



*The City of Bruceville-Eddy Rising into the Future*

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144 Wilcox Drive  
Eddy, Texas 76524

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

Phone: (254) 859-5964  
Fax: (254) 859-5779

**City Council Workshop  
December 19, 2024, 5:00 p.m.**

**Meetings are available to watch on our YouTube Channel:  
Search for “The City of Bruceville-Eddy” and click the subscribe button.**

**Please mute your phones and computers to avoid any interference during the meeting**

**1. Call to Order - Mayor Owens**

- a) Roll Call

**2. Citizen Presentations**

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

**3. Discussion on Employee Benefits**

Council to discuss and consider changes to employee health, dental, and vision benefit plans, including possible changes to contribution levels of both the city and/or the employee.

**4. Employee Handbook Review and Modification: Certification and Licensing.**

Council to discuss and consider amendments to, or further clarification and direction of, existing policies relating to employee certification and licensing.

**5. Records Storage Unit Move**

Council to discuss and consider a proposal to move the records storage unit (shipping container) to a location behind City Hall.

**6. Adjournment**



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**Special Called City Council Meeting  
December 19, 2024, 6:00 p.m.**

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Search for “The City of Bruceville-Eddy” and click the subscribe button.**

**Please mute your phones and computers to avoid any interference during the meeting**

**1. Call to Order - Mayor Owens**

- a) Greetings
- b) Invocation
- c) Pledge of Allegiance
- d) Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- e) Roll Call

**2. Swearing in of Newly Elected Council Members**

Newly elected Councilmember Justin Richardson will be publicly sworn in into office

**3. Community Announcements**

**4. Citizen Presentations**

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

**5. BEEDC Spending Request – Marketing Materials**

Council to discuss, consider, and possibly take action on a spending request from the Bruceville-Eddy Economic Development Corporation in an amount NTE \$3,500 for the purpose of creating basic marketing materials, including handouts and infographics, both physical and digital, to highlight the economic advantages of doing business in Bruceville-Eddy; the primary outcome objective of said spending being, to drive investment related to the creation and retention of primary jobs.

**6. Proposal for Engineering Services – Foodies Travel Center Watermain Extension**

Council to discuss, consider, and possibly take action to approve the City Administrator to enter into a proposal for professional engineering services with MRB Group in the amount of \$47,250.00 for the extension of watermain to the site of the future Foodies Travel Center located at South Old Temple Road and I-35 within our certificate of convenience and necessity (CCN) service area; all costs to be paid by the developer.

**7. Police Chief’s Report – Chief Michael Dorsey**

**8. Public Works Director’s Report – Gene Sprouse**

**9. Engineering Reports**



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## **10. City Administrator’s Report – Kent Manton**

### **11. Consent Agenda**

*All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.*

#### **A. Approval of Minutes**

Council to discuss, consider, and possibly take action to approve the minutes from the November 18, 2024 Special Called Council Meeting and the November 21, 2024 Workshop and Special Called Council Meeting.

#### **B. Finances – November 2024**

i) Council to discuss, consider, and possibly take action on the November 2024 financial reports for the general, water, and sewer fund accounts.

ii) Council to discuss, consider, and possibly take action on the November 2024 accounts payable for the general, water, and sewer fund accounts.

#### **C. Approval of Amendments to the Fiscal Year 2023-2024 Annual Budget**

Council to discuss, consider, and possibly take action to approve amendments to the FY 2023-2024 annual budget.

## **12. Selection of Mayor Pro Tempore**

Council to discuss, consider, and possibly take action to select a Mayor Pro Tempore for 2024-2025. The Mayor Pro Tempore, commonly known as the Mayor Pro Tem presides over Council Meetings in the Mayor’s absence.

## **13. 101 Shady Shores Drive - Lawsuit Dismissal**

Council to discuss, consider, and possibly take action to authorize the City Attorney to dismiss the Chapter 54 Lawsuit against Vickey Thorpe and 101 Shady Shores Drive, Bruceville, Texas 76630 at the request of the new property owner, Kavan Investments, LLC. after evidence has been provided, and staff has confirmed, that all outstanding city code violations have been rectified.

## **14. Ordinance Amendment: Social Media and Technology Use Policy**

Council to discuss, consider, and possibly take action on ordinance O 12-19-2024-1; amending the social media and technology use policy, by adding a section prohibiting the use of certain covered applications, particularly TikTok by ByteDance Limited, on city-owned and city-issued devices and on personal devices used for city business.

## **15. Employee Benefit Plan Changes**

Council to discuss, consider, and possibly take action regarding employee health, dental, and vision benefit plans, including possible changes to contribution levels of both the city and/or the employee.



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**16. Employee Handbook Review and Modification: Certification and Licensing.**

Council to discuss, consider, and possibly take action on amendments to, or further clarification and direction of, existing policies relating to employee certification and licensing.

**17. Records Storage Unit Move**

Council to discuss, consider, and possibly take action on a proposal to move the records storage unit (shipping container) to a location behind City Hall.

**18. Electrical Testing and Evaluation Report: Friendly Oaks Well - McCreary & Associates, INC**

Council to discuss, consider, and possibly take action on a report from McCreary & Associates, INC. in regards to the electrical issues experienced at the Friendly Oaks Well Site; approving any recommendations and associated costs required to ensure equipment is properly protected and functioning properly.

**19. Executive Session**

**A. The City Council Shall Meet in Executive Session to Discuss the Following:**

**BRCT, LLC. dba Blackrock Construction**

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding BRCT, LLC. dba Blackrock Construction.

**Miracle Lane, McLennan CAD Property #105264**

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding Miracle Lane.

**Miracle Lane, McLennan CAD Property #105264**

Texas Government Code Section 551.072 – Deliberations about Real Property – A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

**Anna Hobbs Lane**

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding the use of utility easements in between Anna Hobbs Lane and 3<sup>rd</sup> Street.

**PUC Docket No. 56750**

Texas Government Code Section 551.071 (Consultation with City Attorney) and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding ordered mediation for PUC Docket No. 56750 and concerning a water meter request on Private Road 807 in Falls County.



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**B. Reconvene into Open Session**

**C. Possible Action on Issues Discussed in Executive Session**

**20. Adjournment**

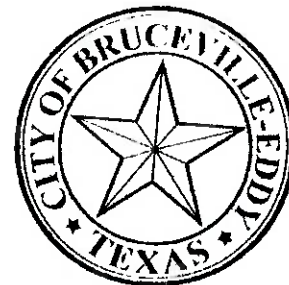
*For the safety of citizens, council members, and staff, upon adjourning of the city council meeting, citizens/visitors are asked to exit the building through the front entrance to City Hall immediately. Any bags, backpacks, purses, etc., that are being brought into the council meeting room are subject to security screening. Anyone (citizens, visitors) attending a city council meeting will be subjected to a metal detector screening before entering the council meeting room.*

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The city is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at least 48 hours in advance. Please contact the City Administrator at (254) 859-5700 or fax at (254) 859-5779 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall in the City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 13th day of December, 2024 at 5:30 pm. and remained so posted, continuously, for at least 72 hours proceeding the scheduled time of said Meeting.

  
\_\_\_\_\_  
Kent Manton City Administrator  
City of Bruceville-Eddy, Texas

12/19/2024  
Date: \_\_\_\_\_



## **CHAPTER 2 TERMS OF EMPLOYMENT**

### **INTRODUCTORY PERIOD**

To become a regular full or part-time employee, you must satisfactorily complete an introductory period of ninety (90) days following initial employment or reemployment in a regular budgeted position. Termination may be made at any time during the probationary period if the employer feels that the employee is not suited to the assigned position. If separation occurs during the trial service period, the employee will be paid in full only up to the date of separation and will not be entitled to any other benefits. However, computation date for other benefits (i.e. vacation, etc.) will begin with time served. Water Department employees must obtain a Class A CDL Texas license, and a Class D Water license within One (1) year of their employment.

Police department employees must successfully complete the prescribed field-training program as outlined in the police department's policy and procedure guidelines.

### **OUTSIDE EMPLOYMENT**

Your full-time position with the City takes precedence over any other occupational interest. You must obtain prior approval from your department head before any outside employment or other work activity is undertaken. If your outside job is hazardous, or presents a conflict of interest or otherwise has an adverse effect on your work with the City, you must give up your outside work or resign from your City job.

If you are on injury leave or have duty restrictions due to an on-the-job injury (with the City), you cannot work outside employment during the leave or duty restrictions. If you are injured while on an outside job, you may not claim a workman's compensation injury from the City of Bruceville-Eddy. You may use any accrued sick time, vacation time or comp time if you are unable to work.

### **TIME AND ATTENDANCE**

Your attendance record is important to you as well as the City of Bruceville-Eddy. It is an important factor in your work performance and is vital to our total team effort.

The office hours for the City of Bruceville-Eddy are from 8:00 a.m. till 5:00 p.m., Monday through Friday. Alternative schedules may be available to a City of Bruceville-Eddy employee provided the alternative schedule is approved by the employee's supervisor in advance of the work dates. In the case of employees who work less than 40 hours per week, their supervisors must approve specific schedules. The City of Bruceville-Eddy defines a full-time employee as an employee that regularly works 40 hours or more per week and a part-time employee as regularly working less than 40 hours per week.

It is expected that all City of Bruceville-Eddy employees shall arrive on time at your workplace and be ready to start work at the appointed time. Attendance and punctuality are factors that are considered in performance reviews and in granting salary increases.

You are personally responsible for reporting your absences or tardiness to your supervisor. Repeated tardiness or absenteeism is not tolerated and is cause for disciplinary action or termination.

26. Publicly criticizing or ridiculing the City of Bruceville-Eddy, its policies or other employees.
27. Failure to obtain any licensing required for the job, within one year of date of employment. Water Department employees must have a Class A CDL Texas license, and a TCEQ Class D Water license issued within a one year period of employment, unless expressly agreed upon differently, at the time of employment.

The listing of these acts is intended to communicate the serious nature of certain types of acts to supervisors, and is not intended to limit the authority of the City to terminate employees with or without cause as an at will employer or to exclude other types of offenses which may require disciplinary action:

You may file an appeal of your termination by the Department Head to the Mayor and Council within ten (10) days of the Department Head's decision. The Mayor and Council shall have the authority to uphold the termination, reinstate you with or without full recovery of back pay and benefits, or to issue any other appropriate action the Mayor and Council so determines after hearing the evidence you present. The Mayor and Council's decision is final and cannot be appealed.

## **CHAPTER 7 POLICIES**

### **GRIEVANCE POLICY**

Employees are encouraged to handle all differences of opinion at their department level. Employees, who have a complaint concerning discrimination on the basis of race, sex, color, age, religion, nationality, disability, or any other impermissible basis, shall have the right to file a grievance according to the procedures outlined in this policy.

Department heads shall not discriminate against, harass, intimidate, or make reprisal against any employee as a result of the employee filing a grievance or participating in the investigation of a grievance by providing information, testimony or assisting in an investigation in any way. If an employee feels that he is being subjected to any of the above, the employee may request a hearing before the City Secretary, who is the City of Bruceville-Eddy's Affirmative Action Officer or the Mayor.

- **Steps in the Grievance Process**

Employees who believe they have been discriminated against shall attempt to resolve the problem informally with their immediate supervisor within ten (10) days of the alleged incident. If a solution cannot be reached at an informal level, the employee may appeal to the department head.

In the event an employee does not feel that his concerns have been properly resolved by the department head, the employee may appeal the grievance to the Affirmative Action Officer. The appeal must be in writing and must state the specifics of the alleged discrimination.

May 30, 2024

Mr. Kent Manton, MPA, City Administrator  
City of Bruceville-Eddy  
144 Wilcox Drive  
Eddy, TX 76524

**RE: PROPOSAL FOR PROFESSIONAL SERVICES  
INTERSTATE-35 WATER MAIN CROSSING — CITY OF BRUCEVILLE-EDDY**

Dear Mr. Manton:

MRB Group, P.C. (MRB) appreciates the opportunity to submit this proposal for professional engineering services to the City of Bruceville-Eddy (Client). Our scope includes Basic Engineering Services to provide a minimum 6-inch water main across Interstate-35 to provide water supply to the Nuresh Maknojia commercial development.

**I. Project Background**

MRB performed a meter feasibility study to provide water to Nuresh Maknojia for a planned commercial development. We looked at two (2) different options and found the most economical option was to bore Interstate -35 with a minimum 6-inch water main. The City relayed MRB's meter feasibility study to the developer, who has decided to move forward with this Project at their expense.

**II. Project Overview**

This Project includes preliminary engineering, design, TxDOT permitting, bidding, and construction administration services for a proposed minimum 6-inch diameter water main installation under Interstate-35 to the proposed development. The water main will start at the existing 6-inch water main along the West side of Interstate-35 due West of South Old Temple Road and extend East approximately 450 linear feet until reaching South Old Temple Road ROW adjacent to the proposed commercial development site.



It would benefit the City to upsize the 6-inch main to a 10-inch main to accommodate future development in the area; MRB will include this as an additive alternate during the bidding phase of the Project. The additive alternate cost would be at the City's expense if pursued. Please see the attached meter request and completed meter study referencing the Project's location and estimated construction cost. Alternate design drawings for a larger water main are not included; the contractor will be required to utilize the alignment and arrangements shown in the 6-inch design drawings and will incorporate larger diameter piping at the City's discretion.

**III. Scope of Services and Compensation**

MRB Group will provide the scope of services as described below:

Basic Engineering Services

A. Preliminary Engineering

1. MRB Group will facilitate a Kickoff Meeting with the City to:
  - a. Establish project goals.
  - b. Discuss relevant design parameters and requirements.
  - c. Discuss schedules, milestones, and deliverables.
  - d. Discuss conceptual horizontal and vertical alignment.
2. Obtain ROW information from the Tax Appraisal District and perform topography surveying of the selected route to determine visual, physical features within the project limits.
3. Develop a preliminary route alignment of the proposed main for City staff consideration.

**Subtotal of A, Items 1-3 ..... \$5,250.00**

B. Design

1. Prepare design drawings for the proposed water main to include:
  - a. Aerial photography background.
  - b. Topographical and physical improvements from survey data.
  - c. Proposed water main alignment plan for the proposed minimum 6-inch water main to start along the West side of Interstate-35 due West of South Old Temple Road, extending East approximately 450 linear feet until

- reaching South Old Temple Road ROW adjacent to the proposed commercial development site.
- d. Design Details as required by the Project.
  - 2. Coordinate with third-party utilities (Atmos, Oncor, etc.) regarding pipeline alignments, depths, ROWs, etc., and provisions for crossing existing utilities.
  - 3. Attend periodic update meetings with City staff and provide 30% and 90% review submittals to the City.
  - 4. Prepare final Contract documents for public bid of the work. The Project is anticipated to be bid under a single general contract. The design drawings and technical specifications will include all civil design associated with the improvements. An updated Opinion of Probable Construction Costs (OPCC) will be provided for review at 90% design completion.

**Subtotal of B, Items 1-4..... \$18,500.00**

- C. TxDOT Permitting
  - 1. Permit Preparation.
  - 2. Submission to TxDOT's Right of Way Utility and Leasing Information System (RULIS) website.
  - 3. Respond to any revision requests or comments.
  - 4. Obtain and deliver the final TxDOT permit to the Client.

**Subtotal of C, Items 1-4..... \$5,500.00**

- D. Bidding

MRB Group will prepare bid documents for public bid and include an additive alternate bid item to determine the cost increase for upsizing the water main diameter for future growth. Bidding services include:

  - 1. MRB will prepare an advertisement for bid to be published by the City, coordinate the publication of the bid documents, and provide documents to the City to be distributed to bidders as requested. Electronic bid documents (in PDF format) will be made accessible to bidders via CivCast USA.
  - 2. Coordinate and chair a Pre-Bid meeting to present the general outline of the Project to bidders, clarify any questions about the Contract documents, and prepare clarifications or changes via Addenda.

- 3. Addenda: MRB will prepare addenda based on questions and comments from bidders during the bid process and distribute it in PDF format via CivCast USA.
- 4. Bid Opening: MRB will attend the bid opening and review the bids received for completeness and conformance with the bidding requirements. A bid review, summary, and tabulation report will be provided by MRB to the City for their assistance in awarding the construction contract.

**Subtotal of D, Items 1-4 ..... \$8,500.00**

E. Construction Administration  
MRB will provide the following tasks during the construction phase of the Project, based on an assumed two- (2) month construction duration.

- 1. MRB will assist the City with a review of contractor bonds and insurance to ensure compliance with contract documents.
- 2. Prepare conforming contract documents.
- 3. Conduct a pre-construction meeting with the contractor and City representatives.
- 4. Prepare the Notice to Proceed.
- 5. Review monthly Pay Applications.
- 6. Review Submittals, RFIs, and Change Orders.
- 7. Attend a maximum of 4 online progress meetings.
- 8. Prepare construction closeout documents.
- 9. Prepare and deliver record drawings from markup drawings received from the Contractor.

**Subtotal of E, Items 1-9 (Lump Sum) ..... \$9,500.00**

**Total Compensation ..... \$47,250.00**

*The cost figures shown above represent our lump sum amounts. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.*

#### **IV. Additional Services**

The following services are not anticipated to be needed for this Project or not requested by the City but can be provided as additional services on a time and material basis upon written authorization by the City.

- A. Wetland/Floodplain determinations in the proposed project area.
- B. Geotechnical investigations.
- C. Historical/archival/archeological assessments for cultural resources in the proposed project area.
- D. Threatened and Endangered Species Habitat Assessment in the proposed project area.
- E. Public informational or other needed meetings or presentations above and beyond those identified under Basic Services.
- F. Phase 1 environmental assessment and revisions to the design to accommodate any abatement during construction if required.
- G. Construction Phase Services, including on-site observation for construction.
- H. Boundary Survey
- I. Assist with Right-of-Entry letters for property access.
- J. Printing of hardcopy sets of reports, plans, specifications, or other large documents. Printing costs will be passed on directly to the City at cost.
- K. Construction materials testing and construction staking.
- L. Any other necessary or requested services not included in the Basic Services as previously defined.
- M. Financial assistance or documentation required by funding agencies.
- N. Subsurface Utility Engineering for ascertaining subsurface locations of existing utilities.
- O. Regulatory or other permit fees are assumed to be paid by the City.

#### **V. Commencement of Work**

MRB Group is committed to providing the City of Bruceville-Eddy with prompt and responsive service. MRB will commence work upon receipt of the signed contract for this Project and confirmation by the City of receipt of a **\$45,000** retainer from the developer. We anticipate a preliminary phase duration of thirty (30) days, followed by a design and permitting phase duration of sixty (60) days following City approval of the preliminary

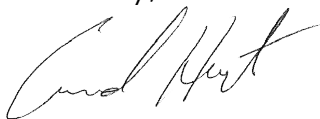
phase documents. The obtainment of the TxDOT permit approval will drive the timeline for the bidding schedule.

**VI. Standard Terms and Conditions**

Attached hereto and made part of this Agreement are MRB Group's Standard Terms and Conditions for the City of Bruceville-Eddy.

If this proposal is acceptable, please sign where indicated and return it to our office. Thank you for considering our firm. We look forward to working with you on this Project.

Sincerely,



Armand Hunt, P.E.  
Senior Engineer



James J. Oberst, P.E., LEED AP  
Executive V.P./C.O.O.

<https://mrbgroup365.sharepoint.com/sites/Proposals/Shared Documents/Texas/Bruceville-Eddy, City of/O-24-0138 Nuresh Maknojia I-35 Water Main Crossing/2024 City of Bruceville-Eddy I-35 Water Main Crossing.docx>

Enclosures MRB Group Standard Terms and Conditions  
Nuresh Maknojia Meter Request  
Nuresh Maknojia Meter Study

**PROPOSAL ACCEPTED FOR THE CITY OF BRUCEVILLE-EDDY BY:**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

**MRB GROUP, ENGINEERING, ARCHITECTURE, SURVEYING, D.P.C.  
AGREEMENT FOR PROFESSIONAL SERVICES  
STANDARD TERMS AND CONDITIONS**

**City of Bruceville-Eddy Version**

**A. TERMINATION**

This Agreement may be terminated by either party with seven days' written notice in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

**B. OWNERSHIP OF DOCUMENTS**

~~All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including attorneys' fees, arising from reuse or modification of the instruments of service by the client or any person or entity that acquires or obtains the instruments of service from or through the client.~~

All reports, design drawings, specifications, field data and other documents prepared by the P.S.O. are Instruments of Service. The Instruments of Service prepared under this Agreement shall become the property of the client, except as set forth below, upon completion of the services and payment in full of all monies due to the P.S.O. The client may utilize the drawings and specifications with respect to the construction, maintenance, repair and modifications to the Project, and may also reuse the drawings and specifications with respect to any other purpose. However, the client agrees to the fullest extent provided by law to indemnify and hold harmless the Engineer, its officers, directors, employees and sub-consultants from any claims arising from the client's use of the Project drawings and specifications that have been created by the P.S.O., but only to the extent that they have been changed, modified, or corrected in any manner by any other design professional or entity or if used for any purpose other than the Project. The client also agrees to waive any claims against the P.S.O. to the extent that it reuses the drawings and specifications with respect to any other purpose other than the construction, maintenance, repair and modifications to the Project. Notwithstanding the foregoing, to the extent that the drawings and specifications include data, information or material that has been used and is being used generally in the P.S.O.'s business practice and has not been developed specifically for the client, the P.S.O. is entitled to continue to use such data, information and material as part of its usual business practices and ownership of such data, information and material shall continue to reside in the P.S.O.

**C. ESTIMATES**

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

**D. INSURANCE**

~~The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.~~

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense with a minimum general liability amount of \$1,000,000 per occurrence and \$2,000,000 in aggregate, and such insurance as will protect him from claims under workers compensation and the client from claims for bodily injury, death or property damage which may arise from the negligent performance by the PSO or his representative. P.S.O. shall also produce professional liability insurance with a minimum amount of \$1,000,000 per claim and \$2,000,000 in aggregate. Furthermore, the City of Bruceville-Eddy should be named as an additional insured on the general liability insurance policy.

**E. INDEPENDENT CONTRACTOR**

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

**F. SUCCESSORS AND ASSIGNS**

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

**G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS**

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

**H. INVOICES AND PAYMENT**

Client will pay MRB Group, Engineering, Architecture, Surveying, D.P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

**I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES**

MRB Group, D.P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

**J. P.S.O. NOT AN EMPLOYEE**

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

**K. INDEMNITY**

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.



**REQUEST FOR WATER SERVICE STUDY  
CITY OF BRUCEVILLE-EDDY**

Name of Applicant: Nuresh Maknojia Name of Property Owner: BRUCEVILLE DEVELOPMENT LLC  
 Address: 11712 Shoreview Overlook, Austin, TX 78732 Telephone #: 512-909-1677  
 Service Requested: # of Meters 2 Meter Size 2" Domestic; 3/4" Irrigation \$ 600 Investigation Fee  
 Location to be served: S IH 35 BRUCEVILLE, TX 76630  
 County: McLennan Deed # or Property ID#: Property ID: 358367

**Required Attachments for Study:**

- 1) Appraisal District Map showing the proposed meter(s) location(s) marked with an "X" Exhibit A attached
- 2) Drawing/Sketch of any and all proposed lots (if applicable) Exhibit B attached

**Purpose Of Meter(s) (check all that applies):**

Home: ; Barn/Shop: ; Commercial Building/Business: ; Yard Sprinkler/Irrigation:   
 \_\_\_\_\_ Sq Ft Home; \_\_\_\_\_ Sq Ft Barn/Shop; +/- 19,000 Sq Ft Building

Estimated Water Use (gal/month) 90,000 Other use (explain) \_\_\_\_\_

Current Water System Meter Count: \_\_\_\_\_ (to be completed by Water System)

The Water System Hereby requests that a service study be prepared by MRB Group, the system's Engineer, to ensure that service to existing meters is maintained and to identify the need and cost, if any, for system improvements necessary to service the applicant's meter(s). The applicant agrees to pay the fee shown below in advance, which is non-refundable, for the water service study including, but not limited to, engineering and computer hydraulic analysis.

**FEES**

Single Residential Meter Feasibility Fee NTE \$200.00

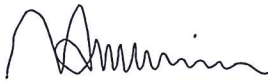
Commercial Meter Feasibility Fee NTE \$600.00


For greater than five (5) meter requests, cost estimate will be provided after form submission.

This is request if for a water service feasibility and cost estimate only. The water service is officially approved by the City of Bruceville-Eddy Water System.

A time of 2 – 3 weeks from date of request is received by the Engineer should be allowed for the study.

APPLICANT REQUESTING EMERGENCY FIVE (5) DAY SERVICE STUDY WILL BE CHARGED TWO TIMES THE AMOUNT, PLEASE INITIAL HERE FOR APPROVAL: \_\_\_\_\_

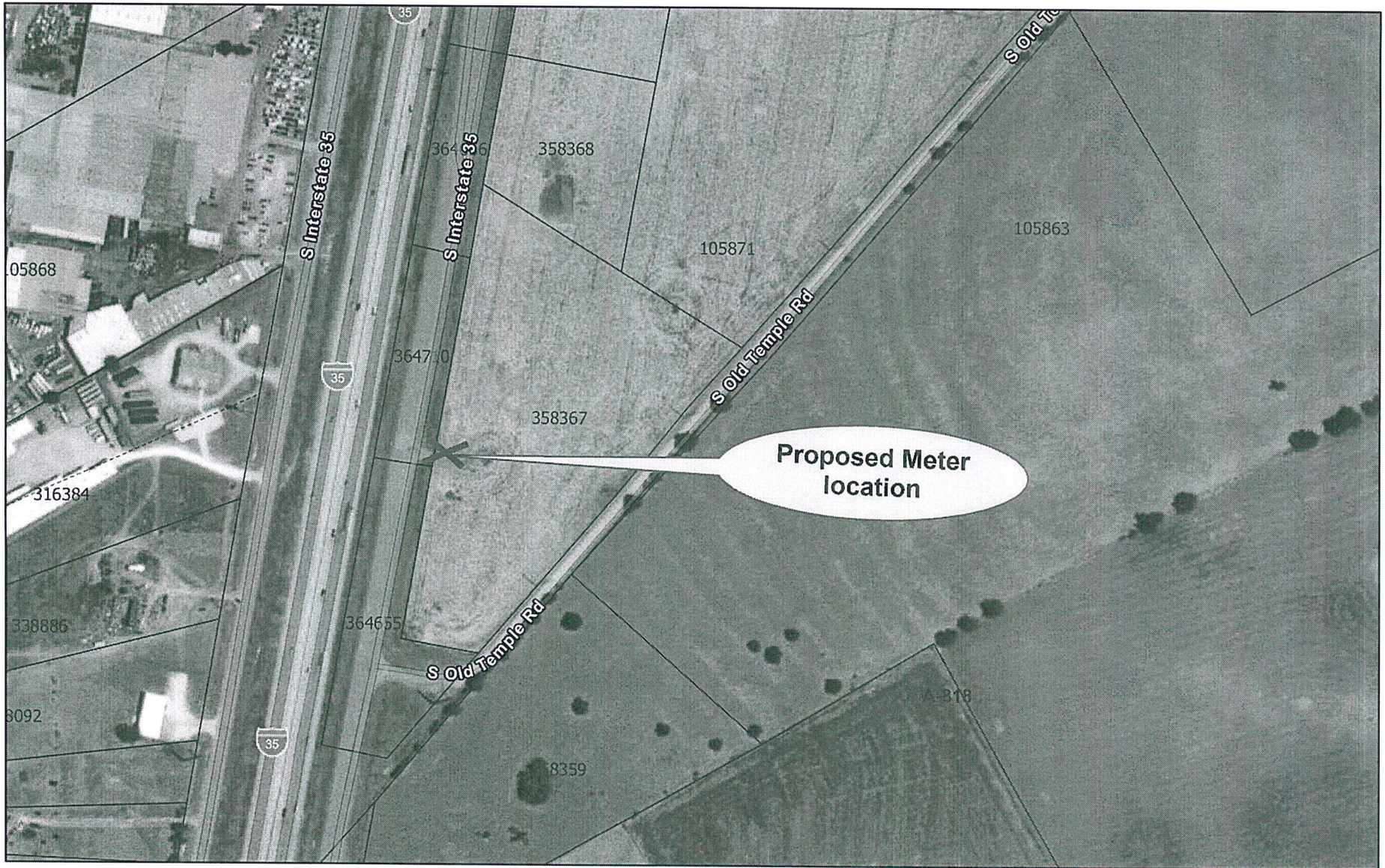
 5/10/2024  
 Signature of Property Owner Date

 5/10/2024  
 Signature of Applicant Date

 5-15-24  
 Signature of Water System Representative Date

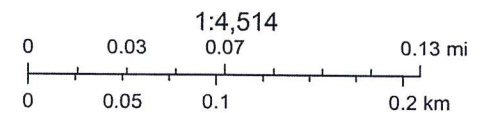
**LIMITATION OF LIABILITY:** To the maximum extent permitted by law, the above-named Water System agrees to limit the Engineer's liability for damages to an amount not to exceed the Engineer's fee under this Agreement. This limitation shall apply regardless of the cause of action or legal theory pled or asserted. This work does not include expert testimony.

# Exhibit A: McLennan CAD Web Map



5/9/2024, 10:30:47 PM

-  Parcels
-  Lot Lines
-  Abstracts
-  McLennan County Boundary

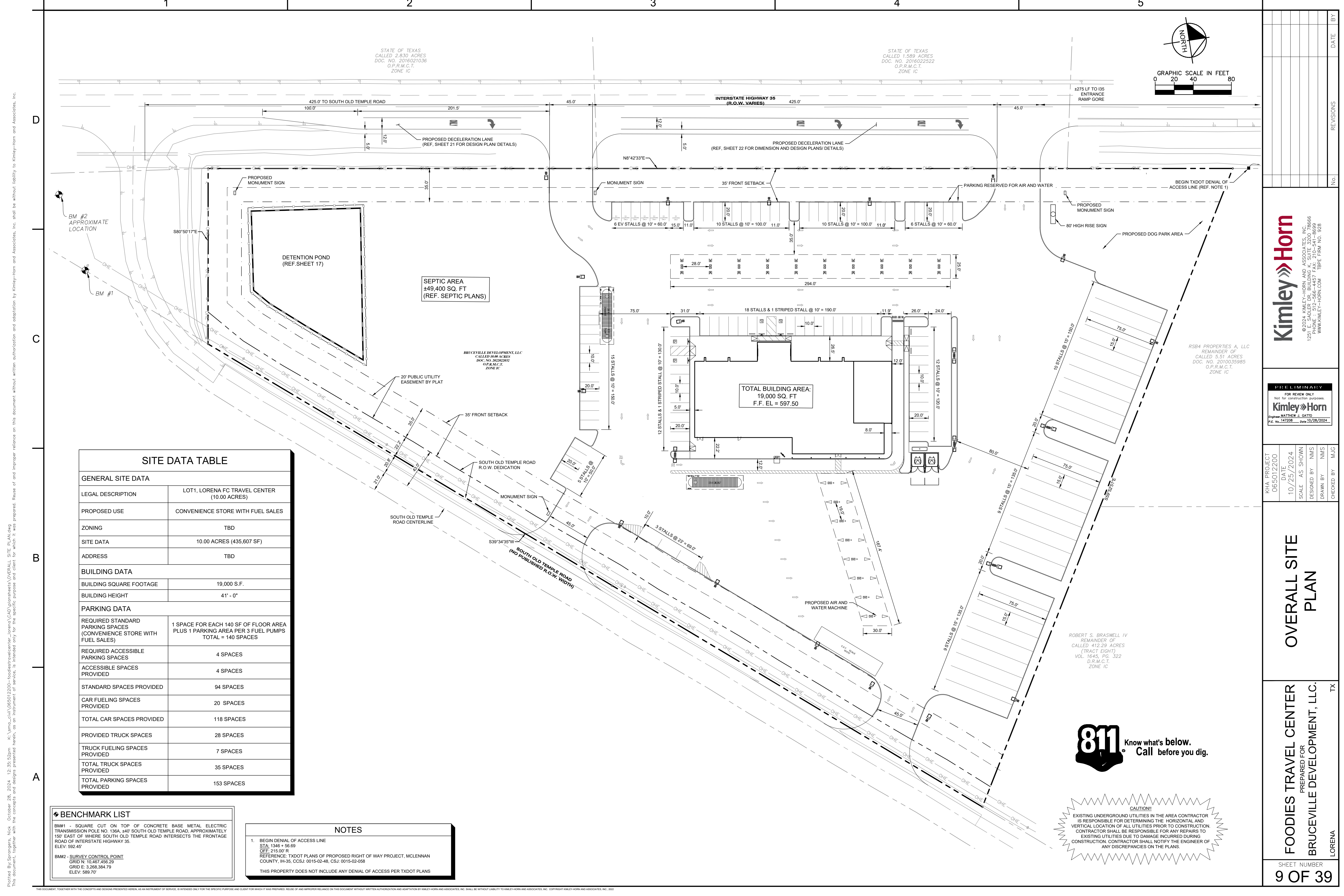


Esri Community Maps Contributors, Baylor University, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, CONANP, Esri, TomTom, Garmin, SafeGraph,

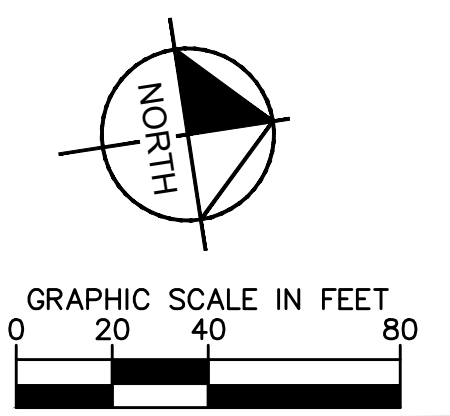
McLennan County Appraisal District, BIS Consulting - [www.bisconsulting.com](http://www.bisconsulting.com)

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.





REVISIONS: DATE BY  
 NO. REVISIONS  
 DATE BY



STATE OF TEXAS  
 CALLED 2.830 ACRES  
 DOC. NO. 2016021036  
 O.P.R.M.C.T.  
 ZONE 1C

STATE OF TEXAS  
 CALLED 1.589 ACRES  
 DOC. NO. 2016022522  
 O.P.R.M.C.T.  
 ZONE 1C

RSB4 PROPERTIES A, LLC  
 REMAINDER OF  
 CALLED 5.51 ACRES  
 DOC. NO. 2010035985  
 O.P.R.M.C.T.  
 ZONE 1C

ROBERT S. BRASWELL IV  
 REMAINDER OF  
 CALLED 412.29 ACRES  
 (TRACT EIGHT)  
 VOL. 1645, PG. 322  
 O.P.R.M.C.T.  
 ZONE 1C

BRUCEVILLE DEVELOPMENT, LLC  
 CALLED 1000 ACRES  
 DOC. NO. 20220202  
 O.P.R.M.C.T.  
 ZONE 1C

**Kimley-Horn**  
 © 2024 KIMLEY-HORN AND ASSOCIATES, INC.  
 1251 E. SAULER DR. BUILDING K, SUITE 300  
 BRUCEVILLE, TX 77817  
 WWW.KIMLEY-HORN.COM

PRELIMINARY  
 FOR REVIEW ONLY  
 Not for construction purposes.  
**Kimley-Horn**  
 Engineer: MATTHEW J. GATTO  
 P.E. No. 147208 Date: 10/28/2024

KHA PROJECT	065012200
DATE	10/25/2024
SCALE	AS SHOWN
DESIGNED BY	NMS
DRAWN BY	NMS
CHECKED BY	MJC

**OVERALL SITE PLAN**

**FOODIES TRAVEL CENTER**  
 PREPARED FOR  
**BRUCEVILLE DEVELOPMENT, LLC.**

LORENA TX

SITE DATA TABLE	
<b>GENERAL SITE DATA</b>	
LEGAL DESCRIPTION	LOT1, LORENA FC TRAVEL CENTER (10.00 ACRES)
PROPOSED USE	CONVENIENCE STORE WITH FUEL SALES
ZONING	TBD
SITE DATA	10.00 ACRES (435,607 SF)
ADDRESS	TBD
<b>BUILDING DATA</b>	
BUILDING SQUARE FOOTAGE	19,000 S.F.
BUILDING HEIGHT	41' - 0"
<b>PARKING DATA</b>	
REQUIRED STANDARD PARKING SPACES (CONVENIENCE STORE WITH FUEL SALES)	1 SPACE FOR EACH 140 SF OF FLOOR AREA PLUS 1 PARKING AREA PER 3 FUEL PUMPS TOTAL = 140 SPACES
REQUIRED ACCESSIBLE PARKING SPACES	4 SPACES
ACCESSIBLE SPACES PROVIDED	4 SPACES
STANDARD SPACES PROVIDED	94 SPACES
CAR FUELING SPACES PROVIDED	20 SPACES
TOTAL CAR SPACES PROVIDED	118 SPACES
PROVIDED TRUCK SPACES	28 SPACES
TRUCK FUELING SPACES PROVIDED	7 SPACES
TOTAL TRUCK SPACES PROVIDED	35 SPACES
TOTAL PARKING SPACES PROVIDED	153 SPACES

BENCHMARK LIST	
BM#1 - SQUARE CUT ON TOP OF CONCRETE BASE METAL ELECTRIC TRANSMISSION POLE NO. 136A, 340' SOUTH OLD TEMPLE ROAD, APPROXIMATELY 150' EAST OF WHERE SOUTH OLD TEMPLE ROAD INTERSECTS THE FRONTAGE ROAD OF INTERSTATE HIGHWAY 35. ELEV. 592.45'	
BM#2 - SURVEY CONTROL POINT GRID N: 10,467,456.29 GRID E: 3,268,384.79 ELEV: 589.70'	

**NOTES**

1. BEGIN DENIAL OF ACCESS LINE  
 STA: 1346 + 56.69  
 OFF: 215.00' R  
 REFERENCE: TXDOT PLANS OF PROPOSED RIGHT OF WAY PROJECT, MCLENNAN COUNTY, III-35, CCSI: 0015-02-48, CSI: 0015-02-059  
 THIS PROPERTY DOES NOT INCLUDE ANY DENIAL OF ACCESS PER TXDOT PLANS



**CAUTION!!!**  
 EXISTING UNDERGROUND UTILITIES IN THE AREA CONTRACTOR IS RESPONSIBLE FOR DETERMINING THE HORIZONTAL AND VERTICAL LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY REPAIRS TO EXISTING UTILITIES DUE TO DAMAGE INCURRED DURING CONSTRUCTION. CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES ON THE PLANS.

May 24, 2024

Pam Combs City Secretary  
City of Bruceville-Eddy  
144 Wilcox Drive  
Eddy, TX 76524

**RE: NURESH MAKNOIJA COMMERCIAL METER STUDY**

Dear Pam:

This letter is in reference to a meter study for a proposed connection at the address referenced above. There are no existing water mains at the location which is to be served, therefore new lines will need to be installed. Please see the following proposed improvements needed in order to provide a commercial customer connection to the referenced address above.

**I. Proposed Improvements**

The location to be served is located on the parcel directly East of Quality Parts Supply across IH-35 and North of S. Old Temple Road. There are currently no water lines servicing this area, and we have determined two options to be considered for this purpose.

1. The first option is a bore extending under IH-35 connected to the existing 6" main on the West side of IH-35.
2. The second option is to upgrade and extend the nearby 2" line, which connects to an existing 6" line South of Woodlawn Road to the new service location.

In summary, Option 1 is the preferred and least costly option. Option 2 would require multiple bores under roadways, and is a much lengthier and costly project.

Thank you for the opportunity to provide this commercial meter feasibility review.  
Please let me know if you have any questions or need further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Armand Hunt". The signature is fluid and cursive, with a large initial "A" and "H".

Armand Hunt, P.E.  
Senior Engineer

Enclosure

c: Opinion of Probable Cost Option 1  
Opinion of Probable Cost Option 2

**Nuresh Meter Feasibility - Option 1**  
**City of Bruceville-Eddy, Texas**



6/19/2024

ITEM NO.	DESCRIPTION OF ITEMS	UNIT MEAS.	UNIT PRICE	EST. QTY.	ITEM AMOUNT
1	MOBILZATION	LS	\$ 7,500.00	1	\$ 7,500.00
2	6" C900 PVC WATER MAIN INSTALLATION	LF	\$ 65.00	50	\$ 3,250.00
3	I-35 BORE WITH 14" STEEL ENCASEMENT AND 6" C900 PVC CARRIER PIPE	LF	\$ 600.00	400	\$ 240,000.00
4	CONNECTION TO EXISTING MAIN	EA	\$ 2,500.00	2	\$ 5,000.00
5	TESTING, CLEANUP, AND RESTORATION OF PROJECT AREAS	LS	\$ 10,000.00	1	\$ 10,000.00

**TOTAL ESTIMATED CONSTRUCTION COST: \$ 265,750.00**

**Nuresh Meter Feasibility - Option 2**  
**City of Bruceville-Eddy, Texas**



5/24/2024

ITEM NO.	DESCRIPTION OF ITEMS	UNIT MEAS.	UNIT PRICE	EST. QTY.	ITEM AMOUNT
1	MOBILZATION	LS	\$ 5,000.00	1	\$ 5,000.00
2	6" C900 PVC WATER MAIN INSTALLATION	LF	\$ 65.00	5,070	\$ 329,550.00
3	WOODLAWN RD. BORE	LF	\$ 350.00	40	\$ 14,000.00
4	S. OLD TEMPLE RD. BORE	LF	\$ 350.00	40	\$ 14,000.00
5	CONNECTION TO EXISTING MAIN	EA	\$ 2,500.00	2	\$ 5,000.00
6	ASPHALT DRIVE REMOVAL AND REPLACEMENT	SY	\$ 150.00	10	\$ 1,500.00
7	TESTING, CLEANUP, AND RESTORATION OF PROJECT AREAS	LS	\$ 7,500.00	1	\$ 7,500.00

**TOTAL ESTIMATED CONSTRUCTION COST: \$ 376,550.00**





# Police Department

143 Wilcox Dr.  
Eddy, TX 76524

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

Phone: 254-859-5072  
Fax: 254-859-5258

Police Department Activity Report: November 1, 2024 – November 30, 2024

**Calls for Service: Total 105**

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
28	28	28	21

**Arrest, Offense, Incident**

**Reports:**

**Total 18**

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
12	2	2	2

**Criminal Offense Arrests:**

**Total 12**

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
9	0	0	3

**Crash Reports: Total 7**

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
0	5	2	0

**Citations & Warnings: Total 198**

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
62 citations 0 warnings	14 citations 25 warnings	10 citations 15 warnings	47 citations 25 warnings

**Citations Total: 133**

**Warnings Total: 65**



## *Police Department*

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143 Wilcox Dr.  
Eddy, TX 76524

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

Phone: 254-859-5072  
Fax: 254-859-5258

Police Department Activity Report: November 1, 2024 – November 30, 2024

**Security Checks: 183**

**School Zone Enforcement: 20**

**Neighborhood Patrol: 32**

**Directed Traffic Enforcement: 46**

# Call Type Report

## BRUCEVILLE-EDDY POLICE DEPARTMENT

From: NOV 1 2024

To: NOV 30 2024

Call Type Description	Number of Calls
AGENCY ASSIST BRUCEVILLE-EDDY FIRE	3
AGENCY ASSIST BRUCEVILLE-EDDY PD	1
AGENCY ASSIST LORENA PD	2
AGENCY ASSIST MOODY PD	6
AGENCY ASSIST OTHER OUTSIDE AGENCY	2
AGENCY ASSIST TROY PD	1
ALARM	1
ANIMAL VIOLATION	6
ASSAULT	2
CHECK	2
CHILD ABUSE	1
CITIZEN ASSIST	2
CITIZEN CONTACT	6
CITY ORDINANCE ENFORCEMENT	1
CIVIL MATTER	3
CIVIL STANDBY	1
CRIMINAL TRESPASS	2
DISABLED VEHICLE	1
DISTURBANCE	3
DOG AT LARGE - VIOLATION OF CITY ORDINANCE	3
FAMILY VIOLENCE	1
FIRE	1
FOLLOW UP INVESTIGATION	9
FRAUD	1
HARASSMENT	1
HIT AND RUN CRASH	1
LOUD MUSIC/EXCESSIVE NOISE - VIOLATION OF CITY ORDINANCE	2
MAN DOWN	1
MOTOR VEHICLE COLLISION	5
MOTORIST ASSIST	3

NOTIFICATION OF EMERGENCY DETENTION	1
PUBLIC SERVICE	3
SHOTS FIRED	1
SUSPICIOUS CIRCUMSTANCE	1
SUSPICIOUS PERSON	5
SUSPICIOUS VEHICLE	3
THEFT	3
TRAFFIC CONTROL	3
TRAFFIC HAZARD	11
WARRANT SERVICE	9
WELFARE CONCERN	2



## November 2024 Citation Data

### Description

Expired Registration  
Failed to Maintain Financial Responsibility  
No Drivers License (when unlicensed)

DOG AT LARGE

DOG AT LARGE

DOG AT LARGE

JUNK VEHICLE

RUBBISH

JUNK VEHICLE

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### Location

318

105 3RD ST

105 3RD ST

1358 OLD MOODY RD

1358 OLD MOODY RD

1358 OLD MOODY ROAD

201 GRDIER ST

201 GRDIER ST

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RUBBISH	201 GRIDER ST
JUNK VEHICLE	201 GRIDER ST
RUBBISH	201 GRIDER ST
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
Disregarded No Passing Zone	800 BLOCK WEST 3RD STREET
Driving While License Invalid(Driving While License Suspended)-D/L	800 BLOCK WEST 3RD STREET
Reckless Driving	800 BLOCK WEST 3RD STREET
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
Operate Unregistered Motor Vehicle	800 BLOCK WEST 3RD STREET
Operate Unregistered Motor Vehicle	800 BLOCK WEST 3RD STREET
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
Failed to Maintain Financial Responsibility	800 BLOCK WEST 3RD STREET
Fail to Report Change Of Address or Name	800 BLOCK WEST 3RD STREET
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
Operation of Vehicle Without Registration Insignia	800 BLOCK WEST 3RD STREET
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
Disregarded No Passing Zone	800 BLOCK WEST 3RD STREET
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	800 BLOCK WEST 3RD STREET
No Drivers License (when unlicensed)	INTERSTATE HIGHWAY 35 FRONTAGE RD MILE MARKER 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 FRONTAGE RD MILE MARKER 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 FRONTAGE RD MILE MARKER 319
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 FRONTAGE RD MILE MARKER 319
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 FRONTAGE ROAD MM 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 FRONTAGE ROAD MM 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 FRONTAGE ROAD MM 318
Failed to Maintain Financial Responsibility	INTERSTATE HIGHWAY 35 MILE MARKER 315
Registration Required	INTERSTATE HIGHWAY 35 MILE MARKER 315
Fail to yield right of way	INTERSTATE HIGHWAY 35 MILE MARKER 315 FRONTAGE RD
Driving While License Invalid(Driving While License Suspended)-D/L	INTERSTATE HIGHWAY 35 MILE MARKER 316
Expired Registration	INTERSTATE HIGHWAY 35 MILE MARKER 316
No Drivers License (when unlicensed)	INTERSTATE HIGHWAY 35 MILE MARKER 317
Operate Vehicle With Fictitious License Plate	INTERSTATE HIGHWAY 35 MILE MARKER 317
Registration Required	INTERSTATE HIGHWAY 35 MILE MARKER 317
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317
Possession of Drug Paraphernalia	INTERSTATE HIGHWAY 35 MILE MARKER 317
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317
Expired Registration	INTERSTATE HIGHWAY 35 MILE MARKER 317
Failed to Maintain Financial Responsibility	INTERSTATE HIGHWAY 35 MILE MARKER 317
Operate Vehicle With Fictitious License Plate	INTERSTATE HIGHWAY 35 MILE MARKER 317
Changed Lane When Unsafe	INTERSTATE HIGHWAY 35 MILE MARKER 317
Driving While License Invalid(Driving While License Suspended)-D/L	INTERSTATE HIGHWAY 35 MILE MARKER 317 FRONTAGE RD
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317 FRONTAGE RD
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317 FRONTAGE RD
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317 FRONTAGE RD
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317 FRONTAGE RD
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317 FRONTAGE RD
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 317 FRONTAGE RD
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 318
Speeding (exceed Prima Facie limit at time and place for that type vehicle)	INTERSTATE HIGHWAY 35 MILE MARKER 318
Driving While License Invalid(Driving While License Suspended)-D/L	INTERSTATE HIGHWAY 35 MM 319
Failed to Maintain Financial Responsibility	N 135 FRONTAGE RD MM 319



Expired Registration (Verbal Warning)  
Expired Registration (Warning)  
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)  
Disregard Stop Sign (Verbal Warning)  
Disregard Stop Sign (Verbal Warning)  
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)  
Failed to Signal Lane Change (Verbal Warning)  
Disregard Stop Sign (Verbal Warning)

INTERSTATE HIGHWAY 35 MM 319  
INTERSTATE HIGHWAY 35 MM 319  
INTERSTATE HIGHWAY 35 SERVICE RD MM 317  
MACKEY RANCH RD  
N Bruce St / N I35 S Frontage Rd  
N I35 FRONTAGE RD MM 319  
SB I35 S MM 318  
W 3RD / SB INTERSTATE HIGHWAY 35 SERVICE RD





## ***Bruceville-Eddy ISD School Resource Officer***

---

143 Wilcox Dr.  
Eddy, TX 76524

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

Phone: 254-859-5072  
Fax: 254-859-5258

### **SCHOOL RESOURCE OFFICER ACTIVITY REPORT: November 1, 2024 – November 30, 2024**

Calls for Service: 18

Security Checks: 53

Citations & Warnings: 0/2

Arrests: 2

## **BEISD SRO Monthly Activity Report:**

<b>Admin Assist</b>	
<b>Staff Assist</b>	
<b>Student Assist</b>	
<b>Agency Assist</b>	<b>1</b>
<b>Citizen Contact</b>	<b>6</b>
<b>Calls for Service</b>	<b>18</b>
<b>Incident Report</b>	
<b>Criminal Activity/Offense</b>	<b>2</b>
<b>Suspicious Activity/Person/Circumstances</b>	
<b>Traffic Complaint</b>	
<b>Traffic Stops</b>	<b>2</b>
<b>Warnings</b>	<b>2</b>
<b>Citations</b>	
<b>Juvenile Complaint</b>	<b>2</b>
<b>Adult Arrest</b>	
<b>Juvenile Arrest</b>	<b>2</b>
<b>Warrant Arrest</b>	
<b>Parent Conference</b>	
<b>Welfare Check</b>	
<b>Classes Given</b>	
<b>Total:</b>	<b>35</b>

NOVEMBER 15 2024 - DECEMBER 12 2024  
CITY ORDINANCE ENFORCEMENT REPORT

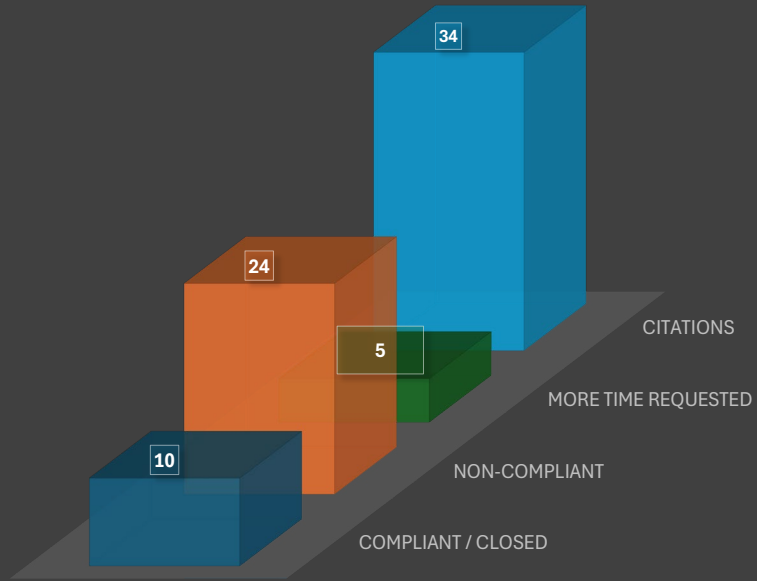
COMPLIANT / CLOSED	10
NON-COMPLIANT	24
MORE TIME REQUESTED	5
CITATIONS	34
<b>TOTAL CASES</b>	<b>73</b>

TYPES OF VIOLATIONS

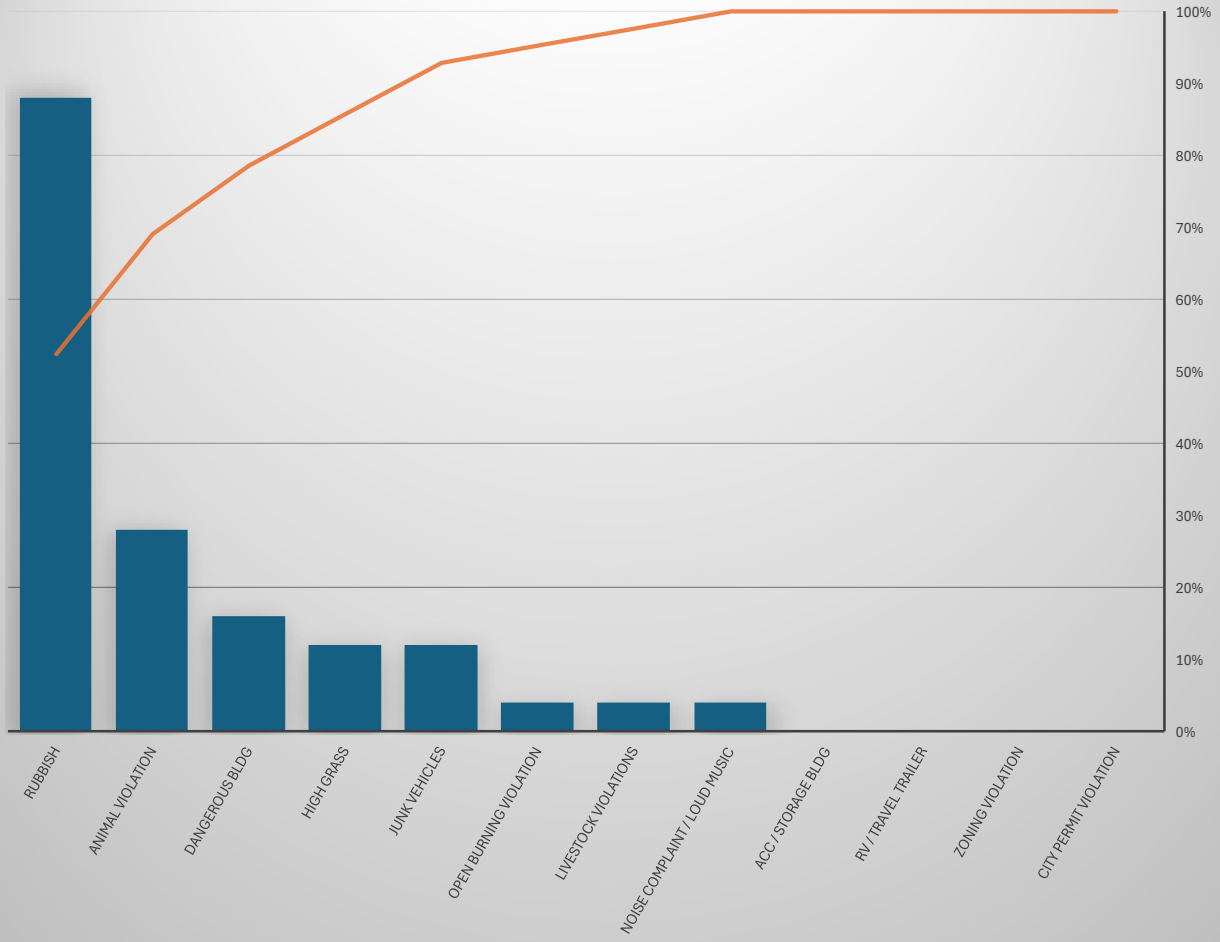
ANIMAL VIOLATION	7
HIGH GRASS	3
RUBBISH	22
JUNK VEHICLES	3
DANGEROUS BLDG	4
ACC / STORAGE BLDG	0
RV / TRAVEL TRAILER	0
ZONING VIOLATION	0
OPEN BURNING VIOLATION	1
LIVESTOCK VIOLATIONS	1
NOISE COMPLAINT / LOUD MUSIC	1
CITY PERMIT VIOLATION	0
<b>TOTAL VIOLATIONS</b>	<b>42</b>

CITY ORDINANCE VIOLATION CASE STATUS

COMPLIANT / CLOSED    NON-COMPLIANT    MORE TIME REQUESTED    CITATIONS



# TYPES OF VIOLATIONS



<b>END OF THE MONTH WATER LOSS</b>	
<b>NOV. 2024</b>	
<b>WELLS: (10/23/24 – 11/23/24)</b>	
#2721 TOLBERT	8,794,000
#2723 BLUEBONNET	8,563,000
#2722 WESTRIDGE	2,363,000
#2724 FRIENDLY OAKS	5,155,000
<b>TOTAL GALLONS PUMPED:</b>	<b>24,875,000</b>
<b>WATER LOSS:</b>	
#39 DUTY PARK	0
#335 B-E MAIN. BLDG	13,800
#1115 MUNICIPAL	9,700
#1112 NEW CITY HALL	1,000
#1114 EMS/FIRE	800
WATER LOSS WORK ORDERS	4,700,000
FIRE DEPT	175,000
FLUSHING	1,660,000
COUNTY	0
<b>TOTAL WATER LOSS:</b>	<b>6,560,300</b>

## \*\*\*\* TOTALS BY JOB CODE \*\*\*\*

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
GRAPH - GRAPH	1	0	0	0	0
LEAK - FIXED LEAK	26	0	0	0	1
DIS - DISCONNECT	2	0	0	0	1
MISC - MISCELLANEOUS	2	0	0	0	0
TRASH - TRASH CANS	3	0	0	0	0
CON - CONNECT	3	0	0	0	0
SC - SERVICE CHANGE	1	0	0	0	0
REREA - REREAD	3	0	0	0	0
OCC - OCCUPANT CHANGE	5	0	1	0	1
LOCA - LINE LOCATE	2	1	0	0	1
SWAP - METER CHANGE	14	0	0	0	3
TAP - PULL TAP	1	0	0	0	0
PUL - PULL METER	2	1	0	0	0
NON - NON-PAYMENT TURN OFF	0	0	0	0	64
INSTA - INSTALL NEW METER	0	1	0	0	0
CUST - CSI	0	1	0	0	0
TURN - TURN OFF WATER	1	0	0	0	0
REIN - REINSTATE	1	2	0	0	0
TOTAL ALL CODES	67	6	1	0	71

## Definitions |

**Total Pumped:** This is the culmination of our daily meter readings from the past month on ALL groundwater well sites as well as the intake from Bluebonnet WSC.

**Total Sold:** This is the amount of water that was billed to customers and will be collected as water sales revenue.

**Total Flushed:** This number is comprised of staff estimates on water loss from known leaks, flushing activities, an allocation for the volunteer fire departments operations, and our unbilled accounts' actual meter readings (City facilities).

**Total Loss:** This is the remaining water that is currently unaccounted for in our water system from the previous month. This water is going out the door via leaks, flushing, faulty meters, and any possibly illegal connections.



12/04/2024 3:57 PM  
 SERVICE CATEGORY: WA - WATER  
 MONTH RANGE: 11/2024 THRU 11/2024  
 BOOKS: All

U S A G E   A N D   L O S S   R E P O R T

11/2024	USAGE	METERS	USAGE BREAKDOWN	ACCOUNTS	AVERAGE
PUMPED	24,875,000		0-0	224	0
FLUSHED	6,560,300		1-9,999,999,999	1,823	6,814
USED	12,423,500	2,047	TOTAL	2,047	6,069
UNBILLED	0	0			
LOSS	5,891,200				
LOSS PERCENTAGE	23.68 %				

1 MONTH TOTALS			
TOTAL PUMPED	24,875,000	AVERAGE PUMPED	24,875,000
TOTAL SOLD	12,423,500	AVERAGE SOLD	12,423,500
TOTAL FLUSHED	6,560,300	AVERAGE FLUSHED	6,560,300
TOTAL LOSS	5,891,200	AVERAGE LOSS	5,891,200
LOSS PERCENTAGE	23.68 %	AVERAGE LOSS PERCENTAGE	23.68 %
TOTAL UNBILLED	0	AVERAGE UNBILLED	0

12/04/2024 4:02 PM  
 SERVICE CATEGORY: WA - WATER  
 MONTH RANGE: 11/2023 THRU 11/2024  
 BOOKS: All

USAGE AND LOSS REPORT

11/2024	USAGE	METERS	USAGE BREAKDOWN	ACCOUNTS	AVERAGE
PUMPED	24,875,000		0-0	224	0
FLUSHED	6,560,300		1-9,999,999,999	1,823	6,814
USED	12,423,500	2,047	TOTAL	2,047	6,069
UNBILLED	0	0			
LOSS	5,891,200				
LOSS PERCENTAGE	23.68 %				

13 MONTH TOTALS			
TOTAL PUMPED	326,222,000	AVERAGE PUMPED	25,094,000
TOTAL SOLD	166,430,609	AVERAGE SOLD	12,802,355
TOTAL FLUSHED	64,647,550	AVERAGE FLUSHED	4,972,888
TOTAL LOSS	95,143,841	AVERAGE LOSS	7,318,757
LOSS PERCENTAGE	29.17 %	AVERAGE LOSS PERCENTAGE	29.17 %
TOTAL UNBILLED	100	AVERAGE UNBILLED	8

# Street Patching Report

12-5-22	Ausborn	JG/KL/RS	
12-5-22	Spruce	JG/KL/RS	
12-5-22	Evergreen	JG/KL/RS	
12-5-22	Hungry Hill	JG/KL/RS	
12-29-22	Crescent Creek	JG/CS/RS	
12-29-22	Benton	JG/CS/RS	
12/29/22	Soules Cr	JG/CS/RS	
12/29/22	Anna Hobbs	JG/CS/RS	
12/29/22	Ashley	JG/CS/RS	
12/29/22	Melissa	JG/CS/RS	
		February-23	
2/17/23	Franklin	GS/JG/KL/RS	
2/17/23	Hungry Hill	JG/KL/RS	
2/17/23	Gurley	JG/KL/RS	
2/17/23	Archie	JG/KL/RS	
2/17/23	Mesquite	JG/KL/RS	
2/22/23	Eagle	CS/KL/RS	
2/22/23	Spruce	CS/KL/RS	
2/22/23	1st Street	CS/KL/RS	
2/22/23	Benton	CS/RS/KL	
2/22/23	Aspen	CS/RS/KL	
2/22/23	Evergreen	CS/RS/KL	
2/22/23	Shady Shore	CS/RS/KL	
2/22/23	Soules Cr	CS/KL/RS	
		March 2023	
3-7-23	Franklin	CS/RS/GS	
3-7-23	Pine	CS/RS/GS	
3-8-23	Horshoebend	CS/JG/RS	
3-8-23	Soules Circle	JG/CS/RS	
		May 2023	
5-26-23	Hungry Hill	GS/CS/KL/RS	
5/26/23	Old Moody	CS/RS	
5/26/23	N Old Bruceville	GS/KL/CS/RS	
5/26/23	Benton	JG/CS/GS/KL	
5/26/23	Horseshoe Bend	CS/RS	
5/26/23	Washington	JG/KL	
5/26/23	Franklin	JG/KL	
5/26/23	Eagle	CS/RS	
5/26/23	Soules Cr	CS/RS	

			August 2023
8-11-23	Eagle Dr	GS/JG/CS/KL/RS	
8/14/23	Franklin	CS/KL/RS	
TREE TRIMMING			August 2023
8/1/23			
8/1/23			
8/3/23			
8/3/23			
	PATCH		October 2023
	10/2	Franklin	JG/GS/KL
	10/2	Eagle	JG/GS/KL
	10/2	Border	JG/GS/KL
	10/2	Ashley	JG/GS/KL
	10/2	Melissa	JG/GS/KL
			December 2023
	12/5	N OLD BRUCEVILLE	CS/RS/KL/RS
	12/5	BRUCE ST	CS/RS/KL/RS
	12/6/23	HUNGRY HILL	CS/RS/RS
			January 2024
		Shady Shore	JG/KL/CS/RS
		Soules Circle	
		Washington 3-4	
		Old Moody	
		Eagle Dr	
		4th Border to Anna Hobbs	
		Franklin Rd	
		Mackey Ranch Rd	
	Demo Patch	Hudson Ln also Eagle Dr	
	2/24	Melissa	GS/RS/KL
	2/24	Old Moody	CS/RS
		Out. of material	
	3/19/24	Hungryhill	CS/RS

	April 2024	Patching	
		Horseshoe Bend	CS/RS
		Soules Cr	CS/RS
		Eagle Dr 2x's	CS/RS
		Hudson	CS/RS
		N Old Bruceville	CS/RS
		Old Moody Rd	CS/RS
		Benton	CS/RS
		Hungry Hill	CS/RS
		Melissa	CS/RS
		Franklin	CS/RS
	May 2024		
		EVERGREEN	CS/RS
		SPRUCE	CS/RS
		EAGLE	CS/JG/GS
		TATUM	CS/RS
		MACKEY RANCH	CS/RS
		OLD MOODY	CS/RS
	July 2024		
		BE ISD ARKIMG LOT	CS/RS
		TRUCK BROKE DOWN	
	August 2024		
		Finish BE ISD	RS/RS
		Eagle Dr	RS/RS
		ASHLEY	CS/RS
		1st Street	CS/RS
	September 2024		
		N Old Bruceville	CS/RS
		Eagle	
		Franklin	
		Washington	

		Hudson	
		Benton	
		Soules Circle	
	October 2024		
		ASHLEY	GS/CS
		OLD MOODY	GS/CS
		TATUM	CS/RS
		SOULES CR	CS/RS
		OLD BRUCEVILLE	



December 14, 2024

City of Bruceville-Eddy  
Mr. Kent Manton  
144 Wilcox Drive  
Eddy, Texas 76524

**RE: CITY OF BRUCEVILLE-EDDY Monthly Engineering Status Report**

Mr. Kent Manton,

MRB Group is pleased to provide to the city the following Items in regard to the Monthly Engineering Report. This report includes Engineering Tasks from November 15<sup>th</sup> through December 12<sup>th</sup>, 2024.

### **DEVELOPMENT REVIEW**

**1. CEFCO** – Casey's General Stores has announced the purchase of nearly 200 CEFCO stores. The Bruceville-Eddy CEFCO Store has been put on hold until new direction is established by the new owners.

### **WATER METER FEASIBILITY**

The following water meter feasibilities were completed and resulted as follows:

- 992 S. Old Bruceville Road – No Improvements Needed
- Eddy Estates – Completed with comments for required improvements
  - Owner wants number of meters that could be allowed without the improvements. Need to discuss with the City if they want to allow this, it would potentially take away from people on the list currently waiting to receive a meter.

### **GENERAL DISCUSSION ITEMS**

**1. Water System 8" Water main Improvements:** The project Falls County Water Main Improvements Phase 1 was awarded to Southern Contractors Group in July of 2024 for the amount of \$1,048,725.00. The contractor as of today's date is approximately 90% complete with all work. Approved Bacteria samples remain prior to the contractor making the service line connections to the existing meters. We anticipate Southern Contractors completing all work by Christmas. The Contractor has been moving slow

the past few months and we have been pushing them to get back out there and finish up. If progress is not seen, we will begin mentioning LD's in hopes to push them even more.

**2. New Water Well:** This project is in a holding pattern until funds are appropriated by the city. The cost estimate for the project is approximately 6 million dollars. This cost will fluctuate until final design and a funding mechanism is chosen by the council. The next step would be approving an Engineering proposal to start final design.

- Bruceville-Eddy ranked 293 out of 295 on the DWSRF funding list, meaning they will not get an invite this year (as expected since this is the City's first year applying and also not a disadvantaged community). If interested in the low interest loan money only, TWDB's D-FUND program would be a good option this Spring. We can discuss further as needed.

**4. Old Bethany Water Main Improvements:** This project was awarded at the October council meeting and the survey has been completed. Design has begun on this project, and expect a 30% set ready for review in early January.

**5. Hungry Hill Road Overhaul Project:** MRB is currently preparing the proposal for this work with the defined scope from our December 10<sup>th</sup> meeting.

If you have any questions, please feel free to contact me.

Sincerely,



Armand Hunt, PE  
Project Manager

[Armand.Hunt@mrbgroup.com](mailto:Armand.Hunt@mrbgroup.com)





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144 Wilcox Drive  
Eddy, Texas 76524

[www.bruceville-eddy.u.s](http://www.bruceville-eddy.u.s)

Phone: (254) 859-5964  
Fax: (254) 859-5779

## **City Administrators Report: 12/19/2024**

### **Animal Services Solutions**

I have begun working on some more options for animal sheltering services for your consideration. As a reminder, you allocated \$10,000 for this line item in FY 2024-2025, which was an increase of \$6,000 over last year's budget. I have a proposal from a private vendor out of the Dallas area (this is the furthest we've been able to get with anyone outside of the City of Waco!) and we are also getting the ball rolling on another ILA with the City of Waco. Melissa Sheldon, Director of Animal Services, said she is awaiting approval to provide a new cost estimate from city management as of 11/27/2024. We really appreciate you working with us to find a viable solution to the animal control issues we are facing.

### **Atmos Gas Line Replacement – Hungry Hill**

At our safety coordination meeting for the sewer system, representatives with Atmos informed us that they are in the process of replacing all gas lines within the Mid-Tex region over a long-term period. They are currently working on sections in Temple, Texas but have plans to complete the Hungry Hill area over the next 12 months or so. They said they would let us know when they plan on heading up this way.

### **Sewer:**

We are still hard at work on the needed right of entry forms. We sent out an e-mail blast that resulted in about 20 additional ROE form submissions. To date, we have received 228 of the 312 needed forms.



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**Water System:**

Falls County Water Well

I have revised the proposal and will be submitting these adjusted terms to the property owners shortly with an associated deadline to keep the project moving forward.

Please see the monthly engineering report from MRB Group for an update on Bruceville-Eddy's grant submission to the TWDB for this project. We are still awaiting additional information on the project's inclusion in the Falls County Water Resource Group grant funding application via the Rural Water Assistance Fund. Additionally, MRB Group's Grant Administrator believes we may have a better shot submitting a PIF to this new Rural Water Assistance Fund outside of the previously mentioned shared grant application. We will proceed with working with MRB Group on this funding opportunity as well.

Rate Analysis - TRWA

No additional updates at this time.

Friendly Oaks

This wellsite is currently online. Joseph Kotrla, with McCreary & Associates, Inc. installed electrical monitoring equipment in line with their approved proposal. As of writing this report, we are still awaiting on the official findings with recommendations. We have been informed that there should be no harm in using the well. I'm pushing to have the report to you at next week's meeting.

**Grants Updates**

CDBG (Waterline Improvements in-between 3<sup>rd</sup> and 4<sup>th</sup> Street)

No additional updates at this time.



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GLO RCP (Planning Grant)

No additional updates at this time.

**Committee Updates**

Infrastructure Planning Committee

No additional information at this time. Staff are still working on various recommendations from our last meeting.

Economic Development Corporation

Directors met on 11/13/2024 for the fourth time since incorporation. Newly appointed Directors were sworn into their positions. An overview presentation was given by Kris Collins, Executive Vice-President of the Greater Waco Chamber, on the resources available for regional assistance in support of the Board and Council's vision for the future of B-E. Directors recommended that Kris come back out at a future date and time to make the same presentation to City Council. Officer elections were held and Sonda Prater was elected as Secretary. All other positions were renewed for another year. Pam Combs and I were appointed Assistant Secretaries and Esther Moreno was appointed Assistant Treasurer. BEEDC made a vote to approve up to \$3,500 worth of marketing/promotional materials for assistance with recruitment of new businesses. The idea would be to utilize this money to create some basic infographics highlighting the economic advantages of business in Bruceville-Eddy. The Greater Waco Chamber will be able to help with compiling some of the data that will feed into the materials.

Street Repair Committee

Members of the Street Repair Committee met for the first time on 12/4/2024. Streets on the preliminary report of priority listed street this year were Crescent Meadows (reseal from 2023), Market, Hungry Hill (section near Helena), Forest Creek, N. Old Bruceville, Ashley, Eagle (from Temple to Miracle), and Horseshoe Bend. After the meeting, I requested quotes from



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McLennan County for ILAs and was informed that the County will not be entering into any ILAs with cities as they need to focus on roads impacted from this year's floods. Upon seeking further clarity, the County let me know that they MAY do some ILA work, but it would not be until much later in the year, possibly even early next FY. I have reached out to a private vendor for a full overhaul of Hungry Hill (near Helena), and we are anticipating a cost somewhere around \$150,000 for concrete with no 'bells and whistles'.

The committee will be meeting again on the 18<sup>th</sup> to discuss next steps.

## **Development**

### Commercial Activity

No additional information at this time.

### WBW (Fowler Land):

No additional information at this time.

### KBAR - Eagle Ranch:

Unfortunately, we were unable to establish Council requested informational meetings on the potential of creating a Public Improvement District (PID) in exchange for annexation on this property. This was primarily due to staff's shift in focus towards implementation of the sanitary sewer project. I had a phone call with Mr. Travis Krause on 11/12/2024 and he is ready to help facilitate these meetings. He informed me that he has had his focus on other projects in the area as of late. He is discussing potential changes to the development with partners in light of the sewer's groundbreaking and will let us know in the coming weeks if he intends on making any alterations. The Council approved extension of the Eagle Ranch preliminary plat is set to expire on 1/11/2025.



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BE Travel Center (Ascent):

No additional information at this time.

Foodies

Foodies travel center, located within the City limits of Lorena, but within our water system's CCN, has been mulling over required water system improvements needed to deliver water to their future site. The project includes the expansion of a 6" watermain North along I-35 under the highway. Since this project is valued over the \$50,000 bid threshold, it will have to go through the public bidding process. The process for installing these improvements would look very similar to the Creekside development of 2022. A proposal will be before you at the 12/19/2024 meeting.

CEFCO (Casey's):

As of 11/14/2024, Casey's has finalized their acquisition of CEFCO. The project here in Bruceville-Eddy is still on hold while the transition continues. However, Guy Slimp mentioned that things sound promising for our site. He did mention that Casey's will utilize a different building, so construction plans would eventually have to be resubmitted for review. More importantly, the site would include Casey's famous pizza if everything moves forward.

Deer Creek MUD

No additional information at this time.

FM 1239 Subdivision:

We have a meeting with this developer on 12/17/2024 to discuss the next steps in light of the recent removal of the development moratorium.



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**Special Called City Council Meeting  
November 18, 2024, 5:00 p.m.  
Minutes**

**1. Meeting called to order by Mayor Owens at 5:00 pm**

**Council members present: Graham McGruer, Ricky Wiggins, Joyce McGlothlin, and Cecil Griffin.**

**Absent: Richard Prater**

**Employees present: Ken Manton - City Administrator, Pam Combs -City Secretary, and Jannie Rodriguez-  
Water Department**

**2. Citizen Presentations**

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

**3. Canvassing of General Election**

Council to hear the reading of the official election results as certified by McLennan County Elections Department and approved by the McLennan County Commissioners Court.

Council to discuss, consider, and possibly take action to officially canvas the results of the November 5<sup>th</sup>, 2024 general election for the 2024-2025 terms of three (3) Council seats.

**Motion made by Joyce McGlothlin that we accept the resolution certifying the election results for the 3 full term council member seats for the City of Bruceville-Eddy, Texas on November 5, 2024, 2<sup>nd</sup> by Cecil Griffin, yeas 4, nay 0, absent 1, motion passes.**

**4. Swearing in of Newly Elected Council Members**

Newly elected Councilmembers will be sworn in into their respective offices.

**Ricky Wiggins and Graham McGruer was sworn in by Mayor Owens. Justin Richardson was not available to be sworn in.**

**Special Called City Council Meeting adjourned and Executive Session in session at 5:12 pm**

**5. Executive Session**

**A. The City Council Shall Meet in Executive Session to Discuss the Following:**

**Community Development Specialist**

Texas Government Code Section 551.074 – Personnel Matters – Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: Community Development Specialist. Tex. Gov't Code Ann. § 551.074.



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**B. Reconvene into Open Session**

Executive Session adjourned and Special Called City Council Meeting in session at 5:36 pm.

**C. Possible Action on Issues Discussed in Executive Session**

No action taken. Will table until Thursday, November 21, 2024 Special Called Council meeting.

**6. Adjournment**

Motion made by Graham McGruer to adjourn the meeting at 5:37 pm, 2<sup>nd</sup> by Joyce McGlothlin, yeas 4, nay 0, absent 1, motion passes.

---

Linda Owens, Mayor

Date

---

Pam Combs, City Secretary

Date







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**Special Called City Council Workshop  
November 21, 2024, 4:30 p.m.  
Minutes**

**1. Meeting called to order by Mayor Owens at 4:30 pm**

**Council members present: Graham McGruer, Ricky Wiggins, Joyce McGlothlin, and Cecil Griffin**

**Absent: Richard Prater**

**Employees present: Kent Manton - City Administrator, Pam Combs -City Secretary, Jannie Rodriguez- Water Department, Gene Sprouse – Public Works director, Johnny Grady – Water Supervisor, and Armand Hunt – City water engineer**

**2. Citizen Presentations**

The City Council welcomes public comments at this point on items not specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

**3. Water System Modeling Update – MRB Group**

Council to discuss and consider the updated water model created by MRB Group to account for the completion of Falls County Watermain Improvements – Phase 1.

**Armand Hunt with MRB Group - City Engineer. He gave a presentation on the up grades in Falls County and discussed with the council about the meter moratorium. Armand 1<sup>st</sup> recommendation is to get a new well in Falls County and 2<sup>nd</sup> to get an elevated storage tank.**

**4. Development Discussion: 102 4<sup>th</sup> Street – Monique Moser**

Council to hear comments from Monique Moser regarding the building located at 102 4<sup>th</sup> Street, also known as the ‘old blacksmith shop.’ Discussion on possibilities for renovation and/or redevelopment of vacant property.

**Ms. Moser got up and spoke about developing the property called the old blacksmith shop. She was wanting some recommendations from the city council what they might like see in this area.**

**5. Building Proposal – Friendly Oaks Wellsite (Old Bethany Road)**

Council to discuss and consider a proposal submitted by S2S Construction for the creation of an overlay building enclosure for the Friendly Oaks Wellsite located on Old Bethany Road; technical discussion on methods to properly protect newly installed electrical equipment.

**The council discussed having a new building at the Friendly Oaks built to house all the chemicals and the well equipment. Building will be 638 sq ft, \$44,800.00.**



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**6. Discussion on Employee Benefits**

Council to discuss and consider changes to employee health, dental, and vision benefit plans, including possible changes to contribution levels of both the city and/or the employee.

**It was reported that the City had reached out to 11 other cities and only 1 of those cities paid a portion of the employees dependents health care cost. Further discussion involved the City (which currently pays 50% of the dependents health care cost) to reducing the City's portion to 40% with the employee paying the remainder 60% of their dependents cost. By doing this, it would save the City approximately \$6,000 per year.**

**7. Adjournment**

Motion made by Joyce McGlothlin to adjourn the meeting at 5:40, 2<sup>nd</sup> by Graham McGruer, yeas 4, nay 0, absent 1, motion passes

\_\_\_\_\_  
Linda Owen, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pam Combs, City Secretary

\_\_\_\_\_  
Date



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**Special Called City Council Meeting  
November 21, 2024, 6:00 p.m.  
Minutes**

**1. Meeting called to order by Mayor Owens at 6:00 pm**

**Council members present: Graham McGruer, Ricky Wiggins, Joyce McGlothlin, and Cecil Griffin.**

**Absent: Richard Prater**

**Employees present: Kent Manton - City Administrator, Pam Combs -City Secretary, Jannie Rodriguez- Water Department, Chief Dorsey, Gene Sprouse – Public Works Director, and Johnny Grady – Water Supervisor**

**2. Community Announcements:**

**First Friday Bingo at UMC on December 6<sup>th</sup>, Vendors Fair on at UMC on December 21<sup>st</sup>, Fall Festival Fund raiser for Little Eagle on November 23<sup>rd</sup>.**

**3. Citizen Presentations**

The City Council welcomes public comments at this point on items not specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

**Special Called Meeting adjourned and Public Hearing is in session at 6:07 pm**

**4. Public Hearing – Conditional Use Permit Application for 361 Old Moody Road**

Council to hear public comments pertaining to a requested conditional use permit for a modular home to be installed at 361 Old Moody Road Eddy, Texas 76524, H.B. Williams Survey, Abstract Number 882, a property currently zoned for single family residential dwellings.

The public hearing is open to any interested persons with opinions, objections, and/or comments related to this matter. Comments related to this matter may only be expressed via mail, e-mail or, by appearing in person. Another person or attorney may also represent you.

**5. Close Public Hearing – Conditional Use Permit Application for 361 Old Moody Road**

**Public Hearing adjourned and Special Called City Council Meeting back in session at 6:10 pm**

**6. Conditional Use Permit (Manufactured Home) – 361 Old Moody Road**

Council to discuss, consider, and possibly take action on a request by Scott Sheffield for a conditional use permit for a modular home to be installed at 361 Old Moody Road Eddy, Texas 76524, H.B. Williams Survey, Abstract Number 882, a property currently zoned for single family residential dwellings.

**Motion made by Ricky Wiggins to approve a conditional use permit for a modular home to be installed at 361 Old Moody Road Eddy, Texas 76524, H.B. Williams Survey, Abstract Number 882, a property**



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currently zoned for single family residential dwellings, 2<sup>nd</sup> by Cecil Griffin, yeas 4, nay 0, absent 1, motion passes.

**Special Called meeting adjourned and Public Hearing is in session at 6:14 p m.**

**7. Public Hearing – Renewal of Water Meter Moratorium**

Council to hear public comments pertaining to the renewal of a water meter moratorium in the portion of Falls County that is east of Interstate Highway 35 and outside the corporate limits of the City, and properties abutting Bruceville Lane in McLennan County.

The public hearing is open to any interested persons with opinions, objections, and/or comments related to this matter. Comments related to this matter may only be expressed via mail, e-mail or, by appearing in person. Another person or attorney may also represent you.

**8. Close Public Hearing – Renewal of Water Meter Moratorium**

**Public Hearing adjourned and Special Called City Council Meeting back in session at 6:15 pm**

**9. Renewal of Water Meter Moratorium**

Council to discuss, consider, and possibly take action on ordinance O 11-21-2024-1, renewing a development moratorium in the portion of Falls County that is east of Interstate Highway 35 and outside the corporate limits of the City, and properties abutting Bruceville Lane in McLennan County.

**Motion made by Graham McGruer to remove the development moratorium in the portion of Falls County that is east of Interstate Highway 35 and outside the corporate limits of the City, and properties abutting Bruceville Lane in McLennan County on a case-by-case bases, 2<sup>nd</sup> by Cecil Griffin, yeas 4, nay 0, absent 1, motion passes.**

**10. Replat - Dumlao Addition**

Council to discuss, consider, and possibly take action on a replat for property owned by Earl and Lisa Dumlao; being three lots (10-12) of block 7, totaling 0.474 acres out of the Levi Prewitt Survey, Kincannon Addition #3, Abstract # 723; to be named lot 1, block 1 of the Dumlao Addition in the City of Bruceville-Eddy, McLennan County, Texas.

**Motion made by Ricky Wiggins to approve the replat for Dumlao Addition in the City of Bruceville-Eddy, McLennan County, Texas. 2<sup>nd</sup> by Joyce McGlothlin, yeas 4, nay 0, absent 1, motion passes.**

**11. Police Chief's Report – Chief Michael Dorsey  
(See attachment "A")**

**12. Public Works Director's Report – Gene Sprouse**

**13. Engineering Reports**



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## **14. City Administrator's Report – Kent Manton**

### **City Administrators Report: 11/21/2024**

#### **New Dump Trailer for Public Works**

The new dump trailer arrived on 11/6/2024 and has already been hard at work for us! Thank you, Council, for your support in obtaining this needed equipment!

#### **Rudy Sedillo's Last Day**

Rudy Sedillo served his last day with Bruceville-Eddy this past Tuesday. He was sent out at our monthly employee appreciation/staff meeting with gratitude for his 15 years of service to our community (oh, and some of his favorite food). Rudy had served in mostly a part-time capacity during his tenure with B-E. As a reminder, we have budgeted to fill his position with a full-time hire later in the year that will serve both water/sewer operations.

#### **Annual Audit and Comprehensive Financial Report**

The annual audit will kick off in early January this year. Our Finance Director is currently in the process of preparing necessary reports and closing out the previous FY in Incode.

#### **Records Storage Unit Movement**

Staff is currently researching and preparing a cost/design proposal to move the records storage unit from behind the storage facility to City Hall so that it might be in closer proximity for administrative staff's usage. Some things we are considering are the cost for movement, laying of a gravel foundation, electricity connection, and the potential of adding privacy screening for aesthetics. More information coming soon!

#### **Sewer System**

We have established a meeting with BEISD administration on 11/20/2024 to discuss amongst other topics, the interconnection of their existing septic fields into the new sanitary sewer system. Tabor and Associates and the ISD's engineering firm will both be in attendance to discuss the technical aspects of connection.

We have been working hard to obtain the needed right of entry forms needed by our customer service line contractor to access properties for installation and septic tank decommissioning. To date, we have received 200 of the 312 needed forms.

On 10/17/2024 the Mayor and I met with the appropriations lead for Congressman Pete Sessions office to discuss the sewer project and how their funding is desperately needed to add in new sections for the sewer system to ensure continued affordability. The team still believes this would be a great use of taxpayer funding



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and that it has excellent viability. However, Jackson reiterated that the appropriations process is very competitive as Mr. Sessions represents 14 counties across Texas and only a handful of these bills are allowed each cycle.

We have been requested to get with Tabor and Associates to create an opinion of probable cost for a proposed new section(s). Afterwards, we will be reaching out to a consultant who is highly adept at working through successful appropriation funding requests for a proposal.

### **Water System**

#### **Falls County Water Well**

At this time, I'm still awaiting feedback and response from the Cook sisters on our term's proposal for the new water well site. The family is supposed to be meeting later this month to discuss the matter further. On another note, I have submitted this information to LAN Engineering on behalf of the Falls County Water Resource Group for potential inclusion in their grant funding applications via the Rural Water Assistance Fund.

#### **Rate Analysis - TRWA**

No additional updates at this time.

#### **Friendly Oaks**

This wellsite is currently online.

Joseph Kotrla, with McCreary & Associates, Inc. installed electrical monitoring equipment in line with his recently approved proposal. As of writing this report, we are still awaiting the results of their findings with recommendations.

#### **Annual Water Tank Cleanings**

Ron Perrin completed annual tank cleanings for both the Westridge and Tolbert GSTs on 11/6/2024.

#### **Grants Updates**

##### **CDBG (Waterline Improvements in-between 3<sup>rd</sup> and 4<sup>th</sup> Street)**

On October 16<sup>th</sup>, Esther and I attended a regional stakeholder consultation and award kick off meeting at HOTCOG in Waco. The project period will commence in February of 2025 and we will have two years to complete the work. In attendance were both our project's engineering firm (5M and Associates) and grant administrator (Public Management).

This project will likely not be going to bid until sometime in Spring or Summer of 2025.



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### **GLO RCP (Planning Grant)**

We are now working with the selected grant administrator to prepare the application for submission to the General Land Office.

### **Committee Updates**

#### **Infrastructure Planning Committee**

No additional information at this time. Staff are still working on various recommendations from our last meeting.

#### **B-E Economic Development Corporation**

Directors met on 11/13/2024 for the fourth time since incorporation. Newly appointed Directors were sworn into their positions. An overview presentation was given by Kris Collins, Executive Vice-President of the Greater Waco Chamber, on the resources available for regional assistance in support of the Board and Council's vision for the future of B-E. Directors recommended that Kris come back out at a future date and time to make the same presentation to City Council.

Officer elections were held and Sonda Prater was elected as Secretary. All other positions were renewed for another year. Pam Combs and I were appointed Assistant Secretaries and Esther Moreno was appointed Assistant Treasurer.

BEEDC made a vote to approve up to \$3,500 worth of marketing/promotional materials for assistance with recruitment of new businesses. The idea would be to utilize this money to create some basic infographics highlighting the economic advantages of Bruceville-Eddy. The Greater Waco Chamber will be able to help with compiling some of the data that will feed into the materials.

This funding request will be brought before City Council in December for further action with President Weaver joining you to speak in favor of the Board's request.

Lastly, please see the map that was prepared for the BEEDC showcasing some of the important development potential around the city.

### **Development**

#### **Commercial Activity**

On 10/31/2024, Pam and I met with a potential developer seeking information for a property they own in Bell County (PID#507559). The meeting was preliminary and inquisitive in nature and no plans have been made to date. However, they are considering mixed use commercial/industrial at this location for the time being.



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**WBW (Fowler Land):**

No additional information at this time.

**KBAR - Eagle Ranch:**

Unfortunately, we were unable to establish Council requested informational meetings on the potential of creating a Public Improvement District (PID) in exchange for annexation on this property. This was primarily due to staff's shift in focus towards implementation of the sanitary sewer project. I had a phone call with Mr. Travis Krause on 11/12/2024 and he is ready to help facilitate these meetings. He informed me that he has had his focus on other projects in the general area as of late. He is discussing potential changes to the development with partners in light of the sewer's groundbreaking and will let us know in the coming weeks if he intends on making any alterations.

The Council approved extension of the Eagle Ranch preliminary plat is set to expire on 1/11/2025.

**BE Travel Center (Ascent):**

MRB Group has completed their review of proposed water line improvements to this site. The owner is considering various options to proceed.

Additionally, they have requested information on requesting a variance for sign height.

They are anticipating an April 2025 opening date.

**Foodies**

Foodies travel center, located within the City limits of Lorena, but within our water system's CCN, has been mulling over required water system improvements needed to deliver water to their future site. The project includes the expansion of a 6" watermain North along I-35 under the highway. A proposal for this project is being prepared to come before you shortly. Since this project is valued over the \$50,000 bid threshold, it will have to go through the public bidding process. The process of installing these improvements would look very similar to the Creekside development of 2022.

**CEFCO:**

As of 11/14/2024, Casey's has finalized their acquisition of CEFCO. The project here in Bruceville-Eddy is still on hold while the transition continues. However, Guy Slimp mentioned that things sound promising for our site. He did mention that Casey's will utilize a different building, so construction plans would eventually have to be resubmitted for review. More importantly, the site would include Casey's famous pizza if everything moves forward.





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**Deer Creek MUD**

No additional information at this time.

**FM 1239 Subdivision:**

A developer recently purchased a large tract of land between F.M. 1239 and C.R. 459 in Falls County. They have submitted a water feasibility study for 266 meters as they desire to plat for single family homes. This property is located outside of our ETJ and therefore would only be subject to Falls County subdivision ordinance requirements. This property is, however, located within our CCN and the current area of our active development moratorium. As a reminder, anyone desiring to pay the full cost of the required infrastructure improvements would be exempt from these limitations. Our engineering firm will review the developers' plans and provide them with an opinion of probable cost for further consideration.

**15. Consent Agenda**

*All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.*

**A. Approval of Minutes**

Council to discuss, consider, and possibly take action to approve the minutes from the October 24, 2024 Regular Council Meeting.

**B. Finances – September 2024**

i) Council to discuss, consider, and possibly take action on the September 2024 financial reports for the general, water, and sewer fund accounts.

ii) Council to discuss, consider, and possibly take action on the September 2024 accounts payable for the general, water, and sewer fund accounts.

**C. Finances – October 2024**

i) Council to discuss, consider, and possibly take action on the October 2024 financial reports for the general, water, and sewer fund accounts.

ii) Council to discuss, consider, and possibly take action on the October 2024 accounts payable for the general, water, and sewer fund accounts.

**D. Donation Acceptance**

Council to discuss, consider, and possibly take action to approve the acceptance of a \$20.00 donation to the City of Bruceville-Eddy from Bethany Fellowship Church for the use of City Hall for the October 21st, 2024 BEISD candidate forum.



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**E. Write-Off Bad Debt**

Council to discuss, consider, and possibly take action to write off bad debt for specific utility accounts.

**F. Designation of Official Newspaper**

Council to discuss, consider, and possibly take action on resolution R 11-21-2024-1, designating the official newspaper of the City of Bruceville-Eddy for the 2024-2025 fiscal year.

**G. Interlocal Cooperative Agreement for Tree Trimming Services**

Council to discuss, consider, and possibly take action to approve the Mayor to enter into an interlocal cooperation agreement with McLennan County for the purpose of providing tree trimming services on an 'as needed' basis with a not-to-exceed limit of \$2,500.

**H. Ratify Purchase – Core and Main LP**

Council to discuss, consider, and possibly take action to ratify staff purchase of materials from Core and Main LP in the amount of \$3,422.28 in association with the installation of six taps and meters for Melissa Street duplexes.

**Motion made by Ricky Wiggins to accept all the items on the consent agenda as stated (A, B (i, ii), C (i, ii), D, E, F, G, and H, 2<sup>nd</sup> by Graham McGruer, yeas 4, nay 0, absent 1, motion passes.**

**16. Selection of Mayor Pro Tempore**

Council to discuss, consider, and possibly take action to select a Mayor Pro Tempore for 2024-2025. The Mayor Pro Tempore, commonly known as the Mayor Pro Tem, presides over Council Meetings in the Mayor's absence.

**Motion made by Ricky Wiggins to table this until the next meeting and wait for the other council members to be present 2<sup>nd</sup> by Joyce McGlothlin, yeas 4, nay 0, absent 1, motion passes.**

**17. Signage Proposal for 'Welcome to Bruceville-Eddy'**

Council to discuss, consider, and possibly take action on a proposal pertaining to the repair and/or replacement of the downtown Eddy Sign 'Welcome to Bruceville-Eddy' sign located at the intersection of Eagle Drive and 3<sup>rd</sup> Street, expenditures coming out of line item 10-10-6518 of the General Fund.

**Motion made by Ricky Wiggins to table it, 2<sup>nd</sup> by Joyce McGlothlin, yeas 4, nay 0, absent 1, motion passes.**

**18. Employee Benefit Plan Changes**

Council to discuss, consider, and possibly take action regarding employee health, dental, and vision benefit plans, including possible changes to contribution levels of both the city and/or the employee.

**Motion made by Ricky Wiggins to table this until our next meeting, 2<sup>nd</sup> by Joyce McGlothlin, yeas 4, nay 0, absent 1, motion passes**

**19. Establishment of Street Repair Committee**

Council to discuss, consider, and possibly take action on the establishment of an ad-hoc Street Repair Steering Committee for a period not to exceed six months of service.



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**Motion made by Ricky Wiggins to approve everyone on the list, 2<sup>nd</sup> by Graham McGruer, yeas 4, nay 0, absent 1, motion passes. On the committee Joyce McGlothlin, Richard Prater, C. W. Whorton, Danielle McGruer, and Colton Smith.**

**20. Billboard Lease Agreement Renewals**

Council to discuss, consider, and possibly take action on lease agreement renewals with ACME Partnership, LP for two billboards located on city owned property along I-35.

**Motion made by Graham McGruer, we table it until we do a little more research 2<sup>nd</sup> by Joyce McGlothlin, yeas 4, nay 0, absent 1, motion passes.**

**21. Cast Ballots for Candidates to the Falls County Appraisal District Board of Directors**

Council to discuss, consider, and possibly take action on resolution R 11-21-2024-2, voting on candidates to the Falls County Appraisal District Board of Directors.

**Motion made by Ricky Wiggins to approve R 11-21-2024-2, voting for candidates Ian Giesler and Byrleen Terry, 2<sup>nd</sup> by Graham McGruer, yeas 4, nay 0, absent 1, motion passes.**

Council meeting took a short break from 7:29 pm until 7:40 pm

**22. Building Proposal – Friendly Oaks Wellsite (Old Bethany Road)**

Council to discuss, consider, and possibly take action on a proposal submitted by S2S Construction for the creation of an overlay building enclosure for the Friendly Oaks Wellsite located on Old Bethany Road.

**Motion made by Ricky Wiggins to approve the construction with S2S Construction Company for the amount of \$44, 800.00 2<sup>nd</sup> by Cecil Griffith yeas 4, nay 0, absent 1, motion passes.**

Special Called Meeting adjourn and Executive Session in session at 7:47 pm.

**23. Executive Session**

**A. The City Council Shall Meet in Executive Session to Discuss the Following:**

**Community Development Specialist**

Texas Government Code Section 551.074 – Personnel Matters – Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: Community Development Specialist. Tex. Gov't Code Ann. § 551.074.

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding Miracle Lane.

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding the development moratorium.





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November 21, 2024  
Attendance Sheet  
City Council Meeting and Workshop, 4:30 pm

Name

Address

Rick & Cindy

851 W. 3rd St.

Jerry George

9900 Shawnee Trail

Lisa & Earl Dumbao

301 4th Street

Danielle + Colton McGruer

215 Hungry Hill Rd

Cherie McGruer

915 Old Moody Rd

Monique Waser

720 W. 3rd Eddy

Linda Orr



# Police Department

143 Wilcox Dr.  
Eddy, TX 76524

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

Phone: 254-859-5072  
Fax: 254-859-5258

Police Department Activity Report: October 1, 2024 – October 31, 2024

**Calls for Service: Total 115**

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
40	24	35	16

**Arrest, Offense, Incident**

**Reports:**

**Total 17**

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
10	2	4	1

**Criminal Offense Arrests:**

**Total 12**

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
7	3	1	1

**Crash Reports: Total 8**

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
3	0	3	2

**Citations & Warnings: Total 154**

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
62 citations 0 warnings	6 citations 10 warnings	12 citations 12 warnings	37 citations 15 warnings

**Citations Total: 117**

**Warnings Total: 37**



## ***Police Department***

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Phone: 254-859-5072  
Fax: 254-859-5258

Police Department Activity Report: October 1, 2024 – October 31, 2024

**Security Checks: 143**  
**School Zone Enforcement: 25**  
**Neighborhood Patrol: 35**  
**Directed Traffic Enforcement: 36**

OCTOBER 18 2024 - NOVEMBER 14 2024  
CITY ORDINANCE ENFORCEMENT REPORT

COMPLIANT / CLOSED	8
NON-COMPLIANT	30
MORE TIME REQUESTED	0
CITATIONS	56
<b>TOTAL CASES</b>	<b>94</b>

TYPES OF VIOLATIONS	
ANIMAL VIOLATION	6
HIGH GRASS	10
RUBBISH	13
JUNK VEHICLES	4
DANGEROUS BLDG	3
ACC / STORAGE BLDG	0
RV / TRAVEL TRAILER	0
ZONING VIOLATION	0
OPEN BURNING VIOLATION	0
LIVESTOCK VIOLATIONS	2
NOISE COMPLAINT / LOUD MUSIC	2
CITY PERMIT VIOLATION	0
<b>TOTAL VIOLATIONS</b>	<b>40</b>





## ***Bruceville-Eddy ISD School Resource Officer***

143 Wilcox Dr.  
Eddy, TX 76524

[www.bruceville-eddy.us](http://www.bruceville-eddy.us)

Phone: 254-859-5072  
Fax: 254-859-5258

### **SCHOOL RESOURCE OFFICER ACTIVITY REPORT: October 1, 2024 – October 31, 2024**

Calls for Service: 10

Security Checks: 94

Citations & Warnings: 3/7

Arrests: 0

**BEISD SRO Monthly Activity Report:**

<b>Admin Assist</b>	
<b>Staff Assist</b>	
<b>Student Assist</b>	
<b>Agency Assist</b>	
<b>Citizen Contact</b>	<b>3</b>
<b>Calls for Service</b>	<b>10</b>
<b>Incident Report</b>	
<b>Criminal Activity/Offense</b>	
<b>Suspicious Activity/Person/Circumstances</b>	
<b>Traffic Complaint</b>	
<b>Traffic Stops</b>	<b>10</b>
<b>Warnings</b>	<b>7</b>
<b>Citations</b>	<b>3</b>
<b>Juvenile Complaint</b>	
<b>Adult Arrest</b>	
<b>Juvenile Arrest</b>	
<b>Warrant Arrest</b>	
<b>Parent Conference</b>	
<b>Welfare Check</b>	<b>1</b>
<b>Classes Given</b>	
<b>Total:</b>	<b>34</b>

**Bank Transfers 2024-2025**

NOTE: Beginning Balance is the ending balance for the whole day before the transfer date and Ending Balance is after the transfer was done. It is not the ending balance for the whole day.  
 Example: transfer on 10/3/24 the beginning balance is the total balance at the end of the day of 10/2/24.

**November 2024**

**General Fund**

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
<b>MOODY GENERAL CHECKING</b>						
	11/4/2024	\$42,157.84	\$100,000.00		\$142,157.84	From MRLA-Low Balance
	11/7/2024	\$111,407.90	\$27,761.25		\$139,169.15	From Water Fund-cover payroll for October
	11/20/2024	\$172,940.32		-\$3,948.05	\$168,992.27	Transfer to EDC for 6th collection
	11/20/2024	\$172,940.32		-\$3,948.05	\$168,992.27	Transfer to Maint. & Repair for 6th collection
	11/20/2024	\$172,821.69	\$12,000.00		\$184,821.69	From IRS Asset Forfeiture-cover ck#8366
<b>General Checking Account</b>			<b>\$139,761.25</b>	<b>-\$7,896.10</b>		
<b>MRLA PROPERTY TAX</b>						
	11/1/2024	\$48,287.93	\$100,000.00		\$148,287.93	Transfer from MRLA Investment Account
	11/4/2024	\$148,287.93		-\$100,000.00	\$48,287.93	Transfer to General Account(balance low)
<b>Total MRLA Account</b>			<b>\$100,000.00</b>	<b>-\$100,000.00</b>		
<b>MRLA INVESTMENT</b>						
	11/1/2024	\$2,795,882.17		-\$100,000.00	\$2,695,882.17	Transfer to MRLA Checking Account
<b>Total MRLA Investment</b>			<b>\$0.00</b>	<b>\$0.00</b>		
<b>MUNICIPAL COURT TECH/BLDG FUND</b>						
					\$0.00	
<b>Total Municipal Court Tech/Bldg Fund</b>			<b>\$0.00</b>	<b>\$0.00</b>		
<b>GRANT FUND</b>						
<b>Total Grant Fund</b>			<b>\$0.00</b>	<b>\$0.00</b>		
<b>GRANT FUND INVESTMENT</b>						
<b>Total Grant Fund Investment</b>			<b>\$0.00</b>	<b>\$0.00</b>		
<b>ASSET FORFEITURE</b>						
<b>Total Asset Forfeiture</b>			<b>\$0.00</b>	<b>\$0.00</b>		
<b>IRS TREASURY ASSET FORFEITURE</b>						
	11/15/2024	\$27.09	\$12,000.00		\$12,027.09	From IRS Asset Forfeiture Investment-cover ck#8366
	11/20/2024	\$12,027.09		-\$12,000.00	\$27.09	To General Checking Account-cover ck#8366
<b>Total IRS Treasury Asset Forfeiture</b>			<b>\$12,000.00</b>	<b>-\$12,000.00</b>		
<b>IRS ASSET FORFEITURE INVESTMENT</b>						
	11/15/2024	\$156,022.54		-\$12,000.00	\$144,022.54	To IRS Treasury Asset Forfeiture-cover CK#8366
<b>Total IRS Asset Forfeiture Investment</b>			<b>\$0.00</b>	<b>-\$12,000.00</b>		
<b>FUND 10 TOTAL</b>			<b>\$251,761.25</b>	<b>-\$131,896.10</b>		

**Water Fund**

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
<b>WATER SUPPLY-MOODY CHECKING</b>						
	11/7/2024	\$258,057.22	\$156.64		\$258,213.86	Transfer from Utility Bill Relief-cover ck#9904
	11/7/2024	\$258,057.22		-\$27,761.25	\$230,295.97	To General Fund to cover payroll for October
<b>Total Water Checking Account</b>			<b>\$156.64</b>	<b>-\$27,761.25</b>		
<b>#522 COBE WATER SUPPLY INVESTMENT</b>						
					\$0.00	
<b>Total Investment Account</b>			<b>\$0.00</b>	<b>\$0.00</b>		
<b>SECURITY DEPOSIT</b>						
					\$0.00	
<b>Total Security Deposit</b>			<b>\$0.00</b>	<b>\$0.00</b>		
<b>UTILITY BILL RELIEF</b>						
	11/7/2024	\$784.06		-\$156.64	\$627.42	Transfer to Water Checking Account cover ck#9904
<b>Total Utility Bill Relief</b>			<b>\$0.00</b>	<b>-\$156.64</b>		
<b>FUND 50 TOTAL</b>			<b>\$156.64</b>	<b>-\$27,917.89</b>		

**EDC Fund**

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
<b>EDC CHECKING</b>						
	11/20/2024	\$18,650.51	\$3,948.05		\$22,598.56	Transfer from General Fund for 6th collection
<b>Total Checking Account</b>			<b>\$3,948.05</b>	<b>\$0.00</b>		
<b>FUND 60 TOTAL</b>			<b>\$3,948.05</b>	<b>\$0.00</b>		

**Maint. & Repair Fund**

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
<b>Maint. &amp; Repair CHECKING</b>						
	11/20/2024	\$18,650.51	\$3,948.05		\$22,598.56	Transfer from General Fund for 6th collection
<b>Total Checking Account</b>			<b>\$3,948.05</b>	<b>\$0.00</b>		
<b>FUND 80 TOTAL</b>			<b>\$3,948.05</b>	<b>\$0.00</b>		

Summary	Transfers In	Transfers Out
General Fund Totals	\$251,761.25	-\$131,896.10
Water Fund Totals	\$156.64	-\$27,917.89
EDC Fund Totals	\$3,948.05	\$0.00
Maint. & Repair Fund Totals	\$3,948.05	\$0.00

## Bank Transfers 2024-2025

NOTE: Beginning Balance is the ending balance for the whole day before the transfer date and Ending Balance is after the transfer was done. It is not the ending balance for the whole day.  
 Example: transfer on 10/03/24 the beginning balance is the total balance at the end of the day of 10/02/24.

### General Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
<b>MOODY GENERAL CHECKING</b>						
	10/3/2024	\$31,381.73	\$80,000.00		\$111,381.73	From MRLA-Low Balance
	10/11/2024	\$122,141.22	\$32,951.76		\$155,092.98	From Water Fund-cover payroll for September
	10/11/2024	\$122,141.22		-\$1,967.80	\$120,173.42	4th quarter Court Building Security transfer
	10/11/2024	\$122,141.22		-\$1,648.40	\$120,492.82	4th quarter Court Technology transfer
	10/29/2024	\$52,820.94		-\$3,426.57	\$49,394.37	Transfer to EDC for 5th collection
	10/29/2024	\$52,820.94		-\$3,426.57	\$49,394.37	Transfer to Maint.& Repair for 5th collection
	11/4/2024	\$42,157.84	\$100,000.00		\$142,157.84	From MRLA-Low Balance
	11/7/2024	\$111,407.90	\$27,761.25		\$139,169.15	From Water Fund-cover payroll for October
	11/20/2024	\$172,940.32		-\$3,948.05	\$168,992.27	Transfer to EDC for 6th collection
	11/20/2024	\$172,940.32		-\$3,948.05	\$168,992.27	Transfer to Maint.& Repair for 6th collection
	11/20/2024	\$172,821.69	\$12,000.00		\$184,821.69	From IRS Asset Forfeiture-cover ck#8366
<b>General Checking Account</b>			<b>\$252,713.01</b>	<b>-\$18,365.44</b>		
<b>MRLA PROPERTY TAX</b>						
	10/3/2024	\$107,299.41		-\$80,000.00	\$27,299.41	Transfer to General Account(balance low)
	11/1/2024	\$48,287.93	\$100,000.00		\$148,287.93	Transfer from MRLA Investment Account
	11/4/2024	\$148,287.93		-\$100,000.00	\$48,287.93	Transfer to General Account(balance low)
<b>Total MRLA Account</b>			<b>\$100,000.00</b>	<b>-\$180,000.00</b>		
<b>MRLA INVESTMENT</b>						
	11/1/2024	\$2,795,882.17		-\$100,000.00	\$2,695,882.17	Transfer to MRLA Checking Account
<b>Total MRLA Investment</b>			<b>\$0.00</b>	<b>-\$100,000.00</b>		
<b>MUNICIPAL COURT TECH/BLDG FUND</b>						
	10/11/2024	\$716.72	\$1,967.80		\$2,684.52	July/Aug/Sept -Building Security
	10/11/2024	\$716.72	\$1,648.40		\$2,365.12	July/Aug/Sept-Technology
<b>Total Municipal Court Tech/Bldg Fund</b>			<b>\$3,616.20</b>	<b>\$0.00</b>		
<b>GRANT FUND</b>						
<b>Total Grant Fund</b>			<b>\$0.00</b>	<b>\$0.00</b>		
<b>GRANT FUND INVESTMENT</b>						
<b>Total Grant Fund Investment</b>			<b>\$0.00</b>	<b>\$0.00</b>		
<b>ASSET FORFEITURE</b>						
<b>Total Asset Forfeiture</b>			<b>\$0.00</b>	<b>\$0.00</b>		
<b>IRS TREASURY ASSET FORFEITURE</b>						
	11/15/2024	\$27.09	\$12,000.00		\$12,027.09	From IRS Asset Forfeiture Investment-cover ck#8366
	11/20/2024	\$12,027.09		-\$12,000.00	\$27.09	To General Checking Account-cover ck#8366
<b>Total IRS Treasury Asset Forfeiture</b>			<b>\$12,000.00</b>	<b>-\$12,000.00</b>		
<b>IRS ASSET FORFEITURE INVESTMENT</b>						
	11/15/2024	\$156,022.54		-\$12,000.00	\$144,022.54	To IRS Treasury Asset Forfeiture-cover CK#8366
<b>Total IRS Asset Forfeiture Investment</b>			<b>\$0.00</b>	<b>-\$12,000.00</b>		
<b>FUND 10 TOTAL</b>			<b>\$368,329.21</b>	<b>-\$322,365.44</b>		

<b>Water Fund</b>						
Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
<b>WATER SUPPLY-MOODY CHECKING</b>						
	10/3/2024	\$180,217.68	\$8,866.37		\$189,084.05	4/19/24-9/30/24 Deposit Applied to customers
	10/4/2024	\$192,314.27	\$253,200.00		\$445,514.27	To cover CK#9880 2nd payment for Falls County Project
	10/11/2024	\$504,777.95		-\$32,951.76	\$471,826.19	To General Fund to cover payroll for September
	11/7/2024	\$258,057.22	\$156.64		\$258,213.86	Transfer from Utility Bill Relief-cover ck#9904
	11/7/2024	\$258,057.22		-\$27,761.25	\$230,295.97	To General Fund to cover payroll for October
<b>Total Water Checking Account</b>			<b>\$262,223.01</b>	<b>-\$60,713.01</b>		
<b>#522 COBE WATER SUPPLY INVESTMENT</b>						
	10/4/2024	\$1,811,776.35		-\$253,200.00	\$1,558,576.35	To cover CK#9880 2nd payment for Falls County Project
<b>Total Investment Account</b>			<b>\$0.00</b>	<b>-\$253,200.00</b>	<b>\$0.00</b>	
<b>SECURITY DEPOSIT</b>						
	10/3/2024	\$62,779.08		-\$8,866.37	\$53,912.71	4/19/24-9/30/24 Deposit Applied to customers
<b>Total Security Deposit</b>			<b>\$0.00</b>	<b>-\$8,866.37</b>		
<b>UTILITY BILL RELIEF</b>						
	11/7/2024	\$784.06		-\$156.64	\$627.42	Transfer to Water Checking Account cover ck#9904
<b>Total Utility Bill Relief</b>			<b>\$0.00</b>	<b>-\$156.64</b>		
<b>FUND 50 TOTAL</b>			<b>\$262,223.01</b>	<b>-\$322,936.02</b>		
<b>EDC Fund</b>						
Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
<b>EDC CHECKING</b>						
	10/26/2024	\$15,223.94	\$3,426.57		\$18,650.51	Tranfer from General Fund for 5th collection
	11/20/2024	\$18,650.51	\$3,948.05		\$22,598.56	Tranfer from General Fund for 6th collection
<b>Total Checking Account</b>			<b>\$7,374.62</b>	<b>\$0.00</b>		
<b>FUND 60 TOTAL</b>			<b>\$7,374.62</b>	<b>\$0.00</b>		
<b>Maint. &amp; Repair Fund</b>						
Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
<b>Maint. &amp; Repair CHECKING</b>						
	10/26/2024	\$15,223.94	\$3,426.57		\$18,650.51	Tranfer from General Fund for 5th collection
	11/20/2024	\$18,650.51	\$3,948.05		\$22,598.56	Tranfer from General Fund for 6th collection
<b>Total Checking Account</b>			<b>\$7,374.62</b>	<b>\$0.00</b>		
<b>FUND 80 TOTAL</b>			<b>\$7,374.62</b>	<b>\$0.00</b>		
<b>Summary</b>						
			Transfers In	Transfers Out		
General Fund Totals			\$368,329.21	-\$322,365.44		
Water Fund Totals			\$262,223.01	-\$322,936.02		
EDC Fund Totals			\$7,374.62	\$0.00		
Maint. & Repair Fund Totals			\$7,374.62	\$0.00		

COUNCIL MONTHLY FINANCIAL SUMMARY FOR NOVEMBER 2024



Summary of Funds

General Fund Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
MOODY GENERAL CHECKING	\$ 20,188.20	\$ 204,350.37	\$ (97,254.58)	\$ 127,283.99
MRLA PROPERTY TAX	\$ 51,285.91	\$ 132,205.29	\$ (100,203.18)	\$ 83,288.02
MUNICIPAL COURT TECH/BLDG FUND	\$ 4,332.92			\$ 4,332.92
GRANT FUND	\$ -	\$ -	\$ -	\$ -
GRANT FUND INVESTMENT	\$ -	\$ -	\$ -	\$ -
ASSET FORFEITURE	\$ 81.77	\$ -	\$ -	\$ 81.77
MRLA INVESTMENT	\$ 2,804,800.56	\$ 8,349.05	\$ (100,000.00)	\$ 2,713,149.61
CDBG GRANT	\$ -	\$ -	\$ -	\$ -
IRS TREASURY ASSET FORFEITURE	\$ 27.09	\$ 12,000.00	\$ (12,000.00)	\$ 27.09
IRS ASSET FORFEITURE INVESTMENT	\$ 156,022.54	\$ 465.54	\$ (12,000.00)	\$ 144,488.08
<b>FUND 10 TOTAL</b>	<b>\$ 3,036,738.99</b>	<b>\$ 357,370.25</b>	<b>\$ (321,457.76)</b>	<b>\$ 3,072,651.48</b>

Water Fund Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
WATER SUPPLY-MOODY CHECKING	\$ 226,697.47	\$ 172,921.30	\$ (141,288.95)	\$ 258,329.82
SECURITY DEPOSIT	\$ 53,718.07	\$ 1,900.00	\$ -	\$ 55,618.07
#729 CD UTILITY IMPROVEMENT-INVESTMENT	\$ 65,461.17	\$ 202.05	\$ -	\$ 65,663.22
UTILITY BILL RELIEF	\$ 778.74	\$ -	\$ (156.64)	\$ 622.10
2011 IMPROVE REVE BOND-INTEREST & SINKING FUND	\$ 6,367.98	\$ 6,224.00	\$ -	\$ 12,591.98
PETTY CASH	\$ 200.00	\$ -	\$ -	\$ 200.00
2011 IMPROVE REVE BOND-RESERVE FUND	\$ 71,749.37	\$ -	\$ -	\$ 71,749.37
2013 IMPROVEMENT BOND-INTEREST & SINKING FUND	\$ 13,077.16	\$ 12,854.00	\$ -	\$ 25,931.16
2013 IMPROVEMENT REVENUE BOND-RESERVE FUND	\$ 5,126.16	\$ -	\$ -	\$ 5,126.16
#166 IMPROVEMENT REV BOND-RESERVE INVESTMENT	\$ 178,671.11	\$ 551.48	\$ -	\$ 179,222.59
2011 REFUND REVENUE BOND-RESERVE FUND	\$ 38,032.36	\$ -	\$ -	\$ 38,032.36
2011 REFUND REVE BOND-INTEREST & SINKING FUND	\$ 3,248.37	\$ 3,139.00	\$ -	\$ 6,387.37
2015 COMBINATION TAX & REV-INTEREST & SINKING	\$ 3,955.78	\$ 3,871.00	\$ -	\$ 7,826.78
#522 COBE WATER SUPPLY INVESTMENT	\$ 1,563,626.21	\$ 4,826.49	\$ -	\$ 1,568,452.70
<b>FUND 50 TOTAL</b>	<b>\$ 2,230,709.95</b>	<b>\$ 206,489.32</b>	<b>\$ (141,445.59)</b>	<b>\$ 2,295,753.68</b>

Sewer Fund Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Sewer Checking Bank Account	\$ 1,350.00	\$ 1,974,000.00	\$ (1,930,004.61)	\$ 45,345.39
<b>FUND 51 TOTAL</b>	<b>\$ 1,350.00</b>	<b>\$ 1,974,000.00</b>	<b>\$ (1,930,004.61)</b>	<b>\$ 45,345.39</b>

Economic Development Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Economic Development Sales & Use Tax	\$ 18,650.51	\$ 3,948.05	\$ -	\$ 22,598.56
<b>FUND 60 TOTAL</b>	<b>\$ 18,650.51</b>	<b>\$ 3,948.05</b>	<b>\$ -</b>	<b>\$ 22,598.56</b>

Street Maintenance & Repair Sales & Used Tax Fund Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Street Maintenance & Repair Sales & Used Tax Fund	\$ 18,650.51	\$ 3,948.05	\$ -	\$ 22,598.56
<b>FUND 80 TOTAL</b>	<b>\$ 18,650.51</b>	<b>\$ 3,948.05</b>	<b>\$ -</b>	<b>\$ 22,598.56</b>

Hotel Occupancy Tax Fund Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Hotel Occupancy Tax Fund	\$ -	\$ -	\$ -	\$ -
<b>FUND 85 TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Summary	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
General Fund Totals	\$ 3,036,738.99	\$ 357,370.25	\$ (321,457.76)	\$ 3,072,651.48
Water Fund Totals	\$ 2,230,709.95	\$ 206,489.32	\$ (141,445.59)	\$ 2,295,753.68
Sewer Fund Totals	\$ 1,350.00	\$ 1,974,000.00	\$ (1,930,004.61)	\$ 45,345.39
Economic Development Sales & Use Tax Fund Totals	\$ 18,650.51	\$ 3,948.05	\$ -	\$ 22,598.56
Street Maintenance & Repair Sales & Used Tax Fund Totals	\$ 18,650.51	\$ 3,948.05	\$ -	\$ 22,598.56
Hotel Occupancy Tax Fund Totals	\$ -	\$ -	\$ -	\$ -
<b>Total</b>				<b>\$ 5,458,947.67</b>

<b>General Fund: Fund Balance</b>	
Restricted fund balance	\$ 148,929.86 ***
Unrestricted Fund Balance	\$ 2,923,721.62
<b>TOTAL</b>	<b>\$ 3,072,651.48</b>

<b>EDC Fund: Fund Balance</b>	
Restricted Fund Balance	\$ 22,598.56
<b>TOTAL</b>	<b>\$ 22,598.56</b>

<b>Water Fund: Fund Balance</b>	
Restricted Fund Balance	\$ 403,107.94 **
Unrestricted Fund Balance:	\$ 1,892,645.74
<b>TOTAL</b>	<b>\$ 2,295,753.68</b>

<b>Maint. &amp; Repair Fund: Fund Balance</b>	
Restricted Fund Balance	\$ 22,598.56
<b>TOTAL</b>	<b>\$ 22,598.56</b>

<b>Sewer Fund: Fund Balance</b>	
Restricted fund balance	\$ 45,345.39
<b>TOTAL</b>	<b>\$ 45,345.39</b>

<b>DEBT:</b>	
Debt Service: General Fund Current Year	\$ -
Debt Service: Water Fund Current Year	\$ 371,650.62
Debt Service: Sewer Fund Current Year-Land Only	\$ 45,817.50
Next year Bond Debt Service	\$ 309,312.50
Total Remaining Debt Service in Future Yrs 2027-2030	\$ 703,947.08
4 Bonds issued=2-2011; 2013; 2015	
<b>TOTAL</b>	<b>\$ 1,430,727.70</b>

Esiter Moreno, Finance Director:

SUBMITTED: 12/13/24 By Director of Finance  
 Kent Manton, City Administrator:

\*Bond Payments made semi annual.March 30, & Sept. 30

## TOTAL DEBT

Debt Description	Series 2011 Rev. Bond 2	SERIES 2011	Series 2013 Revenue Bond	Water Meters	Series 2015 Revenue Bond	TOTALS
Code Fund	WATER	WATER	WATER	WATER	SEWER-Land Only	
Issuance Year	3/1/2011	9/30/2011	9/30/2013	2/28/2020	3/30/2016	
Final Year	2025	2025	2028	2025	2030	
<b>Issuance Amount</b>	\$731,000.00	\$371,000.00	\$1,883,000.00	\$489,200.00	\$395,000.00	<b>\$3,869,200.00</b>
<b>Principle Balance Due</b>	\$70,000.00	\$35,000.00	\$848,000.00	\$103,657.74	\$231,000.00	<b>\$1,287,657.74</b>
<b>Interest Balance Due</b>	\$4,113.00	\$2,056.24	\$98,717.08	\$3,078.64	\$35,105.00	<b>\$143,069.96</b>
<b>Total Outstanding:</b>						
<b>Interest+Principle</b>	\$74,113.00	\$37,056.24	\$946,717.08	\$106,736.38	\$266,105.00	<b>\$1,430,727.70</b>
<b>Interest Rate</b>	5.50%	5.50%	3.25%	2.97%	4.25%	
<b>Interest 2025</b>	\$4,113.00	\$2,056.24	\$35,745.00	\$3,078.64	\$9,817.50	<b>\$54,810.38</b>
<b>Principle 2025</b>	\$70,000.00	\$35,000.00	\$118,000.00	\$103,657.74	\$36,000.00	<b>\$362,657.74</b>
<b>Total 2024-2025</b>	<b>\$74,113.00</b>	<b>\$37,056.24</b>	<b>\$153,745.00</b>	<b>\$106,736.38</b>	<b>\$45,817.50</b>	<b>\$417,468.12</b>
<b>Interest 2026</b>			\$31,025.00		\$8,287.50	<b>\$39,312.50</b>
<b>Principle 2026</b>			\$233,000.00		\$37,000.00	<b>\$270,000.00</b>
<b>Total 2025-2026</b>			<b>\$264,025.00</b>		<b>\$45,287.50</b>	<b>\$309,312.50</b>
<b>Interest 2027</b>			\$21,122.50		\$6,715.00	<b>\$27,837.50</b>
<b>Principle 2027</b>			\$243,000.00		\$38,000.00	<b>\$281,000.00</b>
<b>Total 2026-2027</b>			<b>\$264,122.50</b>		<b>\$44,715.00</b>	<b>\$308,837.50</b>
<b>Interest 2028</b>			\$10,824.58		\$5,100.00	<b>\$15,924.58</b>
<b>Principle 2028</b>			\$254,000.00		\$39,000.00	<b>\$293,000.00</b>
<b>Total 2027-2028</b>			<b>\$264,824.58</b>		<b>\$44,100.00</b>	<b>\$308,924.58</b>
<b>Interest 2029</b>					\$3,442.50	<b>\$3,442.50</b>
<b>Principle 2029</b>					\$40,000.00	<b>\$40,000.00</b>
<b>Total 2028-2029</b>					<b>\$43,442.50</b>	<b>\$43,442.50</b>
<b>Interest 2030</b>					\$1,742.50	<b>\$1,742.50</b>
<b>Principle 2030</b>					\$41,000.00	<b>\$41,000.00</b>
<b>Total 2029-2030</b>					<b>\$42,742.50</b>	<b>\$42,742.50</b>

2025 Water Fund:	\$371,650.62
2026 Water Fund:	\$264,025.00
2027-2030: Water Only	\$528,947.08

2025 Sewer Fund:	\$45,817.50
2026 Sewer Fund:	\$45,287.50
2027-2030: Sewer	\$175,000.00

<b>TOTALS FOR ALL:</b>	
2025	\$417,468.12
2026	\$309,312.50
2027-2030	\$703,947.08

\$1,430,727.70

Modified  
Revenue & Disbursements  
November 2024



# NOVEMBER 2024

## City: Revenues & Disbursements

### Pg.1

- #1 10-00-5003 Payment from Charter Comm. Franchise
- #2 10-00-5010 Eddy Travel Center invoice payment(\$870) & Dumlao(\$860)

### Pg.2

- #3 10-10-6102 New councilmember training in January 2025
- #4 10-10-6206 Eddy Travel Center fuel canopies;Hungry Hill-alter package; Shady Shores-new bldg package
- #5 10-10-6208 Eddy Travel Center-\$145; Dumlao Addition-\$430
- #6 10-10-6209 Quarterly payment
- #7 10-10-6212 McLennan & Falls County quarterly payment
- #8 10-10-6415 New Dell Tower for Admin Assistant
- #9 10-10-6421 Includes Shell Energy invoices for October

### Pg.3

- #10 10-10-6422 Quarterly payment for postage machine
- #11 10-20-6006 SRO first month coverage
- #12 10-20-6107 Includes 5 pair of tactical cargo pants

### Pg.4

- #13 10-20-6421 Shell Energy invoice for October
- #14 10-20-6422 Includes postage machine quarterly payment
- #15 10-20-6517 case of toilet paper & paper towels
- #16 10-20-6600 Unit#2 4 new tires & alignment

### Pg.5

- #17 10-20-6210 Animal trap and dog food
- #18 10-21-6421 Shell Energy invoice for October
- #19 10-21-6427 Quarterly Payment for postage machine

### Pg.6

- #20 10-30-6421 Shell Energy invoice for October
- #21 10-30-6603 Includes 3 ton floor jack, mechanic tool set
- #22 10-30-6609 3 Stop signs & 1 street sign

### Pg.7

- #23 10-40-6104 Includes Court Admin mileage for OMNI Base training
- #24 10-40-6421 Shell Energy invoice for October
- #25 10-40-6422 Quarterly payment for postage machine

### Pg.8

- #26 10-40-6700 No invoice received as of 12/12/24

# NOVEMBER 2024

## Water: Revenues & Disbursements

### Pg.1

#1 50-00-6003 Lots of water leaks

### Pg.2

#2 50-00-6107 2 pair of boots, gloves, sweatshirts

#3 50-00-6416 Notice-Water Meter Moratorium

#4 50-00-6421 Shell Energy invoice for October

#5 50-00-6422 Includes quarterly payment for postage machine

#6 50-00-6423 Shell Energy invoice for October

### Pg.3

#7 50-00-6683 80% Constraction Adm. Fee Falls County Water Improvements; 62% Old Bethany Preliminary

#8 50-00-6710 Tolbert Well alert system yearly fee

#9 50-006713 Yearly Permit Fee

#10 50-00-6717 Shell Energy invoice for October

#11 50-00-6718 Include Dewalt 20V Brushless Compact, 20V Lith-ion 2/4 AH Battery, 3 ton floor jack

#12 50-00-6815 Includes back pay for months that the full donation amounts were not paid as the reports were missing a code.

#13 50-00-6914 2 approved Utility Bill Relief Fund applications

## Sewer Fund

### Pg.1

#1 51-00-5000 Loan deposit from USDA

#2 51-00-6203 Approved by USDA-Sewer 15% construction Admin service

#3 51-00-6422 Quarterly payment for postage machine

### Pg.2

#4 51-00-6682 2<sup>nd</sup> payments to 3 sewer vendors approved by USDA; & 1<sup>st</sup> payment for 1 sewer vendor

## Economic Development Fund

### Pg.1

#1 60-00-5101 6<sup>th</sup> collection since pass by voters at the November 2023 election

## Street Maintenance & Repair Sales & Used Tax Fund

### Pg.1

#1 80-00-5101 6<sup>th</sup> collection since pass by voters at the November 2023 election

12/12/2024 I acknowledge that the reports are accurate to the best of my knowledge at the date and time the reports were printed.



10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<b>REVENUES</b>								
<b>=====</b>								
<b>FEES</b>								
10-00-5002	FRANCHISE FEE REVENUE #1	2,425.13	19.17	1,966.41	1,947.24	57,000.00	1,985.58	55,014.42
10-00-5003	BUILDING PERMITS	424.00	1,686.10	415.00 (	1,271.10)	24,000.00	2,101.10	21,898.90
10-00-5004	PERMIT FEES	80.00	520.00	30.00 (	490.00)	3,300.00	550.00	2,750.00
10-00-5005	TOWER LEASE	415.00	1,585.25	330.75 (	1,254.50)	3,700.00	1,916.00	1,784.00
10-00-5007	PROPERTY LEASE	100.00	0.00	0.00	0.00	2,235.00	0.00	2,235.00
10-00-5008	OPEN RECORDS	108.10	0.00	0.00	0.00	150.00	0.00	150.00
10-00-5009	POLICE REPORTS	53.00	88.00	27.00 (	61.00)	250.00	115.00	135.00
10-00-5010	DEVELOPMENT FEES #2	0.00	0.00	1,730.00	1,730.00	10,000.00	1,730.00	8,270.00
10-00-5021	GRANT INCOME	0.00	0.00	0.00	0.00	500,000.00	0.00	500,000.00
10-00-5042	MISC. INCOME CITY	1.50	11,349.23	0.00 (	11,349.23)	1,000.00	11,349.23 (	10,349.23)
10-00-5047	DA SEIZE ASSETS	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-00-5049	SRO REIMBURSEMENT INCOME	2,340.40	0.00	0.00	0.00	45,000.00	0.00	45,000.00
10-00-5061	REAL PROPERTY/FIXD ASSET SALES	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-00-5070	INSURANCE CLAIMS INCOME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-00-5090	LEASE INCOME (SIGNS)	0.00	0.00	0.00	0.00	11,248.00	0.00	11,248.00
10-00-5095	TRANSFERS IN	0.00	0.00	0.00	0.00	156,000.00	0.00	156,000.00
	TOTAL FEES	5,947.13	15,247.75	4,499.16 (	10,748.59)	816,383.00	19,746.91	796,636.09
<b>TAXES</b>								
10-00-5100	PROPERTY TAX REVENUE	32,410.70	23,986.50	32,002.11	8,015.61	505,580.00	55,988.61	449,591.39
10-00-5101	SALES TAX REVENUE	13,011.27	13,706.26	15,792.18	2,085.92	137,500.00	29,498.44	108,001.56
	TOTAL TAXES	45,421.97	37,692.76	47,794.29	10,101.53	643,080.00	85,487.05	557,592.95
<b>COURT</b>								
10-00-5500	FINES INCOME	14,008.23	17,272.19	20,917.50	3,645.31	250,000.00	38,189.69	211,810.31
10-00-5501	MVBA COLLECTIONS INCOME	3,394.82	1,176.45	2,355.72	1,179.27	50,000.00	3,532.17	46,467.83
10-00-5502	MCLENNAN CHILD SAFETY FEE	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
10-00-5503	LOCAL MUNICIPAL JURY FUND	3.40	9.00	6.50 (	2.50)	100.00	15.50	84.50
10-00-5504	TIME PAYMENT REIMBURSEMENT FEE	63.50	274.50	138.00 (	136.50)	1,500.00	412.50	1,087.50
10-00-5505	OMNI REVENUE	84.00	40.00	76.00	36.00	1,500.00	116.00	1,384.00
10-00-5510	FINES COURT TECH FUND	208.00	385.80	296.10 (	89.70)	4,000.00	681.90	3,318.10
10-00-5520	FINES COURT BLDG/SECURITY FUND	220.60	455.20	345.50 (	109.70)	4,375.00	800.70	3,574.30
10-00-5525	JUVENILE CASE MANAGER FUND	260.00	476.00	374.90 (	101.10)	5,000.00	850.90	4,149.10
	TOTAL COURT	18,242.55	20,089.14	24,510.22	4,421.08	318,975.00	44,599.36	274,375.64
<b>OTHER FINANCING SOURCES</b>								
10-00-5902	INTEREST INCOME	10,172.37	9,414.48	8,814.59 (	599.89)	90,000.00	18,229.07	71,770.93
	TOTAL OTHER FINANCING SOURCES	10,172.37	9,414.48	8,814.59 (	599.89)	90,000.00	18,229.07	71,770.93
	TOTAL REVENUES	79,784.02	82,444.13	85,618.26	3,174.13	1,868,438.00	168,062.39	1,700,375.61

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<b>EXPENDITURES</b>								
<b>ADMINISTRATION</b>								
<b>OFFICE PERSONNEL-SUPPORT</b>								
10-10-6000	SALARIES	3,192.30	3,294.45	3,294.46	0.01	42,828.00	6,588.91	36,239.09
10-10-6001	HOURLY	3,420.47	3,564.30	3,564.30	0.00	46,335.00	7,128.60	39,206.40
10-10-6003	OVERTIME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-10-6004	MEDICARE	92.82	91.82	91.82	0.00	1,293.00	183.64	1,109.36
10-10-6006	HEALTH INSURANCE	1,035.40	1,368.22	1,368.22	0.00	34,079.00	2,736.44	31,342.56
10-10-6007	DENTAL INSURANCE	36.80	38.86	38.86	0.00	987.00	77.72	909.28
10-10-6008	TMRS	367.02	395.06	395.06	0.00	6,759.00	790.12	5,968.88
10-10-6014	EFT/ACH FEE	11.92	11.67	20.00	8.33	163.00	31.67	131.33
	TOTAL OFFICE PERSONNEL-SUPPORT	8,156.73	8,764.38	8,772.72	8.34	133,444.00	17,537.10	115,906.90
<b>TRAVEL TRAINING UNIFORMS</b>								
10-10-6102	TRAINING #3	50.00	0.00	195.00	195.00	1,500.00	195.00	1,305.00
10-10-6104	MILEAGE & VEHICLE REIMBURSE	69.82	22.51	0.00	(22.51)	1,000.00	22.51	977.49
10-10-6160	MISC EXPENSE	0.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00
	TOTAL TRAVEL TRAINING UNIFORMS	119.82	22.51	195.00	172.49	3,700.00	217.51	3,482.49
<b>ADMINISTRATIVE COST</b>								
10-10-6201	FRANKLIN LEGAL	1,135.00	615.00	0.00	(615.00)	4,000.00	615.00	3,385.00
10-10-6202	ATTORNEY FEES	0.00	0.00	0.00	0.00	25,000.00	0.00	25,000.00
10-10-6203	ENGINEERING	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-10-6205	AUDIT	3,416.67	0.00	0.00	0.00	5,625.00	0.00	5,625.00
10-10-6206	INSPECTIONS-BUILDING #4	0.00	544.60	2,994.64	2,450.04	20,000.00	3,539.24	16,460.76
10-10-6207	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00
10-10-6208	DEVELOPERS COST #5	2,010.00	1,730.00	575.00	(1,155.00)	10,000.00	2,305.00	7,695.00
10-10-6209	PUBLIC HEALTH DISTRICT #6	1,183.39	0.00	1,307.03	1,307.03	5,300.00	1,307.03	3,992.97
10-10-6211	ELECTION EXPENSE	0.00	620.59	0.00	(620.59)	2,000.00	620.59	1,379.41
10-10-6212	TAX APPRAISER FEES #7	1,201.24	0.00	1,299.00	1,299.00	4,500.00	1,299.00	3,201.00
10-10-6213	TAX COLLECTOR FEES	0.00	2,234.97	0.00	(2,234.97)	2,400.00	2,234.97	165.03
	TOTAL ADMINISTRATIVE COST	8,946.30	5,745.16	6,175.67	430.51	80,825.00	11,920.83	68,904.17
<b>OPERATING</b>								
10-10-6410	OFFICE SUPPLIES	0.00	47.92	92.85	44.93	2,500.00	140.77	2,359.23
10-10-6411	COPIES/PRINTING	0.00	0.00	0.00	0.00	350.00	0.00	350.00
10-10-6412	POSTAGE, FREIGHT & DELIVERY	0.00	7.87	21.39	13.52	500.00	29.26	470.74
10-10-6413	IT SYSTEM SUPPORT EXTRACO	378.66	401.81	351.81	(50.00)	4,265.00	753.62	3,511.38
10-10-6414	IT SYSTEM SUPPORT TYLER	0.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00
10-10-6415	COMPUTER/SOFTWARE #8	0.00	0.00	1,830.00	1,830.00	4,500.00	1,830.00	2,670.00
10-10-6416	ADVERTISING & LEGAL NOTICES	0.00	118.63	0.00	(118.63)	2,200.00	118.63	2,081.37
10-10-6417	OFFICE EQUIPMENT FURNITURE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-10-6418	TELEPHONE SERVICES	93.31	93.51	93.50	(0.01)	1,200.00	187.01	1,012.99
10-10-6419	CELL PHONES (	(7.60)	0.00	0.00	0.00	300.00	0.00	300.00
10-10-6420	INTERNET SERVICES	30.16	30.15	30.16	0.01	400.00	60.31	339.69
10-10-6421	ELEC-BUILDING. & STREET LIGHTS #9	101.40	99.00	1,320.72	1,221.72	18,000.00	1,419.72	16,580.28

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
10-10-6422	OFFICE MACHINES LEASE #10	129.00	0.00	107.50	107.50	400.00	107.50	292.50
10-10-6425	OFFICE MACHINES-PROPERTY TAX	0.00	0.00	0.00	0.00	10.00	0.00	10.00
10-10-6427	SOCIAL PLATFORMS	65.18	12.24	56.78	44.54	400.00	69.02	330.98
	TOTAL OPERATING	790.11	811.13	3,904.71	3,093.58	39,125.00	4,715.84	34,409.16
<u>BUILDING MAIN.</u>								
10-10-6517	JANITORIAL	6.25	57.62	26.16 (	31.46)	750.00	83.78	666.22
10-10-6518	BUILDING MAIN. & REPAIR	63.74	0.00	0.00	0.00	5,000.00	0.00	5,000.00
10-10-6519	PROPERTY-LIABILITY INSURANCE	0.00	3,132.38	0.00 (	3,132.38)	12,304.00	3,132.38	9,171.62
	TOTAL BUILDING MAIN.	69.99	3,190.00	26.16 (	3,163.84)	18,054.00	3,216.16	14,837.84
<u>VEHICLES AND OTHER EXP.</u>								
<u>MISCELLANEOUS</u>								
10-10-6813	LEGAL RECORDINGS	0.00	0.00	0.00	0.00	200.00	0.00	200.00
10-10-6909	COUNCIL YR PAY & MEETING EXP.	0.00	0.00	0.00	0.00	72.00	0.00	72.00
10-10-6919	CIP/CAPITAL ASSET PURCHASES	0.00	0.00	0.00	0.00	525,000.00	0.00	525,000.00
	TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	525,272.00	0.00	525,272.00
	TOTAL ADMINISTRATION	18,082.95	18,533.18	19,074.26	541.08	800,420.00	37,607.44	762,812.56
<u>POLICE DEPT</u> =====								
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-20-6000	SALARIES	4,844.24	4,999.26	4,999.26	0.00	64,991.00	9,998.52	54,992.48
10-20-6001	HOURLY	8,584.24	8,640.00	8,167.50 (	472.50)	162,880.00	16,807.50	146,072.50
10-20-6002	SALARY-SCHOOL RESOURCE OFFICER	2,692.30	2,070.00	2,880.00	810.00	29,520.00	4,950.00	24,570.00
10-20-6003	OVERTIME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-20-6004	MEDICARE	223.33	216.22	221.11	4.89	3,733.00	437.33	3,295.67
10-20-6006	HEALTH INSURANCE #11	3,669.10	2,514.16	3,779.16	1,265.00	52,940.00	6,293.32	46,646.68
10-20-6007	DENTAL INSURANCE	102.96	76.86	109.59	32.73	1,974.00	186.45	1,787.55
10-20-6008	TMRS	894.70	904.83	924.27	19.44	19,511.00	1,829.10	17,681.90
10-20-6014	EFT/ACH FEE	11.92	11.67	19.99	8.32	163.00	31.66	131.34
	TOTAL OFFICE PERSONNEL-SUPPORT	21,022.79	19,433.00	21,100.88	1,667.88	336,712.00	40,533.88	296,178.12
<u>TRAVEL TRAINING UNIFORMS</u>								
10-20-6102	TRAINING	0.00	187.49	0.00 (	187.49)	1,500.00	187.49	1,312.51
10-20-6103	TRAVEL	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-20-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-20-6106	DRUG TESTING/PHYSICAL	0.00	0.00	0.00	0.00	250.00	0.00	250.00
10-20-6107	UNIFORMS #12	0.00	0.00	304.78	304.78	2,000.00	304.78	1,695.22
10-20-6160	MISC EXPENSE PD	0.00	68.00	0.00 (	68.00)	500.00	68.00	432.00
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	255.49	304.78	49.29	5,750.00	560.27	5,189.73
<u>ADMINISTRATIVE COST</u>								
10-20-6202	ATTORNEY FEES	0.00	0.00	0.00	0.00	12,000.00	0.00	12,000.00
10-20-6205	AUDIT	3,416.67	0.00	0.00	0.00	5,625.00	0.00	5,625.00
10-20-6207	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	2,150.00	0.00	2,150.00
10-20-6215	ATMOS GAS	82.69	85.82	85.46 (	0.36)	1,100.00	171.28	928.72
	TOTAL ADMINISTRATIVE COST	3,499.36	85.82	85.46 (	0.36)	20,875.00	171.28	20,703.72

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<b>OPERATING</b>								
10-20-6410	OFFICE SUPPLIES	83.74	39.99	0.00 (	39.99)	2,000.00	39.99	1,960.01
10-20-6411	COPIES/PRINTING/FORMS	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-20-6412	POSTAGE, FREIGHT & DELIVERY	0.00	8.97	26.04	17.07	500.00	35.01	464.99
10-20-6413	IT SYSTEM SUPPORT EXTRACO	378.66	351.81	351.81	0.00	4,265.00	703.62	3,561.38
10-20-6415	COMPUTER/SOFTWARE	344.99	195.00	170.98 (	24.02)	1,000.00	365.98	634.02
10-20-6417	OFFICE EQUIPMENT FURNITURE	0.00	0.00	0.00	0.00	250.00	0.00	250.00
10-20-6418	TELEPHONE SERVICES	93.31	93.51	93.50 (	0.01)	1,200.00	187.01	1,012.99
10-20-6419	CELL PHONES	469.24	469.44	469.34 (	0.10)	5,600.00	938.78	4,661.22
10-20-6420	INTERNET SERVICES	150.77	150.77	150.77	0.00	2,000.00	301.54	1,698.46
10-20-6421	ELEC-BUILDING #13	0.00	0.00	193.80	193.80	2,600.00	193.80	2,406.20
10-20-6422	OFFICE MACHINES LEASE	219.00	203.25	197.50 (	5.75)	2,000.00	400.75	1,599.25
10-20-6425	OFFICE MACHINES-PROPERTY TAX #14	0.00	0.00	0.00	0.00	25.00	0.00	25.00
10-20-6427	SOCIAL PLATFORMS	191.10	12.24	56.78	44.54	400.00	69.02	330.98
10-20-6428	PUBLIC RELATIONS	0.00	0.00	54.90	54.90	500.00	54.90	445.10
	TOTAL OPERATING	1,930.81	1,524.98	1,765.42	240.44	22,440.00	3,290.40	19,149.60
<b>BUILDING MAIN.</b>								
10-20-6517	JANITORIAL #15	0.00	0.00	124.13	124.13	1,000.00	124.13	875.87
10-20-6518	BUILDING MAIN. & REPAIR	35.94	0.00	0.00	0.00	2,000.00	0.00	2,000.00
10-20-6519	PROPERTY-LIABILITY INSURANCE	0.00	3,132.38	0.00 (	3,132.38)	12,304.00	3,132.38	9,171.62
	TOTAL BUILDING MAIN.	35.94	3,132.38	124.13 (	3,008.25)	15,304.00	3,256.51	12,047.49
<b>VEHICLES AND OTHER EXP.</b>								
10-20-6600	VEHICLES MAINTENANCE/REPAIR #16	2,336.01	716.34	1,042.23	325.89	18,000.00	1,758.57	16,241.43
10-20-6602	FUEL	1,509.10	1,625.39	1,211.92 (	413.47)	25,000.00	2,837.31	22,162.69
10-20-6603	MINOR EQUIP, SUPPLIES & REPAIR	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-20-6605	POLICE VEHICLE EQUIPMENT	670.83	429.87	73.93 (	355.94)	20,000.00	503.80	19,496.20
	TOTAL VEHICLES AND OTHER EXP.	4,515.94	2,771.60	2,328.08 (	443.52)	63,500.00	5,099.68	58,400.32
<b>DEPARTMENTAL EXPENSES</b>								
10-20-6700	RADIO CONNECTION-WACO	375.00	375.00	0.00 (	375.00)	4,500.00	375.00	4,125.00
10-20-6701	EQUIPMENT MAIN. & REPAIR	0.00	41.57	0.00 (	41.57)	500.00	41.57	458.43
10-20-6703	BODY ARMOR	0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00
10-20-6705	GUNS AND GUN SUPPLIES	35.05	0.00	0.00	0.00	1,500.00	0.00	1,500.00
10-20-6706	DUTY GEAR	0.00	0.00	0.00	0.00	14,200.00	0.00	14,200.00
10-20-6708	COP SYNC	0.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00
10-20-6709	K-9 EXPENSES	60.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
	TOTAL DEPARTMENTAL EXPENSES	470.05	416.57	0.00 (	416.57)	28,700.00	416.57	28,283.43
<b>MISCELLANEOUS</b>								
10-20-6916	TREASURY ASSET FORFEITURE PURC	0.00	12,000.00	0.00 (	12,000.00)	10,000.00	12,000.00	( 2,000.00)
	TOTAL MISCELLANEOUS	0.00	12,000.00	0.00 (	12,000.00)	10,000.00	12,000.00	( 2,000.00)
	TOTAL POLICE DEPT	31,474.89	39,619.84	25,708.75 (	13,911.09)	503,281.00	65,328.59	437,952.41
<b>COMMUNITY DEVELOPMENT</b>								
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10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-21-6001	HOURLY	2,966.41	0.00	0.00	0.00	38,564.00	0.00	38,564.00
10-21-6003	OVERTIME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-21-6004	MEDICARE	42.94	0.00	0.00	0.00	560.00	0.00	560.00
10-21-6006	HEALTH INSURANCE	614.08	0.00	0.00	0.00	7,590.00	0.00	7,590.00
10-21-6007	DENTAL INSURANCE	0.00	0.00	0.00	0.00	329.00	0.00	329.00
10-21-6008	TMRS	164.64	0.00	0.00	0.00	2,924.00	0.00	2,924.00
10-21-6014	EFT/ACH FEE	11.91	11.66	20.00	8.34	163.00	31.66	131.34
	TOTAL OFFICE PERSONNEL-SUPPORT	3,799.98	11.66	20.00	8.34	51,130.00	31.66	51,098.34
<u>TRAVEL TRAINING UNIFORMS</u>								
10-21-6102	TRAINING	0.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00
10-21-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-21-6107	UNIFORMS	0.00	0.00	0.00	0.00	400.00	0.00	400.00
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	0.00	0.00	0.00	1,700.00	0.00	1,700.00
<u>ADMINISTRATIVE COST</u>								
10-21-6202	ATTORNEY FEES	0.00	0.00	0.00	0.00	8,000.00	0.00	8,000.00
10-21-6205	AUDIT	3,416.66	0.00	0.00	0.00	5,625.00	0.00	5,625.00
10-21-6207	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	350.00	0.00	350.00
10-21-6210	ANIMAL CONTROL #17	1,085.00	0.00	214.98	214.98	10,000.00	214.98	9,785.02
	TOTAL ADMINISTRATIVE COST	4,501.66	0.00	214.98	214.98	23,975.00	214.98	23,760.02
<u>OPERATING</u>								
10-21-6410	OFFICE SUPPLIES	0.00	39.99	6.12	( 33.87)	500.00	46.11	453.89
10-21-6411	COPIES/PRINTING	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
10-21-6412	POSTAGE, FREIGHT & DELIVERY	0.00	1.38	19.40	18.02	500.00	20.78	479.22
10-21-6413	IT SYSTEM SUPPORT EXTRACO	378.66	351.81	351.81	0.00	4,265.00	703.62	3,561.38
10-21-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-21-6418	TELEPHONE SERVICES	93.31	93.50	93.51	0.01	1,200.00	187.01	1,012.99
10-21-6419	CELL PHONES/VEHICLE TRACKING	84.42	83.95	83.94	( 0.01)	1,131.00	167.89	963.11
10-21-6420	INTERNET SERVICES	30.15	30.15	30.15	0.00	400.00	60.30	339.70
10-21-6421	ELEC-BUILDING #18	0.00	0.00	108.70	108.70	2,000.00	108.70	1,891.30
10-21-6422	OFFICE MACHINES LEASE #19	129.00	0.00	107.50	107.50	400.00	107.50	292.50
10-21-6425	OFFICE MACHINES-PROPERTY TAX	0.00	0.00	0.00	0.00	10.00	0.00	10.00
10-21-6427	SOCIAL PLATFORMS	0.00	12.23	0.00	( 12.23)	400.00	12.23	387.77
	TOTAL OPERATING	715.54	613.01	801.13	188.12	13,906.00	1,414.14	12,491.86
<u>BUILDING MAIN.</u>								
10-21-6517	JANITORIAL	6.25	57.61	17.50	( 40.11)	750.00	75.11	674.89
10-21-6518	BUILDING MAIN. & REPAIR	58.74	0.00	0.00	0.00	50.00	0.00	50.00
10-21-6519	PROPERTY-LIABILITY INSURANCE	0.00	3,132.37	0.00	( 3,132.37)	12,304.00	3,132.37	9,171.63
	TOTAL BUILDING MAIN.	64.99	3,189.98	17.50	( 3,172.48)	13,104.00	3,207.48	9,896.52
<u>VEHICLES AND OTHER EXP.</u>								
10-21-6600	VEHICLES MAINTENANCE/REPAIR	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
10-21-6602	FUEL	0.00	102.57	25.46	( 77.11)	2,500.00	128.03	2,371.97
10-21-6603	MINOR EQUIPMENT & SUPPLIES	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-21-6606	CLEAN UP	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
	TOTAL VEHICLES AND OTHER EXP.	0.00	102.57	25.46	( 77.11)	6,100.00	128.03	5,971.97
<u>TOTAL COMMUNITY DEVELOPMENT</u>								
		9,082.17	3,917.22	1,079.07	( 2,838.15)	109,915.00	4,996.29	104,918.71

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>MAINTENANCE</u>								
=====								
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-30-6001	HOURLY	3,430.63	6,812.72	6,652.24 (	160.48)	86,481.00	13,464.96	73,016.04
10-30-6003	OVERTIME	0.00	0.00	287.96	287.96	1,500.00	287.96	1,212.04
10-30-6004	MEDICARE	49.02	86.45	89.97	3.52	1,254.00	176.42	1,077.58
10-30-6006	HEALTH INSURANCE	874.11	2,124.73	1,825.84 (	298.89)	30,170.00	3,950.57	26,219.43
10-30-6007	DENTAL INSURANCE	36.64	65.33	55.90 (	9.43)	987.00	121.23	865.77
10-30-6008	TMRS	190.40	392.42	399.76	7.34	6,556.00	792.18	5,763.82
10-30-6014	EFT/ACH FEE	11.91	11.66	20.00	8.34	163.00	31.66	131.34
	TOTAL OFFICE PERSONNEL-SUPPORT	4,592.71	9,493.31	9,331.67 (	161.64)	127,111.00	18,824.98	108,286.02
<u>TRAVEL TRAINING UNIFORMS</u>								
10-30-6107	UNIFORMS	0.00	47.96	0.00 (	47.96)	750.00	47.96	702.04
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	47.96	0.00 (	47.96)	750.00	47.96	702.04
<u>ADMINISTRATIVE COST</u>								
10-30-6205	AUDIT	3,416.66	0.00	0.00	0.00	5,625.00	0.00	5,625.00
	TOTAL ADMINISTRATIVE COST	3,416.66	0.00	0.00	0.00	5,625.00	0.00	5,625.00
<u>OPERATING</u>								
10-30-6410	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	50.00	0.00	50.00
10-30-6412	POSTAGE, FREIGHT & DELIVERY	0.00	0.00	0.00	0.00	50.00	0.00	50.00
10-30-6413	IT SYSTEM SUPPORT EXTRACO	0.00	351.80	351.81	0.01	4,265.00	703.61	3,561.39
10-30-6419	CELL PHONES/VEHICLE TRACKING	124.64	124.17	124.18	0.01	1,531.00	248.35	1,282.65
10-30-6420	INTERNET	18.99	19.00	18.99 (	0.01)	228.00	37.99	190.01
10-30-6421	ELEC-BUILDING#20	0.00	0.00	98.46	98.46	1,800.00	98.46	1,701.54
10-30-6422	OFFICE MACHINES LEASE	0.00	0.00	0.00	0.00	400.00	0.00	400.00
10-30-6426	ROLL OFF EXPENSE	0.00	0.00	429.65	429.65	3,300.00	429.65	2,870.35
10-30-6427	SOCIAL PLATFORMS	0.00	12.24	56.78	44.54	400.00	69.02	330.98
	TOTAL OPERATING	143.63	507.21	1,079.87	572.66	12,024.00	1,587.08	10,436.92
<u>BUILDING MAIN.</u>								
10-30-6518	BUILDING MAIN. & REPAIR	62.99	0.00	0.00	0.00	300.00	0.00	300.00
10-30-6519	PROPERTY-LIABILITY INSURANCE	0.00	3,132.37	0.00 (	3,132.37)	12,304.00	3,132.37	9,171.63
	TOTAL BUILDING MAIN.	62.99	3,132.37	0.00 (	3,132.37)	12,604.00	3,132.37	9,471.63
<u>VEHICLES AND OTHER EXP.</u>								
10-30-6600	VEHICLES MAINTENANCE/REPAIR	61.07	58.53	27.99 (	30.54)	3,000.00	86.52	2,913.48
10-30-6602	FUEL	651.36	842.94	473.74 (	369.20)	7,000.00	1,316.68	5,683.32
10-30-6603	TOOLS & EQUIPMENT#21	0.00	29.98	238.53	208.55	2,000.00	268.51	1,731.49
10-30-6604	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-30-6605	EQUIPMENT MAIN. & REPAIR	137.95	0.00	0.00	0.00	2,000.00	0.00	2,000.00
10-30-6606	MOWING/TREE TRIMMING EXPENSE	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
10-30-6609	STREET REPAIR #22	5,112.80	1,000.22	227.37 (	772.85)	66,440.00	1,227.59	65,212.41
10-30-6610	FLOOD CULVERT CLEAN OUT	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00
	TOTAL VEHICLES AND OTHER EXP.	5,963.18	1,931.67	967.63 (	964.04)	91,440.00	2,899.30	88,540.70



10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>MISCELLANEOUS</u>								
	TOTAL MAINTENANCE	14,179.17	15,112.52	11,379.17	( 3,733.35)	249,554.00	26,491.69	223,062.31
<u>COURT</u> =====								
<u>OFFICE PERSONNEL-SUPPORT</u>								
	10-40-6000 SALARIES	2,441.14	2,519.26	2,519.26	0.00	32,751.00	5,038.52	27,712.48
	10-40-6001 HOURLY	1,516.87	3,606.77	3,606.77	0.00	48,972.00	7,213.54	41,758.46
	10-40-6003 OVERTIME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
	10-40-6004 MEDICARE	57.24	88.26	88.26	0.00	1,185.00	176.52	1,008.48
	10-40-6006 HEALTH INSURANCE	( 219.42)	735.98	735.98	0.00	7,590.00	1,471.96	6,118.04
	10-40-6007 DENTAL INSURANCE	( 9.20)	31.88	31.88	0.00	329.00	63.76	265.24
	10-40-6008 TMRS	84.19	207.74	207.74	0.00	3,713.00	415.48	3,297.52
	10-40-6009 SOCIAL SECURITY	151.36	156.20	156.20	0.00	2,031.00	312.40	1,718.60
	10-40-6014 EFT/ACH FEE	11.92	11.67	20.00	8.33	163.00	31.67	131.33
	TOTAL OFFICE PERSONNEL-SUPPORT	4,034.10	7,357.76	7,366.09	8.33	97,734.00	14,723.85	83,010.15
<u>TRAVEL TRAINING UNIFORMS</u>								
	10-40-6102 TRAINING	0.00	0.00	0.00	0.00	750.00	0.00	750.00
	10-40-6104 MILEAGE & VEHICLE REIMBURSE #23	106.63	109.08	205.83	96.75	1,500.00	314.91	1,185.09
	TOTAL TRAVEL TRAINING UNIFORMS	106.63	109.08	205.83	96.75	2,250.00	314.91	1,935.09
<u>ADMINISTRATIVE COST</u>								
	10-40-6202 ATTORNEY FEES	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00
	10-40-6205 AUDIT	3,416.67	0.00	0.00	0.00	5,625.00	0.00	5,625.00
	10-40-6207 MEMBERSHIP DUES	0.00	0.00	0.00	0.00	350.00	0.00	350.00
	TOTAL ADMINISTRATIVE COST	3,416.67	0.00	0.00	0.00	15,975.00	0.00	15,975.00
<u>OPERATING</u>								
	10-40-6410 OFFICE SUPPLIES	0.00	39.99	25.57	( 14.42)	3,000.00	65.56	2,934.44
	10-40-6411 COPIES/PRINTING	0.00	0.00	0.00	0.00	300.00	0.00	300.00
	10-40-6412 POSTAGE, FREIGHT & DELIVERY	0.00	2.07	60.78	58.71	1,000.00	62.85	937.15
	10-40-6413 IT SYSTEM SUPPORT EXTRACO	0.00	351.81	351.80	( 0.01)	4,265.00	703.61	3,561.39
	10-40-6415 COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
	10-40-6418 TELEPHONE SERVICES	93.31	93.50	93.51	0.01	1,200.00	187.01	1,012.99
	10-40-6420 INTERNET SERVICES	30.15	30.15	30.15	0.00	500.00	60.30	439.70
	10-40-6421 ELEC-BUILDING #24	0.00	0.00	108.70	108.70	2,000.00	108.70	1,891.30
	10-40-6422 OFFICE MACHINES LEASE #25	129.00	0.00	107.50	107.50	400.00	107.50	292.50
	10-40-6425 OFFICE MACHINES-PROPERTY TAX	0.00	0.00	0.00	0.00	10.00	0.00	10.00
	10-40-6427 SOCIAL PLATFORMS	0.00	12.24	56.78	44.54	400.00	69.02	330.98
	TOTAL OPERATING	252.46	529.76	834.79	305.03	15,575.00	1,364.55	14,210.45
<u>BUILDING MAIN.</u>								
	10-40-6517 JANITORIAL	6.25	57.62	26.15	( 31.47)	750.00	83.77	666.23
	10-40-6518 BUILDING MAIN. & REPAIR	208.73	0.00	0.00	0.00	100.00	0.00	100.00
	10-40-6519 PROPERTY-LIABILITY INSURANCE	0.00	3,132.37	0.00	( 3,132.37)	12,304.00	3,132.37	9,171.63
	TOTAL BUILDING MAIN.	214.98	3,189.99	26.15	( 3,163.84)	13,154.00	3,216.14	9,937.86

CITY OF BRUCEVILLE-EDDY  
 REVENUES & DISBURSEMENTS  
 AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>DEPARTMENTAL EXPENSES</u>								
10-40-6700	MUNICIPAL COURT COLLECTION COST #26	3,394.82	972.75	0.00	( 972.75)	50,000.00	972.75	49,027.25
10-40-6701	COURT TECH. EXPENSE	1,578.66	0.00	0.00	0.00	6,580.00	0.00	6,580.00
10-40-6702	COURT SECURITY EXPENSE	7,523.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-40-6705	CHILD SAFETY EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>
	TOTAL DEPARTMENTAL EXPENSES	<u>12,496.48</u>	<u>972.75</u>	<u>0.00</u>	<u>( 972.75)</u>	<u>60,580.00</u>	<u>972.75</u>	<u>59,607.25</u>
	TOTAL COURT	<u>20,521.32</u>	<u>12,159.34</u>	<u>8,432.86</u>	<u>( 3,726.48)</u>	<u>205,268.00</u>	<u>20,592.20</u>	<u>184,675.80</u>
	TOTAL EXPENDITURES	<u>93,340.50</u>	<u>89,342.10</u>	<u>65,674.11</u>	<u>( 23,667.99)</u>	<u>1,868,438.00</u>	<u>155,016.21</u>	<u>1,713,421.79</u>
	PROFIT/(LOSS)	<u>( 13,556.48)</u>	<u>( 6,897.97)</u>	<u>19,944.15</u>	<u>26,842.12</u>	<u>0.00</u>	<u>13,046.18</u>	<u>( 13,046.18)</u>

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<b>REVENUES</b>								
<b>=====</b>								
<b>FEES</b>								
50-00-5000	WATER SALES	138,457.10	161,655.32	154,353.10 (	7,302.22)	1,883,791.00	316,008.42	1,567,782.58
50-00-5005	MVBA COLLECTIONS INCOME	0.00	0.00	0.00	0.00	500.00	0.00	500.00
50-00-5010	TAP FEES	8,250.00	30,250.00	0.00 (	30,250.00)	75,000.00	30,250.00	44,750.00
50-00-5020	CONNECTION FEES	330.00	510.00	180.00 (	330.00)	3,000.00	690.00	2,310.00
50-00-5030	RE-CONNECT FEE	420.00	450.00	90.00 (	360.00)	4,000.00	540.00	3,460.00
50-00-5031	LATE FEES	4,020.00	2,280.00	2,100.00 (	180.00)	35,000.00	4,380.00	30,620.00
50-00-5032	CSI-CUS SERV FEES	75.00	825.00	0.00 (	825.00)	1,000.00	825.00	175.00
50-00-5040	RETURNED CHECK FEE	60.00	0.00	0.00	0.00	700.00	0.00	700.00
50-00-5050	VFD DONATIONS	129.00	129.00	129.00	0.00	2,000.00	258.00	1,742.00
50-00-5055	UTILITY RELIEF FUND DONATIONS	0.00	0.00	0.00	0.00	250.00	0.00	250.00
50-00-5060	FIXED ASSET SALES	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
50-00-5070	INSURANCE CLAIMS INCOME	0.00	0.00	0.00	0.00	500.00	0.00	500.00
50-00-5080	MISC. INCOME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
50-00-5090	GARBAGE REVENUE	13,178.04	12,630.94	12,618.52 (	12.42)	159,000.00	25,249.46	133,750.54
50-00-5095	TRANSFERS IN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,358,725.00</u>	<u>0.00</u>	<u>1,358,725.00</u>
	TOTAL FEES	164,919.14	208,730.26	169,470.62 (	39,259.64)	3,529,466.00	378,200.88	3,151,265.12
<b>TAXES</b>								
50-00-5102	EFT-ACH FEE	<u>211.25</u>	<u>218.40</u>	<u>217.75</u> (	<u>0.65</u> )	<u>2,400.00</u>	<u>436.15</u>	<u>1,963.85</u>
	TOTAL TAXES	211.25	218.40	217.75 (	0.65)	2,400.00	436.15	1,963.85
<b>OTHER FINANCING SOURCES</b>								
50-00-5902	INTEREST INCOME	<u>7,179.31</u>	<u>5,826.08</u>	<u>5,580.02</u> (	<u>246.06</u> )	<u>65,000.00</u>	<u>11,406.10</u>	<u>53,593.90</u>
	TOTAL OTHER FINANCING SOURCES	7,179.31	5,826.08	5,580.02 (	246.06)	65,000.00	11,406.10	53,593.90
<b>TOTAL REVENUES</b>								
		172,309.70	214,774.74	175,268.39 (	39,506.35)	3,596,866.00	390,043.13	3,206,822.87
<b>EXPENDITURES</b>								
<b>=====</b>								
<b>WATER DEPT</b>								
<b>=====</b>								
<b>OFFICE PERSONNEL-SUPPORT</b>								
50-00-6000	SALARIES	3,192.32	3,294.47	3,294.46 (	0.01)	42,828.00	6,588.93	36,239.07
50-00-6001	HOURLY	19,876.39	16,128.22	16,264.95	136.73	211,110.00	32,393.17	178,716.83
50-00-6003	OVERTIME#1	1,474.10	2,061.31	4,964.90	2,903.59	25,000.00	7,026.21	17,973.79
50-00-6004	MEDICARE	337.60	301.10	342.49	41.39	3,683.00	643.59	3,039.41
50-00-6005	ON CALL/MEETING PAY	200.00	270.00	200.00 (	70.00)	3,440.00	470.00	2,970.00
50-00-6006	HEALTH INSURANCE	4,453.73	3,980.87	4,279.76	298.89	26,679.00	8,260.63	18,418.37
50-00-6007	DENTAL INSURANCE	141.68	137.93	147.36	9.43	987.00	285.29	701.71
50-00-6008	TMRS	1,312.01	1,187.48	1,344.52	157.04	17,967.00	2,532.00	15,435.00
50-00-6009	SOCIAL SECURITY	68.37	70.56	85.68	15.12	1,049.00	156.24	892.76
50-00-6014	EFT/ACH FEE	<u>11.92</u>	<u>11.67</u>	<u>20.01</u>	<u>8.34</u>	<u>163.00</u>	<u>31.68</u>	<u>131.32</u>
	TOTAL OFFICE PERSONNEL-SUPPORT	31,068.12	27,443.61	30,944.13	3,500.52	332,906.00	58,387.74	274,518.26

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>TRAVEL TRAINING UNIFORMS</u>								
50-00-6100	CONTRACT SERVICES& TEMP	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
50-00-6102	TRAINING	0.00	32.00	113.75	81.75	3,500.00	145.75	3,354.25
50-00-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	250.00	0.00	250.00
50-00-6106	DRUG TESTING/PHYSICAL	0.00	0.00	0.00	0.00	100.00	0.00	100.00
50-00-6107	UNIFORMS #2	0.00	132.92	499.87	366.95	1,500.00	632.79	867.21
50-00-6160	MISC EXPENSE WATER	139.00	32.77	34.50	1.73	2,500.00	67.27	2,432.73
	TOTAL TRAVEL TRAINING UNIFORMS	139.00	197.69	648.12	450.43	8,850.00	845.81	8,004.19
<u>ADMINISTRATIVE COST</u>								
50-00-6202	ATTORNEY FEES	0.00	0.00	0.00	0.00	35,000.00	0.00	35,000.00
50-00-6203	ENGINEERING	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
50-00-6204	CONSULTING	0.00	0.00	0.00	0.00	7,000.00	0.00	7,000.00
50-00-6205	AUDIT	3,416.67	0.00	0.00	0.00	5,625.00	0.00	5,625.00
50-00-6207	MEMBERSHIPS & LICENSES	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
	TOTAL ADMINISTRATIVE COST	3,416.67	0.00	0.00	0.00	67,625.00	0.00	67,625.00
<u>OPERATING</u>								
50-00-6410	OFFICE SUPPLIES	0.00	112.97	102.85	( 10.12)	5,000.00	215.82	4,784.18
50-00-6411	COPIES/PRINTING	0.00	0.00	0.00	0.00	250.00	0.00	250.00
50-00-6412	POSTAGE, FREIGHT & DELIVERY	950.13	1,204.03	1,370.73	166.70	16,000.00	2,574.76	13,425.24
50-00-6413	IT SYSTEM SUPPORT EXTRACO	428.66	351.81	401.81	50.00	4,265.00	753.62	3,511.38
50-00-6414	IT SYSTEM SUPPORT TYLER	0.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00
50-00-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
50-00-6416	ADVERTISING & LEGAL NOTICES #3	0.00	0.00	109.96	109.96	1,500.00	109.96	1,390.04
50-00-6418	TELEPHONE SERVICES	93.31	93.50	93.50	0.00	1,200.00	187.00	1,013.00
50-00-6419	CELL PHONES/VEHICLE TRACKING	243.05	242.63	242.63	0.00	2,900.00	485.26	2,414.74
50-00-6420	INTERNET SERVICES	49.15	49.15	49.15	0.00	700.00	98.30	601.70
50-00-6421	ELEC-BUILDING #4	0.00	0.00	108.71	108.71	2,000.00	108.71	1,891.29
50-00-6422	OFFICE MACHINES LEASE #5	219.00	203.25	197.50	( 5.75)	1,500.00	400.75	1,099.25
50-00-6423	ELECTRICITY (HUDSON) #6	0.00	0.00	98.46	98.46	1,800.00	98.46	1,701.54
50-00-6425	OFFICE MACHINES-PROPERTY TAX	0.00	0.00	0.00	0.00	10.00	0.00	10.00
50-00-6427	SOCIAL PLATFORMS	65.18	12.24	56.78	44.54	400.00	69.02	330.98
	TOTAL OPERATING	2,048.48	2,269.58	2,832.08	562.50	43,125.00	5,101.66	38,023.34
<u>BUILDING MAIN.</u>								
50-00-6517	JANITORIAL	16.25	57.62	26.15	( 31.47)	750.00	83.77	666.23
50-00-6518	BUILDING MAIN. & REPAIR	616.17	0.00	0.00	0.00	1,000.00	0.00	1,000.00
50-00-6519	PROPERTY-LIABILITY INSURANCE	0.00	3,132.38	0.00	( 3,132.38)	12,304.00	3,132.38	9,171.62
	TOTAL BUILDING MAIN.	632.42	3,190.00	26.15	( 3,163.85)	14,054.00	3,216.15	10,837.85
<u>VEHICLES AND OTHER EXP.</u>								
50-00-6600	VEHICLES MAINTENANCE/REPAIR	783.33	560.44	352.86	( 207.58)	10,000.00	913.30	9,086.70
50-00-6601	CHEMICAL PURCHASES	56.00	1,420.00	1,720.00	300.00	18,000.00	3,140.00	14,860.00
50-00-6602	FUEL	1,211.02	2,180.73	1,320.52	( 860.21)	25,000.00	3,501.25	21,498.75
50-00-6603	MINOR EQUIPMENT & SUPPLIES	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
50-00-6604	EQUIPMENT LEASE	0.00	190.00	0.00	( 190.00)	1,000.00	190.00	810.00
50-00-6605	EQUIPMENT MAIN. & REPAIR	0.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00
50-00-6608	VEHICLE & EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00
50-00-6609	STORAGE TANK CLEANING AND MAIN	0.00	0.00	0.00	0.00	13,000.00	0.00	13,000.00
	TOTAL VEHICLES AND OTHER EXP.	2,050.35	4,351.17	3,393.38	( 957.79)	85,000.00	7,744.55	77,255.45

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>OTHER EXPENSES</u>								
50-00-6682	COMPREHENSIVE WATER PROJECTS	0.00	0.00	0.00	0.00	1,098,725.00	0.00	1,098,725.00
50-00-6683	PROJECTS & PLANNING #7	<u>12,851.98</u>	<u>3,850.00</u>	<u>13,355.00</u>	<u>9,505.00</u>	<u>185,000.00</u>	<u>17,205.00</u>	<u>167,795.00</u>
	TOTAL OTHER EXPENSES	12,851.98	3,850.00	13,355.00	9,505.00	1,283,725.00	17,205.00	1,266,520.00
<u>DEPARTMENTAL EXPENSES</u>								
50-00-6700	WATER PURCHASES	41,653.50	41,013.00	41,013.00	0.00	650,000.00	82,026.00	567,974.00
50-00-6701	SOUTHERN TRINITY CONSERV. DIST	0.00	188.31	293.10	104.79	4,000.00	481.41	3,518.59
50-00-6702	ELC-H.O.T UTILITIES WELLS	3,640.00	6,132.00	6,791.00	659.00	85,000.00	12,923.00	72,077.00
50-00-6703	FITTINGS AND SUPPLIES	3,328.13	11,044.59	11,789.15	744.56	85,000.00	22,833.74	62,166.26
50-00-6705	METERS EXPENSE	3,042.88	2,014.80	182.88	( 1,831.92)	18,000.00	2,197.68	15,802.32
50-00-6706	TANK YEARLY INSPECTIONS	275.00	825.00	0.00	( 825.00)	4,000.00	825.00	3,175.00
50-00-6707	TANK MAIN. & REPAIRS	3,123.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00
50-00-6708	REPAIRS WELLS/PUMP HOUSE FO	5,000.00	190.00	0.00	( 190.00)	150,000.00	190.00	149,810.00
50-00-6709	PRV/VAULTS/VALVES	175.00	0.00	0.00	0.00	0.00	0.00	0.00
50-00-6710	ALERT SYSTEM-WELL/PUMP STATION #8	420.88	0.00	299.40	299.40	3,500.00	299.40	3,200.60
50-00-6711	EFT/ACH WATER BILLS	184.50	184.50	186.00	1.50	2,100.00	370.50	1,729.50
50-00-6712	TCEQ WATER TIER II PERMIT	0.00	0.00	0.00	0.00	51.00	0.00	51.00
50-00-6713	TCEQ PUBLIC WATER SYSTEM PERMI #9	4,711.35	0.00	4,711.35	4,711.35	4,711.00	4,711.35	( 0.35)
50-00-6714	METER SOFTWARE	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
50-00-6715	GARBAGE PICK UP	12,288.39	13,217.35	11,887.16	( 1,330.19)	156,500.00	25,104.51	131,395.49
50-00-6716	WATER SAMPLE TEST	1,261.00	301.00	558.96	257.96	13,000.00	859.96	12,140.04
50-00-6717	ELEC-WELLS #10	0.00	0.00	6,111.07	6,111.07	75,000.00	6,111.07	68,888.93
50-00-6718	TOOLS #11	38.99	307.15	720.97	413.82	1,500.00	1,028.12	471.88
50-00-6780	BAD DEBT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>
	TOTAL DEPARTMENTAL EXPENSES	79,142.62	75,417.70	84,544.04	9,126.34	1,265,862.00	159,961.74	1,105,900.26
<u>MISCELLANEOUS</u>								
50-00-6811	MVBA COLLECTIONS FEE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
50-00-6813	EASEMENT RECORDINGS	147.15	0.00	19.00	19.00	500.00	19.00	481.00
50-00-6815	DONATIONS TO VOL. FIRE DEPT #12	107.00	133.00	624.00	491.00	2,000.00	757.00	1,243.00
50-00-6816	UTILITY BILL RELIEF EXPENSE #13	0.00	0.00	470.35	470.35	250.00	470.35	( 220.35)
50-00-6900	PRINCIPAL PAYMENT DEBT	0.00	0.00	0.00	0.00	362,658.00	0.00	362,658.00
50-00-6901	INTEREST PAYMENT DEBT	0.00	0.00	0.00	0.00	54,811.00	0.00	54,811.00
50-00-6914	FIXED ASSET PURCHASES	<u>0.00</u>	<u>8,499.00</u>	<u>0.00</u>	<u>( 8,499.00)</u>	<u>75,000.00</u>	<u>8,499.00</u>	<u>66,501.00</u>
	TOTAL MISCELLANEOUS	254.15	8,632.00	1,113.35	( 7,518.65)	495,719.00	9,745.35	485,973.65
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TOTAL WATER DEPT		131,603.79	125,351.75	136,856.25	11,504.50	3,596,866.00	262,208.00	3,334,658.00
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TOTAL EXPENDITURES		131,603.79	125,351.75	136,856.25	11,504.50	3,596,866.00	262,208.00	3,334,658.00
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PROFIT/(LOSS)		40,705.91	89,422.99	38,412.14	( 51,010.85)	0.00	127,835.13	( 127,835.13)
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51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<b>REVENUES</b>								
<b>=====</b>								
<b>FEES</b>								
51-00-5000	USDA FUND INCOME (QB ENTRY) #1	0.00	0.00	1,974,000.00	1,974,000.00	18,345,716.97	1,974,000.00	16,371,716.97
51-00-5001	SEWER SALES	0.00	0.00	0.00	0.00	104,285.95	0.00	104,285.95
	TOTAL FEES	0.00	0.00	1,974,000.00	1,974,000.00	18,450,002.92	1,974,000.00	16,476,002.92
<b>TAXES</b>								
<b>=====</b>								
	TOTAL REVENUES	0.00	0.00	1,974,000.00	1,974,000.00	18,450,002.92	1,974,000.00	16,476,002.92
<b>EXPENDITURES</b>								
<b>=====</b>								
<b>SEWER DEPT</b>								
<b>=====</b>								
<b>OFFICE PERSONNEL-SUPPORT</b>								
51-00-6001	HOURLY	0.00	0.00	0.00	0.00	45,000.00	0.00	45,000.00
51-00-6004	MEDICARE	0.00	0.00	0.00	0.00	653.00	0.00	653.00
51-00-6006	HEALTH INSURANCE	0.00	0.00	0.00	0.00	7,590.00	0.00	7,590.00
51-00-6007	DENTAL INSURANCE	0.00	0.00	0.00	0.00	328.92	0.00	328.92
51-00-6008	TMRS	0.00	0.00	0.00	0.00	3,411.00	0.00	3,411.00
	TOTAL OFFICE PERSONNEL-SUPPORT	0.00	0.00	0.00	0.00	56,982.92	0.00	56,982.92
<b>TRAVEL TRAINING UNIFORMS</b>								
51-00-6102	TRAINING	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
51-00-6160	MISC EXPENSE SEWER	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
<b>ADMINISTRATIVE COST</b>								
51-00-6202	ATTORNEY FEES	0.00	0.00	0.00	0.00	4,375.00	0.00	4,375.00
51-00-6203	ENGINEERING #2	0.00	0.00	40,905.00	40,905.00	368,375.00	40,905.00	327,470.00
51-00-6204	CONSULTING	0.00	0.00	0.00	0.00	3,250.00	0.00	3,250.00
51-00-6205	AUDIT	0.00	0.00	0.00	0.00	5,625.00	0.00	5,625.00
51-00-6207	MEMBERSHIPS & LICENSES	0.00	0.00	0.00	0.00	500.00	0.00	500.00
	TOTAL ADMINISTRATIVE COST	0.00	0.00	40,905.00	40,905.00	382,125.00	40,905.00	341,220.00
<b>OPERATING</b>								
51-00-6410	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00
51-00-6411	COPIES/PRINTING	0.00	0.00	0.00	0.00	500.00	0.00	500.00
51-00-6412	POSTAGE, FREIGHT & DELIVERY	0.00	161.05	3.45	( 157.60)	500.00	164.50	335.50
51-00-6416	ADVERTISING & LEGAL NOTICES	2,759.44	0.00	0.00	0.00	500.00	0.00	500.00
51-00-6419	CELL PHONES	0.00	0.00	0.00	0.00	150.00	0.00	150.00
51-00-6421	ELEC-OPERATIONS	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00
51-00-6422	OFFICE MACHINES LEASE #3	0.00	0.00	107.50	107.50	370.00	107.50	262.50
	TOTAL OPERATING	2,759.44	161.05	110.95	( 50.10)	53,520.00	272.00	53,248.00

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>BUILDING MAIN.</u>								
51-00-6519	PROPERTY-LIABILITY INSURANCE	0.00	0.00	0.00	0.00	9,581.00	0.00	9,581.00
	TOTAL BUILDING MAIN.	0.00	0.00	0.00	0.00	9,581.00	0.00	9,581.00
<u>VEHICLES AND OTHER EXP.</u>								
51-00-6600	VEHICLES MAINTENANCE/REPAIR	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
51-00-6601	CHEMICAL PURCHASES	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
51-00-6602	FUEL	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
51-00-6603	MINOR EQUIPMENT &SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
51-00-6604	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
51-00-6605	EQUIPMENT MAIN. & REPAIR	0.00	0.00	0.00	0.00	25,433.00	0.00	25,433.00
	TOTAL VEHICLES AND OTHER EXP.	0.00	0.00	0.00	0.00	41,433.00	0.00	41,433.00
<u>OTHER EXPENSES</u>								
51-00-6682	COMPREHENSIVE SEWER PROJECTS #4	0.00	1,928,838.61	1,297,609.73	( 631,228.88)	17,682,832.00	3,226,448.34	14,456,383.66
51-00-6683	PROJECTS & PLANNING	0.00	0.00	0.00	0.00	56,030.00	0.00	56,030.00
	TOTAL OTHER EXPENSES	0.00	1,928,838.61	1,297,609.73	( 631,228.88)	17,738,862.00	3,226,448.34	14,512,413.66
<u>DEPARTMENTAL EXPENSES</u>								
51-00-6703	FITTINGS AND SUPPLIES	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
51-00-6713	TCEQ PUBLIC WW SYSTEM PERMIT	0.00	2,434.24	0.00	( 2,434.24)	0.00	2,434.24	( 2,434.24)
51-00-6716	SEWER SAMPLE TEST	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
	TOTAL DEPARTMENTAL EXPENSES	0.00	2,434.24	0.00	( 2,434.24)	10,000.00	2,434.24	7,565.76
<u>MISCELLANEOUS</u>								
51-00-6901	INTEREST PAYMENT DEBT	0.00	0.00	0.00	0.00	154,499.00	0.00	154,499.00
	TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	154,499.00	0.00	154,499.00
TOTAL SEWER DEPT		2,759.44	1,931,433.90	1,338,625.68	( 592,808.22)	18,450,002.92	3,270,059.58	15,179,943.34
TOTAL EXPENDITURES		2,759.44	1,931,433.90	1,338,625.68	( 592,808.22)	18,450,002.92	3,270,059.58	15,179,943.34
PROFIT/(LOSS)		( 2,759.44)	( 1,931,433.90)	635,374.32	2,566,808.22	0.00	( 1,296,059.58)	1,296,059.58

60 -ECONOMIC DEVELOPMENT FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR NOVEMBER ACTIVITY	CURRENT YEAR OCTOBER ACTIVITY	CURRENT YEAR NOVEMBER ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES								
=====								
TAXES								
60-00-5101	SALES TAX REVENUE #1	0.00	3,426.57	3,948.05	521.48	36,077.00	7,374.62	28,702.38
	TOTAL TAXES	0.00	3,426.57	3,948.05	521.48	36,077.00	7,374.62	28,702.38
TOTAL REVENUES								
		0.00	3,426.57	3,948.05	521.48	36,077.00	7,374.62	28,702.38
EXPENDITURES								
=====								
ECONOMIC DEVELOPMENT								
=====								
MISCELLANEOUS								
60-00-6919	CITY WIDE PROJECT COST	0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00
	TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00
TOTAL ECONOMIC DEVELOPMENT								
		0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00
TOTAL EXPENDITURES								
		0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00
PROFIT/ (LOSS)								
		0.00	3,426.57	3,948.05	521.48	0.00	7,374.62	( 7,374.62)







# Balance Sheet

Comparative:

Month to Date

November 2024

MONTH TO DATE BALANCE SHEET

AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	OCTOBER ACTIVITY	NOVEMBER ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
10-00-1000	MOODY GENERAL CHECKING	( 28,791.12)	107,095.79	135,886.91	471.98-
10-00-1001	MRLA PROPERTY TAX	( 56,013.50)	32,002.11	88,015.61	157.13-
10-00-1003	MUNICIPAL COURT TECH/BUILDING	3,616.20	0.00	( 3,616.20)	100.00-
10-00-1008	MRLA INVESTMENT	8,918.39	( 91,650.95)	( 100,569.34)	1,127.66-
10-00-1011	IRS ASSET FORFEITURE INVESTMNT	496.09	( 11,534.46)	( 12,030.55)	2,425.07-
10-00-1750	DUE FROM WATER FUND	27,461.66	3,145.42	( 24,316.24)	88.55-
10-00-1751	DUE FROM SEWER FUND	<u>161.05</u>	<u>3.45</u>	<u>( 157.60)</u>	<u>97.86-</u>
	TOTAL ASSETS	( 44,151.23)	39,061.36	83,212.59	188.47-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
10-00-2000	ACCOUNTS PAYABLE	( 46,973.82)	11,173.77	58,147.59	123.79-
10-00-2010	STATE COMP FINES PAYABLE	9,660.50	7,829.40	( 1,831.10)	18.95-
10-00-2013	OMNI COURT LIABILITY	60.00	114.00	54.00	90.00
10-00-2121	LIAB ALL INSURANCE SHRT/OVER	<u>0.06</u>	<u>0.04</u>	<u>( 0.02)</u>	<u>33.33-</u>
	TOTAL LIABILITIES	( 37,253.26)	19,117.21	56,370.47	151.32-
<u>FUND EQUITY</u>					
	TOTAL REVENUES	82,444.13	85,618.26	3,174.13	3.85
	TOTAL EXPENDITURES	<u>( 89,342.10)</u>	<u>( 65,674.11)</u>	<u>23,667.99</u>	<u>26.49-</u>
	TOTAL FUND EQUITY	( 6,897.97)	19,944.15	26,842.12	389.13-
		-----	-----	-----	-----
	TOTAL LIABILITIES & EQUITY	( 44,151.23)	39,061.36	83,212.59	188.47-
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	188.47-

MONTH TO DATE BALANCE SHEET

AS OF: NOVEMBER 30TH, 2024

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	OCTOBER ACTIVITY	NOVEMBER ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
50-00-1000	MOODY BANK CKING WATER SUPPLY	113,113.94	31,632.35	( 81,481.59)	72.03-
50-00-1001	SECURITY DEPOSIT	( 6,033.18)	1,900.00	7,933.18	131.49-
50-00-1002	#729 CD INVESTMENT ACCT. CDAR	208.13	202.05	( 6.08)	2.92-
50-00-1003	UTILITY BILL RELIEF FUND	0.00	( 156.64)	( 156.64)	0.00
50-00-1004	2011 IMPROV-INT & SINKING FUND	6,224.00	6,224.00	0.00	0.00
50-00-1008	2013 INT & SINKING FUND	12,854.00	12,854.00	0.00	0.00
50-00-1012	#166 IMP REV BOND INVST ACCT	568.09	551.48	( 16.61)	2.92-
50-00-1014	2011 INT & SINKING FUND	3,139.00	3,139.00	0.00	0.00
50-00-1016	2015 INT & SINKING FUND	3,871.00	3,871.00	0.00	0.00
50-00-1017	#522 COBE WATER INVESTMENT	( 248,150.14)	4,826.49	252,976.63	101.94-
50-00-1020	WATER RECEIVABLES	( 33,726.06)	( 347.64)	33,378.42	98.97-
50-00-1021	RECEIVABLES NSF CHECKS	( 79.56)	( 58.21)	21.35	26.84-
50-00-1022	TAP FEE RECEIVABLES	<u>5,500.00</u>	<u>( 2,750.00)</u>	<u>( 8,250.00)</u>	<u>150.00-</u>
	TOTAL ASSETS	( 142,510.78)	61,887.88	204,398.66	143.43-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
50-00-2000	ACCOUNTS PAYABLE	( 260,833.28)	20,213.38	281,046.66	107.75-
50-00-2111	METER STUDY ENGINEER	2,350.00	( 1,596.00)	( 3,946.00)	167.91-
50-00-2113	UNEARNED DEPOSITS	1,522.09	1,820.44	298.35	19.60
50-00-2710	DUE TO GENERAL FUND	27,461.66	3,145.42	( 24,316.24)	88.55-
50-00-2751	DUE TO SEWER FUND	<u>( 2,434.24)</u>	<u>( 107.50)</u>	<u>2,326.74</u>	<u>95.58-</u>
	TOTAL LIABILITIES	( 231,933.77)	23,475.74	255,409.51	110.12-
<u>FUND EQUITY</u>					
	TOTAL REVENUES	214,774.74	175,268.39	( 39,506.35)	18.39-
	TOTAL EXPENDITURES	<u>( 125,351.75)</u>	<u>( 136,856.25)</u>	<u>( 11,504.50)</u>	<u>9.18</u>
	TOTAL FUND EQUITY	<u>89,422.99</u>	<u>38,412.14</u>	<u>( 51,010.85)</u>	<u>57.04-</u>
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	( 142,510.78)	61,887.88	204,398.66	143.43-
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	143.43-

MONTH TO DATE BALANCE SHEET

AS OF: NOVEMBER 30TH, 2024

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	OCTOBER ACTIVITY	NOVEMBER ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
51-00-1000	SEWER CHECKING BANK ACCOUNT	( 95,675.00)	43,995.39	139,670.39	145.98-
	TOTAL ASSETS	( 95,675.00)	43,995.39	139,670.39	145.98-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
51-00-2000	ACCOUNTS PAYABLE	1,833,163.61	( 591,489.88)	( 2,424,653.49)	132.27-
51-00-2710	DUE TO GENERAL FUND	161.05	3.45	( 157.60)	97.86-
51-00-2750	DUE TO WATER FUND	<u>2,434.24</u>	<u>107.50</u>	<u>( 2,326.74)</u>	<u>95.58-</u>
	TOTAL LIABILITIES	1,835,758.90	( 591,378.93)	( 2,427,137.83)	132.21-
<u>FUND EQUITY</u>					
	TOTAL REVENUES	0.00	1,974,000.00	1,974,000.00	0.00
	TOTAL EXPENDITURES	( 1,931,433.90)	( 1,338,625.68)	<u>592,808.22</u>	<u>30.69-</u>
	TOTAL FUND EQUITY	( 1,931,433.90)	635,374.32	2,566,808.22	132.90-
		_____	_____	_____	_____
	TOTAL LIABILITIES & EQUITY	( 95,675.00)	43,995.39	139,670.39	145.98-
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	145.98-

60 -ECONOMIC DEVELOPMENT FUND

ACCT NO#	ACCOUNT NAME	OCTOBER ACTIVITY	NOVEMBER ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
60-00-1000	ECONOMIC DEV. SALES & USE TAX	<u>3,426.57</u>	<u>3,948.05</u>	<u>521.48</u>	<u>15.22</u>
	TOTAL ASSETS	<u>3,426.57</u>	<u>3,948.05</u>	<u>521.48</u>	<u>15.22</u>
		=====	=====	=====	=====
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
	TOTAL REVENUES	<u>3,426.57</u>	<u>3,948.05</u>	<u>521.48</u>	<u>15.22</u>
	TOTAL FUND EQUITY	<u>3,426.57</u>	<u>3,948.05</u>	<u>521.48</u>	<u>15.22</u>
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	<u>3,426.57</u>	<u>3,948.05</u>	<u>521.48</u>	<u>15.22</u>
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	15.22

80 -ST MAINT./REPAIR S&U FUND

ACCT NO#	ACCOUNT NAME	OCTOBER ACTIVITY	NOVEMBER ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
80-00-1000	ST MAINT/REPAIR S&U TAX FUND	<u>3,426.57</u>	<u>3,948.05</u>	<u>521.48</u>	<u>15.22</u>
	TOTAL ASSETS	<u>3,426.57</u>	<u>3,948.05</u>	<u>521.48</u>	<u>15.22</u>
		=====	=====	=====	=====
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
	TOTAL REVENUES	<u>3,426.57</u>	<u>3,948.05</u>	<u>521.48</u>	<u>15.22</u>
	TOTAL FUND EQUITY	<u>3,426.57</u>	<u>3,948.05</u>	<u>521.48</u>	<u>15.22</u>
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	<u>3,426.57</u>	<u>3,948.05</u>	<u>521.48</u>	<u>15.22</u>
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	15.22



85 -HOTEL OCCUPANCY TAX

ACCT NO#	ACCOUNT NAME	OCTOBER ACTIVITY	NOVEMBER ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
		=====	=====	=====	=====
<u>FUND EQUITY</u>					
		=====	=====	=====	=====

# Balance Sheet

Comparative:

Year to Date

November 2024

AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	2022-2023 BALANCE	2023-2024 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
10-00-1000	MOODY GENERAL CHECKING	40,629.06	127,283.99	86,654.93	213.28
10-00-1001	MRLA PROPERTY TAX	81,846.81	83,288.02	1,441.21	1.76
10-00-1003	MUNICIPAL COURT TECH/BUILDING	151.48	4,332.92	4,181.44	2,760.39
10-00-1004	CITY INVESTMENT ACCOUNT #320	109,194.82	0.00	( 109,194.82)	100.00-
10-00-1005	GRANT FUND	661.89	0.00	( 661.89)	100.00-
10-00-1006	GRANT FUND INVESTMENT#037	439,102.12	0.00	( 439,102.12)	100.00-
10-00-1007	ASSET FORFEITURE	81.77	81.77	0.00	0.00
10-00-1008	MRLA INVESTMENT	2,551,117.71	2,713,149.61	162,031.90	6.35
10-00-1010	IRS TREASURY ASSET FORFEITURE	27.09	27.09	0.00	0.00
10-00-1011	IRS ASSET FORFEITURE INVESTMNT	206,269.61	144,488.08	( 61,781.53)	29.95-
10-00-1200	PROPERTY TAX RECEIVABLE	40,145.87	40,145.87	0.00	0.00
10-00-1206	ALLOWANCE FOR DOUBTFUL ACCTS	( 27,970.78)	( 27,970.78)	0.00	0.00
10-00-1750	DUE FROM WATER FUND	41,372.65	72,332.23	30,959.58	74.83
10-00-1751	DUE FROM SEWER FUND	<u>1,531.25</u>	<u>1,695.75</u>	<u>164.50</u>	<u>10.74</u>
	TOTAL ASSETS	3,484,161.35	3,158,854.55	( 325,306.80)	9.34-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
10-00-2000	ACCOUNTS PAYABLE	2,736.83	( 8,768.61)	( 11,505.44)	420.39-
10-00-2010	STATE COMP FINES PAYABLE	39,556.09	53,796.51	14,240.42	36.00
10-00-2013	OMNI COURT LIABILITY	327.10	131.20	( 195.90)	59.89-
10-00-2014	MVBA	0.00	595.23	595.23	0.00
10-00-2015	COURT BONDS	304.20	244.20	( 60.00)	19.72-
10-00-2111	ENGINEER INVOICE-PLATTING	617.50	617.50	0.00	0.00
10-00-2120	HEALTH INSURANCE PLAN SWHP	3,703.01	3,703.01	0.00	0.00
10-00-2121	LIAB ALL INSURANCE SHRT/OVER	2,124.61	2,124.97	0.36	0.02
10-00-2122	DENTAL VISION ADD'L PLAN	44.53	39.20	( 5.33)	11.97-
10-00-2123	LIBERTY NATIONAL LIFE	142.02	142.02	0.00	0.00
10-00-2127	INSURANCE CLAIMS	525.94	525.94	0.00	0.00
10-00-2500	DEFERRED LEASE INCOME	10,712.00	10,712.00	0.00	0.00
10-00-2550	DEFERRED CRLF FUNDS	421,323.78	421,323.78	0.00	0.00
10-00-2600	DEFERRED PROPERTY TAX REVENUE	<u>12,175.09</u>	<u>12,175.09</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	494,292.70	497,362.04	3,069.34	0.62
<u>FUND EQUITY</u>					
10-00-3000	FUND BALANCE	2,814,365.09	2,799,221.89	( 15,143.20)	0.54-
10-00-3001	CHILD SAFETY RESTRICTED FB	6,889.44	6,889.44	0.00	0.00
10-00-3002	MUNICIPAL COURT TECH/BLDG FUND	9,906.80	9,906.80	0.00	0.00
10-00-3003	ASSET FORFEITURE FUND	205,089.96	205,089.96	0.00	0.00
	TOTAL REVENUES	151,551.68	168,062.39	16,510.71	10.89
	TOTAL EXPENDITURES	( 182,791.12)	( 155,016.21)	<u>27,774.91</u>	<u>15.19-</u>
	TOTAL FUND EQUITY	<u>3,005,011.85</u>	<u>3,034,154.27</u>	<u>29,142.42</u>	<u>0.97</u>
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	3,499,304.55	3,531,516.31	32,211.76	0.92
		=====	=====	=====	=====
**	OUT OF BALANCE **	15,143.20	372,661.76	357,518.56	0.92

AS OF: NOVEMBER 30TH, 2024

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	2022-2023 BALANCE	2023-2024 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
50-00-1000	MOODY BANK CKING WATER SUPPLY	354,615.68	258,329.82	( 96,285.86)	27.15-
50-00-1001	SECURITY DEPOSIT	47,752.50	55,618.07	7,865.57	16.47
50-00-1002	#729 CD INVESTMENT ACCT. CDAR	63,240.43	65,663.22	2,422.79	3.83
50-00-1003	UTILITY BILL RELIEF FUND	0.00	622.10	622.10	0.00
50-00-1004	2011 IMPROV-INT & SINKING FUND	12,453.42	12,591.98	138.56	1.11
50-00-1005	PETTY CASH	200.00	200.00	0.00	0.00
50-00-1006	2011 IMPRV RVN BOND RESRV FUND	71,569.75	71,749.37	179.62	0.25
50-00-1008	2013 INT & SINKING FUND	25,762.41	25,931.16	168.75	0.66
50-00-1009	2013 IMPROVEMNT REV BOND RESRV	5,113.31	5,126.16	12.85	0.25
50-00-1012	#166 IMP REV BOND INVST ACCT	172,609.22	179,222.59	6,613.37	3.83
50-00-1013	2011 REFUND REV RESERVE BOND	37,937.15	38,032.36	95.21	0.25
50-00-1014	2011 INT & SINKING FUND	6,234.77	6,387.37	152.60	2.45
50-00-1016	2015 INT & SINKING FUND	7,793.05	7,826.78	33.73	0.43
50-00-1017	#522 COBE WATER INVESTMENT	2,096,954.33	1,568,452.70	( 528,501.63)	25.20-
50-00-1018	BAD DEBT ALLOWANCES	( 2,301.98)	801.22	3,103.20	134.81-
50-00-1020	WATER RECEIVABLES	156,679.72	155,511.80	( 1,167.92)	0.75-
50-00-1021	RECEIVABLES NSF CHECKS	58.93	464.86	405.93	688.83
50-00-1022	TAP FEE RECEIVABLES	24.86	2,644.83	2,619.97	10,538.90
50-00-1023	DEFFERRED OUTFLOW CONTRIBUTION	7,347.00	7,347.00	0.00	0.00
50-00-1024	DEFFERRED OUTFLOW INVEST. EXP	( 1,393.00)	( 1,393.00)	0.00	0.00
50-00-1025	DEFERRED OUTFLOW ACTUAL EXP	36,765.00	36,765.00	0.00	0.00
50-00-1026	DEFERRED OUTFLOW AMORTIZATION	14,959.00	14,959.00	0.00	0.00
50-00-1027	DEFFERRED OUTFLOW OF RESOURCES	631.00	631.00	0.00	0.00
50-00-1028	DEF. OUTFLOW-ACTUAL VS ASSUMPT	2,447.00	2,447.00	0.00	0.00
50-00-1029	NET PENSION ASSESTS	16,196.00	16,196.00	0.00	0.00
50-00-1030	TANK IMPROVEMENTS	1,102,412.22	1,102,412.22	0.00	0.00
50-00-1031	EQUIPMENT	746,763.77	746,763.77	0.00	0.00
50-00-1032	AUTOMOBILES	212,083.67	212,083.67	0.00	0.00
50-00-1033	OFFICE EQUIPMENT	64,029.02	64,029.02	0.00	0.00
50-00-1034	A/D SYSTEM IMPROVEMENTS	1,432,726.17	1,432,726.17	0.00	0.00
50-00-1036	LAND	465,980.19	465,980.19	0.00	0.00
50-00-1037	PROPERTY EASMENTS	10,281.71	10,281.71	0.00	0.00
50-00-1038	MUNICIPAL BUILDING	115,643.69	115,643.69	0.00	0.00
50-00-1039	WATER SYSTEM	3,650,949.08	3,650,949.08	0.00	0.00
50-00-1040	MAINTENANCE BUILDING	69,469.37	69,469.37	0.00	0.00
50-00-1041	A/D WATER FACILITIES	( 3,601,027.63)	( 3,601,027.63)	0.00	0.00
50-00-1042	A/D BUILDING AND IMPROVEMENT	( 137,075.77)	( 137,075.77)	0.00	0.00
50-00-1043	A/D EQUIPMENT AND FURNTURE	( 538,133.32)	( 538,133.32)	0.00	0.00
50-00-1044	CASH DRAWER	300.00	300.00	0.00	0.00
50-00-1100	PETTY CASH:1100 DONATIONS	200.00	200.00	0.00	0.00
TOTAL ASSETS		6,728,251.72	6,126,730.56	( 601,521.16)	8.94-
		=====	=====	=====	=====

AS OF: NOVEMBER 30TH, 2024

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	2022-2023 BALANCE	2023-2024 BALANCE	\$ CHANGE	% CHANGE
<u>LIABILITIES</u>					
50-00-2000	ACCOUNTS PAYABLE	83,818.32	65,219.77	( 18,598.55)	22.19-
50-00-2001	NET OPEB ASSET LIABILITY	11,320.00	11,320.00	0.00	0.00
50-00-2004	CAPITAL GOVERNMENT-WATER METER	103,657.65	103,657.65	0.00	0.00
50-00-2006	VACATION PAYABLE	12,867.80	12,867.80	0.00	0.00
50-00-2007	DEFERRED INFLOWS OF RESOURCES	6,120.00	6,120.00	0.00	0.00
50-00-2008	DEFERRED INFLOWS OF EXPECTED R	341.00	341.00	0.00	0.00
50-00-2009	DEF.INFLOW-PRJECTED VS ACTUAL	27,798.00	27,798.00	0.00	0.00
50-00-2105	TMRS PAYABLE	1,278.23	1,278.23	0.00	0.00
50-00-2110	PRE-PAID LEGAL	( 0.01)	( 0.01)	0.00	0.00
50-00-2111	METER STUDY ENGINEER	4,928.00	6,682.04	1,754.04	35.59
50-00-2113	UNEARNED DEPOSITS	42,956.97	50,756.76	7,799.79	18.16
50-00-2114	REV REFUNDING BONDS SERIES 201	35,000.00	35,000.00	0.00	0.00
50-00-2115	REV REFUNDING BONDS CURRENT DU	33,000.00	33,000.00	0.00	0.00
50-00-2116	REVENUE BONDS SERIES 2011	70,000.00	70,000.00	0.00	0.00
50-00-2117	2013 IMRPOVE BOND CURRENT DUE	113,000.00	113,000.00	0.00	0.00
50-00-2118	2013 IMPROVEMENT BOND	848,000.00	848,000.00	0.00	0.00
50-00-2120	HEALTH INSURANCE PLAN SWHP	( 267.32)	( 267.32)	0.00	0.00
50-00-2122	DENTAL VISION ADD'L PLAN	( 14.18)	( 14.18)	0.00	0.00
50-00-2126	REV BOND SERIES 2011 CURRENT	66,000.00	66,000.00	0.00	0.00
50-00-2127	INSURANCE CLAIMS	2,425.70	2,425.70	0.00	0.00
50-00-2200	CREEKSIDE RANCH DEVELOPMENT	1,666.15	1,666.15	0.00	0.00
50-00-2550	2015 REVENUE BOND	231,000.00	231,000.00	0.00	0.00
50-00-2551	2015 REVENUE BOND CURRENT DUE	35,000.00	35,000.00	0.00	0.00
50-00-2552	CAPTL GOVT-WTR METER-CURRENT	100,668.00	100,668.00	0.00	0.00
50-00-2710	DUE TO GENERAL FUND	41,372.65	72,332.23	30,959.58	74.83
50-00-2751	DUE TO SEWER FUND	( 863,707.82)	( 999,216.75)	( 135,508.93)	15.69
50-00-2800	OVER/SHORT	( 16.05)	( 16.05)	0.00	0.00
	TOTAL LIABILITIES	1,008,213.09	894,619.02	( 113,594.07)	11.27-
<u>FUND EQUITY</u>					
50-00-3000	FUND BALANCE	5,140,490.23	5,628,410.00	487,919.77	9.49
	TOTAL REVENUES	369,085.45	390,043.13	20,957.68	5.68
	TOTAL EXPENDITURES	( 277,456.82)	( 262,208.00)	15,248.82	5.50-
	TOTAL FUND EQUITY	5,232,118.86	5,756,245.13	524,126.27	10.02
	TOTAL LIABILITIES & EQUITY	6,240,331.95	6,650,864.15	410,532.20	6.58
	** OUT OF BALANCE **	( 487,919.77)	524,133.59	1,012,053.36	6.58

AS OF: NOVEMBER 30TH, 2024

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	2022-2023 BALANCE	2023-2024 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
51-00-1000	SEWER CHECKING BANK ACCOUNT	0.00	45,345.39	45,345.39	0.00
51-00-1035	CONSTRUCTION IN PROGRESS	738,635.08	738,635.08	0.00	0.00
51-00-1036	LAND	<u>82,921.58</u>	<u>82,921.58</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	821,556.66	866,902.05	45,345.39	5.52
=====					
<u>LIABILITIES</u>					
51-00-2000	ACCOUNTS PAYABLE	0.00	1,338,514.73	1,338,514.73	0.00
51-00-2710	DUE TO GENERAL FUND	1,531.25	1,695.75	164.50	10.74
51-00-2750	DUE TO WATER FUND	<u>863,707.82</u>	<u>999,216.75</u>	<u>135,508.93</u>	<u>15.69</u>
	TOTAL LIABILITIES	865,239.07	2,339,427.23	1,474,188.16	170.38
<u>FUND EQUITY</u>					
51-00-3000	RETAINED EARNINGS	( 35,291.65)	( 35,554.73)	( 263.08)	0.75
	TOTAL REVENUES	0.00	1,974,000.00	1,974,000.00	0.00
	TOTAL EXPENDITURES	<u>( 8,127.68)</u>	<u>( 3,270,059.58)</u>	<u>( 3,261,931.90)</u>	<u>40,133.62</u>
	TOTAL FUND EQUITY	( 43,419.33)	( 1,331,614.31)	( 1,288,194.98)	2,966.87
=====					
	TOTAL LIABILITIES & EQUITY	821,819.74	1,007,812.92	185,993.18	22.63
=====					
	** OUT OF BALANCE **	263.08	140,910.87	140,647.79	22.63

AS OF: NOVEMBER 30TH, 2024

60 -ECONOMIC DEVELOPMENT FUND

ACCT NO#	ACCOUNT NAME	2022-2023 BALANCE	2023-2024 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
60-00-1000	ECONOMIC DEV. SALES & USE TAX	0.00	22,598.56	22,598.56	0.00
	TOTAL ASSETS	0.00	22,598.56	22,598.56	0.00
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
	TOTAL REVENUES	0.00	7,374.62	7,374.62	0.00
	TOTAL FUND EQUITY	0.00	7,374.62	7,374.62	0.00
	TOTAL LIABILITIES & EQUITY	0.00	7,374.62	7,374.62	0.00
	** OUT OF BALANCE **	0.00	( 15,223.94)	( 15,223.94)	0.00

AS OF: NOVEMBER 30TH, 2024

80 -ST MAINT./REPAIR S&U FUND

ACCT NO#	ACCOUNT NAME	2022-2023 BALANCE	2023-2024 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
80-00-1000	ST MAINT/REPAIR S&U TAX FUND	0.00	22,598.56	22,598.56	0.00
	TOTAL ASSETS	0.00	22,598.56	22,598.56	0.00
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
	TOTAL REVENUES	0.00	7,374.62	7,374.62	0.00
	TOTAL FUND EQUITY	0.00	7,374.62	7,374.62	0.00
	TOTAL LIABILITIES & EQUITY	0.00	7,374.62	7,374.62	0.00
	** OUT OF BALANCE **	0.00	( 15,223.94)	( 15,223.94)	0.00



AS OF: NOVEMBER 30TH, 2024

85 -HOTEL OCCUPANCY TAX

ACCT NO#	ACCOUNT NAME	2022-2023 BALANCE	2023-2024 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
		=====	=====	=====	=====
<u>FUND EQUITY</u>					
		=====	=====	=====	=====

# Check Register

Accounts Payable-PAID

11/01/2024

to

11/30/2024

# **Check Register**

## **Accounts Payable-Paid**

### **11/01/2024-11/30/2024**

**Liabilities(below)= Balance Sheet Reports**

Legal Shield

Globe Life Liberty National Division

Office of the Attorney General

Principal Life Insurance Company

TX Health Benefits Pool

United States Treasury

VENDOR SET: 01 City of Bruceville-Eddy

BANK: \* ALL BANKS

DATE RANGE: 11/01/2024 THRU 11/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	11/26/2024			008449		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		1	0.00	0.00	0.00
BANK: * <td>TOTALS:</td> <td>1</td> <td>0.00</td> <td>0.00</td> <td>0.00</td>	TOTALS:	1	0.00	0.00	0.00

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE:11/01/2024 THRU 11/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0322	AMAZON CAPITAL SERVICES	R	11/26/2024			008444		396.92
			*** VENDOR TOTALS ***			1 CHECKS		396.92
0161	AWP-SAFETY	R	11/05/2024			008419		227.37
			*** VENDOR TOTALS ***			1 CHECKS		227.37
0172	AXON ENTERPRISE, INC.	R	11/15/2024			008430		195.00
			*** VENDOR TOTALS ***			1 CHECKS		195.00
0194	CARD SERVICE CENTER	R	11/26/2024			008445		241.21
			*** VENDOR TOTALS ***			1 CHECKS		241.21
0131	CHARTER COMMUNICATIONS	R	11/21/2024			008439		150.77
0131	CHARTER COMMUNICATIONS	R	11/21/2024			008440		120.61
			*** VENDOR TOTALS ***			2 CHECKS		271.38
0307	ERGON ASPHALT AND EMULSIONS, I	R	11/05/2024			008420		531.98
			*** VENDOR TOTALS ***			1 CHECKS		531.98
0163	EXTRACO TECHNOLOGY	R	11/15/2024			008431		1,759.04
			*** VENDOR TOTALS ***			1 CHECKS		1,759.04
0110	FALLS COUNTY APPRAISAL DISTRIC	R	11/21/2024			008441		146.01
			*** VENDOR TOTALS ***			1 CHECKS		146.01
0167	FIRST NATIONAL BANK OF MOODY	D	11/05/2024			000729		35.00
0167	FIRST NATIONAL BANK OF MOODY	D	11/21/2024			000734		35.00
			*** VENDOR TOTALS ***			2 CHECKS		70.00
0128	FUELMAN	R	11/05/2024			008421		956.68
0128	FUELMAN	R	11/21/2024			008442		815.61
			*** VENDOR TOTALS ***			2 CHECKS		1,772.29
0298	GOTO COMMUNICATIONS, INC.	R	11/05/2024			008422		467.52
			*** VENDOR TOTALS ***			1 CHECKS		467.52
0154	GREATAMERICA FINANCIAL SVCS.	R	11/05/2024			008423		90.00
			*** VENDOR TOTALS ***			1 CHECKS		90.00
0359	LEE ENTERPRISES, INC	R	11/05/2024			008424		118.63
			*** VENDOR TOTALS ***			1 CHECKS		118.63

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE:11/01/2024 THRU 11/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0102	LEGALSHIELD	R	11/26/2024			008446		15.95
			*** VENDOR TOTALS ***			1 CHECKS		15.95
0103	GLOBE LIFE LIBERTY NATIONAL DI	R	11/26/2024			008447		616.09
			*** VENDOR TOTALS ***			1 CHECKS		616.09
0136	MCCREARY, VESELKA, BRAGG, & AL	R	11/15/2024			008432		972.75
			*** VENDOR TOTALS ***			1 CHECKS		972.75
0134	MCLENNAN CENTRAL APPRAISAL DIS	R	11/21/2024			008443		1,152.99
			*** VENDOR TOTALS ***			1 CHECKS		1,152.99
0256	MESSER & FORT	R	11/15/2024			008433		2,811.00
			*** VENDOR TOTALS ***			1 CHECKS		2,811.00
0108	ODP BUSINESS SOLUTIONS, LLC	R	11/05/2024			008425		199.95
0108	ODP BUSINESS SOLUTIONS, LLC	R	11/15/2024			008434		7.93
			*** VENDOR TOTALS ***			2 CHECKS		207.88
0104	OFFICE OF THE ATTORNEY GENERAL	R	11/05/2024			008426		186.25
0104	OFFICE OF THE ATTORNEY GENERAL	R	11/05/2024			008427		253.38
0104	OFFICE OF THE ATTORNEY GENERAL	R	11/05/2024			008428		843.23
0104	OFFICE OF THE ATTORNEY GENERAL	R	11/18/2024			008436		186.25
0104	OFFICE OF THE ATTORNEY GENERAL	R	11/18/2024			008437		253.38
0104	OFFICE OF THE ATTORNEY GENERAL	R	11/18/2024			008438		843.23
			*** VENDOR TOTALS ***			6 CHECKS		2,565.72
0170	PITNEY BOWES GLOBAL FINANCIAL	D	11/26/2024			000736		200.00
			*** VENDOR TOTALS ***			1 CHECKS		200.00
0105	PRINCIPAL LIFE INSURANCE COMPA	R	11/26/2024			008448		703.81
			*** VENDOR TOTALS ***			1 CHECKS		703.81
0332	SHELL ENERGY SOLUTIONS	R	11/26/2024			008450		1,743.63
			*** VENDOR TOTALS ***			1 CHECKS		1,743.63
0116	TEXAS SECURITY EQUIPMENT	R	11/26/2024			008451		31.99
			*** VENDOR TOTALS ***			1 CHECKS		31.99

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE:11/01/2024 THRU 11/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0173	TX HEALTH BENEFITS POOL	R	11/26/2024			008452		14,490.38
				*** VENDOR TOTALS ***		1 CHECKS		14,490.38
0107	UNITED STATES TREASURY	D	11/04/2024			000728		2,913.52
0107	UNITED STATES TREASURY	D	11/18/2024			000731		3,101.13
				*** VENDOR TOTALS ***		2 CHECKS		6,014.65
0112	VERIZON WIRELESS	R	11/15/2024			008435		609.13
				*** VENDOR TOTALS ***		1 CHECKS		609.13
0253	WENDY MILLIMAN	R	11/05/2024			008429		70.00
				*** VENDOR TOTALS ***		1 CHECKS		70.00
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	11/26/2024			008453		949.44
				*** VENDOR TOTALS ***		1 CHECKS		949.44

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	34	33,158.11	0.00	33,158.11
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	6,284.65	0.00	6,284.65
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 10AP TOTALS:	39	39,442.76	0.00	39,442.76
BANK: 10AP TOTALS:	39	39,442.76	0.00	39,442.76

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE:11/01/2024 THRU 11/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0142	ACT PIPE & SUPPLY, INC.	R	11/15/2024			009914		2,257.24
			*** VENDOR TOTALS ***			1 CHECKS		2,257.24
0200	ALLEN SAMUELS	R	11/21/2024			009930		70.64
			*** VENDOR TOTALS ***			1 CHECKS		70.64
0211	ATWOOD DISTRIBUTING, L.P.	R	11/05/2024			009900		180.88
			*** VENDOR TOTALS ***			1 CHECKS		180.88
0152	BLUEBONNET WATER SUPPLY CORP.	R	11/05/2024			009901		41,013.00
			*** VENDOR TOTALS ***			1 CHECKS		41,013.00
0157	BRUCEVILLE-EDDY VFD	R	11/05/2024			009902		133.00
0157	BRUCEVILLE-EDDY VFD	R	11/26/2024			009932		497.00
			*** VENDOR TOTALS ***			2 CHECKS		630.00
0119	CARD SERVICE CENTER	R	11/05/2024			009903		597.64
			*** VENDOR TOTALS ***			1 CHECKS		597.64
0190	CARD SERVICE CENTER	R	11/15/2024			009915		337.39
			*** VENDOR TOTALS ***			1 CHECKS		337.39
0151	CITY OF WACO WATER OFFICE	R	11/05/2024			009905		126.00
			*** VENDOR TOTALS ***			1 CHECKS		126.00
0140	CORE & MAIN LP	R	11/05/2024			009906		1,590.65
0140	CORE & MAIN LP	R	11/15/2024			009916		1,557.35
0140	CORE & MAIN LP	R	11/26/2024			009933		4,831.72
			*** VENDOR TOTALS ***			3 CHECKS		7,979.72
0121	DSHS CENTRAL LAB MC2004	R	11/15/2024			009917		175.00
			*** VENDOR TOTALS ***			1 CHECKS		175.00
0155	EXTRACO CONSULTING	R	11/15/2024			009918		50.00
			*** VENDOR TOTALS ***			1 CHECKS		50.00
0163	EXTRACO TECHNOLOGY	R	11/15/2024			009919		351.81
			*** VENDOR TOTALS ***			1 CHECKS		351.81
0372	FERGUSON WATERWORKS #1106	R	11/26/2024			009934		192.74
			*** VENDOR TOTALS ***			1 CHECKS		192.74



VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE:11/01/2024 THRU 11/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0167	FIRST NATIONAL BANK OF MOODY	D	11/21/2024			000732		50.00
0167	FIRST NATIONAL BANK OF MOODY	D	11/21/2024			000733		186.00
			*** VENDOR TOTALS ***			2 CHECKS		236.00
0128	FUELMAN	R	11/05/2024			009907		806.56
0128	FUELMAN	R	11/21/2024			009925		592.06
			*** VENDOR TOTALS ***			2 CHECKS		1,398.62
0154	GREATAMERICA FINANCIAL SVCS.	R	11/05/2024			009908		90.00
			*** VENDOR TOTALS ***			1 CHECKS		90.00
0145	KEITH ACE HARDWARE-GO	R	11/05/2024			009909		129.87
			*** VENDOR TOTALS ***			1 CHECKS		129.87
0141	LONESTAR MAINTENANCE & SERVICE	R	11/15/2024			009920		70.00
0141	LONESTAR MAINTENANCE & SERVICE	R	11/21/2024			009926		1,886.23
			*** VENDOR TOTALS ***			2 CHECKS		1,956.23
0124	MCLENNAN COUNTY CLERK	R	11/15/2024			009921		19.00
			*** VENDOR TOTALS ***			1 CHECKS		19.00
0256	MESSER & FORT	R	11/15/2024			009922		809.00
			*** VENDOR TOTALS ***			1 CHECKS		809.00
0198	NATIONAL WHOLESALE SUPPLY CO,	R	11/15/2024			009923		392.43
0198	NATIONAL WHOLESALE SUPPLY CO,	R	11/21/2024			009929		1,784.81
			*** VENDOR TOTALS ***			2 CHECKS		2,177.24
0146	O'REILLY AUTOMOTIVE, INC.	R	11/05/2024			009910		381.03
			*** VENDOR TOTALS ***			1 CHECKS		381.03
0249	SENSAPHONE	R	11/21/2024			009931		299.40
			*** VENDOR TOTALS ***			1 CHECKS		299.40
1	CITY OF B-E WATER SUPPLY	R	11/05/2024			009904		156.64
			*** VENDOR TOTALS ***			1 CHECKS		156.64
0332	SHELL ENERGY SOLUTIONS	R	11/26/2024			009935		6,307.99
			*** VENDOR TOTALS ***			1 CHECKS		6,307.99

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE:11/01/2024 THRU 11/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0150	SOUTHERN TRINITY GROUNDWATER	R	11/05/2024			009911		188.31
			*** VENDOR TOTALS ***			1 CHECKS		188.31
0188	TEXAS COMMISSION ON ENVIRONMEN	R	11/21/2024			009928		4,711.35
			*** VENDOR TOTALS ***			1 CHECKS		4,711.35
0143	UNITED STATES POSTAL SERVICE	R	11/21/2024			009927		1,050.56
			*** VENDOR TOTALS ***			1 CHECKS		1,050.56
0360	VERIZON	R	11/05/2024			009912		131.15
			*** VENDOR TOTALS ***			1 CHECKS		131.15
0112	VERIZON WIRELESS	R	11/15/2024			009924		217.90
			*** VENDOR TOTALS ***			1 CHECKS		217.90
0127	WASTE CONNECTIONS LONE STAR, I	R	11/05/2024			009913		13,217.35
			*** VENDOR TOTALS ***			1 CHECKS		13,217.35

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	36	87,203.70	0.00	87,203.70
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	236.00	0.00	236.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 50AP TOTALS:	38	87,439.70	0.00	87,439.70
BANK: 50AP TOTALS:	38	87,439.70	0.00	87,439.70

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 51AP SEWER OPERATIONS

DATE RANGE:11/01/2024 THRU 11/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0388	BRCT, LLC. DBA BLACKROCK CONST	R	11/15/2024			001003		1,483,288.61
			*** VENDOR TOTALS ***			1 CHECKS		1,483,288.61
0256	MESSER & FORT	R	11/15/2024			001004		1,166.00
			*** VENDOR TOTALS ***			1 CHECKS		1,166.00
0387	THE SOUTHWEST ESCROW COMPANY	R	11/15/2024			001005		228,950.00
			*** VENDOR TOTALS ***			1 CHECKS		228,950.00
0386	SKYBLUE UTILITIES, INC	R	11/15/2024			001006		216,600.00
			*** VENDOR TOTALS ***			1 CHECKS		216,600.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	4	1,930,004.61	0.00	1,930,004.61
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 51AP TOTALS:	4	1,930,004.61	0.00	1,930,004.61
BANK: 51AP TOTALS:	4	1,930,004.61	0.00	1,930,004.61
REPORT TOTALS:	81	2,056,887.07	0.00	2,056,887.07



**BUDGET CHANGE REQUEST FORM**  
 General  Water  Sewer

*For Office Use Only:*

<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div> <p style="text-align: center; margin-top: 5px;">Approved</p>	<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div> <p style="text-align: center; margin-top: 5px;">Not Approved</p>
_____ Authorized Signature	_____ Date

Date: 09/30/2024 Fiscal Year 2023/2024 Requester: Esther Moreno

Line Item	Contract Budget	Decrease Amount	Increase Amount	Requested Revised Budget
10-10-6003 Overtime	1,000.00	-1,000.00		0.00
10-10-6004 Medicare	1,247.00	-20.00		1,227.00
10-10-6006 Health Insurance	25,902.00	-13,079.00		12,823.00
10-10-6007 Dental Insurance	927.00	-487.00		440.00
10-10-6014 EFT/ACH Fee	180.00	-16.00		164.00
10-10-6102 Training	1,750.00	-1,375.00		375.00
10-10-6160 Misc Expense	1,800.00	-187.00		1,613.00
10-10-6201 Franklin Legal	4,800.00	-1,355.00		3,445.00
10-10-6202 Attorney Fees	25,000.00	-10,741.00		14,259.00
10-10-6203 Engineering	1,000.00	-862.00		138.00
10-10-6207 Membership Dues	1,250.00	-340.00		910.00
10-10-6211 Election Expense	2,000.00	-1,227.00		773.00
10-10-6410 Office Supplies	3,000.00	-1,368.00		1,632.00
10-10-6411 Copies/Printing	350.00	-56.00		294.00
10-10-6412 Postage, Freight, & Delivery	550.00	-253.00		297.00
10-10-6413 IT System Support Extraco	5,275.00	-87.00		5,188.00
10-10-6418 Telephone Services	1,200.00	-86.00		1,114.00
10-10-6419 Cell Phone	860.00	-529.00		331.00
10-10-6420 Internet Services	400.00	-38.00		362.00
10-10-6421 Elec-Building & Street Lights	18,000.00	-684.00		17,316.00
10-10-6422 Office Machines Lease	600.00	-84.00		516.00
10-10-6425 Office Machine-Property Tax	10.00	-4.00		6.00
10-10-6518 Building Main. & Repair	4,500.00	-432.00		4,068.00
10-10-6519 Property-Liability Insurance	11,000.00	-484.00		10,516.00
10-10-6813 Legal Recordings	200.00	-200.00		0.00
10-10-6919 CIP/Capital Asset Purchases	20,000.00	-3,000.00		17,000.00

10-20-6001 Hourly	156,100.00	-13,251.00		142,849.00
10-20-6002 Salary-School Resourse Officer	27,736.00	-4,043.00		23,693.00
10-20-6004 Medicare	3,600.00	-335.00		3,265.00
10-20-6006 Health Insurance	55,194.00	-9,716.00		45,478.00
10-20-6007 Dental Insurance	1,854.00	-289.00		1,565.00
10-20-6008 TMRS	14,217.00	-837.00		13,380.00
10-20-6014 EFT/ACH Fee	180.00	-16.00		164.00
10-20-6102 Training	3,000.00	-2,775.00		225.00
10-20-6103 Travel	1,000.00	-1,000.00		0.00
10-20-6104 Mileage & Vehicle Reimburse	500.00	-500.00		0.00
10-20-6106 Drug Testing/Physical	250.00	-250.00		0.00
10-20-6107 Uniforms	2,000.00	-1,286.00		714.00
10-20-6160 Misc Expense PD	500.00	-383.00		117.00
10-20-6202 Attorney Fees	12,000.00	-3,178.00		8,822.00
10-20-6215 Atmos Gas	1,100.00	-72.00		1,028.00
10-20-6410 Office Supplies	2,000.00	-441.00		1,559.00
10-20-6411 Copies/Printing/Forms	100.00	-100.00		0.00
10-20-6412 Postage,Freight & Delivery	500.00	-90.00		410.00
10-20-6415 Computer/Software	1,000.00	-34.00		966.00
10-20-6417 Office Equipment Furniture	250.00	-250.00		0.00
10-20-6418 Telephone Services	1,200.00	-86.00		1,114.00
10-20-6420 Internet Services	2,000.00	-190.00		1,810.00
10-20-6422 Office Machines Lease	2,000.00	-404.00		1,596.00
10-20-6425 Office Machines-Property Tax	42.00	-18.00		24.00
10-20-6517 Janitorial	500.00	-8.00		492.00
10-20-6518 Building Main. & Repair	2,000.00	-140.00		1,860.00
10-20-6519 Property-Liability Insurance	11,000.00	-484.00		10,516.00
10-20-6602 Fuel	25,000.00	-1,179.00		23,821.00
10-20-6603 Minor Equip, Supplies, & Repair	500.00	-51.00		449.00
10-20-6701 Equipment Main. & Repair	500.00	-500.00		0.00
10-20-6703 Body Armor	1,000.00	-351.00		649.00
10-20-6705 Guns and Gun Supplies	2,000.00	-1,223.00		777.00
10-20-6706 Duty Gear	2,000.00	-168.00		1,832.00
10-20-6709 K-9 Expenses	2,000.00	-1,266.00		734.00
10-21-6001 Hourly	38,564.00	-12,433.00		26,131.00
10-21-6003 Overtime	1,000.00	-499.00		501.00

10-21-6004 Medicare	560.00	-174.00		386.00
10-21-6006 Health Insurance	7,369.00	-3,684.00		3,685.00
10-21-6008 TMRS	2,222.00	-707.00		1,515.00
10-21-6014 EFT/ACH Fee	180.00	-16.00		164.00
10-21-6102 Training	1,627.00	-1,077.00		550.00
10-21-6107 Uniforms	400.00	-400.00		0.00
10-21-6202 Attorney Fees	11,500.00	-1,031.00		10,469.00
10-21-6207 Membership Dues	350.00	-77.00		273.00
10-21-6210 Animal Control	4,000.00	-417.00		3,583.00
10-21-6410 Office Supplies	500.00	-103.00		397.00
10-21-6411 Copies/Printing	300.00	-6.00		294.00
10-21-6412 Postage, Freight & Delivery	500.00	-335.00		165.00
10-21-6413 IT System Support Extraco	5,275.00	-387.00		4,888.00
10-21-6418 Telephone Services	1,200.00	-86.00		1,114.00
10-21-6419 Cell Phones/Vehicle Tracking	1,131.00	-113.00		1,018.00
10-21-6420 Internet Services	400.00	-38.00		362.00
10-21-6422 Office Machines Lease	600.00	-84.00		516.00
10-21-6425 Office Machines-Property Tax	10.00	-4.00		6.00
10-21-6517 Janitorial	500.00	-18.00		482.00
10-21-6519 Property-Liability Insurance	11,000.00	-484.00		10,516.00
10-21-6600 Vehicle Maintenance/Repair	2,500.00	-1,919.00		581.00
10-21-6602 Fuel	2,500.00	-1,797.00		703.00
10-21-6603 Minor Equipment & Supplies	500.00	-500.00		0.00
10-21-6606 Clean Up	3,000.00	-2,404.00		596.00
10-30-6001 Hourly	44,720.00	-288.00		44,432.00
10-30-6006 Health Insurance	14,738.00	-4,518.00		10,220.00
10-30-6007 Dental Insurance	618.00	-185.00		433.00
10-30-6014 EFT/ACH Fee	180.00	-16.00		164.00
10-30-6107 Uniform	500.00	-79.00		421.00
10-30-6203 Engineering	30,000.00	-30,000.00		0.00
10-30-6412 Postage, Freight & Delivery	100.00	-100.00		0.00
10-30-6419 Cell Phones/Vehicle Tracking	1,531.00	-29.00		1,502.00
10-30-6421 Elec-Building	1,800.00	-230.00		1,570.00
10-30-6518 Building Main. & Repair	300.00	-73.00		227.00
10-30-6519 Property-Liability Insurance	11,000.00	-484.00		10,516.00
10-30-6603 Tools & Equipment	2,000.00	-995.00		1,005.00

10-30-6604 Equipment Lease	750.00	-750.00		0.00
10-40-6001 Hourly	26,718.00	-1,290.00		25,428.00
10-40-6003 Overtime	1,000.00	-923.00		77.00
10-40-6004 Medicare	848.00	-21.00		827.00
10-40-6006 Health Insurance	7,369.00	-3,607.00		3,762.00
10-40-6007 Dental Insurance	309.00	-149.00		160.00
10-40-6008 TMRS	1,539.00	-82.00		1,457.00
10-40-6014 EFT/ACH Fee	180.00	-16.00		164.00
10-40-6102 Training	750.00	-149.00		601.00
10-40-6202 Attorney Fees	15,000.00	-3,369.00		11,631.00
10-40-6207 Membership Dues	350.00	-322.00		28.00
10-40-6413 IT System Support Extraco	2,500.00	-9.00		2,491.00
10-40-6418 Telephone Services	1,200.00	-86.00		1,114.00
10-40-6420 Internet Services	500.00	-138.00		362.00
10-40-6422 Office Machines Lease	600.00	-84.00		516.00
10-40-6425 Office Machines-Property Tax	10.00	-4.00		6.00
10-40-6519 Property-Liability Insurance	11,000.00	-484.00		10,516.00
10-40-6700 Municipal Court Collection Cost	50,000.00	-10,033.00		39,967.00
10-40-6705 Child Safety Expense	1,500.00	-1,500.00		0.00
10-10-6000 Salary	41,500.00		1,312.00	42,812.00
10-10-6001 Hourly	44,471.00		391.00	44,862.00
10-10-6008 TMRS	4,952.00		57.00	5,009.00
10-10-6104 Mileage & Vehicle Reimburse	1,000.00		41.00	1,041.00
10-10-6205 Audit	4,975.00		109.00	5,084.00
10-10-6206 Inspection-Building	5,000.00		17,347.00	22,347.00
10-10-6208 Developers Cost	0.00		17,183.00	17,183.00
10-10-6209 Public Health District	4,374.00		360.00	4,734.00
10-10-6212 Tax Appraiser Fees	4,000.00		805.00	4,805.00
10-10-6213 Tax Collector Fees	2,100.00		105.00	2,205.00
10-10-6414 IT System Support Tyler	3,500.00		27.00	3,527.00
10-10-6415 Computer/Software	4,500.00		2,328.00	6,828.00
10-10-6416 Advertising & Legal Notices	1,500.00		2,047.00	3,547.00
10-10-6427 Social Platforms	1,100.00		896.00	1,996.00
10-10-6517 Janitorial	500.00		24.00	524.00
10-10-6925 Transfers Out	0.00		29,645.00	29,645.00
10-20-6003 Overtime	1,000.00		2,580.00	3,580.00
10-20-6205 Audit	4,975.00		109.00	5,084.00
10-20-6207 Membership Dues	0.00		1,217.00	1,217.00

10-20-6413 IT System Support Extraco	4,850.00		38.00	4,888.00
10-20-6419 Cell Phones	5,000.00		633.00	5,633.00
10-20-6421 Elec-Building	2,000.00		765.00	2,765.00
10-20-6427 Social Platforms	0.00		191.00	191.00
10-20-6600 Vehicle Maintenance/Repair	10,000.00		25,741.00	35,741.00
10-20-6605 Police Vehicle Equipment	2,000.00		12,496.00	14,496.00
10-20-6708 Cop Sync	3,696.00		379.00	4,075.00
10-20-6916 Treasury Asset Forfeiture	24,000.00		32,437.00	56,437.00
10-21-6205 Audit	4,975.00		109.00	5,084.00
10-21-6421 Elec-Building	1,500.00		211.00	1,711.00
10-21-6518 Building Main. & Repair	0.00		75.00	75.00
10-30-6003 Overtime	1,500.00		279.00	1,779.00
10-30-6004 Medicare	649.00		13.00	662.00
10-30-6008 TMRS	2,576.00		64.00	2,640.00
10-30-6205 Audit	4,975.00		109.00	5,084.00
10-30-6410 Office Supplies	50.00		100.00	150.00
10-30-6426 Roll Off Expense	3,300.00		417.00	3,717.00
10-30-6600 Vehicles Maintenance/Repair	3,000.00		511.00	3,511.00
10-30-6602 Fuel	7,000.00		1,586.00	8,586.00
10-30-6605 Equipment Main. & Repair	1,500.00		1,227.00	2,727.00
10-30-6606 Mowing/Tree Trimming Exp.	350.00		687.00	1,037.00
10-30-6609 Street Repair	70,000.00		581.00	70,581.00
10-30-6611 Bridge Repairs/Parking Lot	0.00		1,250.00	1,250.00
10-30-6914 Fixed Asset Purchase	175,000.00		11,449.00	186,449.00
10-40-6104 Mileage & Vehicle Reimburse	1,500.00		102.00	1,602.00
10-40-6205 Audit	4,975.00		109.00	5,084.00
10-40-6410 Office Supplies	2,000.00		489.00	2,489.00
10-40-6411 Copies/Printing	200.00		93.00	293.00
10-40-6412 Postage, Freight & Delivery	500.00		597.00	1,097.00
10-40-6421 Elec-Building	1,500.00		211.00	1,711.00
10-40-6517 Janitorial	500.00		24.00	524.00
10-40-6518 Building Main. & Repair	100.00		126.00	226.00
10-40-6701 Court Tech. Expense	7,000.00		1,784.00	8,784.00
10-40-6702 Court Security Expense	7,550.00		248.00	7,798.00
<b>Totals</b>	<b>\$ 1,278,115.00</b>	<b>\$ -171,714.00</b>	<b>\$ 171,714.00</b>	<b>\$ 1,278,115.00</b>



Reason for change:

To move some of the expense overage(Decrease Amount) from the line items above to cover expense shortage (Increase Amount) from line items above for the fiscal year 2023/2024.

\_\_\_\_\_  
City Administrator Signature:

Council Approved \_\_\_ yea \_\_\_ nay Date: \_\_\_\_\_

***Reasons for not approving/ Approval Conditions***

\_\_\_\_\_



**BUDGET CHANGE REQUEST FORM**  
 General  Water  Sewer

*For Office Use Only:*

<input style="width: 40px; height: 40px;" type="checkbox"/> Approved	<input style="width: 40px; height: 40px;" type="checkbox"/> Not Approved
<hr style="width: 80%; margin: 0 auto;"/> Authorized Signature	<hr style="width: 80%; margin: 0 auto;"/> Date

Date: 09/30/2024 Fiscal Year: 2023/2024 Requester: Esther Moreno

Line Item	Contract Budget	Decrease Amount	Increase Amount	Requested Revised Budget
50-00-6001 Hourly	263,687.00	-879.00		262,808.00
50-00-6003 Overtime	25,000.00	-416.00		24,584.00
50-00-6011 OPEB Expense	1,000.00	-1,000.00		0.00
50-00-6014 EFT/ACH Fee	180.00	-16.00		164.00
50-00-6100 Contract Services & Temp	2,500.00	-2,500.00		0.00
50-00-6104 Mileage & Vehicle Reimburse	400.00	-385.00		15.00
50-00-6106 Drug Testing/Physical	120.00	-120.00		0.00
50-00-6107 Uniforms	1,000.00	-156.00		844.00
50-00-6202 Attorney Fees	35,000.00	-18,072.00		16,928.00
50-00-6203 Engineering	25,000.00	-22,728.00		2,272.00
50-00-6410 Office Supplies	5,500.00	-2,684.00		2,816.00
50-00-6412 Postage, Freight & Delivery	15,000.00	-383.00		14,617.00
50-00-6413 IT System Support Extraco	5,275.00	-87.00		5,188.00
50-00-6414 IT System Support Tyler	4,000.00	-473.00		3,527.00
50-00-6415 Computer/Software	2,500.00	-1,460.00		1,040.00
50-00-6418 Telephone Services	1,200.00	-86.00		1,114.00
50-00-6419 Cell Phones/Vehicle Tracking	2,931.00	-8.00		2,923.00
50-00-6420 Internet Services	1,188.00	-598.00		590.00
50-00-6422 Office Machine Lease	1,700.00	-104.00		1,596.00
50-00-6423 Electricity(Hudson)	1,800.00	-230.00		1,570.00
50-00-6425 Office Machines-Property Tax	10.00	-4.00		6.00
50-00-6519 Property-Liability Insurance	11,000.00	-484.00		10,516.00
50-00-6601 Chemical Purchase	18,000.00	-2,916.00		15,084.00
50-00-6602 Fuel	25,000.00	-2,049.00		22,951.00
50-00-6603 Minor Equipment & Supplies	2,000.00	-2,000.00		0.00
50-00-6604 Equipment Lease	2,000.00	-2,000.00		0.00
50-00-6605 Equipment Main. & Repair	6,000.00	-2,540.00		3,460.00

50-00-6608 Vehicle & Equipment Purchase	75,000.00	-3,955.00		71,045.00
50-00-6609 Storage Tank Cleaning & Main	13,000.00	-13,000.00		0.00
50-00-6701 Southern Trinity Conserv. Dist.	4,000.00	-3,450.00		550.00
50-00-6702 Elc-H.O.T Utilities Wells	85,000.00	-36,059.00		48,941.00
50-00-6703 Fittings and Supplies	95,000.00	-40,984.00		54,016.00
50-00-6706 Tank Yearly Inspections	4,000.00	-1,176.00		2,824.00
50-00-6707 Tank Main. & Repairs	7,500.00	-1,127.00		6,373.00
50-00-6708 Repairs Wells/Pump House FO	100,000.00	-26,945.00		73,055.00
50-00-6710 Alert System-Well/Pump Station	3,000.00	-1,232.00		1,768.00
50-00-6713 TCEQ Public Water System	7,200.00	-2,488.00		4,712.00
50-00-6714 Meter Software	5,000.00	-1,253.00		3,747.00
50-00-6715 Garbage Pick Up	156,500.00	-6,106.00		150,394.00
50-00-6718 Tools	1,500.00	-492.00		1,008.00
50-00-6811 MVBA Collections Fee	500.00	-439.00		61.00
50-00-6815 Donations to Vol. Fire Dept	2,000.00	-765.00		1,235.00
50-00-6816 Utility Bill Relief Expense	250.00	-128.00		122.00
50-00-6901 Interest Payment Debt	58,462.00	-160.00		58,302.00
50-00-6914 Fixed Asset Purchases	65,000.00	-65,000.00		0.00
50-00-6000 Salaries	41,500.00		1,312.00	42,812.00
50-00-6004 Medicare	4,426.00		147.00	4,573.00
50-00-6005 On Call/Meeting Pay	3,370.00		5.00	3,375.00
50-00-6006 Health Insurance	40,456.00		19,810.00	60,266.00
50-00-6007 Dental Insurance	1,236.00		743.00	1,979.00
50-00-6008 TMRS	16,636.00		1,470.00	18,106.00
50-00-6009 Social Security	1,016.00		11.00	1,027.00
50-00-6102 Training	1,500.00		821.00	2,321.00
50-00-6160 Misc Expense Water	2,500.00		299.00	2,799.00
50-00-6205 Audit	4,975.00		109.00	5,084.00
50-00-6207 Memberships & Licenses	1,500.00		857.00	2,357.00
50-00-6411 Copies/Printing	250.00		44.00	294.00
50-00-6416 Advertising & Legal Notices	500.00		671.00	1,171.00
50-00-6421 Elec-Building	1,500.00		211.00	1,711.00
50-00-6427 Social Platforms	1,000.00		126.00	1,126.00
50-00-6517 Janitorial	500.00		114.00	614.00
50-00-6518 Building Main. & Repair	5,000.00		4,041.00	9,041.00
50-00-6600 Vehicle Maintenance/Repair	10,000.00		1,633.00	11,633.00
50-00-6683 Projects & Planning	85,000.00		34,949.00	119,949.00
50-00-6700 Water Purchases	450,000.00		160,488.00	610,488.00

50-00-6705 Meter Expense	10,000.00		3,586.00	13,586.00
50-00-6709 PRV/Vaults/Valves	2,500.00		1,351.00	3,851.00
50-00-6711 EFT/ACH Water Bills	2,100.00		150.00	2,250.00
50-00-6716 Water Sample Test	7,000.00		3,578.00	10,578.00
50-00-6717 Elec-Wells	50,000.00		32,440.00	82,440.00
50-00-6813 Easement Recordings	500.00		11.00	511.00
50-00-6900 Principal Payment Debt	312,668.00		160.00	312,828.00
<b>Totals</b>	<b>\$2,199,536.00</b>	<b>-\$269,137.00</b>	<b>\$269,137.00</b>	<b>\$2,199,536.00</b>

Reason for change:

To move some of the expense overage(Decrease Amount) from the line items above to cover expense shortage (Increase Amount) from line items above for the fiscal year 2023/2024.

\_\_\_\_\_

City Administrator Signature:

Council Approved \_\_\_ yea \_\_\_ nay Date: \_\_\_\_\_

***Reasons for not approving/ Approval Conditions***



**BUDGET CHANGE REQUEST FORM**  
 General  Water  Sewer

*For Office Use Only:*

<input style="width: 40px; height: 40px;" type="checkbox"/> Approved	<input style="width: 40px; height: 40px;" type="checkbox"/> Not Approved
<hr style="width: 80%; margin: 0 auto;"/> Authorized Signature	<hr style="width: 80%; margin: 0 auto;"/> Date

Date: 09/30/2024 Fiscal Year: 2023/2024 Requester: Esther Moreno

Line Item	Contract Budget	Decrease Amount	Increase Amount	Requested Revised Budget
51-00-6204 Consulting	25,000.00	-25,000.00		.00
51-00-6813 Easement Recordings	100.00	-100.00		0.00
51-00-6202 Attorney Fees	50,000.00		4,563.00	54,563.00
51-00-6203 Engineering	154,900.00		15,552.00	170,452.00
51-00-6410 Office Supplies	0.00		358.00	358.00
51-00-6412 Postage, Freight & Delivery	0.00		76.00	76.00
51-00-6416 Advertising & Legal Notices	0.00		4,520.00	4,520.00
51-00-6901 Interest Payment Debt	11,305.00		31.00	11,336.00
<b>Totals</b>	<b>\$241,305.00</b>	<b>-\$25,100.00</b>	<b>\$25,100.00</b>	<b>\$241,305.00</b>

Reason for change:

To move some of the expense overage(Decrease Amount) from the line items above to cover expense shortage (Increase Amount) from line items above for the fiscal year 2023/2024.

\_\_\_\_\_  
 City Administrator Signature:

Council Approved \_\_\_ yea \_\_\_ nay Date: \_\_\_\_\_

***Reasons for not approving/ Approval Conditions***

2024033436 DEED

08/23/2024 08:05:43 AM Total Pages: 2 Fees: \$15.00

J. A. "Andy" Harwell, County Clerk - McLennan County, TX

First Title 244735

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER 'S LICENSE NUMBER.**

**WARRANTY DEED**

DATE: August 22, 2024

GRANTOR: VICKEY THORPE, A SINGLE WOMAN

GRANTOR'S MAILING ADDRESS: 1931 Real Drive, Waco, TX 76712

GRANTEE: KAVAN INVESTMENTS, LLC, A Texas limited liability company

GRANTEE'S MAILING ADDRESS: 3900 I-35 South, Waco, TX 76706

CONSIDERATION: Ten and no/100 Dollars (\$10.00) and other good and valuable cash consideration

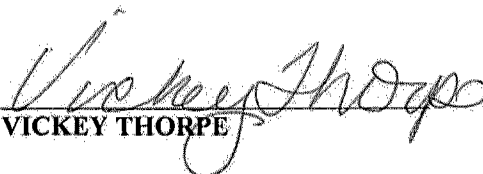
PROPERTY (Including any improvements): Lots 75, 76, 77, 78, 79, 80, and 81 of Shady Shores Estates to McLennan County, as per plat recorded in Volume 891, Page 165 of the Deed Records, of McLennan County, Texas.

**RESERVATION FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:**

Subject, however, to any and all restrictions, covenants, easements and outstanding mineral interests, if any of record in the County Clerk's Office of said county and now in effect.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty.

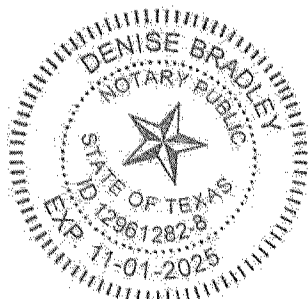
When the context requires, singular nouns and pronouns include the plural.

  
VICKEY THORPE

STATE OF TEXAS

COUNTY OF MCLENNAN

This instrument was acknowledged before me on the 22 day of August, 2024, by VICKEY THORPE.



  
Notary Public, State of Texas

**FILED AND RECORDED**

**Instrument Number: 2024033436**

Filing and Recording Date: 08/23/2024 08:05:43 AM Pages: 2 Recording Fee: \$15.00

I hereby certify that this instrument was FILED on the date and time stamped hereon and RECORDED in the OFFICIAL PUBLIC RECORDS of McLennan County, Texas.



---

J. A. "Andy" Harwell, County Clerk  
McLennan County, Texas

dicorted

# 101 Shady Shores Drive

12/6/2024





**CITY OF BRUCEVILLE-EDDY, TEXAS**

**ORDINANCE NO. O 12-19-2024-1**

**AN ORDINANCE OF THE CITY OF BRUCEVILLE-EDDY, TEXAS, ADOPTING A POLICY PROHIBITING THE USE OF CERTAIN COVERED APPLICATIONS ON CITY-OWNED AND CITY-ISSUED DEVICES AND ON PERSONAL DEVICES USED FOR CITY BUSINESS; PROVIDING FOR EXCEPTIONS AND ENFORCEMENT; AND AMENDING SECTION 1.09.003 J. OF THE SOCIAL MEDIA AND TECHNOLOGY USE POLICY**

**WHEREAS**, the City of Bruceville-Eddy (“City”), located in McLennan and Falls Counties, Texas, is a Type-A, general law municipality authorized under Texas state law to legislate in the best interests of its residents; and

**WHEREAS**, on December 7, 2022, Governor Greg Abbott required all state agencies to ban the video-sharing application TikTok from all state-owned and state-issued devices and networks due to concerns about the application’s potential use for surveillance; and

**WHEREAS**, the 88<sup>th</sup> Texas Legislature subsequently passed Senate Bill 1893, which prohibits the use of covered applications on governmental entity devices; and

**WHEREAS**, the City Council of the City of Bruceville-Eddy, Texas (“City Council”), recognizes the importance of protecting the City’s data, sensitive information, and critical infrastructure from technological threats posed by certain covered applications; and

**WHEREAS**, the City of Bruceville-Eddy is committed to ensuring compliance with state laws and directives concerning the use of covered applications and to taking appropriate measures to safeguard City-owned and City-issued devices.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS, THAT:**

**SECTION 1.** All of the above premises are found to be true and correct legislative determinations of the City Council and they are hereby incorporated into the body of this Ordinance as if copied and set forth herein in their entirety.

**SECTION 2.** The Code of Ordinances of the City of Bruceville-Eddy, Texas, Chapter 1: “General Provisions,” is hereby amended by adding item “j” to section 1.09.003 to the “social media and technology use policy,” underlined and in red, which shall read in its entirety from the date of passage as follows:

## **ARTICLE 1.09, SOCIAL MEDIA AND TECHNOLOGY USE POLICY**

### **Sec. 1.09.001 Definitions**

For the purposes of this policy, unless otherwise stated, the following definitions apply:

Comment – a message posted by site visitors, either in response to an existing topic or introducing a new topic. In general, the user solely controls the content of comments, but often can be deleted, accepted or rejected prior to publishing by the site.

Connections – Any deliberate links between a user and a social media channel or page, whether it is initiated by the individual or by the site moderator. Terms used by various sites to describe a connection include friend, fan, follower, or subscriber.

Limited forum – a public forum created by the government voluntarily for expressive activity that may be restricted as to subject matter or class of speaker. Forum restrictions must be able to withstand strict judicial scrutiny of its effect on First Amendment rights.

Post – In relation to social media accounts or online activity, anything published in an online forum or social media account.

Social media – Internet based third-party platforms that facilitate interaction and engagement among individuals in a network or virtual community. Social media often offers a participatory environment and includes user-generated content such as videos, photos, videos, blogs, and wikis.

Professional social media accounts - those accounts which are used for the promotion and exchange of information in a person's occupational capacity and or which are primarily associated with a job, business or enterprise.

Information Technology (IT) – The Department of the City of Bruceville-Eddy, or its' designated contractor, charged with the installation, maintainance, and protection of the information technology system and any of its' components.

### **1.09.002 Purpose of Technology Use Policy**

The City of Bruceville-Eddy recognizes that use of the internet and e-mail has many benefits and can make workplace communication more efficient and effective. Therefore, employees and elected and appointed officials (hereafter referred to collectively as "officials") are encouraged to use the internet and e-mail systems appropriately. Unacceptable use of the internet and e-mail can place the City of Bruceville-Eddy and others at risk. This policy outlines the City's guidelines for acceptable use of the internet and e-mail.

### **1.09.003 Technology Use in General to Include Prohibited Technology**

This policy must be followed in conjunction with other City of Bruceville-Eddy policies governing appropriate workplace conduct and behavior. City of Bruceville-Eddy complies with all applicable federal, state and local laws as they concern the employer/employee relationship, and nothing contained herein should be construed to violate any of the rights or responsibilities contained in such laws.

The City of Bruceville-Eddy has established the following guidelines for employees, elected officials, and appointed officials use of the Company's technology and communication networks, including the internet and e-mail, in an appropriate, ethical, and professional manner.

- a. All technology provided by the City of Bruceville-Eddy, including computer systems, communication networks, company-related work records and other information stored electronically, is the property of the City of Bruceville-Eddy and not the employee or official. In general, use of the City's technology systems and electronic communication should be job-related and not for personal convenience.
- b. Employees and officials may not use the City of Bruceville-Eddy's internet, e-mail, or other electronic communications to transmit, retrieve or store any communications or other content of a defamatory, discriminatory, harassing or pornographic nature. No messages with derogatory or inflammatory remarks about an individual's race, age, disability, religion, national origin, or physical attributes may be transmitted. Harassment using a City network or device is prohibited.
- c. Transmission of disparaging, abusive, profane, or offensive language; materials which might be contrary to City of Bruceville-Eddy's legitimate interests; and any illegal activities—including piracy, hacking, extortion, blackmail, gambling, copyright infringement and unauthorized access to any computers on the internet or e-mail—are prohibited.
- d. Copyrighted or trademarked materials belonging to entities other than the City of Bruceville-Eddy may not be transmitted by employees or officials on the company's network without permission of the copyright holder. Employees and officials must respect all copyrights and may not copy, retrieve, modify or forward copyrighted materials, except with permission or as a single copy for reference only. Saving copyright-protected information to a network drive without permission is prohibited. Sharing the URL (uniform resource locator or "address") of an internet site with other interested persons for business reasons is permitted.

- e. Employees and officials may not use the system in a way which disrupts its use by others. This includes using a City network or device sending or receiving excessive numbers of large files and “spamming” (sending e-mail to thousands of users.).
- f. To prevent contamination of City of Bruceville-Eddy technology and communications equipment and systems by harmful computer viruses, employees and officials should only download or open files from trusted sources. Also, installing or downloading applications or software is prohibited without prior permission from IT.
- g. Every employee or official of the City of Bruceville-Eddy is responsible for the content of all text, audio, or image files that the employee or official places or sends over the city’s internet and e-mail systems. No e-mail or other electronic communication may be sent that hides the identity of the sender or represent the sender as someone else. The City of Bruceville-Eddy’s trademark identity is attached to all outgoing e-mail communications, which should reflect City values and appropriate workplace language and conduct as defined in these policies.
- h. E-mail and other electronic communications transmitted by City of Bruceville-Eddy equipment, systems and networks are not private or confidential, and they are the property of the City. Therefore, the City of Bruceville-Eddy reserves the right to examine, monitor and regulate e-mail and other electronic communications, directories, files, and all other content, including internet use, transmitted by or stored in its technology systems, whether onsite or offsite.
- i. Email, voice mail, instant messages and text messages may be considered public records. Employees and officials should be mindful of the possibility of disclosure or production outside the City when communicating either internally or externally and should always comply with the City of Bruceville-Eddy’s record retention policy.
- j. In response to Governor Greg Abbott’s December 7, 2022 directive and Senate Bill 1893 of the 88<sup>th</sup> Texas Legislature, the City of Bruceville-Eddy has implemented this policy to ban the use of TikTok and other covered applications on City-owned and issued devices to protect sensitive information from potential surveillance threats. The Texas Department of Public Safety (DPS), along with the Texas Department of Information Resources (DIR) provide guidance on managing the provisions of this policy.

This policy allows for the identification, tracking, and management of all City-owned or leased devices.

This policy governs the use of certain applications, particularly:

- TikTok or any successor developed by ByteDance Limited.
- Applications specified by the Governor under Government Code Section 620.005.

Requirements of the policy include:

- Covered applications cannot be installed or used on City-owned or leased devices, including phones, tablets, and computers.
- The City will manage its devices to:
  - Block the installation of covered applications.
  - Remove any prohibited applications.
  - Implement security measures, including restricting app store access and remotely wiping non-compliant devices.
- City employees must not install or use TikTok or other prohibited applications on any personal devices that are used for City business, including accessing City data, applications, email, VoIP, SMS, video conferencing, and other City databases.

Written exceptions may be granted for

- Law enforcement activities.
- Developing or implementing security measures.

The City will monitor compliance using IT/security reports. Violations of this policy may result in disciplinary actions, including termination.

This policy will be updated periodically to align with changes in state law, new applications identified under Government Code 620.006, and the City's evolving needs.

### **Sec. 1.09.004 Right to Monitor**

All City of Bruceville-Eddy-supplied technology, including computer systems, equipment, and City-related work records, belongs to City and not to the employee or official user. As stated above, the City of Bruceville-Eddy reserves the right to monitor use patterns, and employees and officials should observe appropriate workplace discretion in their use and maintenance of such City property.

All City of Bruceville-Eddy policies apply to the use of City computer systems and software, as well as e-mail and City internet connections and networks.

### **Sec. 1.09.005 Cybersecurity**

All City of Bruceville-Eddy-owned technology connected to the internet is susceptible to attack and sabotage. Employees and officials accessing technology are required to take measures to safeguard publicly owned information systems by following the current and best practices of the Information Technology Department, or its' contracted entity; to include the regular update of individually assigned password, the avoidance of sharing passwords, the regular locking of computer workstations while physically away, and practicing of neither opening or clicking on links and attachments included in suspicious e-mails and the reporting of such e-mails to IT. Cybersecurity requirements also include the completion of an annual training course for the purpose of providing refresher training and the receiving of updates related to trends in cyber-criminal activities that could potentially compromise City owned networks and the resulting loss or damage of public records and infrastructure.

### **1.09.006 Purpose of Social Media Policy**

The term "social media" refers to forms of electronic communication through which users create online communities to share information, ideas, personal messages and other content. The term "social media" encompasses: Twitter, Facebook, LinkedIn, Snapchat, Instagram, Kik, Whisper, blogs, and other online journals and diaries; bulletin boards and chat rooms, microblogging and all other social networking sites, instant messaging and the posting of video on YouTube and similar media.

Many local governments use social media as a tool to communicate with citizens. Rather than waiting until a regularly scheduled council meeting to receive citizen input, city employees and officials are able to instantly interact with them via social media. Although this technology greatly increases communication outreach and efficiency, some restrictions are required in order to comply with federal and state law.

While employees as well as elected officials and City Council-appointed board, committee and commission members (“Public Officials”) may maintain and use personal web pages and websites, blogs, and social networking sites, employees and elected/appointed officials should keep their status in mind with regard to the content of their activity on those sites.

The City's image as a professional organization is critical to maintaining the respect of its constituents. Although the City recognizes that employees and elected/appointed officials (hereafter referred to collectively as "officials") may choose to express themselves by posting information upon social media platforms or by making comments on sites hosted by other persons, groups or organizations, by their having accepted the responsibilities of public service, officials likewise have a duty to the City of Bruceville-Eddy and its operations.

If an official or employee conducts any City business or communication from a personal account, business account, or an account created for a board/committee/commission, officials should assume that City-related communications will be considered a public record subject to the Texas Public Information Act.

#### **Sec. 1.09.007 Employees**

The City of Bruceville-Eddy understands that many of its employees use social media to share their life and opinions with family, friends, and co-workers. The intent of this policy is to provide guidance for the creation and distribution of information concerning the City, its employees, customers, and vendors through electronic media, including, but not limited to online forums, instant messaging and social media and blogging sites. Employees are responsible for their posts, comments, “likes” or favored, as well as content the employee chooses to share on social media.

#### **Sec. 1.09.008 Use of The City of Bruceville-Eddy’s Internet for Access to Social Media**

Use of the City of Bruceville-Eddy’s internet is a privilege and City’s employees must responsibly and ethically use this resource. The City may monitor an employee’s access, use, and postings while using the City’s internet to: ensure compliance with internal policies; support the performance of internal investigations; assist management of information systems; and for all other lawful purposes. Employees must abide by all federal and state law and policies of City in using City’s internet.

#### **Sec. 1.09.009 Use of Personal Social Media by Employees**

Postings, whether authorized on behalf of City of Bruceville-Eddy or on the employee’s personal social media should be consistent with this policy. Use of social media to publish or send discriminatory or harassing remarks or material, threats of violence or obscene posts by

employees of City is prohibited, whether posted on a City site, the employee's personal sites or a third-party's social media page.

- a. Use of personal social media is prohibited during working hours, unless authorized or while an employee is on a break consistent with the City of Bruceville-Eddy employee handbook.
- b. Employees are encouraged to be fair and courteous to co-workers, customers, vendors or anyone who works on behalf of City. Employees are encouraged to use general complaint resolution practices to resolve work-related complaints, rather than social media to report or resolve a complaint. However, if you decide to post complaints or criticism, avoid using statements, photographs, video or audio which reasonably could be viewed as discriminatory, harassing, malicious, obscene, threatening or intimidating. Examples of such conduct which may be considered to violate this policy include comments, remarks or posts meant to intentionally harm someone's reputation or which contribute to a hostile work environment because of race, sex, disability, religion or any other status protected by law or City policy.
- c. City of Bruceville-Eddy employees are urged to be honest and accurate when posting information or news. If you post something you later learn to not be true, employees should correct or remove the post as soon as possible. Never post statements, remarks or rumors you know to be false about the City of Bruceville-Eddy, its employees, citizens, customers or vendors.
- d. Employees who associate themselves with City of Bruceville-Eddy through their social media by posting the City's logo or identifying themselves as a City employee should take special care to avoid conduct which adversely affects the employee's ability to perform in their job, or the interests of co-workers, customers, vendors or the legitimate business interests of the City. Be clear that statements, remarks, posts and comments are reflective of your opinion and not the City of Bruceville-Eddy's position. Do not represent yourself as a spokesperson for the City. The City of Bruceville-Eddy reserves the right to require an employee remove any logo or association with the City from any or all social media profiles. All marks and City logos remain the exclusive property of City of Bruceville-Eddy.
- e. Employees should not use City of Bruceville-Eddy issued emails or other Company identifiers in creating an employee's personal social media profile.



- f. Do not disclose private or confidential information about a co-worker, citizen, customer, vendor or City's business practices.

**Sec. 1.09.010 Use of the City of Bruceville-Eddy's Social Media Accounts**

- a. Employees must obtain written authorization from the City Administrator or City Secretary or be assigned as part of their job duties to update or post on social media sites on behalf of City of Bruceville-Eddy and City reserves the right to approve material prior to posting. All the employee's time spent updating or posting on the City of Bruceville-Eddy's social media sites as part of the employee's job duties is compensable time that must be reported and counted in the calculation of overtime, where applicable.
- b. Use of social media on work time and on City equipment on City-operated networks is subject to monitoring under these policies, even if password protected or otherwise restricted. City of Bruceville-Eddy reserves the right to access, intercept, monitor and review all information accessed, posted, sent, stored, printed or received through its communications systems or equipment at any time.
- c. Never disclose any confidential information concerning another employee of City of Bruceville-Eddy or the confidential business practices of City of Bruceville-Eddy as those are defined in these policies. Posting of confidential information may violate state law and subject the user to civil or criminal penalty.
- d. All media requests related to social media must be processed through the City Administrator.
- e. Individual supervisors do not have the authority to make exceptions to these guidelines.
- f. The City of Bruceville-Eddy occasionally photographs, records or describes company events for its website, social media pages and/or profiles. Photographs and recordings are made in an open and obvious manner. Employees may step out of a photograph or recording or may submit a written request to the City Secretary to remove a photograph or recording from City's website, social media pages or profiles.

- g. The City of Bruceville-Eddy reserves the right to report posts or comments made on a City social media page or profile which violate the applicable social media platform's community guidelines or terms of use based on the opinion of the authorized account administrator(s) for the City of Bruceville-Eddy.

**Sec. 1.09.011 Elected and Appointed Officials: Professional and Personal Conduct Standards**

- a. All City Public Officials ("Officials") are expected to conduct themselves in a manner consistent with the City's policies and standards of conduct.
- b. It is anticipated that from time to time, Officials will have access to information that is considered privileged or confidential under Texas State law. Such information is typically considered an exception to the public records law and may have specific penalties for inappropriate disclosure. By way of example, such information may include, but is not limited to, certain personnel information, non-public information from criminal investigations, and business trade secrets. Officials must not reveal any confidential or privileged information about the City, its constituents, its employees, or its contractors. Officials must be particularly careful to protect against the inadvertent disclosure of confidential or privileged information.
- c. Officials are encouraged to be honest and accurate when posting information or news, and should quickly correct any mistakes, misstatements, and/or factual errors in content upon discovery. Officials should not post or share information known to be false about the City, its employees, constituents, other public officials, suppliers, vendors, or contractors.
- d. Unless the official has been designated to serve as a spokesperson, officials should not represent themselves as a spokesperson for the City Council, a City board or committee, the City administration, or any City department.
- e. Officials are expressly prohibited from using personal or professional social media to engage in any activity or conduct that violates federal, state, or local law. Officials are also prohibited from using professional social media accounts to circumvent election or campaign requirements, in campaigning for re-election, or endorsing other candidates for public office.
- f. Social media content created by elected and appointed officials may be subject to the Texas Public Information Act and the City's records retention policy. Specific inquiries should be directed to the City Administrator.

- g. Officials are subject to the Texas Open Meetings Act. As an example, officials should be mindful that posting content regarding City-related matters could inadvertently result in the violation of the Open Meetings Act if enough other public officials engage on the post, resulting in a quorum. If this occurs, the online conversation should immediately cease with no further posts by the officials and the City Secretary should be notified accordingly.
- h. Officials are prohibited from using social media to engage in any activity that conflicts with their elected or appointed duties to the City.

### **Sec. 1.09.012 Commenting on City Accounts by Elected and Appointed Officials**

The City of Bruceville-Eddy may use social media to send and receive messages about city information, services and related programs with community stakeholders, including employees, vendors, citizens, media and other members of the public.

- a. As with others who engage with the City on social media, elected or appointed officials should understand the City's current guidelines for public participation, which are subject to change as new technology and tools emerge, as well as new regulations and caselaw.
- b. Currently, public comments are not allowed on the City-administered social media accounts.

### **Sec. 1.09.012 Use of Personal Accounts by Elected and Appointed Officials**

As a policy-making body, Council members and City appointees may have latitude to publicly express thoughts and opinions on local issues. However, elected as well as appointed officials should be aware of additional risks related to their general participation on social media.

Public Officials should consider the following when using personal social media accounts:

- a. Removing elected titles from profiles used to identify a personal social media account.
- b. Include an introductory statement in the profile or about section of the account that defines the purpose and topical scope of the page, marking it as a personal and not a public official or governmental page:

*"This account is intended for personal use only. The views, postings, positions or opinions expressed on this site are my own and do not represent those of the City of Bruceville-Eddy. If you are a citizen of Bruceville-Eddy and would like to discuss city business, please go to [official page] or contact me at [official email]."*

- c. Redirect information to official government sources and avoid making posts related to official duties or governmental bodies.
- d. Redirect political dialogue requests to an alternative means of communication (i.e. email, phone or other preferred social media account).
- e. Avoid commenting on local issues where other Council/Commission/Board members are also participating in discussion.
- f. Avoid making posts and/or comments on behalf of the City and/or the City Council and/or Planning and Zoning Commission or the Board/Committee to which elected or to which appointed.
- g. Avoid making posts and/or comments in your official capacity as an elected – or appointed - official.
- h. Avoid making posts and/or comments regarding City business.
- i. Avoid responding to inappropriate comments or personal attacks on social media. If the commenter persists, redirect them to an alternate method of communication (i.e. email).
- j. Be aware that a personal social media account, depending on its content, may still be subject to the Public Information Act. Limit open-ended political and city business discussions from your personal social media accounts and redirect dialogue requests to an alternate channel.

### **Sec. 1.09.013 Exemptions**

The City of Bruceville-Eddy Police Department, to include the Police Chief and all full-time and reserve sworn officers, having a different primary mission with different needs, are not subject to this article, but are instead regulated by their own departmental policy regarding social media and access to City owned technology.

### **Sec. 1.09.014 Questions Regarding the Use of City of Bruceville-Eddy’s Network and Technology**

If you have questions regarding the appropriate use of City of Bruceville-Eddy electronic communications equipment or systems, including e-mail and the internet, please contact your supervisor, manager, or the IT department.

### **Sec. 1.09.015 Violation of Policy**

This policy is not meant to circumvent or bypass any of the other processes, policies or laws that are applicable to the City Council or City appointed Boards and Committees. Social media activity

and conduct by Council members and appointed officials should not only comply with these policy terms, but all other processes, policies and laws that may apply as well.

Any employee who abuses the City-provided access to e-mail, the internet, or other electronic communications or networks, including social media, may be denied future access, and, if appropriate, be subject to disciplinary action up to and including termination, within the limitations of any applicable federal, state or local laws.

This policy also applies to employees as well as elected and appointed officials using the employee's own device to access or use a City of Bruceville-Eddy network, system or account.

### **Sec. 1.09.016 Other City of Bruceville-Eddy Policies**

This policy should be read and interpreted in conjunction with other City of Bruceville-Eddy policies, including but not limited to, policies prohibiting harassment, discrimination, and standards of conduct.

Violations of the Social Media and Technology Use Policy may lead to disciplinary action consistent with these policies, up to and including termination.

### **Sec. 1.09.017 Policy Updates**

The City Council reserves the right to update these terms of use at any time.

**SECTION 3.** It is the intent of the City Council that each clause, phrase, sentence, paragraph, section, or subsection of this Ordinance be deemed severable, and should such clause, phrase, sentence, paragraph, section, or subsection be declared invalid or unconstitutional by a court of competent jurisdiction, such declaration of invalidity or unconstitutionality shall not be construed to affect or impair the validity of those provisions of this Ordinance left standing, or the validity of any other ordinance of the City of Bruceville-Eddy.

**SECTION 4.** The City of Bruceville-Eddy Code of ordinances shall remain in full force and effect save and except as amended herein.

**SECTION 5.** This Ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Bruceville-Eddy, and this Ordinance shall not operate to repeal or affect any of such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other ordinance or ordinances are hereby repealed.

**SECTION 6.** That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Loc. Gov't. Code.

**SECTION 7.** This Ordinance shall take effect immediately upon its adoption and publication in accordance with and as provided by law.

**PASSED, APPROVED and ADOPTED** by the City Council of the City of Bruceville-Eddy, Texas, on this the 19th day of December, 2024.

---

LINDA OWENS, Mayor

ATTEST:

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PAM COMBS, City Secretary