	\$850.00	\$9,350.00	\$1,020.00	\$11,220.00	\$872.16	\$9,593.76	\$776.78	\$8,544.58
\$1,306.00	\$1,550.00	\$1,550.00	\$2,300.00	\$2,300.00	\$1,120.13	\$1,120.13	\$1,430.14	\$1,430.14
\$4,595.00	\$4,900.00	\$4,900.00	\$6,300.00	\$6,300.00	\$5,500.00	\$5,500.00	\$8,328.80	\$8,328.80
\$200.00	\$200.00	\$200.00	\$400.00	\$400.00	\$346.50	\$346.50	\$356.00	\$356.00
\$606.00	\$950.00	\$19,000.00	\$1,740.00	\$34,800.00	\$1,026.28	\$20,525.60	\$444.38	\$8,887.60
\$38.40	\$42.75	\$14,107.50	\$67.00	\$22,110.00	\$36.57	\$12,068.10	\$174.10	\$57,453.00 *
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00
\$177,771.00		\$205,766.25		\$260,771.00		\$282,865.94		\$385,874.94 *

* Error in bid

RECOMMENDED AWARD					
City of Bruceville-Eddy					
Water Line Improvements - Remington Ranch Subdivision					
				B&T Russell Contracting	
	Description	Quantity		Unit Cost	Total Cost
1	Bond and Insurance	1	EA	\$5,000.00	\$5,000.00
2	Mobilization & Demobilization	1	EA	\$2,000.00	\$2,000.00
3	Locate Existing Utilities & Staking	1	EA	\$1,500.00	\$1,500.00
4	Site Preparation & Erosion Control	1	EA	\$500.00	\$500.00
5	OSHA Trench Safety	6,150	LF	\$0.10	\$615.00
6	Select Material (within Pipe Zone)	6,150	LF	\$1.75	\$10,762.50
7	New 4" Cl. 200 PVC Water Line	5,815	LF	\$8.50	\$49,427.50
8	New 4" Road Bore & Encasement	55	LF	\$85.00	\$4,675.00
9	New 4" Creek Bore & Encasement	55	LF	\$85.00	\$4,675.00
10	New 4" Creek Open-Cut & Encasement	335	LF	\$35.00	\$11,725.00
11	Offsite Pothole and Utility Locate to Verify Pipe Sizes and Connections	1	EA	\$500.00	\$500.00
12	Tie New 4" PVC to Existing 4" Water Line w/Required Fittings & Gate Valve & Box	1	EA	\$2,250.00	\$2,250.00
13	New 4" Gate Valve & Box	11	EA	\$800.00	\$8,800.00
14	New Flush Valve and Assembly	1	EA	\$1,750.00	\$1,750.00
15	New Fire Hydrant and Assembly	1	EA	\$4,000.00	\$4,000.00
16	New 4" Cap	1	EA	\$100.00	\$100.00
17	New Water Service Tap & Box Assembly - Award 40 Meters in lieu of 20	40	EA	\$500.00	\$20,000.00
18	New Long Service Bore & Encasement - Award 660 LF in lieu of 330 LF	660	LF	\$30.00	\$19,800.00
19	Clear Trees and Vegetation on 20' Wide Utility-Easement	1775	LF		\$0.00
	RECOMMENDED AWARD				\$148,080.00

Water Department Oct.2019

WATER LEAKS 15

WATER TAPS 3

RE-READ & ZERO USAGE 60

TURN OFF & ON FOR NONPAY 42

LINE LOCATES 6

MONTHLY WATER SAMPLES

DEADEND MAIN FLUSHING

HELP MAINT. DEPT. WHEN AVAILABLE

PICKED UP OR DELIVERED TRASH CANS 3

METER READING BY HAND 2 DAYS (5 GUYS)

METER READING WITH COMPUTER (1 GUY)

**6 GUYS READING METERS FOR 3 DAYS PLUS
REREADS WITH 4 TRUCKS IS ABOUT \$3500.00.**