



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

**City Council Workshop
February 27, 2025, 5:00 p.m.**

**Meetings are available to watch on our YouTube Channel:
Search for “The City of Bruceville-Eddy” and click the subscribe button.**

Please mute your phones and computers to avoid any interference during the meeting

1. Call to Order - Mayor Owens

- a) Roll Call

2. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

3. Eagle Prairie Subdivision Community Fourm - WBW Development

City Council to receive a presentation from WBW Development on a Planned Development District (PDD) proposal for the Eagle Prairie housing development on property located at 901 Eagle Drive Eddy, Texas 76524, containing a total of 122.46 acres.

Members of the community are invited to engage with City Council and the developer as they solicit feedback and input into the proposed subdivision.

4. Adjournment



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**Regular City Council Meeting
February 27, 2025, 6:30 p.m.**

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Please mute your phones and computers to avoid any interference during the meeting

1. Call to Order - Mayor Owens

- a) Greetings
- b) Invocation
- c) Pledge of Allegiance
- d) Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- e) Roll Call

2. Community Announcements

3. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

4. Citizen Request for Consideration – Doug and Miette Wells

Council to discuss, consider, and possibly take action on a request to install a septic system within the sewer system service area for a manufactured home approved under conditional use permit.

5. Citizen Request for Consideration – Sergio Carmona

Council to discuss, consider, and possibly take action on feedback and questions from Mr. Sergio Carmona of 406 Benton Street regarding the regulation of shipping containers, livestock, and fencing.

6. Citizen Request for Consideration – Christian and Tabitha Hara

Council to discuss, consider, and possibly take action on a request for an extended use permit for 1005 Park Lake Drive; residency within a recreational vehicle exceeding 180 days while permanent home is under construction.

7. Police Chief’s Report – Chief Michael Dorsey

8. Public Works Director’s Report – Gene Sprouse

9. Engineering Reports

10. City Administrator’s Report – Kent Manton



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11. Consent Agenda

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

A. Approval of Minutes

Council to discuss, consider, and possibly take action to approve the minutes from the January 23, 2025 Workshop and Regular City Council Meeting.

B. Finances – January 2025

i) Council to discuss, consider, and possibly take action on the January 2025 financial reports for the general, water, and sewer fund accounts.

ii) Council to discuss, consider, and possibly take action on the January 2025 accounts payable for the general, water, and sewer fund accounts.

C. Ratify Proposal – DW Appraisal, LLC

Council to discuss, consider, and possibly take action to ratify the City Administrator's recent approval of a proposal for services from DW Appraisal LLC in the amount of \$3,500 for the appraisal of land consistent with City Council direction and action taken at the 1/23/2025 regular meeting.

D. Purchase Professional Services – Extraco Consulting

Council to discuss, consider, and possibly take action to authorize the City Administrator to enter into an agreement for a three-year website hosting renewal with Extraco Consulting.

12. Service Agreement Amendment – The Payment Group

Council to discuss, consider, and possibly take action on Schedule B, amending the 12/20/2022 service agreement with the Payment Group, LLC. (Nuvei); authorizing a fee increase for 'live phone' payment processing services for end users.

13. Interlocal Agreement for Animal Shelter Services

On the recommendation of the Budget Committee, Council to discuss, consider, and possibly take action on an animal sheltering solution including the possible approval of the City Administrator to enter into a one year, interlocal cooperative agreement with The City of Waco for the provision of said services.

14. Employee Policies: Personal Vehicles and Weapons

Council to discuss, consider, and possibly take action on proposed employee policies drafted by our City Attorney's Office pertaining to both personal vehicles and weapons in the workplace.

15. GLO RCP Grant Application Submission

Council to discuss, consider, and possibly take action to adopt resolution R 2-27-2025-1; authorizing the submission of an application to the CDBG-MIT Resilient Communities Program.



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16. GLO RCP Grant Procurement Policies

Council to discuss, consider, and possibly take action to adopt resolution R 2-27-2025-2; adopting new procurement policies for the use of federal funds in relation to the submission of an application to the CDBG-MIT Resilient Communities Program.

17. GLO RCP Grant Financial Policy

Council to discuss, consider, and possibly take action to adopt new financial policies in relation to the submission of an application to the CDBG-MIT Resilient Communities Program.

18. City Council and Staff Training – Jennifer Richie

Council and staff to receive training on roles, responsibilities, and best practices from Senior Attorney Jennifer Richie of Messer Fort, PLLC.

19. Executive Session

A. The City Council Shall Meet in Executive Session to Discuss the Following:

Miracle Lane, McLennan CAD Property #105264

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding Miracle Lane.

Miracle Lane, McLennan CAD Property #105264

Texas Government Code Section 551.072 – Deliberations about Real Property – A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

BRCT, LLC. dba Blackrock Construction

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding BRCT, LLC. dba Blackrock Construction.

City Council Training

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice on potential litigation and limitations of governmental immunity.

B. Reconvene into Open Session

C. Possible Action on Issues Discussed in Executive Session



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20. Resolution Authorizing the Use of Eminent Domain to Condemn Property

Council to discuss, consider, and possibly take action on resolution R 2-27-2025-3; finding that a 0.446 acre portion of property situated in the Levi Prewitt Survey, Abstract 723, located along and adjacent to Miracle Lane and South Interstate Highway 35 in Eddy, McLennan County, Texas is necessary as right-of-way for the construction of the USDA-Rural Development New Wastewater System Project and improvements to Miracle Lane; authorizing the use of eminent domain to condemn the property pursuant to government code section 2206.053.

21. Transfer of Certain Legal Services

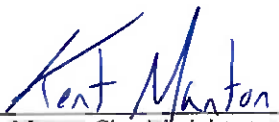
Council to discuss, consider, and possibly take action to replace Art Rodriguz, Partner, of Messer Fort, PLLC with Michael Gershon of Lloyd, Gosselink, Rochelle, and Townsend, PC for all the City of Bruceville-Eddy Water Systems' active PUC complaints.

22. Adjournment

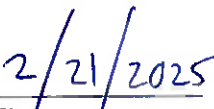
For the safety of citizens, council members, and staff, upon adjourning of the city council meeting, citizens/visitors are asked to exit the building through the front entrance to City Hall immediately. Any bags, backpacks, purses, etc., that are being brought into the council meeting room are subject to security screening. Anyone (citizens, visitors) attending a city council meeting will be subjected to a metal detector screening before entering the council meeting room.

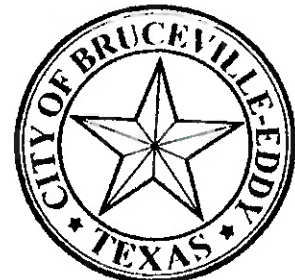
All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The city is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at least 48 hours in advance. Please contact the City Administrator at (254) 859-5700 or fax at (254) 859-5779 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall in the City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 21st day of February, 2025 at 2:00 pm, and remained so posted, continuously, for at least 72 hours proceeding the scheduled time of said Meeting.



Kent Manton City Administrator
City of Bruceville-Eddy, Texas


Date: _____





EAGLE PRAIRIE

February 11, 2025 Adrienne Donatucci

Agenda

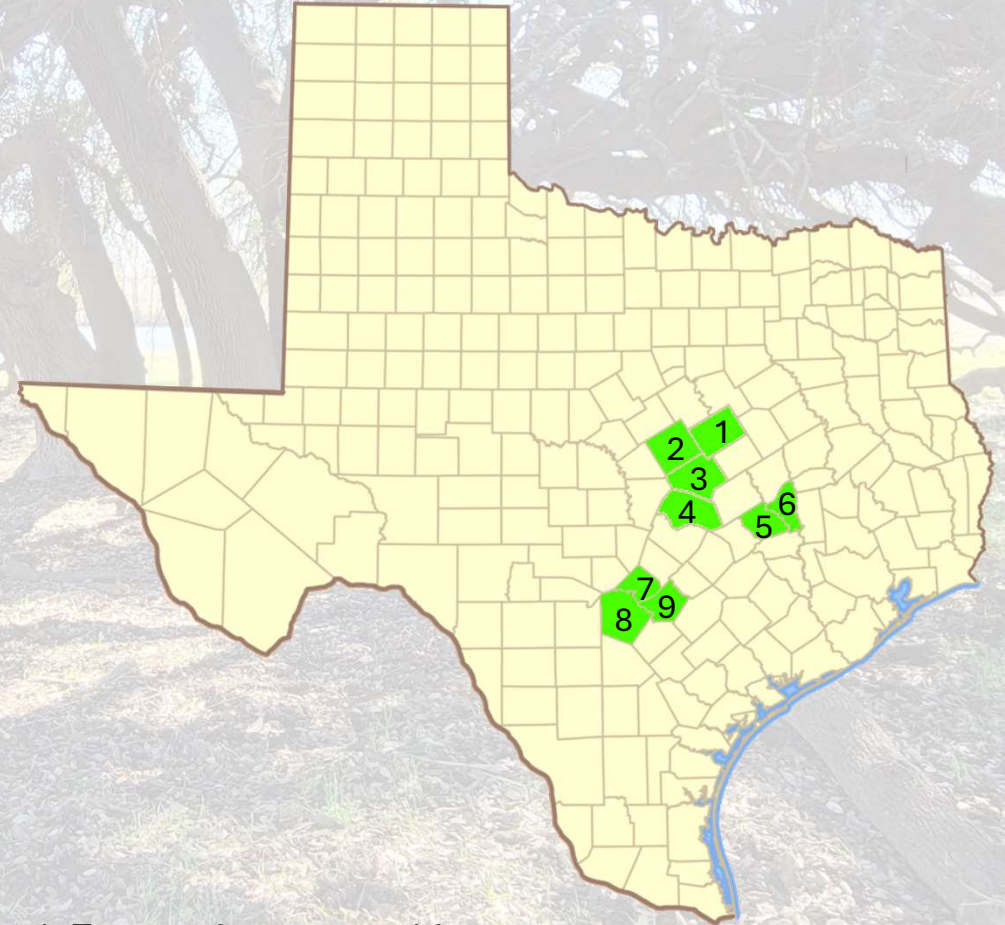
- Developer Introduction
- Project Site Overview
- Project Re-Zoning Request History
- Land Plan with Current Zoning
- Planned Development District –
What is it and How it works
- Open Questions & Comments

Developer Introduction

- Founded in Central Texas
- Family owned and operated
- In business for over 44 years
- Developed over a hundred communities

Counties we serve:

- | | | |
|-------------|---------------|--------------|
| 1. McLennan | 4. Williamson | 7. Comal |
| 2. Coryell | 5. Burleson | 8. Bexar |
| 3. Bell | 6. Brazos | 9. Guadalupe |



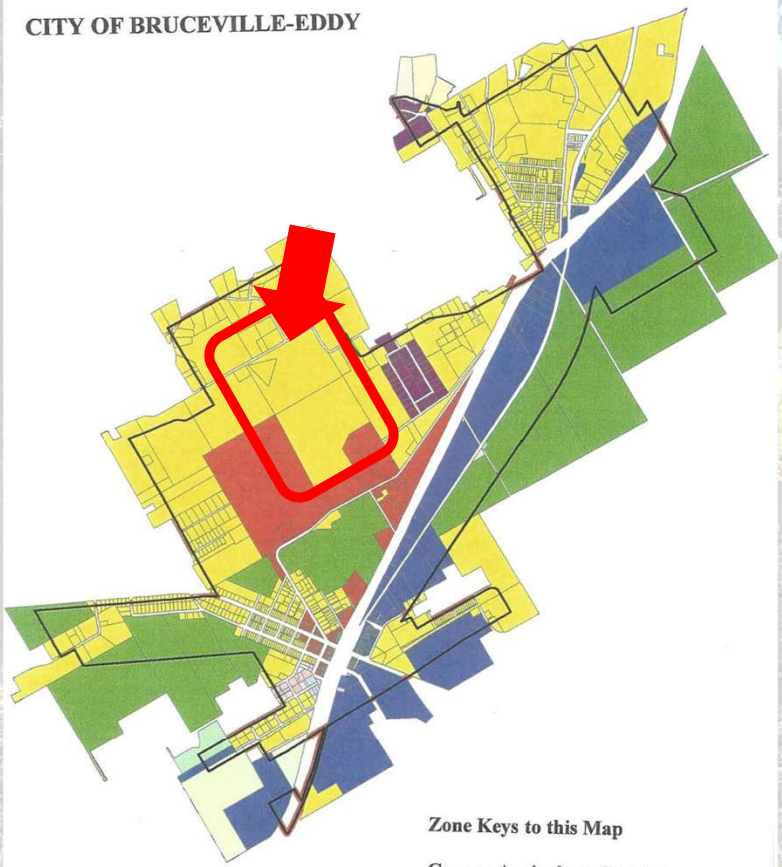
Creating Communities in Central Texas for over 40 years

Project Site Overview



Project Site Overview

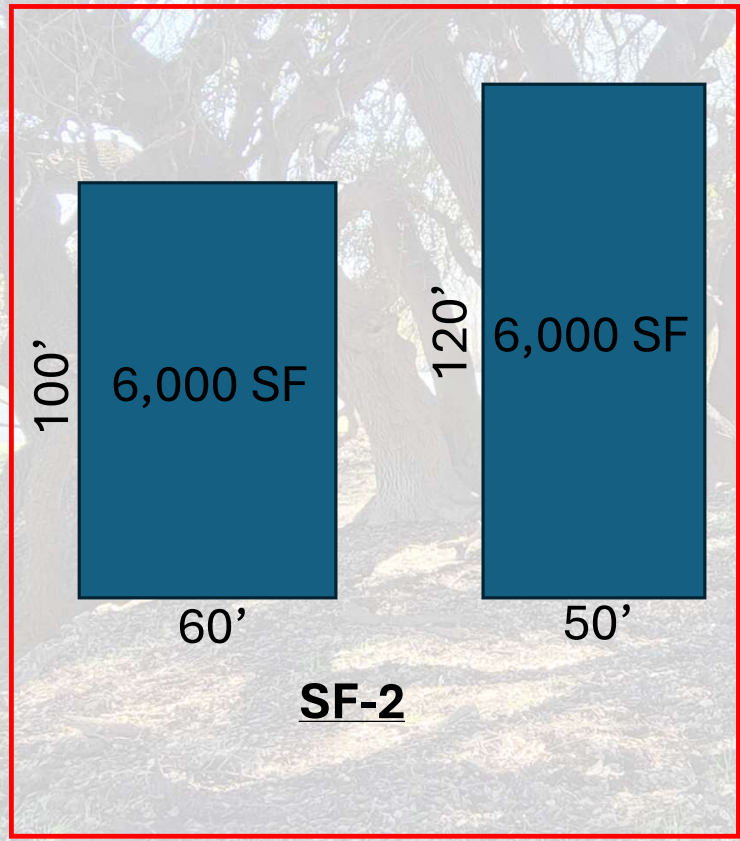
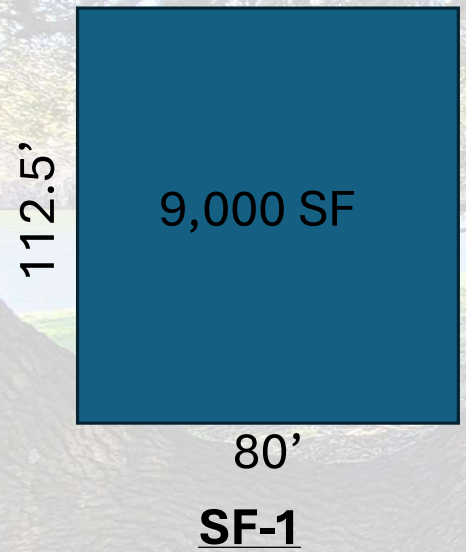
CITY OF BRUCEVILLE-EDDY



Zone Keys to this Map

- Green= Agriculture District
- Yellow= Single Family District
- Red= General business District
- Purple= Manufactured Home District
- Blue= Light Industrial District

Rezoning Request History



Rezoning Request History



126 Acres

25% Open Space

420 Lots (6,000 SF)



Open Space and Trail

Quality Standards - HOA

Walkable to School



Current Zoning Allowance

126 Acres

10% +/- Open Space

377 Lots (9,000 SF)



No Open Space for Trails

No HOA

1.2 M + Road, W, WW



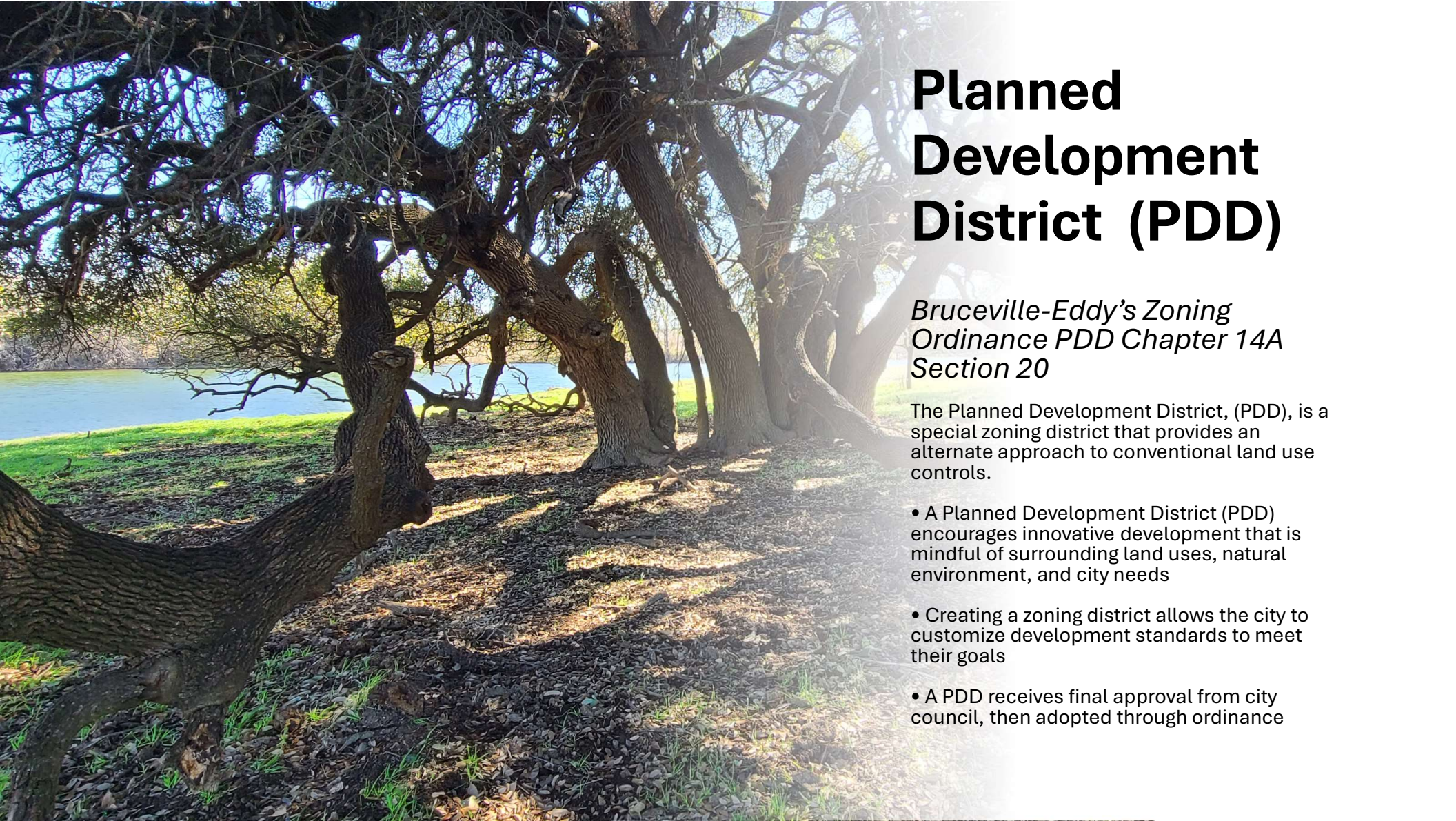
Side by Side View

- 377 Lots (9,000 SF)
- No Open Space/Trails
- No HOA
- 1.2 More Miles of Road



- 420 Lots (6,000 SF)
- Open Space & Trails
- HOA
- 1.2 Less Miles of Road





Planned Development District (PDD)

Bruceville-Eddy's Zoning Ordinance PDD Chapter 14A Section 20

The Planned Development District, (PDD), is a special zoning district that provides an alternate approach to conventional land use controls.

- A Planned Development District (PDD) encourages innovative development that is mindful of surrounding land uses, natural environment, and city needs
- Creating a zoning district allows the city to customize development standards to meet their goals
- A PDD receives final approval from city council, then adopted through ordinance



Planned Development District Standards

- Lot Sizes
 - % of each size
- Setbacks
 - Front, Side, and Rear
- Design Standards
 - Dwelling Size
 - Trails
 - Perimeter Screening
 - Open Space
 - Sidewalks



Community Benefits



Trails and Open Space

Trails
25% of open space



Local Businesses

Add'l customers - existing/new business
Sales tax revenue



Schools

School annual tax revenue \$1.048M
Homes for teachers



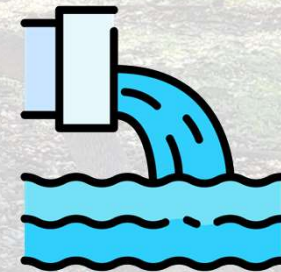
Emergency Services

Tax revenue for additional service
Homes for emergency responders



Roads

New roads – little to no maintenance
City annual tax revenue \$545K



Sewer

Sewer tap fee revenue \$1.185M
Sewer base fee revenue \$338.5K



Development Phasing – Timeline

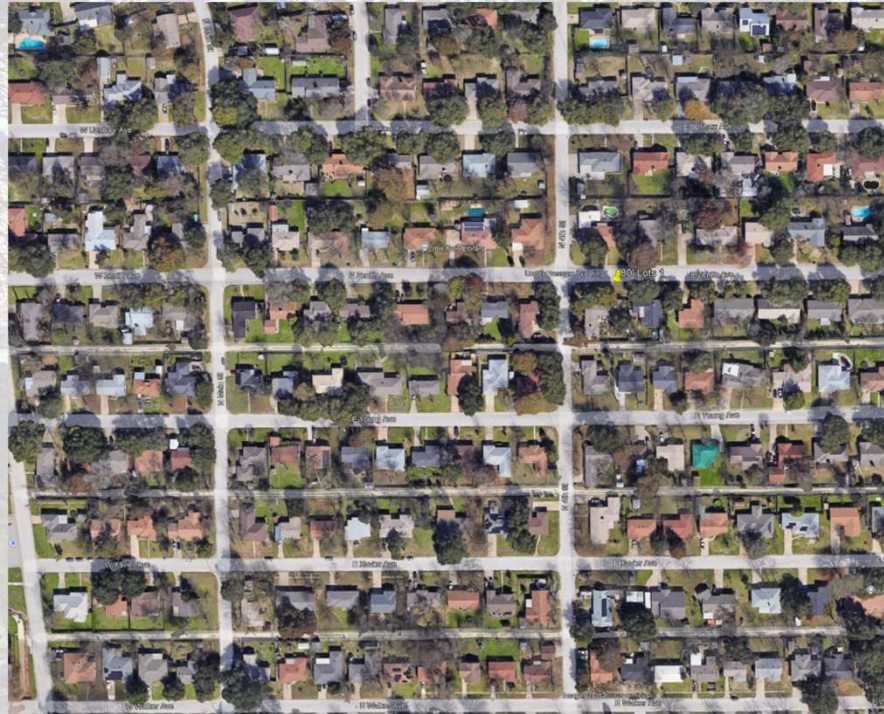
- Planned Development: Q2 2025
- Preliminary Plat: Q2/Q3 2025
- Construction Documents Phase 1: Q3/Q4 2025
- Start Site Work (Phase 1): Q1 2026
- Complete Site Work (Phase 1): Q4 2026
- Home Construction Starts (Phase 1): Q1 2027
- Start Site work (Phase 2): Q2 2027
- Complete Site work (Phase 2): Q1 2028
- Home Construction Starts (Phase 2): Q2 2028
- Home Construction Complete 2030/2031





Open Workshop

Temple, Texas



9,000+ sf

Comprehensive Master Plan

Design Guidelines

One solution for maintaining a rural character while accommodating additional residents is to

Figure 5-5 Bruceville-Eddy Home Set-back



Source: Danny Brandt

Figure 5-6 Bruceville-Eddy Home on Large Lot



Source: Danny Brandt

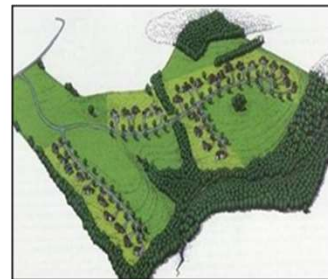
allow cluster subdivisions. In a cluster and a permanent easement of some type is created to preserve open space for the enjoyment of all residents. Figure 5-7 shows a traditional large lot single-family development pattern while Figure 5-8 shows the development pattern resulting from clustering.

Figure 5-7 Design Guidelines



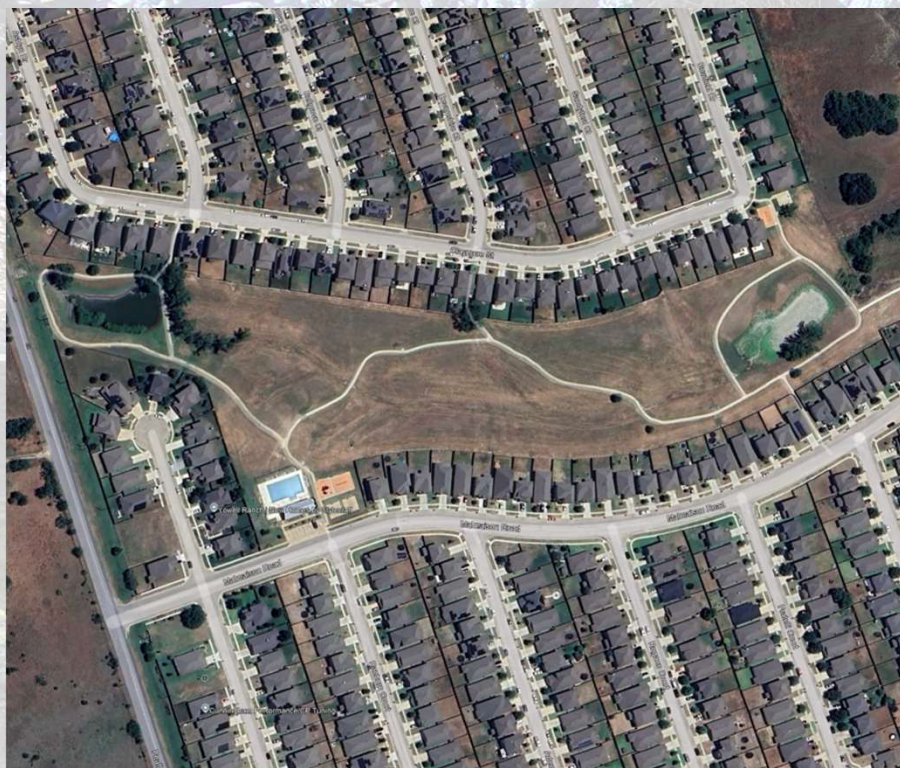
Source: The Conservation Fund

Figure 5-8 Design Guidelines

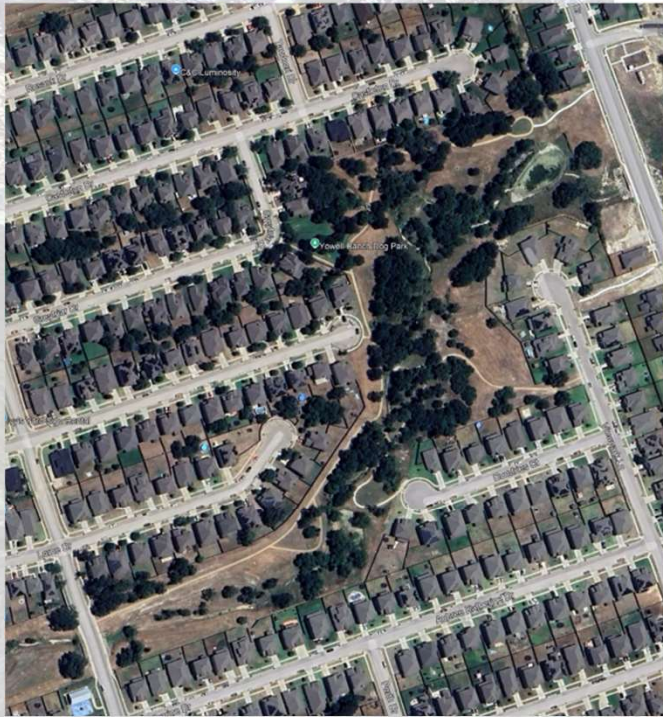


Source: The Conservation Fund

Yowell Ranch



Yowell Ranch



WBW Community Entry



Eagles Prairie



Agenda Item #4



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I, the undersigned authority, do hereby request to be placed on the agenda

of: 27th February, 2025 to discuss the following:

septic system letter for 210 Hungry Hill Rd

Dated this 30 day of January 2025

Print Name: Miette Wells

Signature: Miette Wells

Phone Number for contact: Home: Cell: 903-402-9072

Address: 208 Hungry Hill Rd Eddy, TX 76524

MUST BE APPROVED BY MAYOR Mayor [Signature]

Moved to next agenda of regular council session for approval: 2/27/24



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I, the undersigned authority, do hereby request to be placed on the agenda

of: Eddy, 2025 to discuss the following:

Fence gates chickens

Dated this Feb day of 27 2025

Print Name: Dergio Puerndorfer

Signature: Dergio Puerndorfer

Phone Number for contact: Home: _____ Cell: 254-462-4996

Address: 406 Benton

MUST BE APPROVED BY MAYOR Mayor Linda

Moved to next agenda of regular council session for approval: 2/27/2024



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I, the undersigned authority, do hereby request to be placed on the agenda

of: 2/27/25, 2025 to discuss the following:

Request for an extended use permit to reside in
an RV for a maximum of 360 Days

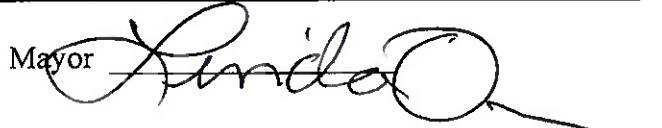
Dated this 18th day of February 2025

Print Name: Tabitha Hara

Signature: 

Phone Number for contact: Home: _____ Cell: 254-405-2189

Address: 1005 Park Lake Dr Eddy TX

MUST BE APPROVED BY MAYOR Mayor 

Moved to next agenda of regular council session for approval: _____

Kent Manton

From: Tabitha Hara <tabithahara17@gmail.com>
Sent: Tuesday, February 18, 2025 12:39 PM
To: Kent Manton
Cc: Pam Combs
Subject: rv exception request

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Hi Kent and Pam! Thank you for accepting our request for an exception and I hope you can help us! We will be at the council meeting on 2/27/25 at 6pm (Cristian will not make it, he will be working)

1. How long will be staying in the rv? 8 months maximum(Hopefully sooner it is a barndo so they go up quicker than a regular home)
2. What location? The rv is parked at 1005 Park Lake dr
3. Utility access? We have set an electric pole already(Heart of Texas Electric in McGregor) and have hooked up to Bruceville Eddy city water. We have a Ferrell gas tank set and are utilizing the preexisting septic tank on our lot in the city limits
4. Who will be residing inside rv?

Cristian Hara

Tabtiha Hara

Blake Howard age 14

Leo Hara age 3

Thanks,
Tabitha Hara



Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report: January 1, 2025 – January 31, 2025

Calls for Service: Total 145

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
48	38	34	25

Arrest, Offense, Incident

Reports:

Total 18

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
10	3	5	0

Criminal Offense Arrests:

Total 18

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
12	3	3	0

Crash Reports: Total 7

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
6	0	0	1

Citations & Warnings: Total 172

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
33 citations 1 warning	17 citations 20 warnings	11 citations 14 warnings	55 citations 21 warnings

Citations Total: 116

Warnings Total: 56



Police Department

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Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report: January 1, 2025 – January 31, 2025

Security Checks: 152
School Zone Enforcement: 20
Neighborhood Patrol: 43
Directed Traffic Enforcement: 43

Call Type Report

BRUCEVILLE-EDDY POLICE DEPARTMENT

From: JAN 1 2025

To: JAN 31 2025

Call Type Description	Number of Calls
911 HANGUP	1
ABANDONED VEHICLE	2
AGENCY ASSIST BRUCEVILLE-EDDY PD	2
AGENCY ASSIST LORENA PD	1
AGENCY ASSIST MOODY PD	7
AGENCY ASSIST OTHER OUTSIDE AGENCY	2
ALARM	1
ANIMAL VIOLATION	2
ASSAULT	1
ASSISTANCE	1
ATTEMPT TO LOCATE	4
BURGLARY - HABITATION	1
CITIZEN ASSIST	1
CITY ORDINANCE ENFORCEMENT	3
CIVIL DISTURBANCE	1
CIVIL MATTER	1
CIVIL PROCESS	1
CIVIL STANDBY	2
COURTESY RIDE	1
CRIMINAL MISCHIEF	1
CRIMINAL TRESPASS	5
DISTURBANCE	1
ESCORT	1
FAIL TO COMPLY WITH SEX OFFENDER REG REQ	1
FAMILY VIOLENCE	1
FIRE	3
FOLLOW UP INVESTIGATION	20
FRAUD	1
HARASSMENT	2
IDENTITY THEFT	1

INFORMATION	1
LOOSE LIVESTOCK - VIOLATION OF CITY ORDINANCE	1
LOUD MUSIC/EXCESSIVE NOISE - VIOLATION OF CITY ORDINANCE	3
MISSING PERSON	1
MOTOR VEHICLE COLLISION	8
MOTORIST ASSIST	3
MURDER	1
PUBLIC SERVICE	7
QUESTIONABLE DEATH	1
RECKLESS DRIVING	3
RUNAWAY	3
RUNAWAY JUVENILE	1
SUSPICIOUS CIRCUMSTANCE	3
SUSPICIOUS PERSON	5
SUSPICIOUS VEHICLE	7
THEFT	3
TRAFFIC CONTROL	2
TRAFFIC HAZARD	16
UNAUTHORIZED USE OF M/VEH	1
WARRANT SERVICE	15
WELFARE CONCERN	3

Wrong, Altered, or Obscured License Plate (Verbal Warning)
Fail to Cover Load to Prevent Spillage (Verbal Warning)
Driving While License Invalid(Driving While License Suspended)-D/L (Warning)
Failed to Drive in Single Lane (Warning)
Wrong, Altered, or Obscured License Plate (Warning)
RESTRICTIONS ON WINDOWS (Verbal Warning)

S I35 MM318 SB
S I35 MM319 NB
S I35 NB MM 318
S I35 NB MM 318
S I35 SB MM318
W 3RD ST @ S I35 FRONTAGE RD SB



Bruceville-Eddy ISD School Resource Officer

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

SCHOOL RESOURCE OFFICER ACTIVITY REPORT: January 1, 2025 – January 31, 2025

Calls for Service: 14

Security Checks: 56

Citations & Warnings: 3/12

Arrests: 6

BEISD SRO Monthly Activity Report:

Admin Assist

Staff Assist

Student Assist

Agency Assist

Citizen Contact

Calls for Service

14

Incident Report

Criminal Activity/Offense

Suspicious Activity/Person/Circumstances

Traffic Complaint

Traffic Stops

15

Warnings

12

Citations

3

Juvenile Complaint

Adult Arrest

6

Juvenile Arrest

0

Warrant Arrest

2

Parent Conference

Welfare Check

Classes Given

Total:

52

JANUARY 18 2025 - FEBRUARY 20 2025
CITY ORDINANCE ENFORCEMENT REPORT

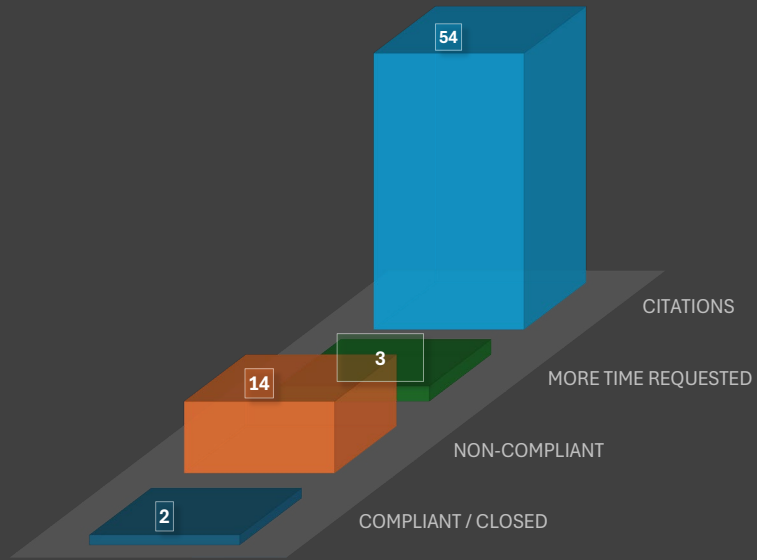
COMPLIANT / CLOSED	2
NON-COMPLIANT	14
MORE TIME REQUESTED	3
CITATIONS	54
TOTAL CASES	73

TYPES OF VIOLATIONS

ANIMAL VIOLATION	6
HIGH GRASS	0
RUBBISH	7
JUNK VEHICLES	3
DANGEROUS BLDG	3
ACC / STORAGE BLDG	0
SHIPPING / CARGO CONTAINER	0
ZONING VIOLATION	0
OPEN BURNING VIOLATION	1
LIVESTOCK VIOLATIONS	2
NOISE COMPLAINT / LOUD MUSIC	0
RV TRAVEL TRAILER	1
CITY PERMIT VIOLATION	0
TOTAL VIOLATIONS	23

CITY ORDINANCE VIOLATION CASE STATUS

COMPLIANT / CLOSED NON-COMPLIANT MORE TIME REQUESTED CITATIONS



TYPES OF VIOLATIONS



**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
LEAK - FIXED LEAK	34	0	0	0	0
TURN - TURN OFF WATER	3	0	0	0	0
LOCA - LINE LOCATE	2	0	0	0	0
MISC - MISCELLANEOUS	4	0	0	0	1
TRASH - TRASH CANS	4	0	0	0	0
OCC - OCCUPANT CHANGE	5	0	0	0	0
INFO - INFORMATION	1	0	0	0	0
SWAP - METER CHANGE	7	0	0	0	0
INSTA - INSTALL NEW METER	2	1	0	0	0
CUST - CSI	0	4	0	0	0
REIN - REINSTATE	25	0	0	0	0
STREE - STREETS	2	0	0	0	0
NON - NON-PAYMENT TURN OFF	33	0	0	0	72
REPL - REPLACE METER BOX	1	0	0	0	1
CHECK - CHECK FOR LEAK	1	0	0	0	0
REREA - REREAD	23	1	0	0	0
DIS - DISCONNECT	1	0	0	0	0
CON - CONNECT	2	0	0	0	0
PUL - PULL METER	1	0	0	0	0
GRAPH - GRAPH	0	0	0	0	1
TUR - TURN ON WATER	1	0	0	0	0
TOTAL ALL CODES	152	6	0	0	75

Definitions |

Total Pumped: This is the culmination of our daily meter readings from the past month on ALL groundwater well sites as well as the intake from Bluebonnet WSC.

Total Sold: This is the amount of water that was billed to customers and will be collected as water sales revenue.

Total Flushed: This number is comprised of staff estimates on water loss from known leaks, flushing activities, an allocation for the volunteer fire departments operations, and our unbilled accounts' actual meter readings (City facilities).

Total Loss: This is the remaining water that is currently unaccounted for in our water system from the previous month. This water is going out the door via leaks, flushing, faulty meters, and any possibly illegal connections.

2/13/2025 11:36 AM
 SERVICE CATEGORY: WA - WATER
 MONTH RANGE: 1/2025 THRU 1/2025
 BOOKS: All

U S A G E A N D L O S S R E P O R T

1/2025	USAGE	METERS	USAGE BREAKDOWN	ACCOUNTS	AVERAGE
PUMPED	23,952,000		0-0	229	0
FLUSHED	2,113,836		1-9,999,999,999	1,819	11,629
USED	21,153,800	2,048	TOTAL	2,048	10,329
UNBILLED	0	0			
LOSS	684,364				
LOSS PERCENTAGE	2.86 %				

1 MONTH TOTALS			
TOTAL PUMPED	23,952,000	AVERAGE PUMPED	23,952,000
TOTAL SOLD	21,153,800	AVERAGE SOLD	21,153,800
TOTAL FLUSHED	2,113,836	AVERAGE FLUSHED	2,113,836
TOTAL LOSS	684,364	AVERAGE LOSS	684,364
LOSS PERCENTAGE	2.86 %	AVERAGE LOSS PERCENTAGE	2.86 %
TOTAL UNBILLED	0	AVERAGE UNBILLED	0

2/13/2025 11:40 AM
 SERVICE CATEGORY: WA - WATER
 MONTH RANGE: 1/2024 THRU 1/2025
 BOOKS: All

U S A G E A N D L O S S R E P O R T

1/2025	USAGE	METERS	USAGE BREAKDOWN	ACCOUNTS	AVERAGE
PUMPED	23,952,000		0-0	229	0
FLUSHED	2,113,836		1-9,999,999,999	1,819	11,629
USED	21,153,800	2,048	TOTAL	2,048	10,329
UNBILLED	0	0			
LOSS	684,364				
LOSS PERCENTAGE	2.86 %				

13 MONTH TOTALS			
TOTAL PUMPED	341,976,000	AVERAGE PUMPED	26,305,846
TOTAL SOLD	179,270,972	AVERAGE SOLD	13,790,075
TOTAL FLUSHED	72,817,368	AVERAGE FLUSHED	5,601,336
TOTAL LOSS	89,887,660	AVERAGE LOSS	6,914,435
LOSS PERCENTAGE	26.28 %	AVERAGE LOSS PERCENTAGE	26.28 %
TOTAL UNBILLED	100	AVERAGE UNBILLED	8

END OF THE MONTH WATER LOSS	
JAN. 2025	
WELLS: (12/20/24 – 01/23/25)	
#2721 TOLBERT	8,846,000
#2723 BLUEBONNET	9,441,000
#2722 WESTRIDGE	1,415,000
#2724 FRIENDLY OAKS	4,250,000
TOTAL GALLONS PUMPED:	23,952,000
WATER LOSS:	
BLACKROCK FIRE HYDRANT	18,000
#39 DUTY PARK	5,600
#335 B-E MAIN. BLDG	3,000
#1115 MUNICIPAL	9,900
#1112 NEW CITY HALL	2,100
#1114 EMS/FIRE	100
WATER LOSS WORK ORDERS	1,265,000
FIRE DEPT	175,000
FLUSHING	565,000
#02-1956-01 SEWER PLANT	88,136
TOTAL WATER LOSS:	2,113,836

Street Patching Report

12-5-22	Ausborn	JG/KL/RS	
12-5-22	Spruce	JG/KL/RS	
12-5-22	Evergreen	JG/KL/RS	
12-5-22	Hungry Hill	JG/KL/RS	
12-29-22	Crescent Creek	JG/CS/RS	
12-29-22	Benton	JG/CS/RS	
12/29/22	Soules Cr	JG/CS/RS	
12/29/22	Anna Hobbs	JG/CS/RS	
12/29/22	Ashley	JG/CS/RS	
12/29/22	Melissa	JG/CS/RS	
		February-23	
2/17/23	Franklin	GS/JG/KL/RS	
2/17/23	Hungry Hill	JG/KL/RS	
2/17/23	Gurley	JG/KL/RS	
2/17/23	Archie	JG/KL/RS	
2/17/23	Mesquite	JG/KL/RS	
2/22/23	Eagle	CS/KL/RS	
2/22/23	Spruce	CS/KL/RS	
2/22/23	1st Street	CS/KL/RS	
2/22/23	Benton	CS/RS/KL	
2/22/23	Aspen	CS/RS/KL	
2/22/23	Evergreen	CS/RS/KL	
2/22/23	Shady Shore	CS/RS/KL	
2/22/23	Soules Cr	CS/KL/RS	
		March 2023	
3-7-23	Franklin	CS/RS/GS	
3-7-23	Pine	CS/RS/GS	
3-8-23	Horshoebend	CS/JG/RS	
3-8-23	Soules Circle	JG/CS/RS	
		May 2023	
5-26-23	Hungry Hill	GS/CS/KL/RS	
5/26/23	Old Moody	CS/RS	
5/26/23	N Old Bruceville	GS/KL/CS/RS	
5/26/23	Benton	JG/CS/GS/KL	
5/26/23	Horseshoe Bend	CS/RS	
5/26/23	Washington	JG/KL	
5/26/23	Franklin	JG/KL	
5/26/23	Eagle	CS/RS	
5/26/23	Soules Cr	CS/RS	

			August 2023
8-11-23	Eagle Dr	GS/JG/CS/KL/RS	
8/14/23	Franklin	CS/KL/RS	
TREE TRIMMING			August 2023
8/1/23			
8/1/23			
8/3/23			
8/3/23			
	PATCH		October 2023
	10/2	Franklin	JG/GS/KL
	10/2	Eagle	JG/GS/KL
	10/2	Border	JG/GS/KL
	10/2	Ashley	JG/GS/KL
	10/2	Melissa	JG/GS/KL
			December 2023
	12/5	N OLD BRUCEVILLE	CS/RS/KL/RS
	12/5	BRUCE ST	CS/RS/KL/RS
	12/6/23	HUNGRY HILL	CS/RS/RS
			January 2024
		Shady Shore	JG/KL/CS/RS
		Soules Circle	
		Washington 3-4	
		Old Moody	
		Eagle Dr	
		4th Border to Anna Hobbs	
		Franklin Rd	
		Mackey Ranch Rd	
	Demo Patch	Hudson Ln also Eagle Dr	
	2/24	Melissa	GS/RS/KL
	2/24	Old Moody	CS/RS
		Out. of material	
	3/19/24	Hungryhill	CS/RS

	April 2024	Patching	
		Horseshoe Bend	CS/RS
		Soules Cr	CS/RS
		Eagle Dr 2x's	CS/RS
		Hudson	CS/RS
		N Old Bruceville	CS/RS
		Old Moody Rd	CS/RS
		Benton	CS/RS
		Hungry Hill	CS/RS
		Melissa	CS/RS
		Franklin	CS/RS
	May 2024		
		EVERGREEN	CS/RS
		SPRUCE	CS/RS
		EAGLE	CS/JG/GS
		TATUM	CS/RS
		MACKEY RANCH	CS/RS
		OLD MOODY	CS/RS
	July 2024		
		BE ISD ARKIMG LOT	CS/RS
		TRUCK BROKE DOWN	
	August 2024		
		Finish BE ISD	RS/RS
		Eagle Dr	RS/RS
		ASHLEY	CS/RS
		1st Street	CS/RS
	September 2024		
		N Old Bruceville	CS/RS
		Eagle	
		Franklin	
		Washington	

		Hudson	
		Benton	
		Soules Circle	
	October 2024		
		ASHLEY	GS/CS
		OLD MOODY	GS/CS
		TATUM	CS/RS
		SOULES CR	CS/RS
		OLD BRUCEVILLE	



February 13, 2025

City of Bruceville-Eddy
Mr. Kent Manton
144 Wilcox Drive
Eddy, Texas 76524

RE: CITY OF BRUCEVILLE-EDDY Monthly Engineering Status Report

Mr. Kent Manton,

MRB Group is pleased to provide to the city the following Items in regard to the Monthly Engineering Report. This report includes Engineering Tasks from January 15, 2025, through February 20, 2025.

DEVELOPMENT REVIEW

1. CEFCO – Casey's General Stores has announced the purchase of nearly 200 CEFCO stores. The Bruceville-Eddy CEFCO Store has been put on hold until new direction is established by the new owners.

WATER METER FEASIBILITY

1. The following water meter feasibilities were completed and resulted as follows:

- 711 CR 451 – Improvements required
- 219 Kennedy Lane – No Improvements required
- Property ID 26848 – No Improvements needed
- 815 CR 451 – Improvements required
- Marisela Sanchez – No Improvements needed

2. Franklin Rd. Water Extension Plan review

- Approved with general comments to obtain required easements if not already obtained, and to notify homeowners that will be disturbed by the water main extension.

GENERAL DISCUSSION ITEMS

1. New Water Well: This project is in a holding pattern until funds are appropriated by the city. The cost estimate for the project is approximately 6 million dollars. This cost will fluctuate until final design and a funding mechanism is chosen by the council. The next step would be approving an Engineering proposal to start final design.

- We will plan on submitting a pre-application for the water well as it can help to keep it in front of TWDB incase other funding opportunities arise.

2. Old Bethany Water Main Improvements: This project was awarded at the October council meeting. We have completed design and started advertising for bids. The bid opening will take place March 18th at 10:00 am.

3. Hungry Hill Roadway Rehabilitation: MRB has prepared and sent in a proposal for this work and will be available at the associated council meeting to discuss if needed.

4. GIS updates: Our GIS has completed all updates received and will continue making edits as received.

If you have any questions, please feel free to contact me.

Sincerely,



Armand Hunt, PE
Project Manager

Armand.Hunt@mrbgroup.com



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City Administrators Report: 2/27/2025

2023-2024 FY Audit

Adam Haberer of BGFN has completed his filed work for the audit as of late January. We are now awaiting the comprehensive annual financial reports (CAFR) before scheduling the annual presentation to City Council.

FEMA FIRM for Falls County

FEMA has just started the process to create the first ever FIRMs (Flood Insurance Rate Map) for Falls County. I attended a kick-off meeting for this earlier in the month. There will be numerous comment periods throughout this year's long process where community members can help provide feedback on the areas of known flooding. Opportunities for participation will be sent out via Savvy Citizen as they arise.

ATMOS Energy Line Replacements

I previously mentioned that ATMOS was in the process of updating nearly all their existing infrastructure in the region and that Hungry Hill was slated for an overall at some point this year. ATMOS called to begin this process as early as next month, however I have asked them to push construction until at least May to allow for the sewer work to be completed. I will provide more information to you and the community once we have a scheduled date for commencement.

Sewer:

Terri Chenoweth Retirement

Our longtime loan officer with USDA has informed us that she has accepted an early retirement buyout package offered by the Trump Administration. If everything holds up in the court system, her last day with the agency will be at the end of this month. Troy Spencer will serve in her capacity going forward.

Right-of-entry

We are still hard at work on the needed right of entry forms. Office staff are now making phone calls to our hold outs. To date, we have received 274 of the 312 needed forms.



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Pete Sessions Appropriations Funding

The Mayor and I met with Mr. Tom Ray of Hicks-Ray to discuss a potential consulting agreement to help us ensure that this funding comes through. He is actively researching our appropriations request and plans on kicking the tires in DC in the short term before giving us a proposal for services.

Potentail Partnership with Paramount Wastewater Solutions, LLC

Mr. Patrick Kern of Paramount Wastewater Solutions approached me back in late 2024 to discuss a potential partnership with his company and the City of Bruceville-Eddy. Paramount Wastewater is a local business (Temple) that has grown quite a bit over the years and is now looking for a primary location to off-load septic/grease waste they collect from around the region. Patrick and his company are proposing to be the exclusive waste disposer for our new WWTP. Using some rough estimates, this partnership could potentially generate 50 to 100k in additional revenue for our system, per year.

Here is a 60,000' flyover view of how the proposal could payout:

In both our original engineering feasibility report and the sewer budget, we accounted for 12 septic haulers to off-load or 'tip' their waste at our WWTP plant per year. At \$150 per load, this would equate to \$1,800 in revenue per year. Instead of us allowing any septic tank discharger to come 'tip' their waste, we could go into an exclusive agreement with Paramount Wastewater Solutions for this discharge privilege. Paramount would obtain any permit amendments needed for this project via TCEQ before proceeding. They would then build a pretreatment facility from land they buy adjacent to the WWTP, or lease from the city. They would then send their trucks to discharge directly into this pretreatment system which would remove nearly all of the issues associated with grease and septic waste discharge before it enters our system. They would be responsible for regularly testing and reporting to the city and TCEQ and would be responsible for any violations that may result due to a potential 'bypass' of a pollutant discharge.

This is not an entirely new concept; many other cities accept waste discharge from haulers all over the country. What would make this a bit more unique is that Mr. Kern is seeking a long-term commitment and wants to invest heavily into this partnership as it will take a good deal of capital to do this the 'right way'. In addition to revenue, Mr. Kern has offered to help protect and care for the WWTP (as his business would depend upon it) by offering the following services: treatment pond sludge removal as needed, jetting/cleaning services for our collection system and lift stations, as roll-offs for our bar screen collections. This could potentially keep our long-term maintenance costs down as some of these services are extremely expensive to undertake.



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Of course, this proposal, like any other, does not come without its potential downsides. Despite Paramount's offer to build and maintain pre-treatment equipment, poor management could potentially add additional pollutants to our WWTP that cause strains on the fragile lagoon system. Other types of WWTP have a greater ability to offset the potential risks these discharges pose. Another potential downside is the capacity they would take up in the form of approximately 10,000 GPD.

With the right pre-treatment processes and management, this could certainly be a feasible partnership that has benefits for both parties. Getting the contract language correct on this would be of the utmost importance to long-term success.

Esther and I met with Patrick last week and I found him to be technically adept, ambitious, practical, passionate, and humble. I just wanted to give you an overview of what we are exploring as a potential revenue creation source, and I thought you should start wrapping your head around the possibility. I will be providing Paramount with some technical data on the collection system and WWTP over the next couple of months so they can determine if this is a feasibility on their end. If this ends up being the case, I will likely get them in front of you with a draft proposal and introduction for consideration.

Water System:

Falls County Water Well

We are awaiting a response or counteroffer from the Cook family. The offer expiration date is at the end of this month.

Falls County was awarded the Water SMART grant through the Bureau of Reclamation!

However, I miss understood the purpose of this grant, as it will include only planning activities at this time. Regardless, the City of Bruceville-Eddy Water System is working closely with their selected grant administrators/engineering firm and to date, B-E is the only entity in Falls County to submit possible projects for inclusion on their planning efforts. These planning activities, which will take place over the next one to two years will provide vital information that can be utilized for future grant applications.



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Rate Analysis - TRWA

No additional updates at this time.

FM 1239 Watermain Improvements Project

This project has been finalized as of early January 2025. All customers have been tied in for service. We will be working to close out the grant funding (SLFRF) that was used for a portion of this project in the coming months.

Old Bethany Watermain Improvements Project

Bidding for this project kicked off this past week and the bid opening is scheduled for the morning of March 18, 2025.

Friendly Oaks

No action has been taken on the projects associated with this site since our last Council meeting.

Grants Updates

CDBG (Waterline Improvements in-between 3rd and 4th Street)

This project has officially 'started' as of February 1st, 2025. We hosted Public Management for a 'kick-off' meeting on the 19th to discuss programmatic requirements and aspects of the forthcoming construction bid with our selected engineer, 5M Associates. Bidding for this project will likely not take place until at least Summer of 2025 as we are prioritizing the sewer system's work in this area first. Construction and fund payments must be finalized within two years.



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GLO RCP (Planning Grant)

On 2/5/2025 The Mayor, President Weaver, and staff met with Dalton Aiken and Kaitlyn Higgins of Public Management for a kick-off planning meeting for the development of the GLO RCP grant application.

Feedback was solicited on the planning priorities for the grant, should we be selected. Public Management is preparing the application for Council review and consideration. They have requested information from us in conjunction with their efforts and have recommended a couple of policies be adopted to assist us in our applications' success. These items have been placed on tonight's agenda for further action.

Ballistic Shields and Rifle Vests

Applications for these grants were submitted to the Office of The Governor earlier this month.

Committee and BEEDC Updates

Infrastructure Planning Committee

No additional information at this time. Staff are still working on various recommendations from our last meeting.

Economic Development Corporation

The BEEDC met for the first time this year on 2/11/2025. The most popular discussion item was certainly the WBW proposed development community fourm. Directors were able to help steer the look and outcome of this development by providing their feedback.

Individual Directors have volunteered for various research assignments as led by President Weaver. Some of the research projects include gathering information on the possibility of constructing monument signs, repainting water towers, and taking the next steps to establish a



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park. The board is still working towards the establishment of a primary program to support their funding objectives.

In other news, the board has chosen to defer their review and recommendations for changes to the 2011 Comprehensive Plan now that we are working on obtaining grant funding for the creation of a revised/new master planning document via GLO.

Street Repair Committee

This committee has postponed further discussion and work until summer 2025 based on McLennan County's lack of interlocal agreement work this year.

I did however hear from the County's Foreman earlier this month. He mentioned that his department has plans to RESEAL their portion of Mackey Ranch Road this year and he wanted to see if we would like a quote for a reseal on the city's side. I responded in the affirmative and once again requested a quote for the reseal of Crescent Meadows (overhauled in 2023).

I will be scheduling a Street Repair Committee meeting a bit earlier than planned so that we can consider these proposals.

Also to note, a proposal for the overhaul of Hungry Hill Road (near Helana) has been finalized along with an OPC from MRB Group. We will be placing this on the 3/27/2025 agenda for discussion and consideration.

Employee Handbook Committee

Will be working to schedule our first meeting for this committee over the next month.



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Development

Moser Historical Buildings

Mrs. Monique Moser is working through potential tenants/business ideas for the downtown buildings she refers to as the 'historical buildings'. She had previously been playing around with the idea of using the building for event venue space and, up until recently, she had a company on lease for weddings. However, the tenant did not work out and she is now exploring new opportunities. Most recently, she is playing around with the idea of making the building an upscale pool hall. She is open to suggestions as she has reiterated that they are looking for something that is both good for business and also fills a need and desire for our community.

Commercial Activity

Little Eagles Daycare is allegedly being required to install a massive fire suppression system to be in compliance with State law. Unfortunately, the cost for these systems is quite stark. While I have not spoken directly with the business owner, it is being reported that they are currently working with property management (Moser Development) as well as a local professional to get the upgrades taken care of without causing their new business to shutter. This business reportedly has upwards of 15 children in either full-time daycare or an afterschool program.

Both Gene and I have been working with the aforementioned local professional by providing detailed information on our water system surrounding the building so they can do their best to keep costs on the project to a minimum.

WBW (Fowler Land):

WBW is utilizing recently scheduled 'community forums' to develop a proposed PDD (Planned Development District) for Council's consideration. Their initial forum at the 2/13/2025 BEEDC was quite successful and resulted in a good deal of feedback/discussion. They will be coming before City Council next for a workshop scheduled for 5:00 p.m. on 2/27/2025. I have extended the workshops' timeframe from 5-6:30 p.m. to account for the additional time I expect this to



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take. The regular City Council meeting will kick off at 6:30 p.m. instead of the typical 6:00 p.m. start time.

KBAR - Eagle Ranch:

No additional information at this time.

Ascent Travel Center:

Travel Center is now anticipating a June 2025 opening date. Construction on a mandatory water main extension along the front of the property is expected to begin as of last week. These plans have been reviewed by MRB Group and follow the rules outlined in our Sub-division ordinance that require the developer to pay for all the appurtenances (valves and fire hydrants) as well as an extension of the main to the edge of the property line to accommodate future development 'down the line.'

This developer is also seeking a variance to our zoning code sign rules. A request was submitted this month for a 100' pylon sign which exceeds the maximum allowed by ordinance of 75'. After proper public notice has been made, this will be brought before you at the March meeting for a public hearing and consideration.

Foodies

The required retainer fee of \$45,000 was received. MRB Group has begun preliminary engineering work on this project and will be moving into the design phase shortly.

Casey's Travel Center:

No additional information at this time.



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Deer Creek MUD

No additional information at this time.

Eddy Estates (FM 1239 Subdivision):

No additional information at this time.

Griffis Development

We hosted a meeting with Mr. Judson Griffis who is looking to add five meters to large lots recently subdivided outside of our ETJ along Franklin Road near Little Roy Road. The developer has agreed to reduce this total number to four to prevent required watermain upgrades that would have been needed for five meters. Project designs are currently being prepared for submission to MRB Group for review.



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**City Council Workshop
January 23, 2025, 5:00 p.m.
Minutes**

- 1. Meeting called to order by Mayor Owens at 5:00 pm
Short recess at 5:03**

Councilmembers present: Graham McGruer-Mayor Pro Tem, Ricky Wiggins, Joyce McGlothlin, Richard Prater, and Justin Richardson.

Staff present: Kent Manton -City Administrator, Pam Combs-City Secretary, Jannie Rodriguez-Water clerk, and Chief Dorsey, Jennifer Richie-City Attorney

- 2. Citizen Presentations**

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

- 3. Council and Staff Photos**

Mayor, Councilmembers, and staff to sit for professional photos provided gratis by Doug Mullis, CPP, owner of Pro Clicks Photography, a Bruceville-Eddy business.

- 4. Regulation of Junked Recreational Vehicles (RVs)**

Council to discuss and consider the creation of a junked recreational vehicle (RV) ordinance or other methods to address severely inoperable RVs that are a threat to the health and safety of the general public, including those that are damaged beyond repair, are unable to be properly secured, show signs of significant water penetration, have rotten tires, are a harborage to nuisance causing insects and rodents, or are missing vital components necessary for safe travel.

Joyce McGlothlin gave a presentation on RV's. She is requesting an ordinance for RV's with extensive damage to them.

- 5. Racial Profiling Report – Chief Michael Dorsey**

Council to receive a presentation by Chief Michael Dorsey on the 2024 racial profiling report.
Chief Dorsey got up and gave a presentation on the 2024 racial profiling report.

- 6. Eminent Domain Process Overview**

Council to discuss, consider, and receive an overview presentation from City Attorney's office on the legal process associated with municipal eminent domain proceedings.

Jennifer Richie, City Attorney, got up and explained a little bit on what eminent domain is and how it works.



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7. Adjournment

Motion made by Richard Prater to adjourned the meeting at 5:49 pm, 2nd by Joyce McGlothlin, yeas 5, nays 0, motion passes.

Linda Owens, Mayor **Date**

Pam Combs, City Secretary **Date**



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**Regular City Council Meeting
January 23, 2025, 6:00 p.m.
Minutes**

1. Meeting called to order by Mayor Owens at 6:01pm

Councilmembers present: Graham McGruer-Mayor Pro Tem, Ricky Wiggins, Joyce McGlothlin, Richard Prater, and Justin Richardson.

Staff present: Kent Manton -City Administrator, Pam Combs-City Secretary, Jannie Rodriguez-Water clerk, Jennifer Richy-City Attorney, and Chief Dorsey.

2. Community Announcements

3. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

4. Citizen Request for Consideration – Sergio Carmona

Council to discuss, consider, and possibly take action on feedback and questions from Mr. Sergio Carmona of 406 Benton Street regarding the regulation of shipping containers, livestock, and fencing.
No action citizen was not present

Regular City Council Meeting adjourned and Executive Session in session at 6:11 pm

5. Executive Session

A. The City Council Shall Meet in Executive Session to Discuss the Following:

Miracle Lane, McLennan CAD Property #105264

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding Miracle Lane.

Miracle Lane, McLennan CAD Property #105264

Texas Government Code Section 551.072 – Deliberations about Real Property – A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.



The City of Bruceville-Eddy Rising into the Future

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Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

Mandatory Connection to Sewer: Distance Requirements

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding the ordinance regarding mandatory connection distances for sanitary sewer service.

Community Development Specialist

Texas Government Code Section 551.074 – Personnel Matters – Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: Community Development Specialist. Tex. Gov't Code Ann. § 551.074.

B. Reconvene into Open Session

Executive session adjourned and Regular City Council Meeting in session at 6:55 pm

C. Possible Action on Issues Discussed in Executive Session

Motion made by Ricky Wiggins, that effective next pay period make the pay adjustments discussed in the Executive Session, and make the city secretary pay adjustment retroactive from 10-1-2024. 2nd by Richard Prater, yeas 5, nay 0, motion passes

6. Eminent Domain Process Overview

Council to discuss, consider, and receive an overview presentation from City Attorney's office on the legal process associated with municipal eminent domain proceedings.

Motion made by Graham McGruer, I make a motion authorizing Kent Manton and Mayor Owens going forward with all action to acquire the property on Miracle Ln as advised by the city council 2nd by Ricky Wiggins, yeas 5, nay 0, motion passes

7. Fencing Contractor – Sewer System Easement Work

Council to discuss, consider, and possibly take action to revise the September 26, 2024 authorization for the City Administrator to engage with a reputable fencing contractor for the purpose of coordinating and managing fencing repair work stemming from secured easement access; requesting a total amount of \$32,697.67 and a total NTE amount of \$40,000 with costs going towards line item 51-00-6682 of the Sewer Fund.

Motion made by Ricky Wiggins to authorization the City Administrator to engage with a fencing contractor as stated here NTE \$40,000 from line item 51-00-6682 of the Sewer Fund. 2nd by Joyce McGlothlin, yeas 5, nay 0, motion passes.

**8. Police Chief's Report – Chief Michael Dorsey
(see attachment "A")**

9. Racial Profiling Report – Chief Michael Dorsey

Council to receive a presentation by Chief Michael Dorsey on the 2024 racial profiling report.

10. Public Works Director's Report – Gene Sprouse



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11. Engineering Reports (see attachment "B")

12. City Administrator's Report – Kent Manton

City Administrators Report: 1/23/2025

CRASE Staff Training

At our January staff meeting and employee appreciation luncheon, Councilman Justin Richardson taught the CRASE (Civilian Response to Active Shooter Events) training course. Mr. Richardson is a certified trainer of this material which was developed by ALERRT (Advanced Law Enforcement Rapid Response Training). While it is sad state of affairs that this type of training is needed, the training was well received and offered a vital reality check on the threats of these types of situations.

This training was provided at no cost to the City of Bruceville-Eddy.

Sewer:

Right-of-Entry Forms

Jannie, Laura, and Pam have been working hard over the last couple weeks making phone calls to those property owners from which we have yet to obtain a valid right-of-entry submission. These efforts have resulted in a return of approximately 20-30 forms. To date, we have received 261 of the 312 needed forms. The next step will be organizing a door-to-door campaign.

Anna Hobbs Easement Section

A coordination meeting for the work between Anna Hobbs Lane and 3rd Street was held on 1/15/2025. In attendance were Tabor and Associates, Blackrock Construction, SkyBlue Utilities, Superior Welding and Fabrication, and Public Works staff.

Despite their schedule indicating work in this area in late to mid-February 2025, Blackrock Construction informed us there would be a delay in starting the work in this area as they need to finish survey work to identify all major conflicts. They have also yet to as mobilize specialized equipment that would be able to navigate the smaller work area this section entails. They will get back with us on a timeline for when they are ready to start the work.

Originally, we had planned to commence this work the first week of February, having informed residents of this fact via mail.

Regardless, the City of Bruceville-Eddy is now prepared to execute and perform our portions of the easement work, including the installation of temporary fencing and the reinstallation of fencing removed for sewer main installation.



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Water System:

Falls County Water Well

Revised terms for the new water well were sent out 12/31/2025 with a deadline to provide us with a decision or a counteroffer by the end of February.

Please see the monthly engineering report for an update on Bruceville-Eddy's grant submission to TWDB for this project.

We are still awaiting additional information on the project's inclusion in the Falls County Water Resource Group grant funding application via the Rural Water Assistance Fund.

Overall, while MRB Group does plan on submitting this project for another preapplication (PIF) to a potential funding opportunity, it does not appear that grant funding will be available from any traditional sources for this project.

It is looking very likely that this project will need to be financed through a loan. Other options include performing a survey to see if a portion of project recipients would be considered disadvantaged or looking at breaking this project down into phases to help spread out the costs.

Rate Analysis - TRWA

No additional updates at this time.

Friendly Oaks

No action has been taken on the projects associated with this site since our last Council meeting.

Grants Updates

CDBG (Waterline Improvements in-between 3rd and 4th Street)

We submitted the required financial report to TDA for review this past week. The project officially kicks off next month. Bidding for this project will likely not take place until at least Summer of 2025 as we are prioritizing the sewer system's work in this area first.

GLO RCP (Planning Grant)

No additional updates at this time.

Committee Updates

Infrastructure Planning Committee

No additional information at this time. Staff are still working on various recommendations from our last meeting.

Economic Development Corporation

No additional information at this time.



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Street Repair Committee

This committee has postponed further discussion and work until summer 2025 based on McLennan County's lack of interlocal agreement work this year. Our goal is to readdress our needs and situation at this time as we get a clearer picture of the County's ability to help with road work and the sewer system projects progress.

MRB Group is working on a project proposal to bring forth to City Council for a full reconstruction of a portion of Hungry Hill Road.

Employee Handbook Committee

Will be working to schedule our first meeting for this committee over the next month.

Development

Commercial Activity

Little Eagles Daycare is allegedly being required to install a massive fire suppression system to be in compliance with state law. Unfortunately, the cost for these systems is quite stark. While I have not spoken directly with the business owner, it is being reported that they are currently working with property management as well as a local professional to get the upgrades taken care of without causing their new business to shutter...

Public Works has responded to a request for information from the local professional regarding the available flow rate on waterlines in front of the establishment.

WBW (Fowler Land):

WBW representatives contacted me earlier this month and requested a phone call on 1/9/2025 to discuss some of their revised plans as well as the conversations they have been having with Councilmembers and citizens about their development. They seem to be doing their best to blend their needs with the desires of the city, and that of their builders and future buyers.

After discussing some of the concerns that have been presented, the developer let me know that they have created a fully and legally compliant plat for the property. This approach would result in only a slightly fewer number of houses and would potentially add a great deal more of infrastructure to maintain over the long run for the city. Keep in mind that if the developer chooses to move forward with a plat such as this, and our engineers deemed the plat compliant with our ordinances, Council would have no choice but to approve (ministerial duty of Council). The developer, however, is still seeking a hybrid model that provides more open space, as they believe this will be a more marketable option for builders and the community at large. They are seeking to move forward with a planned development district per our code of ordinances with agreement for performance.

To move our discussions forward, we plan to set up an informal meeting later this month. After this meeting, the next step would likely be to bring the developers' proposal to both the BEEDC on 2/11/2025 and City Council as a workshop on 2/27/2025. Both would be advertised to the public as 'community forums' to allow the developer to solicit feedback as they finalize their official application.



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KBAR - Eagle Ranch:

No additional information at this time.

Ascent Travel Center:

We are still being informed that the facility is on track for an April 2025 opening date.

Owners are working with a consultant/design firm to prepare a variance request to City Council for an on-site sign that goes above the maximum 75' allowed by ordinance.

Foodies

A follow-up e-mail was sent out to this developer after City Council's approval of the engineering design proposal last month. The developer is planning on getting the ball rolling soon.

Casey's Travel Center:

As of 11/14/2024, Casey's has finalized their acquisition of CEFCO. The project here in Bruceville-Eddy is still on hold while the transition continues. However, Guy Slimp mentioned that things sound promising for our site. He did mention that Casey's will utilize a different building, so construction plans would eventually have to be resubmitted for review. They will have to redesign their plans to account for a connection to the sewer system.

On this note, Casey's granted Blackrock a temporary construction easement for the removal of concrete for bores along I-35. We are thankful for Casey's for being so accommodating as we needed just a few extra feet to complete pipe installation in this area.

Deer Creek MUD

No additional information at this time.

Eddy Estates (FM 1239 Subdivision):

On 12/17/2024 we met in person with the owner of the large tract along FM 1239. Instead of the planned 274 meters, the developer indicated that he wanted to move forward with as many meters as could be approved without making any improvements to the existing system.

In light of the recent removal of the meter moratorium, and our lengthy waiting list for meters in the area, we informed the developer that their request would be added to the end of the current waiting list. We suggested that he reach back out in approximately one year to check on the progress as we anticipate that the list will take 1-2 years to successfully work through. Falls County has requested that we work out the water meter question first before they move forward with platting for the proposed subdivision.

The developer mentioned that he would be happy to entertain providing a site for the new ground water well (1-2 acres) in exchange for dedicated meters on the adjacent property should things not workout with our current negotiations.

I will be scheduling a follow-up phone call with their investors to explain the process and reasoning behind some of these decisions in the coming weeks.



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Griffis Development

Mr. Judson Griffis is seeking to add five meters to large lots recently subdivided outside of our ETJ along Franklin Road near Little Roy Road. We are working with the developer to extend our water line to these lots at their cost in the coming months.

13. Consent Agenda

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

A. Approval of Minutes

Council to discuss, consider, and possibly take action to approve the minutes from the December 19, 2024 Workshop and Special Called Council Meeting.

B. Finances – December 2024

i) Council to discuss, consider, and possibly take action on the December 2024 financial reports for the general, water, and sewer fund accounts.

ii) Council to discuss, consider, and possibly take action on the December 2024 accounts payable for the general, water, and sewer fund accounts.

C. Grazing Lease Agreement - Dorothy Coker

Council to discuss, consider, and possibly take action to authorize the Mayor to enter into a grazing lease agreement with Mrs. Dorothy Coker, of 843 W 3rd Street, on land owned by the City of Bruceville-Eddy for the purpose of cattle grazing.

D. Bluebonnet Director Nominations

Council to discuss, consider, and possibly take action on resolution R 1-23-2025-1; nominating Public Works Director Gene Sprouse as a primary candidate and Johnny Grady as an alternate candidate from the City of Bruceville-Eddy; election to the Board of Directors of the Bluebonnet Water Supply Corporation for the year 2025.

E. Rifle Vest Program Grant

Council to discuss, consider, and possibly take action on resolution R 1-23-2025-2; authorizing the City Administrator, with assistance from the Chief of Police, to submit a grant application to the Office of the Governor, Criminal Justice Division for the purpose of obtaining funds for the operation of a rifle vest program

F. Bullet Resistant Ballistic Shields Grant

Council to discuss, consider, and possibly take action on resolution R 1-23-2025-3; authorizing the City Administrator, with assistance from the Chief of Police, to submit a grant application to the Office of the Governor, Criminal Justice Division for the purpose of obtaining funds for the purchase of bullet resistant ballistic shields



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Motion made by Ricky Wiggins to accept the consent agenda as is (A, B (i) (ii), C, D, E, F). 2nd by Graham McGruer, yeas 5, nay 0, motion passes.

14. Regulation of Junked Recreational Vehicles (RVs)

Council to discuss, consider, and possibly take action on the creation of a junked recreational vehicle (RV) ordinance or other methods to address severely inoperable RVs that are a threat to the health and safety of the general public, including those that are damaged beyond repair, are unable to be properly secured, show signs of significant water penetration, have rotten tires, are a harborage to nuisance causing insects and rodents, or are missing vital components necessary for safe travel.

Motion made by Justin Richardson to table this for next meeting, 2nd by Ricky Wiggins, yeas 5, nay 0, motion passes.

15. Transfer of Certain Legal Services

Council to discuss, consider, and possibly take action to replace Art Rodriguz, Partner, of Messer Fort, PLLC with Michael Gershon of Lloyd, Gosselink, Rochelle, and Townsend, PC for all the City of Bruceville-Eddy Water Systems' active PUC complaints.

Motion made by Ricky Wiggins, that we check with Mr. Gershon and explain to him what we need for him to do for us regarding the PUC cases that we have and see what he can do. It may be more cost effective. Then bring it back to the council so they will know what he said and how he feels about the cases. 2nd by Richard Prater, yeas 5, nay 0, motion passes.

16. Adjournment

Motion made by Richard Prater we adjourn at 7:30 pm, 2nd by Joyce McGlothlin, yeas 5, nay 0, motion passes.

Linda Owens, Mayor

Date

Pam Combs, City Secretary

Date



Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report: December 1, 2024 – December 31, 2024

Calls for Service: Total 107

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
31	26	24	26

Arrest, Offense, Incident

Reports:
Total 17

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
9	1	5	2

Criminal Offense Arrests:

Total 17

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
10	1	4	2

Crash Reports: Total 8

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
4	3	0	1

Citations & Warnings: Total 154

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
22 citations 0 warnings	16 citations 15 warnings	15 citations 21 warnings	45 citations 20 warnings

Citations Total: 98

Warnings Total: 56



Police Department

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Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report: December 1, 2024 – December 31, 2024

Security Checks: 159
School Zone Enforcement: 21
Neighborhood Patrol: 35
Directed Traffic Enforcement: 48

DECEMBER 13 2024 - JANUARY 17 2025
CITY ORDINANCE ENFORCEMENT REPORT

COMPLIANT / CLOSED	4
NON-COMPLIANT	21
MORE TIME REQUESTED	3
CITATIONS	5
TOTAL CASES	33

TYPES OF VIOLATIONS	
ANIMAL VIOLATION	6
HIGH GRASS	0
RUBBISH	8
JUNK VEHICLES	3
DANGEROUS BLDG	2
ACC / STORAGE BLDG	0
SHIPPING / CARGO CONTAINER	1
ZONING VIOLATION	0
OPEN BURNING VIOLATION	0
LIVESTOCK VIOLATIONS	2
NOISE COMPLAINT / LOUD MUSIC	3
RV TRAVEL TRAILER	1
CITY PERMIT VIOLATION	0
TOTAL VIOLATIONS	25

2024 YTD

CITY ORDINANCE ENFORCEMENT REPORT

TYPES OF VIOLATIONS

ANIMAL VIOLATION	23
HIGH GRASS	208
RUBBISH	155
JUNK VEHICLES	57
DANGEROUS BLDG	29
ACC / STORAGE BLDG	9
SHIPPING / CARGO CONTAINER	4
ZONING VIOLATION	4
OPEN BURNING VIOLATION	2
LIVESTOCK VIOLATIONS	12
NOISE COMPLAINT / LOUD MUSIC	9
RV TRAVEL TRAILER	2
CITY PERMIT VIOLATION	2
TOTAL VIOLATIONS	516

BEISD SRO Monthly Activity Report:

Admin Assist	
Staff Assist	
Student Assist	
Agency Assist	
Citizen Contact	
Calls for Service	6
Incident Report	
Criminal Activity/Offense	2
Suspicious Activity/Person/Circumstances	
Traffic Complaint	
Traffic Stops	9
Warnings	18
Citations	3
Juvenile Complaint	
Adult Arrest	1
Juvenile Arrest	2
Warrant Arrest	
Parent Conference	
Welfare Check	
Classes Given	
Total:	41



Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report YTD: January 1, 2024 – December 31, 2024

Calls for Service: Total 1,424

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade	Other BEPD Officers
349	276	352	236	211

Arrest, Offense, Incident

Reports:

Total 170

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade	Other BEPD Officers
62	17	22	20	49

Criminal Offense Arrests:

Total 115

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade	Other BEPD Officers
41	11	12	27	24

Crash Reports: Total 107

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade	Other BEPD Officers
48	13	17	15	14

Citations & Warnings: Total 3,089

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade	Other BEPD Officers
566 citations 14 warnings	173 citations 218 warnings	173 citations 207 warnings	788 citations 326 warnings	381 citations 243 warnings

Citations Total: 2,081

Warnings Total: 1,008



Bruceville-Eddy ISD School Resource Officer

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

SCHOOL RESOURCE OFFICER ACTIVITY REPORT: December 1, 2024 – December 31, 2024

Calls for Service: 6

Security Checks: 52

Citations & Warnings: 3/18

Arrests: 2



January 15, 2025

City of Bruceville-Eddy
Mr. Kent Manton
144 Wilcox Drive
Eddy, Texas 76524

RE: CITY OF BRUCEVILLE-EDDY Monthly Engineering Status Report

Mr. Kent Manton,

MRB Group is pleased to provide to the city the following Items in regard to the Monthly Engineering Report. This report includes Engineering Tasks from December 12, 2024, through January 15, 2025.

DEVELOPMENT REVIEW

1. CEFCO – Casey's General Stores has announced the purchase of nearly 200 CEFCO stores. The Bruceville-Eddy CEFCO Store has been put on hold until new direction is established by the new owners.

WATER METER FEASIBILITY

The following water meter feasibilities were completed and resulted as follows:

- 156 CR 435 Eddy, TX – No Improvements Needed
- Property ID: 152574 – No Improvements Needed
- 1508 FM 1239 Eddy, TX (2 meters) – No Improvements Needed
- 1850 Theresa Ln., Moody, TX. – No Improvements Needed

GENERAL DISCUSSION ITEMS

1. Falls County 12" Water main Improvements: The project Falls County Water Main Improvements Phase I was awarded to Southern Contractors Group in July of 2024 for the amount of \$1,048,725.00. This project has been completed and successfully closed out. The Contractor's 1-year warranty will run out on January 1st, 2026. We have added this to our calendar and will notify the City a month ahead of time.

2. New Water Well: This project is in a holding pattern until funds are appropriated by the city. The cost estimate for the project is approximately 6 million dollars. This cost will

fluctuate until final design and a funding mechanism is chosen by the council. The next step would be approving an Engineering proposal to start final design.

- Bruceville-Eddy ranked 293 out of 295 on the DWSRF funding list, meaning they will not get an invite this year (as expected since this is the City's first year applying and also not a disadvantaged community). If interested in the low interest loan money only, TWDB's D-FUND program would be a good option this Spring. We can discuss further as needed.
- Bruceville-Eddy is not a disadvantaged community and has not had any water-related TCEQ violations. These are items that help rank higher on the list for TWDB DWSRF funding. Other communities we have worked with that aren't disadvantaged have pursued a local income survey that has actually brought their annual household income below the TWDB disadvantaged threshold. This is an option for Bruceville-Eddy to consider, however, the survey results may not bring the annual household income low enough to score additional points during the ranking process.
- We will still plan on submitting a preapplication for the water well. If a local income survey is desired, it will need to be initiated quickly in order to obtain results and acceptance form TWDB prior to the preapplication deadline set for March 7th.

4. Old Bethany Water Main Improvements: This project was awarded at the October council meeting. The 60% design review set was sent and reviewed by the City and we are progressing towards the final review set. We anticipate a final review set delivery early to mid-February.

5. Hungry Hill Roadway Rehabilitation: MRB has prepared and sent in a proposal for this work and will be available at the associated council meeting to discuss if needed.

6. GIS updates: MRB has received request for minor updates to the GIS. Our GIS team is currently working on this and should have updated within the next week.



If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Armand Hunt", written in a cursive style.

Armand Hunt, PE
Project Manager
Armand.Hunt@mrbgroup.com

Agenda Item #11B

Bank Transfers 2024-2025

NOTE: Beginning Balance is the ending balance for the whole day before the transfer date and Ending Balance is after the transfer was done. It is not the ending balance for the whole day.
 Example: transfer on 10/3/24 the beginning balance is the total balance at the end of the day of 10/2/24.

January 2025

General Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
MOODY GENERAL CHECKING						
	1/10/2025	\$121,430.18	\$39,349.01		\$160,779.19	From Water Fund-cover payroll for December
	1/10/2025	\$121,430.18		-\$1,135.10	\$120,295.08	To Crt. Tech/Bldg for 1st qtr transfer FY24/25-Bldg Sec.
	1/10/2025	\$121,430.18		-\$957.80	\$120,472.38	To Crt. Tech/Bldg for 1st qtr transfer FY24/26-Tech
	1/29/2025	\$87,740.83		-\$3,132.55	\$84,608.28	Transfer to EDC for 8th collection
	1/29/2025	\$87,740.83		-\$3,132.55	\$84,608.28	Transfer to Maint.& Repair for 8th collection
	1/31/2025	\$38,441.99	\$100,000.00		\$138,441.99	From MRLA Checking to help cover future expenses
General Checking Account			\$139,349.01	-\$8,358.00		
MRLA PROPERTY TAX						
	1/13/2025	\$311,591.42		-\$200,000.00	\$111,591.42	To MRLA Investment for investment purposes only
	1/31/2025	\$224,400.13		-\$100,000.00	\$124,400.13	To General Checking as balance was low
Total MRLA Account			\$0.00	-\$300,000.00		
MRLA INVESTMENT						
	1/13/2025	\$2,721,804.07	\$200,000.00		\$2,921,804.07	From MRLA Checking for investment purposes only
Total MRLA Investment			\$0.00	\$0.00		
MUNICIPAL COURT TECH/BLDG FUND						
	1/10/2025	\$4,332.92	\$1,135.10		\$5,468.02	From General Fund for 1st qtr transfer FY24/25-Bldg Sec.
	1/10/2025	\$4,332.92	\$957.80		\$5,290.72	From General Fund for 1st qtr transfer FY24/25-Tech
Total Municipal Court Tech/Bldg Fund			\$2,092.90	\$0.00		
GRANT FUND						
Total Grant Fund			\$0.00	\$0.00		
GRANT FUND INVESTMENT						
Total Grant Fund Investment			\$0.00	\$0.00		
ASSET FORFEITURE						
Total Asset Forfeiture			\$0.00	\$0.00		
IRS TREASURY ASSET FORFEITURE						
Total IRS Treasury Asset Forfeiture			\$0.00	\$0.00		
IRS ASSET FORFEITURE INVESTMENT						
Total IRS Asset Forfeiture Investment			\$0.00	\$0.00		
FUND 10 TOTAL			\$141,441.91	-\$308,358.00		

Water Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
WATER SUPPLY-MOODY CHECKING						
	1/10/2025	\$288,601.95		-\$39,349.01	\$249,252.94	To General Fund to cover payroll for December
	1/16/2025	\$272,095.19	\$2,803.65		\$274,898.84	Oct-Dec 2024 Deposit Applied Refund
					\$0.00	
Total Water Checking Account			\$2,803.65	-\$39,349.01		
#522 COBE WATER SUPPLY INVESTMENT					\$0.00	
Total Investment Account			\$0.00	\$0.00		
SECURITY DEPOSIT						
	1/16/2025	\$58,864.44		-\$2,803.65	\$56,060.79	To Water Checking for Oct-Dec 2024 deposit applied
Total Security Deposit			\$0.00	-\$2,803.65		
UTILITY BILL RELIEF						
Total Utility Bill Relief			\$0.00	\$0.00		
FUND 50 TOTAL			\$2,803.65	-\$42,152.66		

EDC Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
EDC CHECKING						
	1/29/2025	\$26,406.01	\$3,132.55		\$29,538.56	Transfer from General Fund for 8th collection
Total Checking Account			\$3,132.55	\$0.00		
FUND 60 TOTAL			\$3,132.55	\$0.00		

Maint.& Repair Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
Maint. & Repair CHECKING						
	1/29/2025	\$26,406.01	\$3,132.55		\$29,538.56	Transfer from General Fund for 8th collection
Total Checking Account			\$3,132.55	\$0.00		
FUND 80 TOTAL			\$3,132.55	\$0.00		

Summary	Transfers In	Transfers Out
General Fund Totals	\$141,441.91	-\$308,358.00
Water Fund Totals	\$2,803.65	-\$42,152.66
EDC Fund Totals	\$3,132.55	\$0.00
Maint. & Repair Fund Totals	\$3,132.55	\$0.00

Bank Transfers 2024-2025

NOTE: Beginning Balance is the ending balance for the whole day before the transfer date and Ending Balance is after the transfer was done. It is not the ending balance for the whole day.

Example: transfer on 10/03/24 the beginning balance is the total balance at the end of the day of 10/02/24.

General Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
MOODY GENERAL CHECKING						
	10/3/2024	\$31,381.73	\$80,000.00		\$111,381.73	From MRLA-Low Balance
	10/11/2024	\$122,141.22	\$32,951.76		\$155,092.98	From Water Fund-cover payroll for September
	10/11/2024	\$122,141.22		-\$1,967.80	\$120,173.42	4th quarter Court Building Security transfer
	10/11/2024	\$122,141.22		-\$1,648.40	\$120,492.82	4th quarter Court Technology transfer
	10/29/2024	\$52,820.94		-\$3,426.57	\$49,394.37	Transfer to EDC for 5th collection
	10/29/2024	\$52,820.94		-\$3,426.57	\$49,394.37	Transfer to Maint.& Repair for 5th collection
	11/4/2024	\$42,157.84	\$100,000.00		\$142,157.84	From MRLA-Low Balance
	11/7/2024	\$111,407.90	\$27,761.25		\$139,169.15	From Water Fund-cover payroll for October
	11/20/2024	\$172,940.32		-\$3,948.05	\$168,992.27	Transfer to EDC for 6th collection
	11/20/2024	\$172,940.32		-\$3,948.05	\$168,992.27	Transfer to Maint.& Repair for 6th collection
	11/20/2024	\$172,821.69	\$12,000.00		\$184,821.69	From IRS Asset Forfeiture-cover ck#8366
	12/6/2024	\$110,257.57	\$30,822.63		\$141,080.20	From Water Fund-cover payroll for November
	12/19/2024	\$140,803.81	\$9,384.57		\$150,188.38	From IRS Asset Forfeiture-cover ck#8471
	12/19/2024	\$140,803.81		-\$3,807.45	\$136,996.36	Transfer to EDC for 7th collection
	12/19/2024	\$140,803.81		-\$3,807.45	\$136,996.36	Transfer to Maint.& Repair for 7th collection
	1/10/2025	\$121,430.18	\$39,349.01		\$160,779.19	From Water Fund-cover payroll for December
	1/10/2025	\$121,430.18		-\$1,135.10	\$120,295.08	To Cr. Tech/Bldg for 1st qtr transfer FY24/25-Bldg Sec.
	1/10/2025	\$121,430.18		-\$957.80	\$120,472.38	To Cr. Tech/Bldg for 1st qtr transfer FY24/26-Tech
	1/29/2025	\$87,740.83		-\$3,132.55	\$84,608.28	Transfer to EDC for 8th collection
	1/29/2025	\$87,740.83		-\$3,132.55	\$84,608.28	Transfer to Maint.& Repair for 8th collection
	1/31/2025	\$38,441.99	\$100,000.00		\$138,441.99	From MRLA Checking to help cover future expenses
General Checking Account			\$432,269.22	-\$34,338.34		
MRLA PROPERTY TAX						
	10/3/2024	\$107,299.41		-\$80,000.00	\$27,299.41	Transfer to General Account(balance low)
	11/1/2024	\$48,287.93	\$100,000.00		\$148,287.93	Transfer from MRLA Investment Account
	11/4/2024	\$148,287.93		-\$100,000.00	\$48,287.93	Transfer to General Account(balance low)
	1/13/2025	\$311,591.42		-\$200,000.00	\$111,591.42	To MRLA Investment for investment purposes only
	1/31/2025	\$224,400.13		-\$100,000.00	\$124,400.13	To General Checking as balance was low
Total MRLA Account			\$100,000.00	-\$480,000.00		
MRLA INVESTMENT						
	11/1/2024	\$2,795,882.17		-\$100,000.00	\$2,695,882.17	Transfer to MRLA Checking Account
	1/13/2025	\$2,721,804.07	\$200,000.00		\$2,921,804.07	From MRLA Checking for investment purposes only
Total MRLA Investment			\$200,000.00	-\$100,000.00		
MUNICIPAL COURT TECH/BLDG FUND						
	10/11/2024	\$716.72	\$1,967.80		\$2,684.52	July/Aug/Sept -Building Security
	10/11/2024	\$716.72	\$1,648.40		\$2,365.12	July/Aug/Sept-Technology
	1/10/2025	\$4,332.92	\$1,135.10		\$5,468.02	From General Fund for 1st qtr transfer FY24/25-Bldg Sec.
	1/10/2025	\$4,332.92	\$957.80		\$5,290.72	From General Fund for 1st qtr transfer FY24/25-Tech
Total Municipal Court Tech/Bldg Fund			\$5,709.10	\$0.00		
GRANT FUND						
Total Grant Fund			\$0.00	\$0.00		
GRANT FUND INVESTMENT						
Total Grant Fund Investment			\$0.00	\$0.00		
ASSET FORFEITURE						
Total Asset Forfeiture			\$0.00	\$0.00		
IRS TREASURY ASSET FORFEITURE						
	11/15/2024	\$27.09	\$12,000.00		\$12,027.09	From IRS Asset Forfeiture Investment-cover ck#8366
	11/20/2024	\$12,027.09		-\$12,000.00	\$27.09	To General Checking Account-cover ck#8366
	12/18/2024	\$27.09	\$9,384.57		\$9,411.66	From IRS Asset Forfeiture Investment-cover ck#8471
	12/19/2024	\$9,411.66		-\$9,384.57	\$27.09	To General Checking Account-cover ck#8471
Total IRS Treasury Asset Forfeiture			\$21,384.57	-\$21,384.57		
IRS ASSET FORFEITURE INVESTMENT						
	11/15/2024	\$156,022.54		-\$12,000.00	\$144,022.54	To IRS Treasury Asset Forfeiture-cover CK#8366
	12/18/2024	\$144,488.08		-\$9,384.57	\$135,103.51	To IRS Treasury Asset Forfeiture-cover CK#8471
Total IRS Asset Forfeiture Investment			\$0.00	-\$21,384.57		
FUND 10 TOTAL			\$759,362.89	-\$657,107.48		

Water Fund						
Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
WATER SUPPLY-MOODY CHECKING						
	10/3/2024	\$180,217.68	\$8,866.37		\$189,084.05	4/19/24-9/30/24 Deposit Applied to customers
	10/4/2024	\$192,314.27	\$253,200.00		\$445,514.27	To cover CK#9880 2nd payment for Falls County Project
	10/11/2024	\$504,777.95		-\$32,951.76	\$471,826.19	To General Fund to cover payroll for September
	11/7/2024	\$258,057.22	\$156.64		\$258,213.86	Transfer from Utility Bill Relief-cover ck#9904
	11/7/2024	\$258,057.22		-\$27,761.25	\$230,295.97	To General Fund to cover payroll for October
	12/6/2024	\$272,998.87		-\$30,822.63	\$242,176.24	To General Fund to cover payroll for November
	12/11/2024	\$246,750.88	\$313.71		\$247,064.59	Transfer from Utility Relief Fund cover CK#9939
	12/11/2024	\$246,750.88	\$313.71		\$247,064.59	Transfer from Utility Relief Fund cover CK#9940
	1/10/2025	\$288,601.95		-\$39,349.01	\$249,252.94	To General Fund to cover payroll for December
	1/16/2025	\$272,095.19	\$2,803.65		\$274,898.84	Oct-Dec 2024 Deposit Applied Refund
Total Water Checking Account			\$265,654.08	-\$130,884.65		
#522 COBE WATER SUPPLY INVESTMENT						
	10/4/2024	\$1,811,776.35		-\$253,200.00	\$1,558,576.35	To cover CK#9880 2nd payment for Falls County Project
					\$0.00	
Total Investment Account			\$0.00	-\$253,200.00		
SECURITY DEPOSIT						
	10/3/2024	\$62,779.08		-\$8,866.37	\$53,912.71	4/19/24-9/30/24 Deposit Applied to customers
	1/16/2025	\$58,864.44		-\$2,803.65	\$56,060.79	To Water Checking for Oct-Dec 2024 deposit applied
Total Security Deposit			\$0.00	-\$11,670.02		
UTILITY BILL RELIEF						
	11/7/2024	\$784.06		-\$156.64	\$627.42	Transfer to Water Checking Account cover ck#9904
	12/11/2024	\$627.55		-\$313.71	\$313.84	Transfer to Water Checking Account cover ck#9939
	12/11/2024	\$627.55		-\$313.71	\$313.84	Transfer to Water Checking Account cover ck#9940
Total Utility Bill Relief			\$0.00	-\$784.06		
FUND 50 TOTAL			\$265,654.08	-\$396,538.73		
EDC Fund						
Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
EDC CHECKING						
	10/26/2024	\$15,223.94	\$3,426.57		\$18,650.51	Tranfer from General Fund for 5th collection
	11/20/2024	\$18,650.51	\$3,948.05		\$22,598.56	Tranfer from General Fund for 6th collection
	12/19/2024	\$22,598.56	\$3,807.45		\$26,406.01	Tranfer from General Fund for 7th collection
	1/29/2025	\$26,406.01	\$3,132.55		\$29,538.56	Tranfer from General Fund for 8th collection
Total Checking Account			\$14,314.62	\$0.00		
FUND 60 TOTAL			\$14,314.62	\$0.00		
Maint. & Repair Fund						
Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
Maint. & Repair CHECKING						
	10/26/2024	\$15,223.94	\$3,426.57		\$18,650.51	Tranfer from General Fund for 5th collection
	11/20/2024	\$18,650.51	\$3,948.05		\$22,598.56	Tranfer from General Fund for 6th collection
	12/19/2024	\$22,598.56	\$3,807.45		\$26,406.01	Tranfer from General Fund for 7th collection
	1/29/2025	\$26,406.01	\$3,132.55		\$29,538.56	Tranfer from General Fund for 8th collection
Total Checking Account			\$14,314.62	\$0.00		
FUND 80 TOTAL			\$14,314.62	\$0.00		
Summary						
			Transfers In	Transfers Out		
General Fund Totals			\$759,362.89	-\$657,107.48		
Water Fund Totals			\$265,654.08	-\$396,538.73		
EDC Fund Totals			\$14,314.62	\$0.00		
Maint. & Repair Fund Totals			\$14,314.62	\$0.00		

COUNCIL MONTHLY FINANCIAL SUMMARY FOR JANUARY 2025

Summary of Funds



General Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
MOODY GENERAL CHECKING	\$ 138,170.45	\$ 185,749.28	\$ -	\$ (173,831.36)
MRLA PROPERTY TAX	\$ 272,089.46	\$ 174,646.78	\$ -	\$ 446,736.24
MUNICIPAL COURT TECH/BLDG FUND	\$ 4,332.92	\$ 2,092.90	\$ -	\$ (1,670.14)
GRANT FUND	\$ -	\$ -	\$ -	\$ -
GRANT FUND INVESTMENT	\$ -	\$ -	\$ -	\$ -
ASSET FORFEITURE	\$ 81.77	\$ -	\$ -	\$ 81.77
MRLA INVESTMENT	\$ 2,721,804.07	\$ 209,072.79	\$ -	\$ 2,930,876.86
CDBG GRANT	\$ -	\$ -	\$ -	\$ -
IRS TREASURY ASSET FORFEITURE	\$ 27.09	\$ -	\$ -	\$ 27.09
IRS ASSET FORFEITURE INVESTMENT	\$ 135,550.85	\$ 432.35	\$ -	\$ 135,983.20
FUND 10 TOTAL	\$ 3,272,056.61	\$ 571,994.10	\$ (475,501.50)	\$ 3,368,549.21

2020 CDBG Transfer to MRLA Investment
2023 CDBG Transfer to General Checking

Water Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
WATER SUPPLY-MOODY CHECKING	\$ 228,865.50	\$ 169,540.17	\$ -	\$ (310,498.82)
SECURITY DEPOSIT	\$ 55,688.53	\$ 1,900.00	\$ -	\$ (3,232.72)
#729 CD UTILITY IMPROVEMENT-INVESTMENT	\$ 65,872.64	\$ 210.07	\$ -	\$ -
UTILITY BILL RELIEF	\$ -	\$ -	\$ -	\$ -
2011 IMPROVE REVE BOND-INTEREST & SINKING FUND	\$ 18,820.81	\$ 6,224.00	\$ -	\$ 25,044.81
PETTY CASH	\$ 200.00	\$ -	\$ -	\$ 200.00
2011 IMPROVE REVE BOND-RESERVE FUND	\$ 71,794.58	\$ -	\$ -	\$ 71,794.58
2013 IMPROVEMENT BOND-INTEREST & SINKING FUND	\$ 38,795.07	\$ 12,854.00	\$ -	\$ 51,649.07
2013 IMPROVEMENT REVENUE BOND-RESERVE FUND	\$ 5,129.39	\$ -	\$ -	\$ 5,129.39
#166 IMPROVEMENT REV BOND-RESERVE INVESTMENT	\$ 179,794.23	\$ 573.45	\$ -	\$ 180,367.68
2011 REFUND REVENUE BOND-RESERVE FUND	\$ 38,056.34	\$ -	\$ -	\$ 38,056.34
2011 REFUND REVE BOND-INTEREST & SINKING FUND	\$ 9,528.82	\$ 3,139.00	\$ -	\$ 12,667.82
2015 COMBINATION TAX & REV-INTEREST & SINKING	\$ 11,700.77	\$ 3,871.00	\$ -	\$ 15,571.77
#522 COBE WATER SUPPLY INVESTMENT	\$ 1,573,455.74	\$ 5,018.97	\$ -	\$ 1,578,474.71
FUND 50 TOTAL	\$ 2,297,702.52	\$ 203,430.66	\$ (313,731.54)	\$ 2,187,401.64

Sewer Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Sewer Checking Bank Account	\$ 1,108,830.66	\$ -	\$ -	\$ (1,108,235.10)
FUND 51 TOTAL	\$ 1,108,830.66	\$ -	\$ -	\$ 595.56

Economic Development

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Economic Development Sales & Use Tax	\$ 26,406.01	\$ 3,132.55	\$ -	\$ 29,538.56
FUND 60 TOTAL	\$ 26,406.01	\$ 3,132.55	\$ -	\$ 29,538.56

Street Maintenance & Repair Sales & Used Tax Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Street Maintenance & Repair Sales & Used Tax Fund	\$ 26,406.01	\$ 3,132.55	\$ -	\$ 29,538.56
FUND 80 TOTAL	\$ 26,406.01	\$ 3,132.55	\$ -	\$ 29,538.56

Hotel Occupancy Tax Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Hotel Occupancy Tax Fund	\$ -	\$ -	\$ -	\$ -
FUND 85 TOTAL	\$ -	\$ -	\$ -	\$ -

Summary

	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
General Fund Totals	\$ 3,272,056.61	\$ 571,994.10	\$ (475,501.50)	\$ 3,368,549.21
Water Fund Totals	\$ 2,297,702.52	\$ 203,430.66	\$ (313,731.54)	\$ 2,187,401.64
Sewer Fund Totals	\$ 1,108,830.66	\$ -	\$ (1,108,235.10)	\$ 595.56
Economic Development Sales & Use Tax Fund Totals	\$ 26,406.01	\$ 3,132.55	\$ -	\$ 29,538.56
Street Maintenance & Repair Sales & Used Tax Fund Totals	\$ 26,406.01	\$ 3,132.55	\$ -	\$ 29,538.56
Hotel Occupancy Tax Fund Totals	\$ -	\$ -	\$ -	\$ -
Total				\$ 5,615,623.53

General Fund: Fund Balance

Restricted fund balance	\$ 140,847.74	***
Unrestricted Fund Balance	\$ 3,227,701.47	
TOTAL	\$ 3,368,549.21	

EDC Fund: Fund Balance

Restricted Fund Balance	\$ 29,538.56
TOTAL	\$ 29,538.56

Water Fund: Fund Balance

Restricted Fund Balance	\$ 454,637.27	**
Unrestricted Fund Balance:	\$ 1,732,764.37	
TOTAL	\$ 2,187,401.64	

Maint. & Repair Fund: Fund Balance

Restricted Fund Balance	\$ 29,538.56
TOTAL	\$ 29,538.56

Sewer Fund: Fund Balance

Restricted fund balance	\$ 595.56
TOTAL	\$ 595.56

DEBT:

Debt Service: General Fund Current Year	\$ -
Debt Service: Water Fund Current Year	\$ 371,650.62
Debt Service: Sewer Fund Current Year-Land Only	\$ 45,817.50
Next year Bond Debt Service	\$ 309,312.50
Total Remaining Debt Service in Future Yrs 2026-2030	\$ 703,947.08
4 Bonds Issued=2-2011; 2013; 2015	
TOTAL	\$ 1,430,727.70

Esther Moreno, Finance Director

SUBMITTED: 2/21/25 By Director of Finance

Kent Manton, City Administrator

*Bond Payments made semi-annual: March 30, & Sept. 30

TOTAL DEBT

Debt Description	Series 2011 Rev. Bond 2	SERIES 2011	Series 2013 Revenue Bond	Water Meters	Series 2015 Revenue Bond	TOTALS
Code Fund	WATER	WATER	WATER	WATER	SEWER-Land Only	
Issuance Year	3/1/2011	9/30/2011	9/30/2013	2/28/2020	3/30/2016	
Final Year	2025	2025	2028	2025	2030	
Issuance Amount	\$731,000.00	\$371,000.00	\$1,883,000.00	\$489,200.00	\$395,000.00	\$3,869,200.00
Principle Balance Due	\$70,000.00	\$35,000.00	\$848,000.00	\$103,657.74	\$231,000.00	\$1,287,657.74
Interest Balance Due	\$4,113.00	\$2,056.24	\$98,717.08	\$3,078.64	\$35,105.00	\$143,069.96
Total Outstanding:						
Interest+Principle	\$74,113.00	\$37,056.24	\$946,717.08	\$106,736.38	\$266,105.00	\$1,430,727.70
Interest Rate	5.50%	5.50%	3.25%	2.97%	4.25%	
Interest 2025	\$4,113.00	\$2,056.24	\$35,745.00	\$3,078.64	\$9,817.50	\$54,810.38
Principle 2025	\$70,000.00	\$35,000.00	\$118,000.00	\$103,657.74	\$36,000.00	\$362,657.74
Total 2024-2025	\$74,113.00	\$37,056.24	\$153,745.00	\$106,736.38	\$45,817.50	\$417,468.12
Interest 2026			\$31,025.00		\$8,287.50	\$39,312.50
Principle 2026			\$233,000.00		\$37,000.00	\$270,000.00
Total 2025-2026			\$264,025.00		\$45,287.50	\$309,312.50
Interest 2027			\$21,122.50		\$6,715.00	\$27,837.50
Principle 2027			\$243,000.00		\$38,000.00	\$281,000.00
Total 2026-2027			\$264,122.50		\$44,715.00	\$308,837.50
Interest 2028			\$10,824.58		\$5,100.00	\$15,924.58
Principle 2028			\$254,000.00		\$39,000.00	\$293,000.00
Total 2027-2028			\$264,824.58		\$44,100.00	\$308,924.58
Interest 2029					\$3,442.50	\$3,442.50
Principle 2029					\$40,000.00	\$40,000.00
Total 2028-2029					\$43,442.50	\$43,442.50
Interest 2030					\$1,742.50	\$1,742.50
Principle 2030					\$41,000.00	\$41,000.00
Total 2029-2030					\$42,742.50	\$42,742.50

2025 Water Fund:	\$371,650.62
2026 Water Fund:	\$264,025.00
2027-2030:Water Only	\$528,947.08

2025 Sewer Fund:	\$45,817.50
2026 Sewer Fund:	\$45,287.50
2027-2030: Sewer	\$175,000.00

Will be paid at sewer closing

TOTALS FOR ALL:	
2025	\$417,468.12
2026	\$309,312.50
2027-2030	\$703,947.08

\$1,430,727.70

Modified
Revenue & Disbursements
January 2025

JANUARY 2025

City: Revenues & Disbursements

<u>Pg.1</u>		
#1	10-00-5003	2 building permit packets on 4 th Street and CUP-Old Moody
#2	10-00-5010	Eddy Travel Center-\$145; Dumloa-\$430.00
<u>Pg.2</u>		
#3	10-10-6201	Supplement#6 20 pages
#4	10-10-6202	November charges: file management and executive session
#5	10-10-6205	Audit 2023/2024 field work
#6	10-10-6206	4 th Street building packet;solar panel, foundation repair permits
#7	10-10-6421	Includes Shell Energy invoices for December
<u>Pg.3</u>		
#8	10-10-6519	Quarterly payment
#9	10-20-6102	Chief investigation training
#10	10-20-6106	Police department drug tests
#11	10-20-6202	November charge: Shady Shores
#12	10-20-6205	Audit 2023/2024 field work
<u>Pg.4</u>		
#13	10-20-6417	1 L shape desk
#14	10-20-6421	Shell Energy invoice for December
#15	10-20-6428	Blue Santa dinner and supplies-credit card statement came after Financial reports were turn in for December.
#16	10-20-6518	Retro fit fluorescent lighting in the building and 1-30 pack LED tubes w/holders
#17	10-20-6519	Quarterly payment
#18	10-20-6700	December and January invoice
#19	10-20-6705	20 boxes of ammo
<u>Pg.5</u>		
#20	10-21-6001/3/4/8	Back pay & 1 st split for City Secretary-Building Permits; & 1 st payroll split for Police Dept
#21	10-21-6205	Audit 2023/2024 field work
#22	10-21-6421	Shell Energy invoice for December
#23	10-21-6519	Quarterly payment
<u>Pg.6</u>		
#24	10-30-6107	pair of boots
#25	10-30-6205	Audit 2023/2024 field work
#26	10-30-6421	Shell Energy invoice for December
#27	10-30-6519	Quarterly payment
#28	10-30-6609	1 load of CRS-2
<u>Pg.7</u>		
#29	10-40-6202	November(in person prosecutor conference) and December court services
#30	10-40-6205	Audit 2023/2024 field work
#31	10-40-6413	Paid from #10-40-6701
#32	10-40-6421	Shell Energy invoice for December
#33	10-40/6519	Quarterly payment
<u>Pg.8</u>		
#34	10-40-6700	Collections for December
#35	10-40-6701	Extraco Tech invoice paid from here this month

JANUARY 2025

Water: Revenues & Disbursements

Pg.2

- #1 50-00-6100 C.A.P.S. Mechanical-Grider gas line repair
- #2 50-00-6102 CSI Training-Grady; Resiliency Overview Training-Sprouse & Lebrun
- #3 50-00-6160 To clear the Bank Reconciliation Book for deposits and checks from past fiscal years that were double entry or the check was reissue without voiding-spoke with Auditor and he recommended this entry. Also double check with him before posting entry.
- #4 50-00-6202 November & December charges: file management,moratorium
- #5 50-00-6205 Audit 2023/2024 field work
- #6 50-00-6410 Includes 5,000 water bills
- #7 50-00-6421 Shell Energy invoice for December
- #8 50-00-6423 Shell Energy invoice for December
- #9 50-00-6519 Quarterly payment

Pg.3

- #10 50-00-6683 100% Constraction Adm. Fee Falls County Water Improvements; 50% Old Bethany Design
- #11 50-00-6717 Shell Energy invoice for December
- #12 50-00-6718 Include Dewalt 20V Compact Wrench, 20V Lith-ion 2/4 AH Battery

Sewer Fund

Pg.1

- #1 51-00-6202 November & December: Blackrock Issues; Miracle Ln/B-E ISD; meetings; file management
- #2 51-00-6205 Audit 2023/2024 Field work

Pg.2

- #3 51-00-6682 4th payments to 1 sewer vendor approved by USDA; & 3rd payment for 2 sewer vendor

Economic Development Fund

Pg.1

- #1 60-00-5101 8th collection since pass by voters at the November 2023 election

Street Maintenance & Repair Sales & Used Tax Fund

Pg.1

- #1 80-00-5101 8th collection since pass by voters at the November 2023 election

2/21/2025 I acknowledge that the reports are accurate to the best of my knowledge at the date and time the reports were printed.



CITY OF BRUCEVILLE-EDDY
 REVENUES & DISBURSEMENTS
 AS OF: JANUARY 31ST, 2025

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES								
=====								
FEES								
10-00-5002	FRANCHISE FEE REVENUE	18.72	40.86	19.17 (21.69)	57,000.00	2,045.61	54,954.39
10-00-5003	BUILDING PERMITS #1	1,821.30	895.40	3,295.00	2,399.60	24,000.00	6,291.50	17,708.50
10-00-5004	PERMIT FEES	50.00	95.00	50.00 (45.00)	3,300.00	695.00	2,605.00
10-00-5005	TOWER LEASE	315.00	330.75	330.75	0.00	3,700.00	2,577.50	1,122.50
10-00-5007	PROPERTY LEASE	0.00	0.00	0.00	0.00	2,235.00	0.00	2,235.00
10-00-5008	OPEN RECORDS	23.10	0.00	50.55	50.55	150.00	50.55	99.45
10-00-5009	POLICE REPORTS	84.00	0.00	33.00	33.00	250.00	148.00	102.00
10-00-5010	DEVELOPMENT FEES #2	3,642.50	0.00	575.00	575.00	10,000.00	2,305.00	7,695.00
10-00-5021	GRANT INCOME	0.00	0.00	0.00	0.00	500,000.00	0.00	500,000.00
10-00-5042	MISC. INCOME CITY	1,005.75	174.00	0.00 (174.00)	1,000.00	11,523.23 (10,523.23)
10-00-5047	DA SEIZE ASSETS	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-00-5049	SRO REIMBURSEMENT INCOME	0.00	0.00	0.00	0.00	45,000.00	0.00	45,000.00
10-00-5061	REAL PROPERTY/FIXD ASSET SALES	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-00-5070	INSURANCE CLAIMS INCOME	3,750.26	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-00-5090	LEASE INCOME (SIGNS)	0.00	0.00	0.00	0.00	11,248.00	0.00	11,248.00
10-00-5095	TRANSFERS IN	0.00	0.00	0.00	0.00	156,000.00	0.00	156,000.00
	TOTAL FEES	10,710.63	1,536.01	4,353.47	2,817.46	816,383.00	25,636.39	790,746.61
TAXES								
10-00-5100	PROPERTY TAX REVENUE	148,033.15	188,801.44	174,646.78 (14,154.66)	505,580.00	419,436.83	86,143.17
10-00-5101	SALES TAX REVENUE	11,585.61	15,229.77	12,530.18 (2,699.59)	137,500.00	57,258.39	80,241.61
	TOTAL TAXES	159,618.76	204,031.21	187,176.96 (16,854.25)	643,080.00	476,695.22	166,384.78
COURT								
10-00-5500	FINES INCOME	20,009.59	15,508.75	21,045.13	5,536.38	250,000.00	74,743.57	175,256.43
10-00-5501	MVBA COLLECTIONS INCOME	3,381.51	1,719.06	3,531.87	1,812.81	50,000.00	8,783.10	41,216.90
10-00-5502	MCLENNAN CHILD SAFETY FEE	1,958.68	1,963.90	0.00 (1,963.90)	2,500.00	1,963.90	536.10
10-00-5503	LOCAL MUNICIPAL JURY FUND	6.20	6.60	7.10	0.50	100.00	29.20	70.80
10-00-5504	TIME PAYMENT REIMBURSEMENT FEE	71.00	122.50	67.00 (55.50)	1,500.00	602.00	898.00
10-00-5505	OMNI REVENUE	120.00	28.00	100.00	72.00	1,500.00	244.00	1,256.00
10-00-5510	FINES COURT TECH FUND	344.00	275.90	324.00	48.10	4,000.00	1,281.80	2,718.20
10-00-5520	FINES COURT BLDG/SECURITY FUND	375.80	334.40	377.90	43.50	4,375.00	1,513.00	2,862.00
10-00-5525	JUVENILE CASE MANAGER FUND	415.00	345.10	405.00	59.90	5,000.00	1,601.00	3,399.00
	TOTAL COURT	26,681.78	20,304.21	25,858.00	5,553.79	318,975.00	90,761.57	228,213.43
OTHER FINANCING SOURCES								
10-00-5902	INTEREST INCOME	10,474.16	9,101.80	9,505.14	403.34	90,000.00	36,836.01	53,163.99
	TOTAL OTHER FINANCING SOURCES	10,474.16	9,101.80	9,505.14	403.34	90,000.00	36,836.01	53,163.99
	TOTAL REVENUES	207,485.33	234,973.23	226,893.57 (8,079.66)	1,868,438.00	629,929.19	1,238,508.81

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
EXPENDITURES								
ADMINISTRATION								
OFFICE PERSONNEL-SUPPORT								
10-10-6000	SALARIES	4,788.45	4,941.68	3,294.45 (1,647.23)	42,828.00	14,825.04	28,002.96
10-10-6001	HOURLY	5,265.55	5,346.46	3,564.30 (1,782.16)	46,335.00	16,039.36	30,295.64
10-10-6003	OVERTIME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-10-6004	MEDICARE	143.04	137.73	95.64 (42.09)	1,293.00	417.01	875.99
10-10-6006	HEALTH INSURANCE	963.77	1,368.22	1,368.22	0.00	34,079.00	5,472.88	28,606.12
10-10-6007	DENTAL INSURANCE	34.52	38.86	38.86	0.00	987.00	155.44	831.56
10-10-6008	TMRS	579.12	592.60	519.90 (72.70)	6,759.00	1,902.62	4,856.38
10-10-6014	EFT/ACH FEE	18.08	17.25	11.50 (5.75)	163.00	60.42	102.58
	TOTAL OFFICE PERSONNEL-SUPPORT	11,792.53	12,442.80	8,892.87 (3,549.93)	133,444.00	38,872.77	94,571.23
TRAVEL TRAINING UNIFORMS								
10-10-6102	TRAINING	125.00	0.00	0.00	0.00	1,500.00	195.00	1,305.00
10-10-6104	MILEAGE & VEHICLE REIMBURSE	196.30	0.00	20.86	20.86	1,000.00	43.37	956.63
10-10-6160	MISC EXPENSE	91.49	0.00	60.00	60.00	1,200.00	60.00	1,140.00
	TOTAL TRAVEL TRAINING UNIFORMS	412.79	0.00	80.86	80.86	3,700.00	298.37	3,401.63
ADMINISTRATIVE COST								
10-10-6201	FRANKLIN LEGAL #3	0.00	0.00	415.00	415.00	4,000.00	1,030.00	2,970.00
10-10-6202	ATTORNEY FEES #4	561.30	1,243.06	182.00 (1,061.06)	25,000.00	1,425.06	23,574.94
10-10-6203	ENGINEERING	137.50	0.00	0.00	0.00	500.00	0.00	500.00
10-10-6205	AUDIT #5	416.67	0.00	4,771.43	4,771.43	5,625.00	4,771.43	853.57
10-10-6206	INSPECTIONS-BUILDING #6	225.00	153.84	1,414.97	1,261.13	20,000.00	5,108.05	14,891.95
10-10-6207	MEMBERSHIP DUES	0.00	0.00	12.00	12.00	1,500.00	12.00	1,488.00
10-10-6208	DEVELOPERS COST	215.00	0.00	0.00	0.00	10,000.00	2,305.00	7,695.00
10-10-6209	PUBLIC HEALTH DISTRICT	0.00	0.00	0.00	0.00	5,300.00	1,307.03	3,992.97
10-10-6211	ELECTION EXPENSE	0.00	903.55	0.00 (903.55)	2,000.00	1,524.14	475.86
10-10-6212	TAX APPRAISER FEES	0.00	0.00	0.00	0.00	4,500.00	1,299.00	3,201.00
10-10-6213	TAX COLLECTOR FEES	0.00	0.00	0.00	0.00	2,400.00	2,234.97	165.03
	TOTAL ADMINISTRATIVE COST	1,555.47	2,300.45	6,795.40	4,494.95	80,825.00	21,016.68	59,808.32
OPERATING								
10-10-6410	OFFICE SUPPLIES	282.35	11.66	190.88	179.22	2,500.00	343.31	2,156.69
10-10-6411	COPIES/PRINTING	0.00	67.59	0.00 (67.59)	350.00	67.59	282.41
10-10-6412	POSTAGE, FREIGHT & DELIVERY	47.26	75.00	20.04 (54.96)	500.00	124.30	375.70
10-10-6413	IT SYSTEM SUPPORT EXTRACO	413.66	400.14	350.15 (49.99)	4,265.00	1,503.91	2,761.09
10-10-6414	IT SYSTEM SUPPORT TYLER	0.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00
10-10-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	4,500.00	1,830.00	2,670.00
10-10-6416	ADVERTISING & LEGAL NOTICES	198.25	0.00	0.00	0.00	2,200.00	118.63	2,081.37
10-10-6417	OFFICE EQUIPMENT FURNITURE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-10-6418	TELEPHONE SERVICES	93.32	93.51	93.91	0.40	1,200.00	374.43	825.57
10-10-6419	CELL PHONES	75.00	75.00	0.00 (75.00)	300.00	75.00	225.00
10-10-6420	INTERNET SERVICES	30.15	30.15	30.15	0.00	400.00	120.61	279.39
10-10-6421	ELEC-BUILDING. & STREET LIGHTS #7	1,383.51	1,293.06	1,326.66	33.60	18,000.00	4,039.44	13,960.56

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
10-10-6422	OFFICE MACHINES LEASE	0.00	53.60	38.60 (15.00)	400.00	199.70	200.30
10-10-6425	OFFICE MACHINES-PROPERTY TAX	5.81	0.00	0.00	0.00	10.00	0.00	10.00
10-10-6427	SOCIAL PLATFORMS	75.73	0.00	31.26	31.26	400.00	100.28	299.72
	TOTAL OPERATING	2,605.04	2,099.71	2,081.65 (18.06)	39,125.00	8,897.20	30,227.80
BUILDING MAIN.								
10-10-6517	JANITORIAL	54.21	65.00	17.50 (47.50)	750.00	166.28	583.72
10-10-6518	BUILDING MAIN. & REPAIR	0.00	0.00	18.99	18.99	5,000.00	18.99	4,981.01
10-10-6519	PROPERTY-LIABILITY INSURANCE #8	2,640.33	0.00	2,895.04	2,895.04	12,304.00	6,027.42	6,276.58
	TOTAL BUILDING MAIN.	2,694.54	65.00	2,931.53	2,866.53	18,054.00	6,212.69	11,841.31
VEHICLES AND OTHER EXP.								
MISCELLANEOUS								
10-10-6813	LEGAL RECORDINGS	0.00	0.00	0.00	0.00	200.00	0.00	200.00
10-10-6909	COUNCIL YR PAY & MEETING EXP.	0.00	0.00	0.00	0.00	72.00	0.00	72.00
10-10-6919	CIP/CAPITAL ASSET PURCHASES	0.00	0.00	0.00	0.00	525,000.00	0.00	525,000.00
	TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	525,272.00	0.00	525,272.00
	TOTAL ADMINISTRATION	19,060.37	16,907.96	20,782.31	3,874.35	800,420.00	75,297.71	725,122.29
POLICE DEPT								
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OFFICE PERSONNEL-SUPPORT								
10-20-6000	SALARIES	7,266.36	7,498.89	4,999.10 (2,499.79)	64,991.00	22,496.51	42,494.49
10-20-6001	HOURLY	12,952.07	12,960.00	9,180.15 (3,779.85)	162,880.00	38,947.65	123,932.35
10-20-6002	SALARY-SCHOOL RESOURCE OFFICER	4,038.45	3,888.00	1,971.00 (1,917.00)	29,520.00	10,809.00	18,711.00
10-20-6003	OVERTIME	0.00	0.00	75.05	75.05	1,000.00	75.05	924.95
10-20-6004	MEDICARE	341.31	335.26	229.34 (105.92)	3,733.00	1,001.93	2,731.07
10-20-6006	HEALTH INSURANCE	3,669.10	3,779.16	3,779.16	0.00	52,940.00	13,851.64	39,088.36
10-20-6007	DENTAL INSURANCE	128.70	137.00	137.00	0.00	1,974.00	460.45	1,513.55
10-20-6008	TMRS	1,397.21	1,402.34	1,229.86 (172.48)	19,511.00	4,461.30	15,049.70
10-20-6014	EFT/ACH FEE	18.08	17.25	11.50 (5.75)	163.00	60.41	102.59
	TOTAL OFFICE PERSONNEL-SUPPORT	29,811.28	30,017.90	21,612.16 (8,405.74)	336,712.00	92,163.94	244,548.06
TRAVEL TRAINING UNIFORMS								
10-20-6102	TRAINING #9	125.00	75.00	167.00	92.00	1,500.00	429.49	1,070.51
10-20-6103	TRAVEL	0.00	8.70	0.00 (8.70)	1,000.00	8.70	991.30
10-20-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-20-6106	DRUG TESTING/PHYSICAL #10	0.00	0.00	354.00	354.00	250.00	354.00 (104.00)
10-20-6107	UNIFORMS	0.00	0.00	0.00	0.00	2,000.00	304.78	1,695.22
10-20-6160	MISC EXPENSE PD	68.97	0.00	0.00	0.00	500.00	68.00	432.00
	TOTAL TRAVEL TRAINING UNIFORMS	193.97	83.70	521.00	437.30	5,750.00	1,164.97	4,585.03
ADMINISTRATIVE COST								
10-20-6202	ATTORNEY FEES #11	561.09	0.00	57.00	57.00	12,000.00	57.00	11,943.00
10-20-6205	AUDIT #12	416.67	0.00	4,914.28	4,914.28	5,625.00	4,914.28	710.72
10-20-6207	MEMBERSHIP DUES	0.00	179.00	11.99 (167.01)	2,150.00	190.99	1,959.01
10-20-6215	ATMOS GAS	150.45	114.91	165.84	50.93	1,100.00	452.03	647.97
	TOTAL ADMINISTRATIVE COST	1,128.21	293.91	5,149.11	4,855.20	20,875.00	5,614.30	15,260.70

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
OPERATING								
10-20-6410	OFFICE SUPPLIES	375.62	89.97	85.87 (4.10)	2,000.00	215.83	1,784.17
10-20-6411	COPIES/PRINTING/FORMS	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-20-6412	POSTAGE, FREIGHT & DELIVERY	207.33	201.39	29.00 (172.39)	500.00	265.40	234.60
10-20-6413	IT SYSTEM SUPPORT EXTRACO	413.66	350.14	350.14	0.00	4,265.00	1,403.90	2,861.10
10-20-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	1,000.00	365.98	634.02
10-20-6417	OFFICE EQUIPMENT FURNITURE#13	0.00	0.00	129.99	129.99	250.00	129.99	120.01
10-20-6418	TELEPHONE SERVICES	93.32	93.50	93.92	0.42	1,200.00	374.43	825.57
10-20-6419	CELL PHONES	469.86	469.32	469.48	0.16	5,600.00	1,877.58	3,722.42
10-20-6420	INTERNET SERVICES	150.77	150.77	150.77	0.00	2,000.00	603.08	1,396.92
10-20-6421	ELEC-BUILDING#14	167.01	108.49	96.98 (11.51)	2,600.00	399.27	2,200.73
10-20-6422	OFFICE MACHINES LEASE	90.00	53.60 (51.40) (105.00)	2,000.00	402.95	1,597.05
10-20-6425	OFFICE MACHINES-PROPERTY TAX	23.25	0.00	0.00	0.00	25.00	0.00	25.00
10-20-6427	SOCIAL PLATFORMS	0.00	0.00	31.27	31.27	400.00	100.29	299.71
10-20-6428	PUBLIC RELATIONS#15	0.00	0.00	541.75	541.75	500.00	596.65 (96.65)
	TOTAL OPERATING	1,990.82	1,517.18	1,927.77	410.59	22,440.00	6,735.35	15,704.65
BUILDING MAIN.								
10-20-6517	JANITORIAL	491.26	350.00	0.00 (350.00)	1,000.00	474.13	525.87
10-20-6518	BUILDING MAIN. & REPAIR#16	336.86	520.97	504.18 (16.79)	2,000.00	1,025.15	974.85
10-20-6519	PROPERTY-LIABILITY INSURANCE#17	2,640.34	0.00	2,895.04	2,895.04	12,304.00	6,027.42	6,276.58
	TOTAL BUILDING MAIN.	3,468.46	870.97	3,399.22	2,528.25	15,304.00	7,526.70	7,777.30
VEHICLES AND OTHER EXP.								
10-20-6600	VEHICLES MAINTENANCE/REPAIR	15,642.91	681.65	860.36	178.71	18,000.00	3,300.58	14,699.42
10-20-6602	FUEL	1,402.67	1,176.29	1,410.63	234.34	25,000.00	5,424.23	19,575.77
10-20-6603	MINOR EQUIP, SUPPLIES & REPAIR	0.00	103.96	14.76 (89.20)	500.00	118.72	381.28
10-20-6605	POLICE VEHICLE EQUIPMENT	0.00	0.00	0.00	0.00	20,000.00	503.80	19,496.20
	TOTAL VEHICLES AND OTHER EXP.	17,045.58	1,961.90	2,285.75	323.85	63,500.00	9,347.33	54,152.67
DEPARTMENTAL EXPENSES								
10-20-6700	RADIO CONNECTION-WACO#18	375.00	375.00	750.00	375.00	4,500.00	1,500.00	3,000.00
10-20-6701	EQUIPMENT MAIN. & REPAIR	0.00	0.00	0.00	0.00	500.00	41.57	458.43
10-20-6703	BODY ARMOR	0.00	1,485.00	0.00 (1,485.00)	1,500.00	1,485.00	15.00
10-20-6705	GUNS AND GUN SUPPLIES#19	448.50	0.00	346.50	346.50	1,500.00	346.50	1,153.50
10-20-6706	DUTY GEAR	135.87	0.00	0.00	0.00	14,200.00	0.00	14,200.00
10-20-6708	COP SYNC	0.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00
10-20-6709	K-9 EXPENSES	89.98	0.00	16.99	16.99	2,000.00	16.99	1,983.01
	TOTAL DEPARTMENTAL EXPENSES	1,049.35	1,860.00	1,113.49 (746.51)	28,700.00	3,390.06	25,309.94
MISCELLANEOUS								
10-20-6916	TREASURY ASSET FORFEITURE PURC	0.00	9,384.57	0.00 (9,384.57)	10,000.00	21,384.57 (11,384.57)
	TOTAL MISCELLANEOUS	0.00	9,384.57	0.00 (9,384.57)	10,000.00	21,384.57 (11,384.57)
	TOTAL POLICE DEPT	54,687.67	45,990.13	36,008.50 (9,981.63)	503,281.00	147,327.22	355,953.78
COMMUNITY DEVELOPMENT								
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10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-21-6001	HOURLY #20	4,449.61	0.00	3,074.20	3,074.20	38,564.00	3,074.20	35,489.80
10-21-6003	OVERTIME #20	0.00	0.00	5.03	5.03	1,000.00	5.03	994.97
10-21-6004	MEDICARE #20	64.45	0.00	44.65	44.65	560.00	44.65	515.35
10-21-6006	HEALTH INSURANCE	614.08	0.00	0.00	0.00	7,590.00	0.00	7,590.00
10-21-6007	DENTAL INSURANCE	0.00	0.00	0.00	0.00	329.00	0.00	329.00
10-21-6008	TMRS #20	256.29	0.00	233.41	233.41	2,924.00	233.41	2,690.59
10-21-6014	EFT/ACH FEE	18.08	17.25	11.50	(5.75)	163.00	60.41	102.59
	TOTAL OFFICE PERSONNEL-SUPPORT	5,402.51	17.25	3,368.79	3,351.54	51,130.00	3,417.70	47,712.30
<u>TRAVEL TRAINING UNIFORMS</u>								
10-21-6102	TRAINING	0.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00
10-21-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-21-6107	UNIFORMS	0.00	0.00	0.00	0.00	400.00	0.00	400.00
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	0.00	0.00	0.00	1,700.00	0.00	1,700.00
<u>ADMINISTRATIVE COST</u>								
10-21-6202	ATTORNEY FEES	0.00	357.00	0.00	(357.00)	8,000.00	357.00	7,643.00
10-21-6205	AUDIT #21	416.66	0.00	4,628.57	4,628.57	5,625.00	4,628.57	996.43
10-21-6207	MEMBERSHIP DUES	0.00	0.00	11.99	11.99	350.00	11.99	338.01
10-21-6210	ANIMAL CONTROL	450.48	114.00	0.00	(114.00)	10,000.00	328.98	9,671.02
	TOTAL ADMINISTRATIVE COST	867.14	471.00	4,640.56	4,169.56	23,975.00	5,326.54	18,648.46
<u>OPERATING</u>								
10-21-6410	OFFICE SUPPLIES	0.00	0.00	38.87	38.87	500.00	84.98	415.02
10-21-6411	COPIES/PRINTING	0.00	67.58	0.00	(67.58)	3,000.00	67.58	2,932.42
10-21-6412	POSTAGE, FREIGHT & DELIVERY	15.04	75.00	25.73	(49.27)	500.00	121.51	378.49
10-21-6413	IT SYSTEM SUPPORT EXTRACO	413.66	350.14	350.14	0.00	4,265.00	1,403.90	2,861.10
10-21-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-21-6418	TELEPHONE SERVICES	93.31	93.50	93.91	0.41	1,200.00	374.42	825.58
10-21-6419	CELL PHONES/VEHICLE TRACKING	84.44	83.95	83.95	0.00	1,131.00	335.79	795.21
10-21-6420	INTERNET SERVICES	30.15	30.16	30.15	(0.01)	400.00	120.61	279.39
10-21-6421	ELEC-BUILDING #22	145.71	79.88	108.45	28.57	2,000.00	297.03	1,702.97
10-21-6422	OFFICE MACHINES LEASE	0.00	53.60	38.60	(15.00)	400.00	199.70	200.30
10-21-6425	OFFICE MACHINES-PROPERTY TAX	5.81	0.00	0.00	0.00	10.00	0.00	10.00
10-21-6427	SOCIAL PLATFORMS	0.00	0.00	0.00	0.00	400.00	12.23	387.77
	TOTAL OPERATING	788.12	833.81	769.80	(64.01)	13,906.00	3,017.75	10,888.25
<u>BUILDING MAIN.</u>								
10-21-6517	JANITORIAL	12.50	65.00	17.50	(47.50)	750.00	157.61	592.39
10-21-6518	BUILDING MAIN. & REPAIR	0.00	0.00	18.99	18.99	50.00	18.99	31.01
10-21-6519	PROPERTY-LIABILITY INSURANCE #23	2,640.33	0.00	2,895.04	2,895.04	12,304.00	6,027.41	6,276.59
	TOTAL BUILDING MAIN.	2,652.83	65.00	2,931.53	2,866.53	13,104.00	6,204.01	6,899.99
<u>VEHICLES AND OTHER EXP.</u>								
10-21-6600	VEHICLES MAINTENANCE/REPAIR	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
10-21-6602	FUEL	60.56	33.19	25.45	(7.74)	2,500.00	186.67	2,313.33
10-21-6603	MINOR EQUIPMENT & SUPPLIES	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-21-6606	CLEAN UP	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
	TOTAL VEHICLES AND OTHER EXP.	60.56	33.19	25.45	(7.74)	6,100.00	186.67	5,913.33
<u>TOTAL COMMUNITY DEVELOPMENT</u>								
	TOTAL COMMUNITY DEVELOPMENT	9,771.16	1,420.25	11,736.13	10,315.88	109,915.00	18,152.67	91,762.33

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
MAINTENANCE								
OFFICE PERSONNEL-SUPPORT								
10-30-6001	HOURLY	5,205.00	9,984.02	6,652.25 (3,331.77)	86,481.00	30,101.23	56,379.77
10-30-6003	OVERTIME	21.00	36.35	14.54 (21.81)	1,500.00	338.85	1,161.15
10-30-6004	MEDICARE	75.11	127.42	90.16 (37.26)	1,254.00	394.00	860.00
10-30-6006	HEALTH INSURANCE	861.90	1,837.45	2,114.57	277.12	30,170.00	7,902.59	22,267.41
10-30-6007	DENTAL INSURANCE	36.13	56.51	64.89	8.38	987.00	242.63	744.37
10-30-6008	TMRS	301.01	577.18	505.34 (71.84)	6,556.00	1,874.70	4,681.30
10-30-6014	EFT/ACH FEE	18.08	17.25	11.50 (5.75)	163.00	60.41	102.59
	TOTAL OFFICE PERSONNEL-SUPPORT	6,518.23	12,636.18	9,453.25 (3,182.93)	127,111.00	40,914.41	86,196.59
TRAVEL TRAINING UNIFORMS								
10-30-6107	UNIFORMS #24	0.00	0.00	119.99	119.99	750.00	167.95	582.05
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	0.00	119.99	119.99	750.00	167.95	582.05
ADMINISTRATIVE COST								
10-30-6205	AUDIT #25	416.66	0.00	4,771.43	4,771.43	5,625.00	4,771.43	853.57
	TOTAL ADMINISTRATIVE COST	416.66	0.00	4,771.43	4,771.43	5,625.00	4,771.43	853.57
OPERATING								
10-30-6410	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	50.00	0.00	50.00
10-30-6412	POSTAGE, FREIGHT & DELIVERY	0.00	0.00	0.00	0.00	50.00	0.00	50.00
10-30-6413	IT SYSTEM SUPPORT EXTRACO	0.00	350.14	350.14	0.00	4,265.00	1,403.89	2,861.11
10-30-6419	CELL PHONES/VEHICLE TRACKING	124.65	124.17	124.18	0.01	1,531.00	496.70	1,034.30
10-30-6420	INTERNET	18.99	19.00	18.99 (0.01)	228.00	75.98	152.02
10-30-6421	ELEC-BUILDING #26	136.78	85.14	117.56	32.42	1,800.00	301.16	1,498.84
10-30-6422	OFFICE MACHINES LEASE	0.00	0.00	0.00	0.00	400.00	0.00	400.00
10-30-6426	ROLL OFF EXPENSE	0.00	468.15	0.00 (468.15)	3,300.00	897.80	2,402.20
10-30-6427	SOCIAL PLATFORMS	0.00	0.00	31.26	31.26	400.00	100.28	299.72
	TOTAL OPERATING	280.42	1,046.60	642.13 (404.47)	12,024.00	3,275.81	8,748.19
BUILDING MAIN.								
10-30-6518	BUILDING MAIN. & REPAIR	0.00	21.45	0.00 (21.45)	300.00	21.45	278.55
10-30-6519	PROPERTY-LIABILITY INSURANCE #27	2,640.33	0.00	2,895.04	2,895.04	12,304.00	6,027.41	6,276.59
	TOTAL BUILDING MAIN.	2,640.33	21.45	2,895.04	2,873.59	12,604.00	6,048.86	6,555.14
VEHICLES AND OTHER EXP.								
10-30-6600	VEHICLES MAINTENANCE/REPAIR	990.34	257.89	443.75	185.86	3,000.00	788.16	2,211.84
10-30-6602	FUEL	416.46	287.99	538.74	250.75	7,000.00	2,143.41	4,856.59
10-30-6603	TOOLS & EQUIPMENT	7.99	0.00	167.89	167.89	2,000.00	436.40	1,563.60
10-30-6604	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-30-6605	EQUIPMENT MAIN. & REPAIR	0.00	13.98	0.00 (13.98)	2,000.00	13.98	1,986.02
10-30-6606	MOWING/TREE TRIMMING EXPENSE	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
10-30-6609	STREET REPAIR #28	1,563.00	0.00	470.69	470.69	66,440.00	1,698.28	64,741.72
10-30-6610	FLOOD CULVERT CLEAN OUT	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00
	TOTAL VEHICLES AND OTHER EXP.	2,977.79	559.86	1,621.07	1,061.21	91,440.00	5,080.23	86,359.77

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
MISCELLANEOUS								
	TOTAL MAINTENANCE	12,833.43	14,264.09	19,502.91	5,238.82	249,554.00	60,258.69	189,295.31
COURT								
=====								
OFFICE PERSONNEL-SUPPORT								
10-40-6000	SALARIES	3,661.71	3,778.89	2,519.26 (1,259.63)	32,751.00	11,336.67	21,414.33
10-40-6001	HOURLY	2,887.85	5,410.14	3,606.78 (1,803.36)	48,972.00	16,230.46	32,741.54
10-40-6003	OVERTIME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-40-6004	MEDICARE	94.62	132.39	88.54 (43.85)	1,185.00	397.45	787.55
10-40-6006	HEALTH INSURANCE	302.68	735.98	735.98	0.00	7,590.00	2,943.92	4,646.08
10-40-6007	DENTAL INSURANCE	12.70	31.88	31.88	0.00	329.00	127.52	201.48
10-40-6008	TMRS	166.35	311.61	273.40 (38.21)	3,713.00	1,000.49	2,712.51
10-40-6009	SOCIAL SECURITY	227.04	234.30	156.20 (78.10)	2,031.00	702.90	1,328.10
10-40-6014	EFT/ACH FEE	18.09	17.25	11.50 (5.75)	163.00	60.42	102.58
	TOTAL OFFICE PERSONNEL-SUPPORT	7,371.04	10,652.44	7,423.54 (3,228.90)	97,734.00	32,799.83	64,934.17
TRAVEL TRAINING UNIFORMS								
10-40-6102	TRAINING	0.00	0.00	0.00	0.00	750.00	0.00	750.00
10-40-6104	MILEAGE & VEHICLE REIMBURSE	109.08	109.08	114.38	5.30	1,500.00	538.37	961.63
	TOTAL TRAVEL TRAINING UNIFORMS	109.08	109.08	114.38	5.30	2,250.00	538.37	1,711.63
ADMINISTRATIVE COST								
10-40-6202	ATTORNEY FEES #29	462.22	0.00	2,128.35	2,128.35	10,000.00	2,128.35	7,871.65
10-40-6205	AUDIT #30	416.67	0.00	4,771.43	4,771.43	5,625.00	4,771.43	853.57
10-40-6207	MEMBERSHIP DUES	0.00	0.00	11.99	11.99	350.00	11.99	338.01
	TOTAL ADMINISTRATIVE COST	878.89	0.00	6,911.77	6,911.77	15,975.00	6,911.77	9,063.23
OPERATING								
10-40-6410	OFFICE SUPPLIES	151.30	11.65	162.88	151.23	3,000.00	240.09	2,759.91
10-40-6411	COPIES/PRINTING	0.00	67.59	0.00 (67.59)	300.00	67.59	232.41
10-40-6412	POSTAGE, FREIGHT & DELIVERY	59.40	75.00	80.16	5.16	1,000.00	218.01	781.99
10-40-6413	IT SYSTEM SUPPORT EXTRACO #31	0.00	350.15	0.00 (350.15)	4,265.00	1,053.76	3,211.24
10-40-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
10-40-6418	TELEPHONE SERVICES	93.31	93.50	93.91	0.41	1,200.00	374.42	825.58
10-40-6420	INTERNET SERVICES	30.16	30.15	30.16	0.01	500.00	120.61	379.39
10-40-6421	ELEC-BUILDING #32	145.71	79.88	108.45	28.57	2,000.00	297.03	1,702.97
10-40-6422	OFFICE MACHINES LEASE	0.00	53.60	38.60 (15.00)	400.00	199.70	200.30
10-40-6425	OFFICE MACHINES-PROPERTY TAX	5.81	0.00	0.00	0.00	10.00	0.00	10.00
10-40-6427	SOCIAL PLATFORMS	0.00	0.00	31.26	31.26	400.00	100.28	299.72
	TOTAL OPERATING	485.69	761.52	545.42 (216.10)	15,575.00	2,671.49	12,903.51
BUILDING MAIN.								
10-40-6517	JANITORIAL	54.21	65.00	17.50 (47.50)	750.00	166.27	583.73
10-40-6518	BUILDING MAIN. & REPAIR	0.00	0.00	18.99	18.99	100.00	18.99	81.01
10-40-6519	PROPERTY-LIABILITY INSURANCE #33	2,640.33	0.00	2,895.04	2,895.04	12,304.00	6,027.41	6,276.59
	TOTAL BUILDING MAIN.	2,694.54	65.00	2,931.53	2,866.53	13,154.00	6,212.67	6,941.33

CITY OF BRUCEVILLE-EDDY
 REVENUES & DISBURSEMENTS
 AS OF: JANUARY 31ST, 2025

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>DEPARTMENTAL EXPENSES</u>								
10-40-6700	MUNICIPAL COURT COLLECTION COST #34	5,685.08	2,559.42	1,719.06 (840.36)	50,000.00	5,251.23	44,748.77
10-40-6701	COURT TECH. EXPENSE #35	413.66	1,320.00	350.14 (969.86)	6,580.00	1,670.14	4,909.86
10-40-6702	COURT SECURITY EXPENSE	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-40-6705	CHILD SAFETY EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>
TOTAL DEPARTMENTAL EXPENSES		<u>6,098.74</u>	<u>3,879.42</u>	<u>2,069.20 (</u>	<u>1,810.22)</u>	<u>60,580.00</u>	<u>6,921.37</u>	<u>53,658.63</u>
TOTAL COURT		<u>17,637.98</u>	<u>15,467.46</u>	<u>19,995.84</u>	<u>4,528.38</u>	<u>205,268.00</u>	<u>56,055.50</u>	<u>149,212.50</u>
TOTAL EXPENDITURES		<u>113,990.61</u>	<u>94,049.89</u>	<u>108,025.69</u>	<u>13,975.80</u>	<u>1,868,438.00</u>	<u>357,091.79</u>	<u>1,511,346.21</u>
PROFIT/(LOSS)		<u>93,494.72</u>	<u>140,923.34</u>	<u>118,867.88 (</u>	<u>22,055.46)</u>	<u>0.00</u>	<u>272,837.40 (</u>	<u>272,837.40)</u>

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES								
=====								
FEES								
50-00-5000	WATER SALES	146,199.61	128,514.90	151,095.98	22,581.08	1,883,791.00	595,619.30	1,288,171.70
50-00-5005	MVBA COLLECTIONS INCOME	0.00	0.00	0.00	0.00	500.00	0.00	500.00
50-00-5010	TAP FEES	0.00	0.00	11,000.00	11,000.00	75,000.00	41,250.00	33,750.00
50-00-5020	CONNECTION FEES	150.00	458.09	210.00	(248.09)	3,000.00	1,358.09	1,641.91
50-00-5030	RE-CONNECT FEE	660.00	360.00	510.00	150.00	4,000.00	1,410.00	2,590.00
50-00-5031	LATE FEES	3,570.00	2,640.00	3,030.00	390.00	35,000.00	10,050.00	24,950.00
50-00-5032	CSI-CUS SERV FEES	0.00	0.00	300.00	300.00	1,000.00	1,125.00	(125.00)
50-00-5040	RETURNED CHECK FEE	90.00	0.00	90.00	90.00	700.00	90.00	610.00
50-00-5050	VFD DONATIONS	129.00	129.00	129.00	0.00	2,000.00	516.00	1,484.00
50-00-5055	UTILITY RELIEF FUND DONATIONS	0.00	0.00	0.00	0.00	250.00	0.00	250.00
50-00-5060	FIXED ASSET SALES	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
50-00-5070	INSURANCE CLAIMS INCOME	0.00	0.00	0.00	0.00	500.00	0.00	500.00
50-00-5080	MISC. INCOME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
50-00-5090	GARBAGE REVENUE	12,919.42	12,642.21	12,561.17	(81.04)	159,000.00	50,452.84	108,547.16
50-00-5095	TRANSFERS IN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,358,725.00</u>	<u>0.00</u>	<u>1,358,725.00</u>
	TOTAL FEES	163,718.03	144,744.20	178,926.15	34,181.95	3,529,466.00	701,871.23	2,827,594.77
TAXES								
50-00-5102	EFT-ACH FEE	<u>211.90</u>	<u>216.45</u>	<u>216.45</u>	<u>0.00</u>	<u>2,400.00</u>	<u>869.05</u>	<u>1,530.95</u>
	TOTAL TAXES	211.90	216.45	216.45	0.00	2,400.00	869.05	1,530.95
OTHER FINANCING SOURCES								
50-00-5902	INTEREST INCOME	<u>7,784.78</u>	<u>5,876.75</u>	<u>5,802.49</u>	<u>(74.26)</u>	<u>65,000.00</u>	<u>23,085.64</u>	<u>41,914.36</u>
	TOTAL OTHER FINANCING SOURCES	7,784.78	5,876.75	5,802.49	(74.26)	65,000.00	23,085.64	41,914.36
TOTAL REVENUES		171,714.71	150,837.40	184,945.09	34,107.69	3,596,866.00	725,825.92	2,871,040.08
EXPENDITURES								
=====								
WATER DEPT								
=====								
OFFICE PERSONNEL-SUPPORT								
50-00-6000	SALARIES	4,788.48	4,941.70	3,294.47	(1,647.23)	42,828.00	14,825.10	28,002.90
50-00-6001	HOURLY	30,138.81	22,378.29	14,958.32	(7,419.97)	211,110.00	69,729.78	141,380.22
50-00-6003	OVERTIME	2,458.82	5,325.73	2,357.54	(2,968.19)	25,000.00	14,709.48	10,290.52
50-00-6004	MEDICARE	526.13	453.47	294.89	(158.58)	3,683.00	1,391.95	2,291.05
50-00-6005	ON CALL/MEETING PAY	370.00	370.00	270.00	(100.00)	3,440.00	1,110.00	2,330.00
50-00-6006	HEALTH INSURANCE	4,629.55	4,268.15	3,991.03	(277.12)	26,679.00	16,519.81	10,159.19
50-00-6007	DENTAL INSURANCE	148.31	146.75	138.37	(8.38)	987.00	570.41	416.59
50-00-6008	TMRS	2,065.88	1,901.69	1,582.73	(318.96)	17,967.00	6,016.42	11,950.58
50-00-6009	SOCIAL SECURITY	117.21	0.00	0.00	0.00	1,049.00	156.24	892.76
50-00-6014	EFT/ACH FEE	<u>18.09</u>	<u>17.25</u>	<u>11.50</u>	<u>(5.75)</u>	<u>163.00</u>	<u>60.43</u>	<u>102.57</u>
	TOTAL OFFICE PERSONNEL-SUPPORT	45,261.28	39,803.03	26,898.85	(12,904.18)	332,906.00	125,089.62	207,816.38

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>TRAVEL TRAINING UNIFORMS</u>								
50-00-6100	CONTRACT SERVICES& TEMP #1	0.00	0.00	202.50	202.50	1,000.00	202.50	797.50
50-00-6102	TRAINING #2	395.00	0.00	630.00	630.00	3,500.00	775.75	2,724.25
50-00-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	250.00	0.00	250.00
50-00-6106	DRUG TESTING/PHYSICAL	0.00	0.00	0.00	0.00	100.00	0.00	100.00
50-00-6107	UNIFORMS	45.98	0.00	0.00	0.00	1,500.00	632.79	867.21
50-00-6160	MISC EXPENSE WATER #3	0.00	0.00	2,962.90	2,962.90	2,500.00	3,030.17	(530.17)
	TOTAL TRAVEL TRAINING UNIFORMS	440.98	0.00	3,795.40	3,795.40	8,850.00	4,641.21	4,208.79
<u>ADMINISTRATIVE COST</u>								
50-00-6202	ATTORNEY FEES #4	2,666.42	2,962.00	357.50	(2,604.50)	35,000.00	3,319.50	31,680.50
50-00-6203	ENGINEERING	137.50	0.00	0.00	0.00	15,000.00	0.00	15,000.00
50-00-6204	CONSULTING	0.00	718.37	0.00	(718.37)	7,000.00	718.37	6,281.63
50-00-6205	AUDIT #5	416.67	0.00	4,771.44	4,771.44	5,625.00	4,771.44	853.56
50-00-6207	MEMBERSHIPS & LICENSES	212.24	2,320.00	123.00	(2,197.00)	5,000.00	2,443.00	2,557.00
	TOTAL ADMINISTRATIVE COST	3,432.83	6,000.37	5,251.94	(748.43)	67,625.00	11,252.31	56,372.69
<u>OPERATING</u>								
50-00-6410	OFFICE SUPPLIES #6	93.08	11.66	1,776.44	1,764.78	5,000.00	2,003.92	2,996.08
50-00-6411	COPIES/PRINTING	0.00	67.58	0.00	(67.58)	250.00	67.58	182.42
50-00-6412	POSTAGE, FREIGHT & DELIVERY	1,300.22	1,394.47	1,144.03	(250.44)	16,000.00	5,113.26	10,886.74
50-00-6413	IT SYSTEM SUPPORT EXTRACO	463.66	350.14	400.14	50.00	4,265.00	1,503.90	2,761.10
50-00-6414	IT SYSTEM SUPPORT TYLER	0.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00
50-00-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
50-00-6416	ADVERTISING & LEGAL NOTICES	109.96	0.00	0.00	0.00	1,500.00	109.96	1,390.04
50-00-6418	TELEPHONE SERVICES	93.32	93.51	93.91	0.40	1,200.00	374.42	825.58
50-00-6419	CELL PHONES/VEHICLE TRACKING	244.44	242.63	242.62	(0.01)	2,900.00	970.51	1,929.49
50-00-6420	INTERNET SERVICES	49.15	49.14	49.15	0.01	700.00	196.59	503.41
50-00-6421	ELEC-BUILDING #7	145.70	79.88	108.45	28.57	2,000.00	297.04	1,702.96
50-00-6422	OFFICE MACHINES LEASE	90.00	53.60	(51.40)	(105.00)	1,500.00	402.95	1,097.05
50-00-6423	ELECTRICITY (HUDSON) #8	136.78	85.15	117.56	32.41	1,800.00	301.17	1,498.83
50-00-6425	OFFICE MACHINES-PROPERTY TAX	5.82	0.00	0.00	0.00	10.00	0.00	10.00
50-00-6427	SOCIAL PLATFORMS	75.74	0.00	31.27	31.27	400.00	100.29	299.71
	TOTAL OPERATING	2,807.87	2,427.76	3,912.17	1,484.41	43,125.00	11,441.59	31,683.41
<u>BUILDING MAIN.</u>								
50-00-6517	JANITORIAL	54.21	65.00	17.50	(47.50)	750.00	166.27	583.73
50-00-6518	BUILDING MAIN. & REPAIR	0.00	0.00	18.98	18.98	1,000.00	18.98	981.02
50-00-6519	PROPERTY-LIABILITY INSURANCE #9	2,640.34	0.00	2,895.05	2,895.05	12,304.00	6,027.43	6,276.57
	TOTAL BUILDING MAIN.	2,694.55	65.00	2,931.53	2,866.53	14,054.00	6,212.68	7,841.32
<u>VEHICLES AND OTHER EXP.</u>								
50-00-6600	VEHICLES MAINTENANCE/REPAIR	614.91	119.52	218.29	98.77	10,000.00	1,251.11	8,748.89
50-00-6601	CHEMICAL PURCHASES	1,530.00	1,840.00	83.96	(1,756.04)	18,000.00	5,063.96	12,936.04
50-00-6602	FUEL	1,617.25	1,326.30	1,671.85	345.55	25,000.00	6,499.40	18,500.60
50-00-6603	MINOR EQUIPMENT & SUPPLIES	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
50-00-6604	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	1,000.00	190.00	810.00
50-00-6605	EQUIPMENT MAIN. & REPAIR	130.89	414.55	0.00	(414.55)	6,000.00	414.55	5,585.45
50-00-6608	VEHICLE & EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00
50-00-6609	STORAGE TANK CLEANING AND MAIN	0.00	5,973.00	0.00	(5,973.00)	13,000.00	5,973.00	7,027.00
	TOTAL VEHICLES AND OTHER EXP.	3,893.05	9,673.37	1,974.10	(7,699.27)	85,000.00	19,392.02	65,607.98

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>OTHER EXPENSES</u>								
50-00-6682	COMPREHENSIVE WATER PROJECTS	0.00	100,789.27	0.00	(100,789.27)	1,098,725.00	100,789.27	997,935.73
50-00-6683	PROJECTS & PLANNING #10	14,220.00	16,420.00	19,450.00	3,030.00	185,000.00	53,075.00	131,925.00
	TOTAL OTHER EXPENSES	14,220.00	117,209.27	19,450.00	(97,759.27)	1,283,725.00	153,864.27	1,129,860.73
<u>DEPARTMENTAL EXPENSES</u>								
50-00-6700	WATER PURCHASES	33,880.00	41,013.00	41,013.00	0.00	650,000.00	164,052.00	485,948.00
50-00-6701	SOUTHERN TRINITY CONSERV. DIST	0.00	202.80	161.61	(41.19)	4,000.00	845.82	3,154.18
50-00-6702	ELC-H.O.T UTILITIES WELLS	3,562.00	6,250.00	5,977.00	(273.00)	85,000.00	25,150.00	59,850.00
50-00-6703	FITTINGS AND SUPPLIES	2,236.96	11,557.60	11,432.59	(125.01)	85,000.00	45,823.93	39,176.07
50-00-6705	METERS EXPENSE	1,458.00	1,923.36	182.88	(1,740.48)	18,000.00	4,303.92	13,696.08
50-00-6706	TANK YEARLY INSPECTIONS	0.00	0.00	0.00	0.00	4,000.00	825.00	3,175.00
50-00-6707	TANK MAIN. & REPAIRS	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00
50-00-6708	REPAIRS WELLS/PUMP HOUSE FO	41,142.00	0.00	219.85	219.85	150,000.00	409.85	149,590.15
50-00-6710	ALERT SYSTEM-WELL/PUMP STATION	99.42	0.00	0.00	0.00	3,500.00	0.00	3,500.00
50-00-6711	EFT/ACH WATER BILLS	185.00	187.00	191.00	4.00	2,100.00	748.50	1,351.50
50-00-6712	TCEQ WATER TIER II PERMIT	0.00	0.00	0.00	0.00	51.00	0.00	51.00
50-00-6713	TCEQ PUBLIC WATER SYSTEM PERMI	0.00	0.00	0.00	0.00	4,711.00	4,711.35	(0.35)
50-00-6714	METER SOFTWARE	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
50-00-6715	GARBAGE PICK UP	12,130.66	11,928.79	11,928.79	0.00	156,500.00	48,962.09	107,537.91
50-00-6716	WATER SAMPLE TEST	857.00	890.80	333.00	(557.80)	13,000.00	2,083.76	10,916.24
50-00-6717	ELEC-WELLS #11	4,330.93	5,663.25	5,552.14	(111.11)	75,000.00	17,326.46	57,673.54
50-00-6718	TOOLS #12	0.00	738.05	249.99	(488.06)	1,500.00	2,016.16	(516.16)
50-00-6780	BAD DEBT	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
	TOTAL DEPARTMENTAL EXPENSES	99,881.97	80,354.65	77,241.85	(3,112.80)	1,265,862.00	317,258.84	948,603.16
<u>MISCELLANEOUS</u>								
50-00-6811	MVBA COLLECTIONS FEE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
50-00-6813	EASEMENT RECORDINGS	0.00	19.00	86.00	67.00	500.00	124.00	376.00
50-00-6815	DONATIONS TO VOL. FIRE DEPT	107.00	128.00	117.00	(11.00)	2,000.00	1,002.00	998.00
50-00-6816	UTILITY BILL RELIEF EXPENSE	0.00	313.71	0.00	(313.71)	250.00	784.06	(534.06)
50-00-6900	PRINCIPAL PAYMENT DEBT	0.00	0.00	0.00	0.00	362,658.00	0.00	362,658.00
50-00-6901	INTEREST PAYMENT DEBT	0.00	0.00	0.00	0.00	54,811.00	0.00	54,811.00
50-00-6914	FIXED ASSET PURCHASES	0.00	0.00	0.00	0.00	75,000.00	8,499.00	66,501.00
	TOTAL MISCELLANEOUS	107.00	460.71	203.00	(257.71)	495,719.00	10,409.06	485,309.94
	TOTAL WATER DEPT	172,739.53	255,994.16	141,658.84	(114,335.32)	3,596,866.00	659,561.60	2,937,304.40
	TOTAL EXPENDITURES	172,739.53	255,994.16	141,658.84	(114,335.32)	3,596,866.00	659,561.60	2,937,304.40
	PROFIT/(LOSS)	(1,024.82)	(105,156.76)	43,286.25	148,443.01	0.00	66,264.32	(66,264.32)

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES								
=====								
FEES								
51-00-5000	USDA FUND INCOME (QB ENTRY)	0.00	2,402,000.00	0.00	(2,402,000.00)	18,345,716.97	4,376,000.00	13,969,716.97
51-00-5001	SEWER SALES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>104,285.95</u>	<u>0.00</u>	<u>104,285.95</u>
	TOTAL FEES	0.00	2,402,000.00	0.00	(2,402,000.00)	18,450,002.92	4,376,000.00	14,074,002.92
TAXES								
=====								
	TOTAL REVENUES	0.00	2,402,000.00	0.00	(2,402,000.00)	18,450,002.92	4,376,000.00	14,074,002.92
EXPENDITURES								
=====								
SEWER DEPT								
=====								
OFFICE PERSONNEL-SUPPORT								
51-00-6001	HOURLY	0.00	0.00	0.00	0.00	45,000.00	0.00	45,000.00
51-00-6004	MEDICARE	0.00	0.00	0.00	0.00	653.00	0.00	653.00
51-00-6006	HEALTH INSURANCE	0.00	0.00	0.00	0.00	7,590.00	0.00	7,590.00
51-00-6007	DENTAL INSURANCE	0.00	0.00	0.00	0.00	328.92	0.00	328.92
51-00-6008	TMRS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,411.00</u>	<u>0.00</u>	<u>3,411.00</u>
	TOTAL OFFICE PERSONNEL-SUPPORT	0.00	0.00	0.00	0.00	56,982.92	0.00	56,982.92
TRAVEL TRAINING UNIFORMS								
51-00-6102	TRAINING	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
51-00-6160	MISC EXPENSE SEWER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
ADMINISTRATIVE COST								
51-00-6202	ATTORNEY FEES #1	0.00	128.50	9,005.05	8,876.55	4,375.00	9,133.55	(4,758.55)
51-00-6203	ENGINEERING	2,250.00	1,462.50	0.00	(1,462.50)	368,375.00	42,367.50	326,007.50
51-00-6204	CONSULTING	0.00	0.00	0.00	0.00	3,250.00	0.00	3,250.00
51-00-6205	AUDIT #2	0.00	0.00	4,771.42	4,771.42	5,625.00	4,771.42	853.58
51-00-6207	MEMBERSHIPS & LICENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>
	TOTAL ADMINISTRATIVE COST	2,250.00	1,591.00	13,776.47	12,185.47	382,125.00	56,272.47	325,852.53
OPERATING								
51-00-6410	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00
51-00-6411	COPIES/PRINTING	0.00	0.00	0.00	0.00	500.00	0.00	500.00
51-00-6412	POSTAGE, FREIGHT & DELIVERY	0.00	75.00	27.86	(47.14)	500.00	267.36	232.64
51-00-6416	ADVERTISING & LEGAL NOTICES	0.00	0.00	0.00	0.00	500.00	0.00	500.00
51-00-6419	CELL PHONES	0.00	0.00	0.00	0.00	150.00	0.00	150.00
51-00-6421	ELEC-OPERATIONS	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00
51-00-6422	OFFICE MACHINES LEASE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>370.00</u>	<u>107.50</u>	<u>262.50</u>
	TOTAL OPERATING	0.00	75.00	27.86	(47.14)	53,520.00	374.86	53,145.14

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>BUILDING MAIN.</u>								
51-00-6519	PROPERTY-LIABILITY INSURANCE	0.00	0.00	0.00	0.00	9,581.00	0.00	9,581.00
	TOTAL BUILDING MAIN.	0.00	0.00	0.00	0.00	9,581.00	0.00	9,581.00
<u>VEHICLES AND OTHER EXP.</u>								
51-00-6600	VEHICLES MAINTENANCE/REPAIR	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
51-00-6601	CHEMICAL PURCHASES	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
51-00-6602	FUEL	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
51-00-6603	MINOR EQUIPMENT & SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
51-00-6604	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
51-00-6605	EQUIPMENT MAIN. & REPAIR	0.00	0.00	0.00	0.00	25,433.00	0.00	25,433.00
	TOTAL VEHICLES AND OTHER EXP.	0.00	0.00	0.00	0.00	41,433.00	0.00	41,433.00
<u>OTHER EXPENSES</u>								
51-00-6682	COMPREHENSIVE SEWER PROJECTS #3	0.00	1,106,772.60	1,363,709.26	256,936.66	17,682,832.00	5,696,930.20	11,985,901.80
51-00-6683	PROJECTS & PLANNING	0.00	2,500.00	0.00	(2,500.00)	56,030.00	2,500.00	53,530.00
	TOTAL OTHER EXPENSES	0.00	1,109,272.60	1,363,709.26	254,436.66	17,738,862.00	5,699,430.20	12,039,431.80
<u>DEPARTMENTAL EXPENSES</u>								
51-00-6703	FITTINGS AND SUPPLIES	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
51-00-6713	TCEQ PUBLIC WW SYSTEM PERMIT	0.00	0.00	0.00	0.00	0.00	2,434.24	(2,434.24)
51-00-6716	SEWER SAMPLE TEST	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
	TOTAL DEPARTMENTAL EXPENSES	0.00	0.00	0.00	0.00	10,000.00	2,434.24	7,565.76
<u>MISCELLANEOUS</u>								
51-00-6901	INTEREST PAYMENT DEBT	0.00	0.00	0.00	0.00	154,499.00	0.00	154,499.00
	TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	154,499.00	0.00	154,499.00
TOTAL SEWER DEPT		2,250.00	1,110,938.60	1,377,513.59	266,574.99	18,450,002.92	5,758,511.77	12,691,491.15
TOTAL EXPENDITURES		2,250.00	1,110,938.60	1,377,513.59	266,574.99	18,450,002.92	5,758,511.77	12,691,491.15
PROFIT/(LOSS)		(2,250.00)	1,291,061.40	(1,377,513.59)	(2,668,574.99)	0.00	(1,382,511.77)	1,382,511.77

It has a loss for this month because USDA deposited the money in February but the expenses were for January so they were recorded for January.

CITY OF BRUCEVILLE-EDDY
 REVENUES & DISBURSEMENTS
 AS OF: JANUARY 31ST, 2025

60 -ECONOMIC DEVELOPMENT FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES =====								
TAXES								
60-00-5101	SALES TAX REVENUE #1	0.00	3,807.45	3,132.55	(674.90)	36,077.00	14,314.62	21,762.38
	TOTAL TAXES	0.00	3,807.45	3,132.55	(674.90)	36,077.00	14,314.62	21,762.38
	TOTAL REVENUES	0.00	3,807.45	3,132.55	(674.90)	36,077.00	14,314.62	21,762.38
EXPENDITURES =====								
ECONOMIC DEVELOPMENT =====								
MISCELLANEOUS								
60-00-6919	CITY WIDE PROJECT COST	0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00
	TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00
	TOTAL ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00
	PROFIT/ (LOSS)	0.00	3,807.45	3,132.55	(674.90)	0.00	14,314.62	(14,314.62)

80 -ST MAINT./REPAIR S&U FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR JANUARY ACTIVITY	CURRENT YEAR DECEMBER ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES								
=====								
TAXES								
80-00-5101	SALES TAX REVENUE #1	0.00	3,807.45	3,132.55	(674.90)	36,077.00	14,314.62	21,762.38
	TOTAL TAXES	0.00	3,807.45	3,132.55	(674.90)	36,077.00	14,314.62	21,762.38

	TOTAL REVENUES	0.00	3,807.45	3,132.55	(674.90)	36,077.00	14,314.62	21,762.38
EXPENDITURES								
=====								
ST.MAINT/REPAIR S&U DEPT								

VEHICLES AND OTHER EXP.								
80-00-6609	STREET REPAIR	0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00
	TOTAL VEHICLES AND OTHER EXP.	0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00

	TOTAL ST.MAINT/REPAIR S&U DEPT	0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00

	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	36,077.00	0.00	36,077.00
=====								
	PROFIT/(LOSS)	0.00	3,807.45	3,132.55	(674.90)	0.00	14,314.62	(14,314.62)
=====								

Balance Sheet

Comparative:

Month to Date

January 2025

CITY OF BRUCEVILLE-EDDY
 MONTH TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2025

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	DECEMBER ACTIVITY	JANUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
10-00-1000	MOODY GENERAL CHECKING	9,733.47	11,917.92	2,184.45	22.44
10-00-1001	MRLA PROPERTY TAX	188,801.44	(125,353.22)	(314,154.66)	166.39-
10-00-1003	MUNICIPAL COURT TECH/BUILDING	0.00	422.76	422.76	0.00
10-00-1008	MRLA INVESTMENT	8,654.46	209,072.79	200,418.33	2,315.78
10-00-1011	IRS ASSET FORFEITURE INVESTMNT	(8,937.23)	432.35	9,369.58	104.84-
10-00-1750	DUE FROM WATER FUND	(30,580.25)	(242.38)	30,337.87	99.21-
10-00-1751	DUE FROM SEWER FUND	<u>0.00</u>	<u>27.86</u>	<u>27.86</u>	<u>0.00</u>
	TOTAL ASSETS	167,671.89	96,278.08	(71,393.81)	42.58-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
10-00-2000	ACCOUNTS PAYABLE	41,742.22	(30,580.68)	(72,322.90)	173.26-
10-00-2010	STATE COMP FINES PAYABLE	(15,711.14)	8,779.80	24,490.94	155.88-
10-00-2013	OMNI COURT LIABILITY	(221.00)	149.00	370.00	167.42-
10-00-2120	HEALTH INSURANCE PLAN SWHP	852.26	(852.26)	(1,704.52)	200.00-
10-00-2121	LIAB ALL INSURANCE SHRT/OVER	0.33	0.22	(0.11)	33.33-
10-00-2122	DENTAL VISION ADD'L PLAN	<u>85.88</u>	<u>(85.88)</u>	<u>(171.76)</u>	<u>200.00-</u>
	TOTAL LIABILITIES	26,748.55	(22,589.80)	(49,338.35)	184.45-
<u>FUND EQUITY</u>					
	TOTAL REVENUES	234,973.23	226,893.57	(8,079.66)	3.44-
	TOTAL EXPENDITURES	<u>(94,049.89)</u>	<u>(108,025.69)</u>	<u>(13,975.80)</u>	<u>14.86</u>
	TOTAL FUND EQUITY	140,923.34	118,867.88	(22,055.46)	15.65-
		-----	-----	-----	-----
	TOTAL LIABILITIES & EQUITY	167,671.89	96,278.08	(71,393.81)	42.58-
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	42.58-

CITY OF BRUCEVILLE-EDDY
 MONTH TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2025

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	DECEMBER ACTIVITY	JANUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
50-00-1000	MOODY BANK CKING WATER SUPPLY	(33,505.30)	(140,858.65)	(107,353.35)	320.41
50-00-1001	SECURITY DEPOSIT	70.46	(1,332.72)	(1,403.18)	1,991.46-
50-00-1002	#729 CD INVESTMENT ACCT. CDAR	209.42	210.07	0.65	0.31
50-00-1003	UTILITY BILL RELIEF FUND	(627.37)	0.00	627.37	100.00-
50-00-1004	2011 IMPROV-INT & SINKING FUND	6,228.83	6,224.00	(4.83)	0.08-
50-00-1006	2011 IMPRV RVN BOND RESRV FUND	45.21	0.00	(45.21)	100.00-
50-00-1008	2013 INT & SINKING FUND	12,863.91	12,854.00	(9.91)	0.08-
50-00-1009	2013 IMPROVEMNT REV BOND RESRV	3.23	0.00	(3.23)	100.00-
50-00-1012	#166 IMP REV BOND INVST ACCT	571.64	573.45	1.81	0.32
50-00-1013	2011 REFUND REV RESERVE BOND	23.98	0.00	(23.98)	100.00-
50-00-1014	2011 INT & SINKING FUND	3,141.45	3,139.00	(2.45)	0.08-
50-00-1016	2015 INT & SINKING FUND	3,873.99	3,871.00	(2.99)	0.08-
50-00-1017	#522 COBE WATER INVESTMENT	5,003.04	5,018.97	15.93	0.32
50-00-1020	WATER RECEIVABLES	(15,213.51)	12,922.47	28,135.98	184.94-
50-00-1021	RECEIVABLES NSF CHECKS	0.00	92.24	92.24	0.00
50-00-1022	TAP FEE RECEIVABLES	(2,750.00)	0.00	2,750.00	100.00-
	TOTAL ASSETS	(20,061.02)	(97,286.17)	(77,225.15)	384.95
		=====	=====	=====	=====
<u>LIABILITIES</u>					
50-00-2000	ACCOUNTS PAYABLE	119,873.11	(128,856.60)	(248,729.71)	207.49-
50-00-2111	METER STUDY ENGINEER	(664.00)	(200.00)	464.00	69.88-
50-00-2113	UNEARNED DEPOSITS	(1,250.57)	904.43	2,155.00	172.32-
50-00-2120	HEALTH INSURANCE PLAN SWHP	398.47	(398.47)	(796.94)	200.00-
50-00-2122	DENTAL VISION ADD'L PLAN	22.48	(22.48)	(44.96)	200.00-
50-00-2710	DUE TO GENERAL FUND	(30,580.25)	(242.38)	30,337.87	99.21-
50-00-2751	DUE TO SEWER FUND	(2,703.50)	(11,756.92)	(9,053.42)	334.88
	TOTAL LIABILITIES	85,095.74	(140,572.42)	(225,668.16)	265.19-
<u>FUND EQUITY</u>					
	TOTAL REVENUES	150,837.40	184,945.09	34,107.69	22.61
	TOTAL EXPENDITURES	(255,994.16)	(141,658.84)	114,335.32	44.66-
	TOTAL FUND EQUITY	(105,156.76)	43,286.25	148,443.01	141.16-
		-----	-----	-----	-----
	TOTAL LIABILITIES & EQUITY	(20,061.02)	(97,286.17)	(77,225.15)	384.95
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	384.95

CITY OF BRUCEVILLE-EDDY
 MONTH TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2025

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	DECEMBER ACTIVITY	JANUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
51-00-1000	SEWER CHECKING BANK ACCOUNT	<u>1,063,485.27</u>	<u>(1,108,235.10)</u>	<u>(2,171,720.37)</u>	<u>204.21-</u>
	TOTAL ASSETS	<u>1,063,485.27</u>	<u>(1,108,235.10)</u>	<u>(2,171,720.37)</u>	<u>204.21-</u>
		=====	=====	=====	=====
<u>LIABILITIES</u>					
51-00-2000	ACCOUNTS PAYABLE	(230,279.63)	257,493.71	487,773.34	211.82-
51-00-2710	DUE TO GENERAL FUND	0.00	27.86	27.86	0.00
51-00-2750	DUE TO WATER FUND	<u>2,703.50</u>	<u>11,756.92</u>	<u>9,053.42</u>	<u>334.88</u>
	TOTAL LIABILITIES	<u>(227,576.13)</u>	<u>269,278.49</u>	<u>496,854.62</u>	<u>218.32-</u>
<u>FUND EQUITY</u>					
	TOTAL REVENUES	2,402,000.00	0.00	(2,402,000.00)	100.00-
	TOTAL EXPENDITURES	<u>(1,110,938.60)</u>	<u>(1,377,513.59)</u>	<u>(266,574.99)</u>	<u>24.00</u>
	TOTAL FUND EQUITY	<u>1,291,061.40</u>	<u>(1,377,513.59)</u>	<u>(2,668,574.99)</u>	<u>206.70-</u>
		-----	-----	-----	-----
	TOTAL LIABILITIES & EQUITY	<u>1,063,485.27</u>	<u>(1,108,235.10)</u>	<u>(2,171,720.37)</u>	<u>204.21-</u>
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	204.21-

60 -ECONOMIC DEVELOPMENT FUND

ACCT NO#	ACCOUNT NAME	DECEMBER ACTIVITY	JANUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
60-00-1000	ECONOMIC DEV. SALES & USE TAX	3,807.45	3,132.55	(674.90)	17.73-
	TOTAL ASSETS	3,807.45	3,132.55	(674.90)	17.73-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
	TOTAL REVENUES	3,807.45	3,132.55	(674.90)	17.73-
	TOTAL FUND EQUITY	3,807.45	3,132.55	(674.90)	17.73-
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	3,807.45	3,132.55	(674.90)	17.73-
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	17.73-

80 -ST MAINT./REPAIR S&U FUND

ACCT NO#	ACCOUNT NAME	DECEMBER ACTIVITY	JANUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
80-00-1000	ST MAINT/REPAIR S&U TAX FUND	3,807.45	3,132.55	(674.90)	17.73-
	TOTAL ASSETS	3,807.45	3,132.55	(674.90)	17.73-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
	TOTAL REVENUES	3,807.45	3,132.55	(674.90)	17.73-
	TOTAL FUND EQUITY	3,807.45	3,132.55	(674.90)	17.73-
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	3,807.45	3,132.55	(674.90)	17.73-
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	17.73-

CITY OF BRUCEVILLE-EDDY
MONTH TO DATE BALANCE SHEET
AS OF: JANUARY 31ST, 2025

85 -HOTEL OCCUPANCY TAX

ACCT NO#	ACCOUNT NAME	DECEMBER ACTIVITY	JANUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
		=====	=====	=====	=====
<u>FUND EQUITY</u>					
		=====	=====	=====	=====

Balance Sheet

Comparative:

Year to Date

January 2025

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2025

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
10-00-1000	MOODY GENERAL CHECKING	74,727.10	150,088.37	75,361.27	100.85
10-00-1001	MRLA PROPERTY TAX	174,484.20	146,736.24	(27,747.96)	15.90-
10-00-1003	MUNICIPAL COURT TECH/BUILDING	834.36	4,755.68	3,921.32	469.98
10-00-1004	CITY INVESTMENT ACCOUNT #320	109,892.49	0.00	(109,892.49)	100.00-
10-00-1005	GRANT FUND	661.89	0.00	(661.89)	100.00-
10-00-1006	GRANT FUND INVESTMENT#037	441,907.85	0.00	(441,907.85)	100.00-
10-00-1007	ASSET FORFEITURE	81.77	81.77	0.00	0.00
10-00-1008	MRLA INVESTMENT	2,617,068.05	2,930,876.86	313,808.81	11.99
10-00-1010	IRS TREASURY ASSET FORFEITURE	27.09	27.09	0.00	0.00
10-00-1011	IRS ASSET FORFEITURE INVESTMNT	207,587.54	135,983.20	(71,604.34)	34.49-
10-00-1200	PROPERTY TAX RECEIVABLE	40,145.87	40,145.87	0.00	0.00
10-00-1206	ALLOWANCE FOR DOUBTFUL ACCTS	(27,970.78)	(27,970.78)	0.00	0.00
10-00-1750	DUE FROM WATER FUND	41,541.87	41,509.60	(32.27)	0.08-
10-00-1751	DUE FROM SEWER FUND	<u>1,531.25</u>	<u>1,723.61</u>	<u>192.36</u>	<u>12.56</u>
	TOTAL ASSETS	3,682,520.55	3,423,957.51	(258,563.04)	7.02-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
10-00-2000	ACCOUNTS PAYABLE	(15,315.70)	3,545.92	18,861.62	123.15-
10-00-2010	STATE COMP FINES PAYABLE	36,553.58	46,865.17	10,311.59	28.21
10-00-2013	OMNI COURT LIABILITY	189.10	59.20	(129.90)	68.69-
10-00-2014	MVBA	0.00	595.23	595.23	0.00
10-00-2015	COURT BONDS	304.20	244.20	(60.00)	19.72-
10-00-2111	ENGINEER INVOICE-PLATTING	617.50	617.50	0.00	0.00
10-00-2120	HEALTH INSURANCE PLAN SWHP	3,703.01	3,703.01	0.00	0.00
10-00-2121	LIAB ALL INSURANCE SHRT/OVER	2,124.44	2,125.52	1.08	0.05
10-00-2122	DENTAL VISION ADD'L PLAN	39.20	39.20	0.00	0.00
10-00-2123	LIBERTY NATIONAL LIFE	142.02	142.02	0.00	0.00
10-00-2127	INSURANCE CLAIMS	525.94	525.94	0.00	0.00
10-00-2500	DEFERRED LEASE INCOME	10,712.00	10,712.00	0.00	0.00
10-00-2550	DEFERRED CRLF FUNDS	421,323.78	421,323.78	0.00	0.00
10-00-2600	DEFERRED PROPERTY TAX REVENUE	<u>12,175.09</u>	<u>12,175.09</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL LIABILITIES	473,094.16	502,673.78	29,579.62	6.25
<u>FUND EQUITY</u>					
10-00-3000	FUND BALANCE	2,799,221.89	2,426,560.13	(372,661.76)	13.31-
10-00-3001	CHILD SAFETY RESTRICTED FB	6,889.44	6,889.44	0.00	0.00
10-00-3002	MUNICIPAL COURT TECH/BLDG FUND	9,906.80	9,906.80	0.00	0.00
10-00-3003	ASSET FORFEITURE FUND	205,089.96	205,089.96	0.00	0.00
	TOTAL REVENUES	612,437.56	629,929.19	17,491.63	2.86
	TOTAL EXPENDITURES	(424,119.26)	(357,091.79)	<u>67,027.47</u>	<u>15.80-</u>
	TOTAL FUND EQUITY	3,209,426.39	2,921,283.73	(288,142.66)	8.98-
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	3,682,520.55	3,423,957.51	(258,563.04)	7.02-
		=====	=====	=====	=====
** OUT OF BALANCE **		0.00	0.00	0.00	7.02-

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2025

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
50-00-1000	MOODY BANK CKING WATER SUPPLY	149,509.74	88,006.95	(61,502.79)	41.14-
50-00-1001	SECURITY DEPOSIT	50,735.76	54,355.81	3,620.05	7.14
50-00-1002	#729 CD INVESTMENT ACCT. CDAR	63,644.45	66,082.71	2,438.26	3.83
50-00-1003	UTILITY BILL RELIEF FUND	0.00	(4.97)	(4.97)	0.00
50-00-1004	2011 IMPROV-INT & SINKING FUND	24,781.78	25,044.81	263.03	1.06
50-00-1005	PETTY CASH	200.00	200.00	0.00	0.00
50-00-1006	2011 IMPRV RVN BOND RESRV FUND	71,614.86	71,794.58	179.72	0.25
50-00-1008	2013 INT & SINKING FUND	51,307.43	51,649.07	341.64	0.67
50-00-1009	2013 IMPROVEMNT REV BOND RESRV	5,116.54	5,129.39	12.85	0.25
50-00-1012	#166 IMP REV BOND INVST ACCT	173,712.10	180,367.68	6,655.58	3.83
50-00-1013	2011 REFUND REV RESERVE BOND	37,961.06	38,056.34	95.28	0.25
50-00-1014	2011 INT & SINKING FUND	12,404.22	12,667.82	263.60	2.13
50-00-1016	2015 INT & SINKING FUND	15,511.78	15,571.77	59.99	0.39
50-00-1017	#522 COBE WATER INVESTMENT	2,210,961.34	1,578,474.71	(632,486.63)	28.61-
50-00-1018	BAD DEBT ALLOWANCES	(2,107.56)	801.22	2,908.78	138.02-
50-00-1020	WATER RECEIVABLES	158,750.81	153,220.76	(5,530.05)	3.48-
50-00-1021	RECEIVABLES NSF CHECKS	293.83	557.10	263.27	89.60
50-00-1022	TAP FEE RECEIVABLES	(105.17)	(105.17)	0.00	0.00
50-00-1023	DEFFERRED OUTFLOW CONTRIBUTION	7,347.00	7,347.00	0.00	0.00
50-00-1024	DEFFERRED OUTFLOW INVEST. EXP	(1,393.00)	(1,393.00)	0.00	0.00
50-00-1025	DEFERRED OUTFLOW ACTUAL EXP	36,765.00	36,765.00	0.00	0.00
50-00-1026	DEFERRED OUTFLOW AMORTIZATION	14,959.00	14,959.00	0.00	0.00
50-00-1027	DEFFERRED OUTFLOW OF RESOURCES	631.00	631.00	0.00	0.00
50-00-1028	DEF. OUTFLOW-ACTUAL VS ASSUMPT	2,447.00	2,447.00	0.00	0.00
50-00-1029	NET PENSION ASSESTS	16,196.00	16,196.00	0.00	0.00
50-00-1030	TANK IMPROVEMENTS	1,102,412.22	1,102,412.22	0.00	0.00
50-00-1031	EQUIPMENT	746,763.77	746,763.77	0.00	0.00
50-00-1032	AUTOMOBILES	212,083.67	212,083.67	0.00	0.00
50-00-1033	OFFICE EQUIPMENT	64,029.02	64,029.02	0.00	0.00
50-00-1034	A/D SYSTEM IMPROVEMENTS	1,432,726.17	1,432,726.17	0.00	0.00
50-00-1036	LAND	465,980.19	465,980.19	0.00	0.00
50-00-1037	PROPERTY EASMENTS	10,281.71	10,281.71	0.00	0.00
50-00-1038	MUNICIPAL BUILDING	115,643.69	115,643.69	0.00	0.00
50-00-1039	WATER SYSTEM	3,650,949.08	3,650,949.08	0.00	0.00
50-00-1040	MAINTENANCE BUILDING	69,469.37	69,469.37	0.00	0.00
50-00-1041	A/D WATER FACILITIES	(3,601,027.63)	(3,601,027.63)	0.00	0.00
50-00-1042	A/D BUILDING AND IMPROVEMENT	(137,075.77)	(137,075.77)	0.00	0.00
50-00-1043	A/D EQUIPMENT AND FURNTURE	(538,133.32)	(538,133.32)	0.00	0.00
50-00-1044	CASH DRAWER	300.00	300.00	0.00	0.00
50-00-1100	PETTY CASH:1100 DONATIONS	200.00	200.00	0.00	0.00
TOTAL ASSETS		6,695,847.14	6,013,424.75	(682,422.39)	10.19-
		=====	=====	=====	=====

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2025

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>LIABILITIES</u>					
50-00-2000	ACCOUNTS PAYABLE	39,284.22	59,977.96	20,693.74	52.68
50-00-2001	NET OPEB ASSET LIABILITY	11,320.00	11,320.00	0.00	0.00
50-00-2004	CAPITAL GOVERNMENT-WATER METER	103,657.65	103,657.65	0.00	0.00
50-00-2006	VACATION PAYABLE	12,867.80	12,867.80	0.00	0.00
50-00-2007	DEFERRED INFLOWS OF RESOURCES	6,120.00	6,120.00	0.00	0.00
50-00-2008	DEFERRED INFLOWS OF EXPECTED R	341.00	341.00	0.00	0.00
50-00-2009	DEF.INFLOW-PRJECTED VS ACTUAL	27,798.00	27,798.00	0.00	0.00
50-00-2105	TMRS PAYABLE	1,278.23	1,278.23	0.00	0.00
50-00-2110	PRE-PAID LEGAL	(0.01)	(0.01)	0.00	0.00
50-00-2111	METER STUDY ENGINEER	5,528.00	5,818.04	290.04	5.25
50-00-2113	UNEARNED DEPOSITS	44,536.83	50,410.62	5,873.79	13.19
50-00-2114	REV REFUNDING BONDS SERIES 201	35,000.00	35,000.00	0.00	0.00
50-00-2115	REV REFUNDING BONDS CURRENT DU	33,000.00	33,000.00	0.00	0.00
50-00-2116	REVENUE BONDS SERIES 2011	70,000.00	70,000.00	0.00	0.00
50-00-2117	2013 IMRPOVE BOND CURRENT DUE	113,000.00	113,000.00	0.00	0.00
50-00-2118	2013 IMPROVEMENT BOND	848,000.00	848,000.00	0.00	0.00
50-00-2120	HEALTH INSURANCE PLAN SWHP	(267.32)	(267.32)	0.00	0.00
50-00-2122	DENTAL VISION ADD'L PLAN	(14.18)	(14.18)	0.00	0.00
50-00-2126	REV BOND SERIES 2011 CURRENT	66,000.00	66,000.00	0.00	0.00
50-00-2127	INSURANCE CLAIMS	2,425.70	2,425.70	0.00	0.00
50-00-2200	CREEKSIDE RANCH DEVELOPMENT	1,666.15	1,666.15	0.00	0.00
50-00-2550	2015 REVENUE BOND	231,000.00	231,000.00	0.00	0.00
50-00-2551	2015 REVENUE BOND CURRENT DUE	35,000.00	35,000.00	0.00	0.00
50-00-2552	CAPTL GOVT-WTR METER-CURRENT	100,668.00	100,668.00	0.00	0.00
50-00-2710	DUE TO GENERAL FUND	41,541.87	41,509.60	(32.27)	0.08-
50-00-2751	DUE TO SEWER FUND	(865,957.82)	(1,013,677.17)	(147,719.35)	17.06
50-00-2800	OVER/SHORT	(16.05)	(16.05)	0.00	0.00
	TOTAL LIABILITIES	963,778.07	842,884.02	(120,894.05)	12.54-
<u>FUND EQUITY</u>					
50-00-3000	FUND BALANCE	5,628,410.00	5,104,276.41	(524,133.59)	9.31-
	TOTAL REVENUES	705,716.31	725,825.92	20,109.61	2.85
	TOTAL EXPENDITURES	(602,057.24)	(659,561.60)	(57,504.36)	9.55
	TOTAL FUND EQUITY	5,732,069.07	5,170,540.73	(561,528.34)	9.80-
	TOTAL LIABILITIES & EQUITY	6,695,847.14	6,013,424.75	(682,422.39)	10.19-
	** OUT OF BALANCE **	0.00	0.00	0.00	10.19-

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2025

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
51-00-1000	SEWER CHECKING BANK ACCOUNT	0.00	595.56	595.56	0.00
51-00-1035	CONSTRUCTION IN PROGRESS	738,635.08	738,635.08	0.00	0.00
51-00-1036	LAND	<u>82,921.58</u>	<u>82,921.58</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	821,556.66	822,152.22	595.56	0.07
=====					
<u>LIABILITIES</u>					
51-00-2000	ACCOUNTS PAYABLE	0.00	1,365,728.81	1,365,728.81	0.00
51-00-2710	DUE TO GENERAL FUND	1,531.25	1,723.61	192.36	12.56
51-00-2750	DUE TO WATER FUND	<u>865,957.82</u>	<u>1,013,677.17</u>	<u>147,719.35</u>	<u>17.06</u>
	TOTAL LIABILITIES	867,489.07	2,381,129.59	1,513,640.52	174.49
<u>FUND EQUITY</u>					
51-00-3000	RETAINED EARNINGS	(35,554.73)	(176,465.60)	(140,910.87)	396.32
	TOTAL REVENUES	0.00	4,376,000.00	4,376,000.00	0.00
	TOTAL EXPENDITURES	<u>(10,377.68)</u>	<u>(5,758,511.77)</u>	<u>(5,748,134.09)</u>	<u>55,389.39</u>
	TOTAL FUND EQUITY	(45,932.41)	(1,558,977.37)	(1,513,044.96)	3,294.07
=====					
	TOTAL LIABILITIES & EQUITY	821,556.66	822,152.22	595.56	0.07
=====					
	** OUT OF BALANCE **	0.00	0.00	0.00	0.07

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: JANUARY 31ST, 2025

60 -ECONOMIC DEVELOPMENT FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
60-00-1000	ECONOMIC DEV. SALES & USE TAX	0.00	29,538.56	29,538.56	0.00
	TOTAL ASSETS	0.00	29,538.56	29,538.56	0.00
=====					
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
60-00-3000	FUND BALANCE	0.00	15,223.94	15,223.94	0.00
	TOTAL REVENUES	0.00	14,314.62	14,314.62	0.00
	TOTAL FUND EQUITY	0.00	29,538.56	29,538.56	0.00
=====					
	TOTAL LIABILITIES & EQUITY	0.00	29,538.56	29,538.56	0.00
=====					

CITY OF BRUCEVILLE-EDDY
YEAR TO DATE BALANCE SHEET
AS OF: JANUARY 31ST, 2025

80 -ST MAINT./REPAIR S&U FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
80-00-1000	ST MAINT/REPAIR S&U TAX FUND	0.00	29,538.56	29,538.56	0.00
	TOTAL ASSETS	0.00	29,538.56	29,538.56	0.00
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
80-00-3000	FUND BALANCE	0.00	15,223.94	15,223.94	0.00
	TOTAL REVENUES	0.00	14,314.62	14,314.62	0.00
	TOTAL FUND EQUITY	0.00	29,538.56	29,538.56	0.00
	TOTAL LIABILITIES & EQUITY	0.00	29,538.56	29,538.56	0.00

CITY OF BRUCEVILLE-EDDY
YEAR TO DATE BALANCE SHEET
AS OF: JANUARY 31ST, 2025

85 -HOTEL OCCUPANCY TAX

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
		=====	=====	=====	=====
<u>FUND EQUITY</u>					
		=====	=====	=====	=====

Check Register

Accounts Payable-PAID

01/01/2025

to

01/31/2025

Check Register

Accounts Payable-Paid

01/01/2025-01/31/2025

Liabilities(below)= Balance Sheet Reports

Legal Shield

Globe Life Liberty National Division

Office of the Attorney General

Omnibase Services of Texas, LP

Principal Life Insurance Company

State Comptroller

Texas Municipal Retirement System

TX Health Benefits Pool

United States Treasury

MRB Group(Water-Meter Feasibility)

VENDOR SET: 01 City of Bruceville-Eddy

BANK: * ALL BANKS

DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	1/07/2025			008505		
C-CHECK	VOID CHECK	V	1/23/2025			008534		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	2	0.00	0.00	0.00
BANK: * TOTALS:	2	0.00	0.00	0.00

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0322	AMAZON CAPITAL SERVICES	R	1/07/2025			008491		103.96
0322	AMAZON CAPITAL SERVICES	R	1/07/2025			008512		89.97
0322	AMAZON CAPITAL SERVICES	R	1/22/2025			008526		174.18
			*** VENDOR TOTALS ***			3 CHECKS		368.11
0147	ATMOS ENERGY	R	1/07/2025			008492		114.91
0147	ATMOS ENERGY	R	1/31/2025			008549		165.84
			*** VENDOR TOTALS ***			2 CHECKS		280.75
0199	BROCKWAY GERSBACH FRANKLIN & N	R	1/15/2025			008516		714.29
			*** VENDOR TOTALS ***			1 CHECKS		714.29
0397	BUD MORGAN	R	1/22/2025			008527		330.00
			*** VENDOR TOTALS ***			1 CHECKS		330.00
0371	BUREAU VERITAS NORTH AMERICA,	R	1/07/2025			008493		153.84
			*** VENDOR TOTALS ***			1 CHECKS		153.84
0194	CARD SERVICE CENTER	R	1/07/2025			008494		581.36
0194	CARD SERVICE CENTER	R	1/28/2025			008538		1,077.51
			*** VENDOR TOTALS ***			2 CHECKS		1,658.87
0190	CARD SERVICE CENTER	R	1/15/2025			008517		414.00
			*** VENDOR TOTALS ***			1 CHECKS		414.00
0331	CARQUEST AUTO PARTS	R	1/07/2025			008495		69.93
			*** VENDOR TOTALS ***			1 CHECKS		69.93
0131	CHARTER COMMUNICATIONS	R	1/22/2025			008528		150.77
0131	CHARTER COMMUNICATIONS	R	1/22/2025			008529		120.61
			*** VENDOR TOTALS ***			2 CHECKS		271.38
0202	CITY OF WACO FINANCE DEPARTMEN	R	1/07/2025			008496		375.00
0202	CITY OF WACO FINANCE DEPARTMEN	R	1/28/2025			008539		375.00
0202	CITY OF WACO FINANCE DEPARTMEN	R	1/29/2025			008547		375.00
			*** VENDOR TOTALS ***			3 CHECKS		1,125.00

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0163	EXTRACO TECHNOLOGY	R	1/07/2025			008497		1,400.57
				*** VENDOR TOTALS ***		1 CHECKS		1,400.57
0167	FIRST NATIONAL BANK OF MOODY	D	1/15/2025			000755		34.50
0167	FIRST NATIONAL BANK OF MOODY	D	1/28/2025			000762		34.50
				*** VENDOR TOTALS ***		2 CHECKS		69.00
0128	FUELMAN	R	1/07/2025			008498		763.64
0128	FUELMAN	R	1/15/2025			008518		882.13
0128	FUELMAN	R	1/28/2025			008540		1,092.69
				*** VENDOR TOTALS ***		3 CHECKS		2,738.46
0237	GENERAL CODE	R	1/28/2025			008541		415.00
				*** VENDOR TOTALS ***		1 CHECKS		415.00
0298	GOTO COMMUNICATIONS, INC.	R	1/07/2025			008499		469.56
				*** VENDOR TOTALS ***		1 CHECKS		469.56
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/07/2025			000750		99.32
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/28/2025			000763		97.80
				*** VENDOR TOTALS ***		2 CHECKS		197.12
0367	KENT MANTON	R	1/15/2025			008519		75.00
				*** VENDOR TOTALS ***		1 CHECKS		75.00
0102	LEGALSHIELD	R	1/07/2025			008500		15.95
0102	LEGALSHIELD	R	1/23/2025			008531		15.95
				*** VENDOR TOTALS ***		2 CHECKS		31.90
0103	GLOBE LIFE LIBERTY NATIONAL DI	R	1/07/2025			008501		825.60
0103	GLOBE LIFE LIBERTY NATIONAL DI	R	1/23/2025			008532		825.60
				*** VENDOR TOTALS ***		2 CHECKS		1,651.20
0209	LONE STAR DESIGNS & PRINTING	R	1/07/2025			008502		28.00
				*** VENDOR TOTALS ***		1 CHECKS		28.00
0136	MCCREARY, VESELKA, BRAGG, & AL	R	1/29/2025			008548		1,719.06
				*** VENDOR TOTALS ***		1 CHECKS		1,719.06

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0134	MCLENNAN CENTRAL APPRAISAL DIS	R	1/28/2025			008542		1,152.99
			*** VENDOR TOTALS ***			1 CHECKS		1,152.99
0256	MESSER & FORT	R	1/07/2025			008503		1,600.06
			*** VENDOR TOTALS ***			1 CHECKS		1,600.06
0146	O'REILLY AUTOMOTIVE, INC.	R	1/15/2025			008520		339.76
			*** VENDOR TOTALS ***			1 CHECKS		339.76
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/15/2025			008521		186.25
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/15/2025			008522		253.38
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/15/2025			008523		843.23
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/28/2025			008543		186.25
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/28/2025			008544		253.38
0104	OFFICE OF THE ATTORNEY GENERAL	R	1/28/2025			008545		843.23
			*** VENDOR TOTALS ***			6 CHECKS		2,565.72
0180	OMNIBASE SERVICES OF TEXAS, LP	R	1/15/2025			008524		264.00
			*** VENDOR TOTALS ***			1 CHECKS		264.00
0170	PITNEY BOWES GLOBAL FINANCIAL	D	1/15/2025			000756		250.00
			*** VENDOR TOTALS ***			1 CHECKS		250.00
0105	PRINCIPAL LIFE INSURANCE COMPA	R	1/07/2025			008504		731.22
0105	PRINCIPAL LIFE INSURANCE COMPA	R	1/23/2025			008533		731.22
			*** VENDOR TOTALS ***			2 CHECKS		1,462.44
0332	SHELL ENERGY SOLUTIONS	R	1/07/2025			008506		1,541.87
0332	SHELL ENERGY SOLUTIONS	R	1/31/2025			008550		1,651.19
			*** VENDOR TOTALS ***			2 CHECKS		3,193.06
0189	STATE COMPROLLER	D	1/22/2025			000757		22,454.82
			*** VENDOR TOTALS ***			1 CHECKS		22,454.82
0385	TEXAS DOCUMENT SOLUTIONS	R	1/07/2025			008507		268.00

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0385	TEXAS DOCUMENT SOLUTIONS	R	1/23/2025			008535		193.00
			*** VENDOR TOTALS ***			2 CHECKS		461.00
0185	TML INTERGOVERNMENTAL RISK POO	R	1/07/2025			008508		14,475.20
			*** VENDOR TOTALS ***			1 CHECKS		14,475.20
0100	TEXAS MUNICIPAL RETIREMENT SYS	D	1/08/2025			000752		10,601.14
0100	TEXAS MUNICIPAL RETIREMENT SYS	D	1/31/2025			000764		8,356.85
			*** VENDOR TOTALS ***			2 CHECKS		18,957.99
0396	TOW KING OF WACO	R	1/07/2025			008513		378.00
			*** VENDOR TOTALS ***			1 CHECKS		378.00
0173	TX HEALTH BENEFITS POOL	R	1/07/2025			008509		14,490.38
0173	TX HEALTH BENEFITS POOL	R	1/23/2025			008536		14,490.38
			*** VENDOR TOTALS ***			2 CHECKS		28,980.76
0107	UNITED STATES TREASURY	D	1/13/2025			000753		2,592.79
0107	UNITED STATES TREASURY	D	1/27/2025			000758		3,487.42
			*** VENDOR TOTALS ***			2 CHECKS		6,080.21
0395	UPS	R	1/07/2025			008514		126.39
			*** VENDOR TOTALS ***			1 CHECKS		126.39
0112	VERIZON WIRELESS	R	1/22/2025			008530		609.01
			*** VENDOR TOTALS ***			1 CHECKS		609.01
0221	WARD'S TOWING, LTD.	R	1/07/2025			008515		165.00
			*** VENDOR TOTALS ***			1 CHECKS		165.00
0127	WASTE CONNECTIONS LONE STAR, I	R	1/07/2025			008510		468.15
			*** VENDOR TOTALS ***			1 CHECKS		468.15
0253	WENDY MILLIMAN	R	1/23/2025			008537		70.00
			*** VENDOR TOTALS ***			1 CHECKS		70.00
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	1/07/2025			008511		439.06
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	1/15/2025			008525		166.13

VENDOR SET: 01 City of Bruceville-Eddy
BANK: 10AP GENERAL FUND
DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	1/28/2025			008546		151.23
*** VENDOR TOTALS ***						3 CHECKS		756.42

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	58	70,982.88	0.00	70,982.88
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	10	48,009.14	0.00	48,009.14
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 10AP TOTALS:	68	118,992.02	0.00	118,992.02
BANK: 10AP TOTALS:	68	118,992.02	0.00	118,992.02

VENDOR SET: 01 City of Bruceville-Eddy
BANK: 10CT MUNICIPAL COURT TECH/BUILD
DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0163	EXTRACO TECHNOLOGY	R	1/07/2025			001275		350.14
				*** VENDOR TOTALS ***		1 CHECKS		350.14
0162	KOLOGIC SOFTWARE, INC.	R	1/07/2025			001276		1,320.00
				*** VENDOR TOTALS ***		1 CHECKS		1,320.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	1,670.14	0.00	1,670.14
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 10CT TOTALS:	2	1,670.14	0.00	1,670.14
BANK: 10CT TOTALS:	2	1,670.14	0.00	1,670.14

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0142	ACT PIPE & SUPPLY, INC.	R	1/28/2025			010004		936.20
			*** VENDOR TOTALS ***			1 CHECKS		936.20
0200	ALLEN SAMUELS	R	1/15/2025			009997		70.64
			*** VENDOR TOTALS ***			1 CHECKS		70.64
0152	BLUEBONNET WATER SUPPLY CORP.	R	1/07/2025			009969		41,013.00
			*** VENDOR TOTALS ***			1 CHECKS		41,013.00
0199	BROCKWAY GERSBACH FRANKLIN & N	R	1/15/2025			009989		285.71
			*** VENDOR TOTALS ***			1 CHECKS		285.71
0157	BRUCEVILLE-EDDY VFD	R	1/07/2025			009970		128.00
			*** VENDOR TOTALS ***			1 CHECKS		128.00
0119	CARD SERVICE CENTER	R	1/07/2025			009971		575.71
			*** VENDOR TOTALS ***			1 CHECKS		575.71
0190	CARD SERVICE CENTER	R	1/15/2025			009990		226.49
			*** VENDOR TOTALS ***			1 CHECKS		226.49
0151	CITY OF WACO WATER OFFICE	R	1/15/2025			009991		776.00
			*** VENDOR TOTALS ***			1 CHECKS		776.00
0140	CORE & MAIN LP	R	1/07/2025			009972		4,026.49
0140	CORE & MAIN LP	R	1/15/2025			009992		4,958.05
0140	CORE & MAIN LP	R	1/22/2025			009998		2,043.64
0140	CORE & MAIN LP	R	1/31/2025			010009		986.65
			*** VENDOR TOTALS ***			4 CHECKS		12,014.83
0155	EXTRACO CONSULTING	R	1/15/2025			009993		50.00
			*** VENDOR TOTALS ***			1 CHECKS		50.00
0163	EXTRACO TECHNOLOGY	R	1/07/2025			009973		350.14
			*** VENDOR TOTALS ***			1 CHECKS		350.14
0398	FALLS COUNTY CLERK	R	1/28/2025			010005		29.00
			*** VENDOR TOTALS ***			1 CHECKS		29.00
0167	FIRST NATIONAL BANK OF MOODY	D	1/15/2025			000754		191.00
			*** VENDOR TOTALS ***			1 CHECKS		191.00

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0268	FORTLINE WATERWORKS	R	1/07/2025			009974		1,515.12
				*** VENDOR TOTALS ***		1 CHECKS		1,515.12
0128	FUELMAN	R	1/07/2025			009975		553.69
0128	FUELMAN	R	1/15/2025			009994		900.19
0128	FUELMAN	R	1/28/2025			010006		771.66
				*** VENDOR TOTALS ***		3 CHECKS		2,225.54
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/07/2025			000747		3,267.00
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/07/2025			000748		2,555.00
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/07/2025			000749		428.00
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/28/2025			000759		2,943.00
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/28/2025			000760		2,613.00
0168	HEART OF TEXAS ELECTRIC CO-OP	D	1/28/2025			000761		421.00
				*** VENDOR TOTALS ***		6 CHECKS		12,227.00
0393	ISI WATER COMPANY	R	1/07/2025			009976		718.37
				*** VENDOR TOTALS ***		1 CHECKS		718.37
0145	KEITH ACE HARDWARE-GO	R	1/07/2025			009977		185.67
				*** VENDOR TOTALS ***		1 CHECKS		185.67
0209	LONE STAR DESIGNS & PRINTING	R	1/23/2025			010003		1,695.00
				*** VENDOR TOTALS ***		1 CHECKS		1,695.00
0141	LONESTAR MAINTENANCE & SERVICE	R	1/07/2025			009978		2,089.05
0141	LONESTAR MAINTENANCE & SERVICE	R	1/15/2025			009995		1,886.23
				*** VENDOR TOTALS ***		2 CHECKS		3,975.28
0124	MCLENNAN COUNTY CLERK	R	1/22/2025			009999		57.00
				*** VENDOR TOTALS ***		1 CHECKS		57.00
0256	MESSER & FORT	R	1/07/2025			009979		3,090.50
				*** VENDOR TOTALS ***		1 CHECKS		3,090.50

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0265	MRB GROUP	R	1/07/2025			009980		17,684.00
0265	MRB GROUP	R	1/22/2025			010000		20,450.00
			*** VENDOR TOTALS ***			2 CHECKS		38,134.00
0394	QUICKSALL & ASSOCIATES, LLC	R	1/07/2025			009981		1,500.00
			*** VENDOR TOTALS ***			1 CHECKS		1,500.00
0332	SHELL ENERGY SOLUTIONS	R	1/07/2025			009982		5,833.54
0332	SHELL ENERGY SOLUTIONS	R	1/31/2025			010010		5,787.26
			*** VENDOR TOTALS ***			2 CHECKS		11,620.80
0381	SOUTHERN CONTRACTORS GROUP, LL	R	1/15/2025			009996		100,789.27
			*** VENDOR TOTALS ***			1 CHECKS		100,789.27
0150	SOUTHERN TRINITY GROUNDWATER	R	1/07/2025			009983		202.80
			*** VENDOR TOTALS ***			1 CHECKS		202.80
0375	TEXAS RURAL WATER ASSOCIATION	R	1/07/2025			009984		2,320.00
			*** VENDOR TOTALS ***			1 CHECKS		2,320.00
0185	TML INTERGOVERNMENTAL RISK POO	R	1/07/2025			009985		2,895.05
			*** VENDOR TOTALS ***			1 CHECKS		2,895.05
0143	UNITED STATES POSTAL SERVICE	R	1/28/2025			010007		1,054.48
			*** VENDOR TOTALS ***			1 CHECKS		1,054.48
0139	USA BLUEBOOK	R	1/07/2025			009986		130.74
			*** VENDOR TOTALS ***			1 CHECKS		130.74
0360	VERIZON	R	1/07/2025			009987		131.15
			*** VENDOR TOTALS ***			1 CHECKS		131.15
0112	VERIZON WIRELESS	R	1/22/2025			010001		217.90
			*** VENDOR TOTALS ***			1 CHECKS		217.90
0127	WASTE CONNECTIONS LONE STAR, I	R	1/07/2025			009988		11,928.79
			*** VENDOR TOTALS ***			1 CHECKS		11,928.79
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	1/22/2025			010002		53.02
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	1/28/2025			010008		26.51
			*** VENDOR TOTALS ***			2 CHECKS		79.53

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
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REGULAR CHECKS:	42	240,922.71	0.00	240,922.71
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HAND CHECKS:	0	0.00	0.00	0.00
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DRAFTS:	7	12,418.00	0.00	12,418.00
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EFT:	0	0.00	0.00	0.00
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NON CHECKS:	0	0.00	0.00	0.00
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VOID CHECKS:	0	VOID DEBITS	0.00	
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		VOID CREDITS	0.00	0.00
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TOTAL ERRORS: 0

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
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VENDOR SET: 01 BANK: 50AP TOTALS:	49	253,340.71	0.00	253,340.71
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BANK: 50AP TOTALS:	49	253,340.71	0.00	253,340.71
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VENDOR SET: 01 City of Bruceville-Eddy
BANK: 50SD SECURITY DEPOSIT
DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	DAVIS, BRIAN	R	1/07/2025			001826		130.10
1	MCNAMARA, CLAUDENE	R	1/22/2025			001827		164.25
1	GARCIA, TOMAS	R	1/22/2025			001828		134.72
*** VENDOR TOTALS ***						3 CHECKS		429.07

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	429.07	0.00	429.07
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 50SD TOTALS:	3	429.07	0.00	429.07
BANK: 50SD TOTALS:	3	429.07	0.00	429.07

VENDOR SET: 01 City of Bruceville-Eddy
BANK: 51AP SEWER OPERATIONS
DATE RANGE: 1/01/2025 THRU 1/31/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0388	BRCT, LLC. DBA BLACKROCK CONST	R	1/07/2025			001011		964,272.60
				*** VENDOR TOTALS ***		1 CHECKS		964,272.60
0390	JMK SITE WORK, LLC.	R	1/07/2025			001012		142,500.00
				*** VENDOR TOTALS ***		1 CHECKS		142,500.00
0120	TABOR & ASSOCIATES INC.	R	1/07/2025			001013		1,462.50
				*** VENDOR TOTALS ***		1 CHECKS		1,462.50

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	1,108,235.10	0.00	1,108,235.10
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 51AP TOTALS:	3	1,108,235.10	0.00	1,108,235.10
BANK: 51AP TOTALS:	3	1,108,235.10	0.00	1,108,235.10
REPORT TOTALS:	125	1,482,667.04	0.00	1,482,667.04



January 31, 2025

Client:

Via Email: kmanton@bruceville-eddy.us
Kent Manton, MPA
City Administrator
City of Bruceville-Eddy
144 Wilcox Drive
Eddy, TX 76524

SUBJECT: Authorization for Valuation/Appraisal Services
Miracle Lane Right of Way
Miracle Lane between IH 35 and Eagle Drive, Bruceville-Eddy, McLennan CAD#105264

Dear Mr. Manton:

I appreciate the opportunity to provide this proposal for valuation/appraisal services to the City of Bruceville-Eddy, TX (the "Client").

Scope of Work

Purpose:	The purpose of the appraisal is to assist the client and Court in their determination of adequate compensation due to the property owners, in compliance with the Texas Constitution, Article I, Section 17, to be paid for the acquisition of Real Property interest for a public purpose.
Intended Use of Report:	To assist the client in their negotiations for the purchase/acquisition of right of way from the property.
Property Rights Appraised:	Fee Simple and/or Easement Interests
Property Rights Excluded:	Minerals, Going Concern Value & Personal Property Items
Special Instructions:	This project assignment will address a partial right of way acquisition in connection with a proposed roadway and utility infrastructure improvement project.
Report Delivery:	30 days within receipt of executed agreement /or notice to proceed.
Fee:	\$3,500
Delivery of Reports:	Up to four (4) copies of each report and an electronic PDF copy
Services Billed Hourly:	Services will be billed at \$250/hour for services beyond delivery of the hypothetical value components, such as preparation, conference calls, attendance or testimony at a prehearing or hearing(s), if required.

The appraisal services will be prepared in conformance with and subject to, the Standards of Professional Practice and Code of Ethics of the Appraisal Institute and the *Uniform Standards of Professional Appraisal Practice* (USPAP) developed by the Appraisal Standards Board of the Appraisal Foundation.

In the event the assignment is canceled prior to completion, an invoice will be prepared reflecting the percentage of work completed as of that date.

DAN WRIGHT, MAI • 817.307.6655

Commercial Real Estate

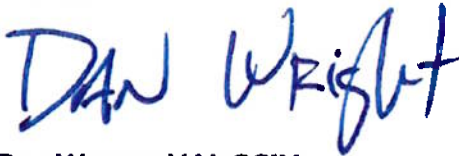
danwright@dwappraisal.com • 6565 N. MacArthur Blvd, Ste 225 • Dallas, TX 75039

City of Bruceville-Eddy, Texas
C/O Kent Manton, MPA
January 31, 2025
Page 2

The appraisal services will be limited by standard Assumptions and Limiting Conditions and any Extraordinary Assumptions and Limiting Conditions, which become apparent or necessary during the course of the assignment.

If this proposal is acceptable, please authorize to proceed by signing this letter or emailing a notice to proceed referencing this proposal to the undersigned. If you have any questions about the scope of work and this proposal, please do not hesitate to contact me.

Sincerely,



DAN WRIGHT, MAI, CCIM

6565 N. MacArthur Blvd., Suite 225

Dallas, Texas 75039

Direct: 817-307-6655

Email: DanWright@dwappraisal.com

AGREED & ACCEPTED THIS 7th DAY OF Feb, 2025.

BY: **CITY OF BRUCEVILLE-EDDY, TEXAS**



AUTHORIZED SIGNATURE

PRINTED NAME

Website Hosting Agreement

This Website Hosting Agreement ("Agreement") is entered into on _____ between Extraco Consulting, 1704 N Valley Mills Dr, Waco, Texas, 76710, hereinafter referred to as "Host" and The City of Bruceville-Eddy, Texas hereinafter referred to as "Client". The Host and the Client shall be collectively referred to as the Parties. Under this Agreement, the Host will provide Web Hosting and related services to Client.

The parties agree as follows:

1. ACCEPTANCE

By accepting this Agreement and using Host's Website Hosting Services ("Services"), Client agrees to be bound by all the terms and conditions of this Agreement.

2. PROVISIONS OF SERVICES

Host agrees to provide Client with website hosting services, consisting of website server space, domain name registration, and similar additional services, as may be provided by Host from time to time. Host reserves the right to change or modify the features of Client's service plan from time to time on 60 days written or e-mailed notice to Client. Client's continued use of Host's services after receipt of such a notice of modification shall constitute Client's acceptance of and agreement to be bound by the Host's modification of the terms and conditions of this Agreement.

3. AGREEMENT TERM

The initial term of this Agreement shall commence on the date of execution of this Agreement and shall continue through the remainder of the calendar month in which this Agreement was executed (the "Initial Term"). After the initial term, this Agreement shall be automatically renewed for successive monthly periods until terminated by one of the parties as provided in this agreement.

4. TERMINATION WITHOUT CAUSE

(a) Client may terminate this Agreement at any time, for any reason, by contacting Host, either by phone or e-mail, and requesting that Client's account be canceled. In the event of a cancellation, Host will not refund amounts already billed for the current monthly service period in which Client terminates the Agreement. Any amounts paid in advance by Client for future service terms following the current monthly service term will be promptly refunded by Host.

(b) Host may terminate this Agreement at any time, for any reason, by providing written or e-mail notice of termination to Client's primary website e-mail contact address no less than 60 days prior to the service termination.

(c) If either Party terminates this Agreement, Host will back up all Client's current Website content as an archive file, and send them to Client either as an attachment to an e-mail or via other file transfer process, or mail them to Client in the form of a flash drive.

5. TERMINATION FOR CAUSE

Client agrees to abide by the terms of this Agreement and by Host's general use policies as set forth in this Agreement, as those policies may exist from time to time. Host may change its use policies on 60 day written notice to Customer by e-mail message, mail, or facsimile transmission. Any violation by Client of the terms of this Agreement or of Host's general use policies shall be grounds for immediate termination of Client's account for cause. If Host terminates Client's account for a violation of this Agreement, Host shall not be required to refund any amounts billed for the billing period in which Host terminates Client's services.

6. PAYMENT TERMS

(a) Client agrees to pay Host an amount of \$55.00 per month, due one month in advance

Client Choice – mark box and initial client's choice (include the monthly fee in the blank above)

- \$75.00 for 12 months – Initials: _____
- \$65.00 per month for 24 months – Initials: _____
- \$55.00 per month for 36 months – Initials: _____

7. WARRANTY AGAINST UNLAWFUL USE

Client warrants and represents that Client shall use Services only for lawful purposes and in accordance with all valid federal, state, and local laws and regulations governing use of e-mail and the Internet, whether or not specifically prohibited elsewhere in this Agreement. Failure to abide by the terms of this paragraph shall be grounds for immediate termination of Client's account for cause.

8. LIABILITY; NO WARRANTY; LIMITATION OF DAMAGES

(a) Client expressly agrees that use of Services provided by Host is at Client's sole risk.

(b) Host guarantees 97 percent uptime for its Web servers. If uptime for Client's Web server falls below 97 percent during any given month (or specify other payment period), Host will credit Client for the monthly hosting fee. Any such credit shall be applied to future invoices. This credit shall be Client's sole and exclusive compensation for any downtime or other unavailability of Host's services under this Agreement. Host shall have no liability of any kind for any damages or loss arising as a consequence of such downtime or unavailability.

(c) Host, its agents, affiliates, licensors or the like, do not represent or warrant, expressly or impliedly, that their services will not be interrupted or error free; nor do they make any warranty as to the results that may be obtained from the use of their services or as to the accuracy, reliability, or content of any information service or merchandise contained in or provided through their services, unless otherwise expressly stated in this Agreement.

(d) Host, its officers, agents, or anyone else involved in providing services shall not be liable for any direct, indirect, incidental, special, or consequential damages that result from the use or inability to use services; or for any damages that result from mistakes, omissions, interruptions, deletion of files, errors, defects, delays in operation, or transmission, or any failure of performance, whether or not limited to acts of god, communication failure, theft, destruction, or unauthorized access to Host's records, programs, or services.

(e) Host will exercise no control over the content of the information passing through Host's network except those controls expressly provided herein.

(f) Host makes no warranties or representations of any kind, express or implied, for the services it is providing. Host also disclaims any warranty of merchantability or fitness for a particular purpose and will not be responsible for any damages that may be suffered by Client, including loss of data resulting from delays or non-deliveries.

9. Patents, Copyrights, Trademarks, and Other Intellectual and Proprietary Rights

(a) Except for rights expressly granted herein, this Agreement does not transfer any intellectual or other property or proprietary right to Client. Client agrees that all right, title, and interest in any product or service provided to Client belongs to Host. These products and services are only for Client's use in connection with Services provided to Client as outlined in this Agreement.

(b) Client expressly warrants to the Host that Client has the right to use any patented, copyrighted, or trademarked material which Client uses, posts, or otherwise transfers to Host servers.

10. HARDWARE, EQUIPMENT, AND SOFTWARE

Client is responsible for and must provide all phones, phone services, computers, software, hardware, and other services necessary to access Host servers. Host makes no representations, warranties, or assurances that Client's equipment will be compatible with Host Services.

11. INDEMNIFICATION

Client agrees to defend, indemnify, and hold Host harmless from any and all demands, liabilities, losses, costs, and claims, including reasonable attorneys' fees, asserted against Host, its agents, servants, officers, and employees, that may arise or result from any Service provided or performed or agreed to be performed or any product sold by Client, Client's agents, employees, or assigns. Client further agrees to defend, indemnify, and hold harmless Host against liabilities arising out of:

(a) Any liability to Host arising by virtue of any use of Host's services by Client for any unlawful purpose, or in violation of any valid federal, state, or local law or regulation governing use of e-mail or the Internet;

(b) Any injury to person or property caused by any products sold or otherwise distributed in connection with Services provided to Client;

(c) Any material supplied by Client infringing or allegedly infringing on the property or proprietary rights of a third party;

(d) Copyright or trademark infringement by Client, or violation by Client of intellectual property rights of any other party; and

(e) Any defective product which Client sold or distributed by means of Services.

Client agrees that the liability limit of Host shall in no event be greater than the aggregate dollar amount which Client paid during the terms of this Agreement, including any reasonable attorneys' fees and court costs.

12. ATTORNEYS' FEES

If any legal action is necessary to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire Agreement.

13. NOTICE

Client agrees to keep Host informed of all current contact information for Client's account. Changes in Client's account information may be reported to Host by e-mail at info@extracoconsulting.com. Failure to maintain or keep current all contact information shall be a ground for Host to terminate Client's account for cause.

14. GOVERNING LAW

This Agreement has been entered into in the State of Texas, and its validity, construction, interpretation and legal effect shall be governed by the laws of that state applicable to contracts entered into and performed entirely within that state.

15. SEVERABILITY

In case any one or more of the provisions of this Agreement be held for any reason to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement, and this Agreement shall be construed as if the invalid provision(s) had never been contained in this Agreement, provided that those provision(s) shall be curtailed, limited, or eliminated only to the extent necessary to remove the invalidity, illegality, or unenforceability.

16. WAIVER

No waiver by Host of any breach by Client of any provision of this Agreement shall be deemed a waiver of any preceding or succeeding breach of this Agreement. No waiver shall be effective unless it is in writing, and then only to the extent expressly set forth in such writing.

17. ENTIRE AGREEMENT

This Agreement shall constitute the entire agreement between Client and Host, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.

BY SIGNING THIS CONTRACT, CLIENT AGREES TO THE TERMS SET FORTH
HEREIN, EXTRACO POLICIES AND TO THE PAYMENT AMOUNT SPECIFIED ABOVE.

NAME

BY EXTRACO CONSULTING

The City of Bruceville-Eddy

COMPANY NAME

EXTRACO CONSULTING OFFICER

BILLING ADDRESS

SIGNATURE

DATE

Contracts can be mailed, faxed or emailed and deposits can be mailed or submitted online.
Mailing and faxing info is provided below.

Client Operations Manager: Maria Combee
Post Office Box 8650, Waco, TX 76714
Fax Number: 254-227-6604

Agenda Item #12

Subject – Increase in TPG rates for live-agent calls

Dear Valued Customer,

At TPG, we are committed to providing you and your constituents with high-quality service at affordable rates. We value your business and have gone to great lengths to avoid raising any of the fees associated with our services over the past 14+ years.

However, due to recent rising costs in products, services, and staffing that directly impact the cost to process payments with a live agent, Nuvei has made the decision to adjust the fee for live agent payments only, effective Feb. 17, 2025.

Walk-in and online fees will remain unchanged.

By the end of this week, *you will receive a Schedule B amendment to your Service Agreement via DocuSign*. This amendment will outline the new phone rate that will be charged for payments with a live agent. *To avoid any disruption to the service, please complete and return the signed amendment by February 17, 2025.*

If you prefer to discontinue the Nuvei call center live-agent service for your constituents, no action is required. The service will be de-activated automatically as of February 18, 2025.

Thank you for your understanding and continued support.

Original Version



SCHEDULE B

This Schedule B amends the "TPG Service Agreement" (the "Agreement") between the parties listed below as follows:

Bruceville-Eddy TX - Utilities ("Client")

The Payment Group, LLC ("TPG")

Change the payment processing fees, payable by **End User**, for each of the following services as indicated below:

Service	Web	Walk-in	Live Phone
Utilities	No change	No change	6.00% with \$4.00 min.

These changes are the only changes to the Agreement. The entire remainder of the original contract is to remain in full force. This Amendment shall be effective as of the date Client signs below.

IN WITNESS WHEREOF, the Parties reaching a mutual understanding and meeting of the minds on the terms and conditions of the above Schedule B, sign and date below demonstrating their acceptance of the Addendum to the Agreement.

ACCEPTED AND AGREED TO
BY AND BETWEEN:

The Payment Group, LLC
("TPG")

Bruceville-Eddy TX - Utilities
("Client")

By:  Date: 1/17/2025
Signed by: B7B49D242B944CE...

By: _____ Date: _____

Name: Gregg Bavisotto

Name: Esther Moreno

Title: Vice President of Sales, Government

Title: _____

Revised Version



SCHEDULE B

This Schedule B amends the "TPG Service Agreement" between Bruceville-Eddy and The Payment Group / Nuvei as follows:

We are not adding a new service and are adjusting the convenience fees payable by End User

Service	Web	Walk-in	Live Phone	ACH/Bank Draft
Court	Same	Same	6% w/ \$4.00 min	n/a
Utility	Same	Same	5% w/ \$2.75 min	n/a

These changes are the only changes to the Agreement. The entire remainder of the original contract is to remain in full force. This Amendment shall be effective as of the date Client signs below.

IN WITNESS WHEREOF, the Parties hereto have executed this Schedule B Amendment to the Agreement effective as of the date of the last signature below.

Bruceville-Eddy

Name _____

Title _____

Signature _____

Date _____

The Payment Group / Nuvei

Name _____

Title _____

Signature _____

Date _____



The Payment Group Service Agreement

Important – Read Carefully: This is an agreement (this “Agreement”) between The Payment Group, LLC (“TPG”), a Delaware limited liability company, and City of Bruceville-Eddy, TX (“Client”), for the provision of certain payment processing services by TPG on behalf of Client, as set forth on Schedule A hereto (the “Services”), including, as applicable, the associated software, hardware, media materials, and electronic documentation related thereto. Client and TPG are individually referred to as a “Party” and collectively referred to in this Agreement as the “Parties”. The purpose of this Agreement is to state the terms and conditions under which TPG will provide for Client the Services to individuals who have received requests for payment from Client (each such individual, an “End User”).

Agreement

1. **Services Provided:** Subject to the terms and conditions of this Agreement, TPG will use commercially reasonable efforts to provide access to the Services and certain ancillary services related thereto. Such ancillary services shall include all necessary installation/setup services, promotional assistance, credit card processing, payments to Client’s specified account(s), and access to real time online reporting. For each Service, TPG will charge End Users the convenience fee corresponding to each such Service, as set forth on Schedule A hereto. Client shall not be responsible for any EFT, processing, maintenance or other fees or charges. Client agrees to retain TPG to act as Client’s exclusive provider of each Service. Client agrees to promptly credit End User upon notice by TPG that payment from End User has been received by TPG.
2. **Chargebacks:** If a “chargeback” to a credit/debit card occurs, TPG will reflect such chargeback on the next Client payment report to be delivered in accordance with the schedule set forth on Schedule A following the occurrence of such chargeback. If the charge remains unpaid, Client will then update the status of the affected account of End User as remaining outstanding and unpaid.
3. **Setup and Installation:** TPG will provide the necessary setup and installation services to begin providing the Services as soon as is practicable after the time an executed version of this Agreement and any other documentation required in connection with the provision of the Services are received by TPG.
4. **Property of TPG:** All right, title and interest in and to the computer programs, software, hardware, algorithms, written procedures, trademarks, promotional materials, media materials, electronic documentation, and other supporting items used in connection with the Services, including all intellectual property rights therein, (collectively, the “TPG Materials”) are and shall remain the sole property of TPG, including any changes, modifications, or enhancements made to the TPG Materials during the term of this Agreement, and shall be returned to TPG upon termination of this Agreement. Nothing in this Agreement grants any right, title, or interest in or to any intellectual property rights in or to the TPG Materials, whether expressly, by implication, estoppel, or otherwise.
5. **Restrictions on Use:** Client shall not, and shall not permit any other person to, access or use the Services or TPG Materials except as expressly permitted by this Agreement. For purposes of clarity and without limiting the generality of the foregoing, Client shall not, except as this Agreement expressly permits: (a) copy, modify or create derivative works or improvements of the Services or TPG Materials; (b) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer or otherwise make available any Services or TPG Materials to any person, including on or in connection with the Internet or any time-sharing, service bureau, software as a service, cloud or other technology or service; (c) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive or gain access to the source code of the Services or TPG Materials, in whole or in part; (d) remove, delete, alter or obscure any trademarks, specifications, documentation, warranties or disclaimers, or any copyright, trademark, patent or other intellectual property or proprietary rights notices from any Services or TPG Materials, including any copy thereof; or (e) access or use the Services or TPG Materials for purposes of a competitive analysis of the Services or TPG Materials, the development, provision or use of a competing software service or product or any other purpose that is to TPG’s detriment or commercial disadvantage.
6. **Hardware and Software Requirements:** In order to access and view online reports and communicate with TPG in connection with the Services, Client shall be solely responsible for providing the following: access to the Internet, an email address and an up-to-date copy of Adobe Reader to view reports.
7. **Information Provided by Client:** Client must provide the following to TPG prior to the commencement of the Services (collectively, the “Client Information”):
 - a) Any and all standard contact information;
 - b) Bank routing number, bank account number; and
 - c) Bank account type for deposit of all payments.
 Client hereby grants TPG a limited license to use the Client Information for the purpose of providing Client with the Services described in this Agreement.
8. **Actions to be Performed by TPG:** TPG will use commercially reasonable efforts to provide the Services and all necessary technical support to maintain TPG’s payment system for 23.5 hours a day, 7 days a week. Notwithstanding the foregoing, TPG’s payment system will be unavailable daily from 11:00 p.m. until 11:30 p.m., CST due to daily

maintenance. TPG will not be responsible for any downtime experienced by Client attributable to Internet service providers, utilities companies and/or Client's internal network.

9. **Term and Cancellation of Contract:** The term of this Agreement shall begin on the date executed by both Parties and shall continue in full force and effect from that date until it is terminated by thirty (30) days written notice from either Party to the other.
10. **Indemnity:** TPG will indemnify, defend and hold harmless Client for causes of action and damages incurred by or brought against Client by third parties resulting from the wrongful termination of the Services provided to an End User due to TPG's negligence in processing and reporting payments in connection with the Services. Client will hold harmless TPG for causes of action and damages incurred or brought against Client by third parties resulting from the wrongful termination of the Services provided to an End User due to Client's negligence in processing payments or errors in information generated by Client and furnished to TPG in connection with the Services. The liability of either Party to the other with respect to this Agreement shall not include any contingent liability or exemplary or consequential damages.
11. **Reservation:** All rights not expressly granted in this Agreement are reserved by TPG.
12. **Support Services:** In connection with the Services, TPG will provide Client with support services with respect to the TPG web portal, software applications, electronic payments, online reports, and promotional materials. Client may contact TPG technical support Monday through Friday, from 8:00am to 5:00pm, CST.
13. **Attorney Fees and Costs:** If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such Party may be entitled.
14. **Promotional Materials:**
 - a) Client grants to TPG, during the term of this Agreement, a limited non-exclusive, fully paid-up, royalty-free, revocable, non-transferable license, without right of sublicense, to use any logo or trademark of Client on the TPG website for Client identification.
 - b) Subject to Section 4 and Section 5 of this Agreement, TPG shall provide Client with logos, graphics and other marketing materials for Client to advertise the Services and TPG as an authorized agent of Client for purposes of receiving payments.
 - c) Client agrees to use its commercially reasonable efforts to promote the applicable Services to End Users, such promotion to include providing a brief description or a means of accessing such Services in a reasonably prominent manner on (i) bills, invoices and other requests for payment delivered by Client to End Users, (ii) Client's End User-facing websites and (iii) any other channels utilized by Client for purposes of communicating with End Users.
15. **Miscellaneous Provisions:**
 - a) *Texas Law to apply:* This provision shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the Parties created under this Agreement are performable in the State of Texas.
 - b) *Parties Bound:* This Agreement shall be binding on and inure to the benefit of the Parties and their respective heirs, executors, administrators, legal representatives, successors, and permitted assigns.
 - c) *Assignment:* Client may not assign, delegate or otherwise transfer any of its rights or obligations under this Agreement without the prior written consent of TPG. TPG may assign, delegate or transfer any of its rights or obligations under this Agreement.
 - d) *Legal Construction:* In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, that invalidity, illegality or unenforceable shall not affect any other provision of this Agreement, and this Agreement shall be construed as if the invalid, illegal, or unenforceable provision was not contained in this Agreement.
 - e) *Sole Agreement:* This Agreement constitutes the sole agreement of the Parties and supersedes any prior understandings or written or oral agreements between the Parties respecting the subject matter of this Agreement.
 - f) *Relationship of the Parties.* TPG is an independent contractor, and neither TPG nor its staff shall be deemed to be employed by Client.
 - g) *Counterparts:* This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same agreement. Delivery of an executed counterpart of this Agreement by electronic means shall be equally as effective as delivery of a manually executed counterpart of this Agreement.
 - h) *[E-Sign:* If this Agreement is to be executed electronically, Client hereby agrees as follows: Client hereby gives its affirmative consent to execute this Agreement and to receive any related records and communications electronically. By consenting, Client also represents that it has full authority to execute this Agreement electronically under applicable local law and regulations, including any applicable municipal procurement requirements. Client may withdraw its consent to receive records and communications electronically by contacting TPG. Client's withdrawal of consent will cancel Client's agreement to receive electronic records and communications. Withdrawal of consent to future use of electronic signatures or receipt of records and communications electronically will not revoke electronic execution of this Agreement or any prior agreement or invalidate receipt of records in electronic format prior to such withdrawal. Client may request a paper copy of

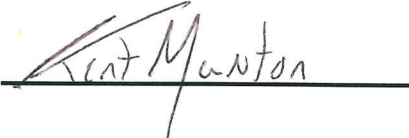

any records and communications by contacting TPG. Client is responsible for providing TPG with true, accurate and complete contact information, including an email address, and maintaining and updating promptly any changes in such contact information. Client may update its contact information by contacting TPG. TPG reserves the right, in its sole discretion, to discontinue the provision of electronic records and communications, or to terminate or change the terms and conditions on which TPG provides electronic records and communications. TPG will provide Client with notice of any such termination or change as required by law. Client acknowledges and agrees that Client's consent to electronic records and communications is being provided in connection with a transaction affecting interstate commerce that is subject to the federal Electronic Signatures in Global and National Commerce Act (the "Act"), and that Client and TPG both intend that the Act apply to the fullest extent possible to validate the Parties' ability to conduct business by electronic means. Client agrees that, in consenting to electronic signatures and records, Client will not challenge the validity of this Agreement solely on the basis that it was executed electronically.]

[Signature page follows.]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement effective as of the date of the last signature below.

CITY OF BRUCEVILLE-EDDY, TEXAS

THE PAYMENT GROUP, LLC

Name:	<u>Kent Manton</u>	Name:	<u>Gregg Bavisotto</u>
Title:	<u>City Administrator</u>	Title:	<u>Vice President Sales</u>
Address:	<u>144 Wilcox Dr.</u> <u>Eddy, TX 75524</u>	Address:	<u>14901 Quorum Drive, Suite 700</u> <u>Dallas, TX 75254</u>
Signature:	<u></u>	Signature:	<u></u>
Date:	<u>12/20/2022</u>	Date:	<u>12/20/2022</u>

SCHEDULE A**Services & Convenience Fees****Services & Convenience Fees**

Fees as detailed below are payable by the End Users. For clarity there is no cost to the Client.

<u>Service</u>	<u>Web</u>	<u>WINDOW</u>	<u>Live Phone</u>
Utilities	3%, \$1.00 min.	3%, \$1.00 min.	4%, \$1.95 min.
Court	3%, \$1.00 min.	3%, \$1.00 min.	4%, \$1.95 min.
Permits	3%, \$1.00 min.	3%, \$1.00 min.	N/A

Client Payment Schedule

Client will receive funds from TPG in accordance with the schedule below to the account specified by Client (if payment to be made via ACH). TPG will electronically provide payment reports to Client in accordance with the schedule below. NOTE: Holidays will cause reports and payments to be shifted to the next business day.

***Daily ACH**

End User payment day	Client Report Date	Client ACH Receipt Date
Monday	Tuesday	Wednesday
Tuesday	Wednesday	Thursday
Wednesday	Thursday	Friday
Thursday	Friday	Monday
Friday to Sunday	Monday	Tuesday

Web & Walk-In

TPG's payment system and online reporting portal will be available for End User payment processing and Client Reporting for 23.5 hours a day, 7 days a week. These systems will be unavailable daily from 11:00 p.m. until 11:30 p.m., CST, due to daily maintenance

*Weekly ACH also available

Hardware & Software

Incode Court & Utility Integration provided at no cost to the city
Two credit card terminals provided at no cost to the city

**INTERLOCAL COOPERATION AGREEMENT
FOR
ANIMAL SHELTER SERVICES**

This Interlocal Cooperation Agreement (“Agreement”) is made and entered into by and between the City of Waco, Texas (“Waco”), a political subdivision acting through its City Council and the City of Bruceville-Eddy (“Bruceville-Eddy”), a political subdivision acting through its City Council. Collectively Waco and Bruceville-Eddy may be referred to as the “Parties.”

WHEREAS, Waco and Bruceville-Eddy are authorized to enter into this Agreement pursuant to Chapter 791 of the Government Code (the "Interlocal Cooperation Act"); and

WHEREAS, Waco owns the Animal Control Facility located at 2032 Circle Road, Waco, Texas; and

WHEREAS, in the interest of the health, safety, and welfare of all citizens in Waco and Bruceville-Eddy, Waco has agreed to provide animal shelter services for six animals brought to the Shelter from Bruceville-Eddy by Bruceville-Eddy Animal Control or its designee; and

Now, therefore, in consideration of the premises and mutual promises contained herein the Parties agree as follows:

I. WACO’S AGREEMENT:

A. The Pet Circle Regional Animal Center (“Shelter”) will receive a total of six dogs or cats (for a total of six animals) delivered from Bruceville-Eddy by Bruceville-Eddy Animal Control, or its designee, under each term of this Agreement further described in Section IV. The Shelter will exercise due diligence and reasonable care in processing animals brought to it.

B. The Shelter agrees to receive and hold animals brought to it from Bruceville-Eddy Animal Control Officer(s) for Rabies Observation. In the event that it becomes necessary to humanely destroy any animal suspected of having rabies and remove such animal’s head for testing by the Texas Department of Health, the Shelter will have the head removed and shipment services performed in accordance with the Health and Safety Code.

C. Once the animal has been received by the Shelter, it will be subject to all Shelter policies, regulations and operating procedures, including adoption and euthanasia guidelines and procedures, as well as microchip and spay/neuter requirements.

D. The Shelter will hold animals brought to it from Bruceville-Eddy for seventy-two (72) hours, after which time the animals will become property of the Shelter and will be disposed of by adoption or humane euthanasia.

E. Animals held in quarantine will be held and handled in accordance with all applicable state regulations.

F. The Shelter will not accept feral cats.

G. The Shelter agrees to release animals meeting the exemption to the spaying/neutering requirements for breeders on first pickup once the owner pays all Shelter fees assessed by Waco and Bruceville-Eddy.

H. The Shelter will not accept any animals dropped off over-the-counter by residents of Bruceville-Eddy. The City of Waco shall accept no more than six animals under each term of this Agreement, as described in Section IV, from Bruceville-Eddy Animal Control, or its designee, exclusively.

II. BRUCEVILLE-EDDY'S AGREEMENT:

A. Bruceville-Eddy officers will complete a form furnished by Waco prior to delivering the animal to the Shelter.

B. Bruceville-Eddy officers will provide fee information to the owners of the animals impounded in accordance with Waco policies and procedures.

C. Bruceville-Eddy agrees to pay the Shelter in accordance with Section III below.

D. Bruceville-Eddy will provide a contact person to resolve any questions that shelter staff may have concerning the animals received from Bruceville-Eddy.

E. Bruceville-Eddy will maintain and enforce ordinances that require its citizens to:

- (1) Spay/neuter their cats and dogs;
- (2) Microchip their cats and dogs; and
- (3) Obtain a health statement for breeding animals every twenty-four (24) months as an exemption to the spay/neuter requirement.

F. Bruceville-Eddy Animal Control, or its designees, shall be required to vaccinate animals upon arrival to the Shelter after-hours if Waco Shelter staff are not present to intake such animals. Waco shall provide any supplies and training needed by Bruceville-Eddy to comply with this provision.

III. BILLING AND PAYMENT

A. Payment

Each month, for the calendar year, Bruceville-Eddy shall remit to the City the amount determined in Section III.(B) for the Shelter services by the twenty-fifth (25th) day of the month of each calendar month.

B. Computation

During the month of April of each year throughout the term of this Agreement, Waco shall review the total Shelter expenses and intake numbers for the previous twelve (12) months. The total Shelter expenses will be reduced by the revenues for reclaim and animal care reimbursements that are part of the payments citizens make when they retrieve an impounded animal. The total expenses less the revenues for reclaim and animal care reimbursements will be divided by Bruceville-Eddy's proportionate share (based on intake numbers attributed to animals brought in by Bruceville-Eddy) and then will be divided into twelve (12) equal payments. The total intake numbers will not include animals abandoned at the Shelter.

IV. TERMS OF AGREEMENT

This Agreement shall be in effect for one year, running from October 1, 2024, through September 30, 2025, then it shall automatically renew for one year and each year thereafter (from October 1st until September 30th), unless either Bruceville-Eddy or Waco provides written notice of its desire to terminate as provided for in this Agreement.

V. TERMINATION

Either party may terminate this Agreement for any reason at any time with thirty (30) days prior written notice.

VI. NOTICES

All notices required by this Agreement shall be sent to the parties as listed below:

Bruceville-Eddy: Bruceville-Eddy, Texas
Attention: City Administrator
144 Wilcox Drive
Eddy, Texas 76524

City of Waco: City of Waco
Attention: City Manager
P.O. Box 2570
Waco, Texas 76702-2570

VII. DISCRIMINATION. No one will, on the grounds of race, color, religion, sex, gender identity or expression, sexual orientation, national origin, age, disability, genetic information, pregnancy, veteran status, or any other legally protected status under applicable federal, state, and local laws shall be subject to discrimination in the performance of this Agreement.

VII. MISCELLANEOUS PROVISIONS

Venue: The obligations and undertakings of each of the parties to this Agreement shall be performable in McLennan County, Texas.

Choice of Law: This Agreement is governed by the laws of the State of Texas.

Entire Agreement: This agreement constitutes the entire agreement between the Waco and Bruceville-Eddy, and all negotiations and all understandings between the parties are merged herein.

Partial Invalidity: If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

Assignment: Neither party shall sell, assign, transfer, convey, or encumber this agreement or any right or interest herein or hereunder, or suffer or permit any such assignment, transfer, or encumbrance to occur by operation of law without the prior written consent of the other party.

Amendments: This agreement can be supplemented and/or amended only by a dated written document executed by both parties.

Multiple Copies: This Agreement may be executed in multiple counterparts each of which constitutes an original.

Misspelled Words: Misspelling of one or more words in this agreement shall not vitiate this Agreement. Such misspelled words shall be read so as to have the meaning apparently intended by the parties.

SIGNED AND ENTERED INTO ON THIS _____ day of _____, 2025.

CITY OF WACO, TEXAS

Bradley Ford
City Manager

ATTEST:

Michelle Hicks, City Secretary

APPROVED AS TO FORM & LEGALITY:

Sarah Raley, Assistant City Attorney

**THE CITY OF
BRUCEVILLE-EDDY, TEXAS**

BY _____

Name _____

Title _____

ATTEST:

Name _____

Title _____

ANIMAL SHELTER BILLING CALCULATIONS FOR CITIES - FY25

		Rev Obj Included
Animal Shelter		10002007-445220 (18,000)
		10002007-445230 -
		10002007-445240 (10,000)
		10002007-445250 -
		10002007-445260 -
		10002007-445270 -
		10002007-445280 -
		10002007-445290 -
		(28,000)
Proposed FY 2024-25 Budget	2,903,245	
Less Spay/Neuter expense (688952)	(214,000)	
Less Animal Services Fees	(3,520)	
Less Shelter Boarding	(2,000)	
Net Costs to be Shared	2,683,725	

	Rev Obj Excluded
10002007-445100	-
10002007-445210	(415,000)
10002007-485355	-
	(415,000)

****BASED on Org# 10002007 only.**

	Intake		Annual cost per City	Monthly cost per city
Bellmead	98	4.88%	131,044	10,920
Beverly Hills	20	1.00%	26,744	2,229
Bruceville-Eddy	6	0.30%	8,023	669
Hewitt	40	1.99%	53,487	4,457
Lacy-Lakeview	8	0.40%	10,697	891
Lorena	4	0.20%	5,349	446
Mart	2	0.10%	2,674	223
McGregor	79	3.94%	105,637	8,803
McLennan County	129	6.43%	172,497	14,375
Moody	9	0.45%	12,035	1,003
Riesel	7	0.35%	9,360	780
Robinson	95	4.73%	127,032	10,586
Waco	1,488	74.14%	1,989,727	165,811
West	7	0.35%	9,360	780
Woodway	21	1.05%	28,081	2,340

Total Contract Cities ACO Intake **2,007** **100.30%** **\$2,691,747** **\$224,312**

**2,007 does not include Bruceville-Eddy, but the Annual Cost and Monthly Costs Bruceville-Eddy costs are added in

Less City of Waco (1,989,727)

FY 2024-25 Budget for 10002007-445210 702,020

FY2024	
Annual cost per City	Monthly cost per city
46,548	3,879
38,568	3,214
2,660	222
58,517	4,876
55,857	4,655
7,980	665
1,330	111
65,167	5,431
123,684	10,307
1,330	111
7,980	665
103,735	8,645
2,054,758	171,230
7,980	665
14,629	1,219
\$2,590,723	\$215,894

Kent Manton

From: Melissa Sheldon <MSheldon@wacotx.gov>
Sent: Friday, February 7, 2025 11:02 AM
To: Kent Manton
Cc: Linda Owens
Subject: Pet Circle Regional ILA City of Waco
Attachments: ProposedFY25billing.pdf; Bruceville-Eddy interlocal (sr 12.4.24).docx

Follow Up Flag: Flag for follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Hi Kent,

Apologies for the delay. Attached are the proposed billing for this fiscal year, as well as the interlocal agreement.

I want to note that fees will increase next fiscal year due to the transition that took place at the start of this fiscal year following the Humane Society's exit from the shelter agreement. City management did not pass the transition-related costs onto our partner cities this year; however, our budget has increased, which will result in higher fees next fiscal year.

The fees outlined in this proposal reflect the current, lower rate. The majority of the budget increase was due to the addition of 15 positions necessary to manage the programs previously overseen by the Humane Society. As a standard practice, we provide a preliminary budget estimate in April with anticipated figures based on initial budget projections and total intake. In September, we send the final fee schedule after our budget is finalized, which may vary slightly depending on budget requests and council approval. Our current FY budget is sitting at \$3,461,612 for this year. I am not sure if that will increase significantly or stay pretty similar for next fiscal year.

Please let me know if you have any questions or if I can help further.

Thanks,



Melissa Sheldon

Director of Animal Services

City of Waco

P.O. Box 2570, Waco TX

O: (254) 750-7078 M: (254) 652-8676

waco-texas.com | [Facebook](#) | [Twitter](#) | [Instagram](#) | [MyWaco](#)

FEE CHANGES EYED AMID PUSH TO ADDRESS CAPACITY



ROD AYDELOTTE, TRIBUNE-HERALD

Sheyenne Hendrix scans a dog for a microchip at the Waco animal shelter's intake building.

Measures aimed at reuniting dogs with owners, guarding no-kill status

ALICE CROW
acrow@wacotrib.com

Waco residents have complained that a \$50 surrender fee for bringing certain animals to the city animal shelter penalizes people trying to help lost dogs, but an informal report suggests expanding the fees in next year's budget.

The animal services department report presented Tuesday to the Waco City Council comes at a time when the shelter has been operating at 120% capacity for close to a year and could be at risk of losing its no-kill status if animal intake is not limited, animal shelter officials have said.

The shelter adopted its \$50 surrender fee in 2013. The report states the fee was designed to "encourage residents to try to find alternative solutions for the animals other than the shelter." The shelter does not charge a surrender fee if the animal is compliant with Waco ordinances, includ-

ing being spayed or neutered, vaccinated and microchipped. Fee-free surrenders are not common in most municipalities and are not recommended by shelter experts, according to the report. City staff propose applying the \$50 surrender fee to all animals, regardless of ordinance compliance, and increasing reclaim fees from \$125 to \$250 for animals that have not been spayed or neutered.

The report also outlines existing programs to help residents avoid the \$50 surrender fee. The Firehouse to Your House Program allows residents to bring found animals to fire stations near where the animal was found to be scanned for a microchip containing the owner's contact information. If the animal is not microchipped, the fire station will provide the resident a free-surrender voucher for the animal to be brought to the shelter. Pets are required to be microchipped in Waco, and

owners who fail to do so could face a fine.

The Safety Net in Found Fosters, or S.N.I.F.F., Program allows animals to stay in foster homes close to where they were found for 72 hours before they enter the shelter. Fosters will actively search for the dog's owner by posting on social media platforms and local lost and found pet groups.

Waco City Manager Bradley Ford said the report was prompted by public comments at the May 21 council meeting. Ken Willis was one of the residents who spoke about the animal shelter at that meeting. Willis said shelter staff do not always inform residents about the firehouse program. He also said it is wrong to ask residents to pay the \$50 surrender fee after they take the time to bring a stray animal to the shelter.

"Why can't the city worker at the shelter scan the dog? It takes 10 seconds," Willis

Please see **SHELTER**, Page A2

Dr Pepper surpasses Pepsi as America's No. 2 soda

ROBERT HIGGS
Tribune Content

NEW YORK — Coca Cola is still America's No. 1 soda, but there's a new No. 2.

Dr Pepper inched ahead of Pepsi in 2023 and the second most popular brand of soda in the country, according to research from Beverage Digest, a trade publication.

Coke captured 19.2% of market sales in 2023, maintaining its strong hold on No. 1, CNN reported, citing the Beverage Digest research.

Dr Pepper, which has slowly gained market share for years, inched passed Pepsi. Both registered 8.3% with rounding, but Dr Pepper was technically ahead, researchers said.

Two other brands bottled by Coca Cola came in at No. 3 and No. 4. Sprite recorded a market share of 8.1%, and Diet Coke registered 7.8%.

"Dr Pepper has been gaining, [Pepsi] has been declining, and they're meeting in the middle," Duane Stanford, editor of Beverage Digest, told CNN in an interview.

Dr Pepper, which was invented in 1885 in downtown Waco, preceded Coke and Pepsi. It has successfully grown by marketing itself as a "spicy alternative" to cola products. It claims to be a blend of 23 flavors.

Coca-Cola came along in 1886 in Atlanta. A product called Brad's Drink, introduced in New Bern, North Carolina in 1893, became Pepsi-Cola in 1898.

"The soft drink industry itself, as a whole, was still really trying to figure itself out in the late 1800s, early 1900s," Joy Summar-Smith, associate director of the Dr Pepper Museum



ROD AYDELOTTE, TRIBUNE-HERALD FILE PHOTO

British Consul General Richard Hyde gets a drink at the Dr Pepper Museum during a stop in Waco on a Texas road trip in July 2023. Hyde said Dr Pepper tastes better in the U.S. than the version available in the United Kingdom.

Please see **DR PEPPER**, Page A2

BRIEFLY

Voter information

VoteforALLkids.org is hosting an information session outlining public school issues that are likely to come before the Texas Legislature next session. The session takes place at Central Library, 1717 Austin Ave., at 6 p.m. on June 18.

This is information you need if you want to vote for pro-public school candidates. Speaker is Amy Dodson from Raise Your Hand Texas.

For more information visit voteforALLkids.org.

Flag Day ceremony

Lake Shore Funeral Home and Crematory hosts a Flag Day celebration followed by a flag retirement ceremony at 4 p.m. June 14.

The ceremony will include the singing of the national anthem, the Pledge of Allegiance, playing of "Taps" and the folding of an American flag. That one folded flag will be representative of all the flags to be retired at the ceremony which follows.

Waco Big Bird Fly-in

Heart of Texas Miniature Airplane Club is hosting its 24th Annual Waco Big Bird Fly-In June 14-

15 at their airfield located at 3400 Over Flow Road. Remote control Warbirds (military aircraft), Giant Scale, Biplanes, Aerobatics, and Jets will take to the skies both days starting at 10 a.m.

The public is welcome and there is no admission charge. There will be a food truck on Friday, and HOTMAC will be providing hot dogs, burgers, and cold drinks on Saturday, or bring your own concessions. Also, bring your own shade.

Choral Society concert

The Central Texas Choral Society, directed by David Guess, will present its spring concert at 7:30 p.m. Monday at Woodway United Methodist Church, 21000 Woodway Drive. The program, "May the Road Rise Up To Meet You," includes a variety of songs and is a preview for the group's upcoming tour to Scotland and Ireland.

Tickets are \$10 at the door.

HOT Pond Tour

The Heart of Texas Water Garden and Pond Society's 2024 Heart of Texas Pond Tour will run from noon to 4 p.m. Sunday,

featuring free tours of backyard ponds and water features at select homes in the Waco area.

For more information, go to www.hotwgps.com or call Ron Haft at 254-717-4665. A list of participating ponds, locations and viewing times is available on the website and at numerous partnering businesses in the area.

Organizers will accept donations to the Waco Wetlands Education Center during the event, or at their website.

Turn Row Meeting

The McLennan County Extension Office will host the West Side Turn Row Meeting on Thursday off Farmview Parkway in Crawford.

Program topics include: growing season crop update, crop scouting report on insect and disease, ag commodity market update and cotton root rot update. There will be a McLennan County Result Demonstration, and the corn and grain sorghum plots are close for viewing.

To register or for more information, call the extension office at 254-757-5180.

Cornhole fundraiser

A cornhole tournament fundraiser benefiting the Humane Society of Central Texas will start at noon June 15 at Bare Arms Brewing, 2515 La Salle Ave.

Entry is \$20 individuals, \$35 for businesses with brand promotion, and \$50 for business with vendor booth. Play will start at 1 p.m.

Cash prizes will be awarded for first, second and third places.

Registration is available at Bare Arms. For more information, call 254-759-8480.

Art at the Arc camp

The Art At The Arc Summer Camp begins Tuesday

Donations to fund the camp are sought. To make a donation visit: <https://givebutter.com/artatthearc>.

Each summer The Arc offers an eight-week day camp from 7:30 am to 5:30 pm for children with intellectual and developmental disabilities. Activities include water activities, bowling, arts and crafts, field trips, and all-around fun. The Arc summer camp enables working parents to know that their children receive quality care during the summer months

when school is not in session.

Summer camp enrollment form is located at <https://forms.gle/auGdpuAfVgbdj2o17>.

Youth flag football

Early registration is open through June 28 for the city of Waco's fall youth flag football program, open to children ages 5 to 18.

The league will start Aug. 3. Early registration is \$50 per player. Late registration, open July 1-12, is \$60. Games will be played at city of Waco athletics fields, and draft day is scheduled for 9 a.m. July 20.

For more information and registration forms, go to www.teamsideline.com/waco or call 254-750-5875.

Submit printed items to Briefly, P.O. Box 2588, Waco, 76702-2588; or email goingson@wacotrib.com.

ON YOUR PHONE:
Have you tried the new Waco Trib news app? It's a huge improvement. Point your smartphone camera at the QR code, then tap the link to download it. [NEWSVU](https://www.news9.com)

'Home Alone' house goes up for sale

ASSOCIATED PRESS

WINNETKA, Ill. — The home of Kevin McCallister's hijinks is changing hands.

If the new owner wants to watch "Home Alone," there's a movie theater inside, one of many upgrades since the suburban Chicago property was renovated and expanded in 2018.

Sale of the Winnetka house, portrayed in the 1990 film, is underway days after being listed for \$5.25 million, said Dawn McKenna and Katie Moor, agents with Coldwell Banker Realty.

"We're thrilled with the way this home captured everyone's attention and hearts due to its well-deserved place in cinematic history and the timeless holiday memories it evokes," McKenna

and Moor told the Chicago Sun-Times.

The brick Georgian-style house has five bedrooms, six bathrooms and more than 9,000 square feet of space. There's a fully equipped gym and indoor sports court with a basketball hoop.

"Home Alone" is the comedic story of 8-year-old Kevin, played by Macaulay Culkin, who is accidentally left behind while his family travels to Europe at Christmas. Kevin defends the house from two bumbling burglars played by Joe Pesci and Daniel Stern, including by striking them with paint cans swinging from rope.

The house last sold in 2012 for \$1.58 million.

Dr Pepper

From A2

in Waco, told CNN in a 2022 interview. "Each town had their own soft drink manufacturing facility."

As Dr Pepper gained traction with a national audience, it also

has experimented with new flavors.

Recently, the brand introduced Dr Pepper Creamy Coconut. It introduced Dr Pepper Strawberries & Cream in 2023, something Timothy Cofer, CEO of Dr Pepper parent company Keurig Dr Pepper, described as "a standout success," during an analyst call in April.

Shelter

From A2

said. "Why have the good Samaritans go through the loops of going back to the fire department, taking this dog that's scared stiff in the car again to the fire department, just to have it scanned for a chip?"

Animal services operations manager Melissa Sheldon said the firehouse program is intended to keep animals close to where they were found, statistically increasing their likelihood of being reconnected with their owner and staying out of the shelter.

"There have been a lot of studies that have come out recently showing that most strays are found within a mile of their home," Sheldon said. "Trying to keep an animal close to where it was found is its best chance of going back home. Most shel-

ters nationwide see about a 20% chance of an animal going back to their owner. We're kind of a little bit lower in that percentage. Any way we can get animals closer to their home so they can hopefully be reunited is kind of the goal."

Sheldon said the shelter's policy is to scan an animal for a microchip after it has been impounded, as it is required by law. Before the animal is impounded, animal shelter staff will alert the resident of the \$50 fee. If the resident is concerned about the fee, staff will discuss the shelter's waived fee program options. There have also been instances of the animal shelter waiving fees or the Humane Society of Central Texas paying fees for residents facing financial crisis, she said.

The report details other measures shelter staff are working on to decrease surrender fees for residents who can show proof of

trying to locate the original owner or rehome the animal. This would include posting on local Facebook or Nextdoor groups, filing a report on 24PetWatch or putting up signs in the area the animal was found.

The shelter has 770 animals under its care, with 244 staying in the shelter and the rest in foster placements. To maintain its no-kill status, the shelter must have a 90% live exit rate. Sheldon said it is important for the shelter to limit intake to help it maintain its no-kill status for as long as possible.

"We need the community's help to maintain that no-kill status and what that means is adopting, fostering, keeping animals from coming into the shelter that don't need to come to the shelter," Sheldon said. "That way we can reduce the burden on the shelter and allow us to allocate our resources to animals that truly need us."

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discuss the report at the Tuesday meeting but did approve the purchase of more property next to the animal shelter. The city will purchase 2000 Circle Road for \$215,840 and previously acquired 2020 Circle Road in 2022 for \$334,159. Ford said purchasing property in the area will allow the city to expand animal shelter facilities in the future.

"Not that we have any imminent plans to expand the housing of animals, but we are looking to expand services like the medical care facility that's in the budget," Ford said. "In the upcoming year we're building a \$4 million medical care facility for our animals, so just making sure we're thinking of that site for a generation. We have such a large investment there already, but we need to be thinking down the road. If there are opportunities to pick up a parcel or two we're going to do it."

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Re: Boarding Services

From brittney murphy <i35kennelanddogtraining@gmail.com>

Date Thu 1/2/2025 3:37 PM

To Michael Dorsey <mdorsey@bruceville-eddy.us>

You don't often get email from i35kennelanddogtraining@gmail.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

If you take them to pennypaws for rabies vaccination I believe it was \$25

On Thu, Jan 2, 2025, 3:33 PM brittney murphy <i35kennelanddogtraining@gmail.com> wrote:

We charge \$35 a night per dog. If food is not provided it's an additional \$2.

The vaccination for distemper (canine Spectra 9) is \$17

The Bordatella (spectra KC 3) is \$13

On Thu, Jan 2, 2025, 3:18 PM Michael Dorsey <mdorsey@bruceville-eddy.us> wrote:

Michael Dorsey

Chief of Police

Bruceville-Eddy Police Department

143 Wilcox Drive

Eddy, TX 76524

Phone: (254) 859-5072

Fax: (254) 859-5258



Kent Manton

From: Kerry Payne <ntaca@hotmail.com>
Sent: Tuesday, November 5, 2024 2:29 PM
To: Kent Manton
Subject: Re: Interest in Limited Animal Control Solutions

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Good Afternoon sir!

Thanks for your email. For municipal governments outside of the DFW area my services are limited. I am currently working on a proposal for Shepherd Texas offering the following services.

8 hours of patrol per month split between 4 days. The plan would be to leave my home North of Dallas then travel to B/E and provide 2 hours of patrol time then continue to Shepherd to patrol there. I would overnight in Shepherd. The next morning, I would patrol Shepherd then continue to B/E to patrol 2 more hours then return to Dallas.

During my patrols within B/E, I would capture and impound any stray animals, answer any calls for service, remove dead animals from the roadways, and educate the community about proper pet responsibility. The contract would give me the ability to issue court citation in your city when needed. When not in town, your citizens can call our office 24/7 to voice their concerns or a complaint. I would want to work with your police department for them to answer calls on an immediate basis and then follow up when I am there. Due to the distance, I cannot offer any type of emergency or after-hours response.

The fee for this service is \$15.00 per capita annually based on the US Census population calculation each year. As of 2024, they show B/E to have 1461 people. This is calculated to the following. $1461 \times \$15.00$ is \$21,915.00. A 10% down payment is required totaling \$2,191.50. Subtract this amount from the contract fee equals \$19,723.50 which is then paid in 12 equal payments of \$1643.62. I hope that didn't confuse you. **In a nutshell the service I offer would cost the City almost 22K per year.**

If this is something that you would be interested in, I can draw up an actual contract agreement and send it over to you. If you have any questions or need for additional services, please let me know. Finally, if there are any other municipalities in the area that would benefit from my services, please reach out to them and see if they may be interested. This may lower your rate if I have more than B/E under contract in the same area.

Kerry Payne
Owner/Officer
NTACA

From: Kent Manton <kmanton@bruceville-eddy.us>
Sent: Tuesday, November 5, 2024 1:25 PM
To: Kerry Payne <ntaca@hotmail.com>
Subject: Interest in Limited Animal Control Solutions

Good afternoon,

I wanted to reach out again and see if we could discuss an agreement for animal control solutions here in Bruceville-Eddy? We have been searching for a partner for over two years now to no avail and are getting rather desperate... We are extremely flexible!

Essentially, we just need a location to be able to safely take 5-10 animals per year when the need arises.

I look forward to hearing from you soon!

Regards,

Kent Manton, MPA

City Administrator
144 Wilcox Drive
Eddy, TX 76524
Office 254-859-5964 x100
Cell: 903-268-6931

kmanton@bruceville-eddy.us

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HEALTH AND SAFETY CODE

TITLE 10. HEALTH AND SAFETY OF ANIMALS

CHAPTER 823. ANIMAL SHELTERS

Sec. 823.001. DEFINITIONS. In this chapter:

(1) "Animal shelter" means a facility that keeps or legally impounds stray, homeless, abandoned, or unwanted animals.

(2) Repealed by Acts 2015, 84th Leg., R.S., Ch. 1, Sec. 3.1639(120), eff. April 2, 2015.

(3) Repealed by Acts 2015, 84th Leg., R.S., Ch. 1, Sec. 3.1639(120), eff. April 2, 2015.

(4) "Department" means the Department of State Health Services.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1603, eff. April 2, 2015.

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1639(120), eff. April 2, 2015.

Sec. 823.002. EXEMPTION FOR CERTAIN COUNTIES, CLINICS, AND FACILITIES. This chapter does not apply to:

(1) a county having a population of less than 75,000;

(2) a veterinary medicine clinic; or

(3) a livestock commission facility.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989. Amended by Acts 1991, 72nd Leg., ch. 14, Sec. 280, eff. Sept. 1, 1991.

Sec. 823.003. STANDARDS FOR ANIMAL SHELTERS; CRIMINAL PENALTY. (a) Each animal shelter operated in this state shall comply with the standards for:

(1) housing and sanitation as provided in Chapter 826 for quarantine and impoundment facilities; and

(2) animal control officer training adopted under Chapter 829.

(b) An animal shelter shall separate animals in its custody at all times by species, by sex (if known), and if the animals are not related to one another, by size.

(c) An animal shelter may not confine healthy animals with sick, injured, or diseased animals.

(d) Each person who operates an animal shelter shall employ a veterinarian at least once a year to inspect the shelter to determine whether it complies with the requirements of this chapter and Chapter 829.

The veterinarian shall file copies of the veterinarian's report with the person operating the shelter and with the department on forms prescribed by the department.

(e) The executive commissioner of the Health and Human Services Commission may require each person operating an animal shelter to keep records of the date and disposition of animals in its custody, to maintain the records on the business premises of the animal shelter, and to make the records available for inspection at reasonable times.

(f) A person commits an offense if the person substantially violates this section. An offense under this subsection is a Class C misdemeanor.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 1331 (S.B. 1562), Sec. 2, eff. September 1, 2007.

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1604, eff. April 2, 2015.

Sec. 823.004. MICROCHIP SCAN REQUIRED. As soon as practicable after an animal is placed in the custody of an animal shelter or a releasing agency as defined by Section 828.001, including an animal rescue organization, the shelter, agency, or organization shall scan the animal to determine whether a microchip is implanted in the animal.

Added by Acts 2021, 87th Leg., R.S., Ch. 136 (H.B. 604), Sec. 1, eff. September 1, 2021.

Sec. 823.005. ADVISORY COMMITTEE. (a) The governing body of a county or municipality in which an animal shelter is located shall appoint an advisory committee to assist in complying with the requirements of this chapter.

(b) The advisory committee must be composed of at least one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter, and one representative from an animal welfare organization.

(c) The advisory committee shall meet at least three times a year.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Sec. 823.007. INJUNCTION. A court of competent jurisdiction may, on the petition of any person, prohibit by injunction the substantial violation of this chapter.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Sec. 823.008. ENFORCEMENT BY COUNTY. (a) A county may enforce this chapter.

(b) This section does not authorize a county to establish standards for operating an animal shelter.

(c) A county may not enforce this chapter at an animal shelter operated by a municipality.

Added by Acts 2009, 81st Leg., R.S., Ch. 924 (H.B. 3004), Sec. 1, eff. June 19, 2009.

Sec. 823.009. CIVIL PENALTY. (a) A person may not cause, suffer, allow, or permit a violation of this chapter or a rule adopted under this chapter.

(b) A person who violates this chapter or a rule adopted under this chapter shall be assessed a civil penalty. A civil penalty under this chapter may not be less than \$100 or more than \$500 for each violation and for each day of a continuing violation. This subsection does not apply at an animal shelter operated by a municipality.

(c) If it appears that a person has violated, is violating, or is threatening to violate this chapter or a rule adopted under this chapter, the county or municipality in which the violation occurs may institute a civil suit in district court for:

(1) injunctive relief to restrain the person from continuing the violation or threat of violation;

(2) the assessment and recovery of the civil penalty; or

(3) both injunctive relief and the civil penalty.

(d) A bond is not required in an action brought under this section.

Added by Acts 2009, 81st Leg., R.S., Ch. 924 (H.B. 3004), Sec. 1, eff. June 19, 2009.

Agenda Item #14

Vehicle Parking and Storage

A. Purpose

The City provides parking spaces for employees to utilize to park their personal vehicles during the employee's work hours. Parking spots are limited, city property is to be used for city business purposes, and long-term storage of private vehicles can place the City and others at risk. This policy outlines the City's policy for the parking of motor vehicles.

B. Scope

This policy applies to all full-time regular, part-time, volunteers, temporary and seasonal employees as defined in City of Bruceville-Eddy policies.

C. Policy

1. Parking spaces on city property are not permanent benefits and may be withdrawn at any time as a result of disciplinary action or the needs of the City or others.
2. Employees may use parking designated or made available for employee use during business hours.
3. Employees are not permitted to leave their cars overnight or for extended periods when not actively working.
4. An employee can utilize only one parking space on city property.
5. An employee may not park or store a vehicle inside a city building or facility.
6. The City will not assume any liability for theft, vandalism, fire, or damage for an employees' vehicle

D. Other City Policies

This policy should be read and interpreted in conjunction with other City policies, including but not limited to, policies concerning weapons in and search of vehicles.

E. Violation

Violation of this policy may lead to disciplinary action consistent with these policies, up to and including termination.

Weapon-Free Workplace Policy

Purpose

To ensure that the City of Bruceville-Eddy maintains a workplace safe and free of violence for all employees, the City prohibits the possession or use of dangerous weapons on City property.

Covered Individuals

Except for certified law enforcement officers, all Bruceville-Eddy workers are subject to this policy, including contract workers and temporary employees, as well as visitors and customers on City property. Except for certified law enforcement officers, a concealed-handgun license to carry a weapon does not supersede this policy. Any employee in violation of this policy will be subject to disciplinary action, up to and including termination.

Definitions

“City property” is defined as all City-owned or leased buildings and surrounding areas such as sidewalks, walkways, driveways and parking lots under the City’s ownership or control. This policy applies to all City-owned or leased vehicles and all vehicles that come onto City property.

“Dangerous weapons” include firearms, explosives, knives, and other weapons that might be considered dangerous or that could cause harm. Employees are responsible for making sure that any item possessed by the employee is not prohibited by this policy.

Policy

Employees are prohibited from possessing, storing or bringing a Dangerous Weapon into a City facility, premises or a City-owned vehicle while on duty, or acting in the course and scope of the employee’s assigned duties or during regular working hours. Employees may store a Dangerous Weapon in their personal vehicle if the weapon is secured in a locked vehicle.

Searches of Property

The City reserves the right at any time and at its discretion to search all City-owned or leased vehicles and City owned property for the purpose of determining whether any weapon is being, or has been, brought onto the property or premises in violation of this policy. In limited circumstances, the City may search employees or personal property stored on or in City-owned property. Employees who fail or refuse to promptly permit a search under this policy may be subject to discipline up to and including termination.

Enforcement

This policy is administered and enforced by the City’s Administration. Anyone with questions or concerns specific to this policy should contact the City Administrator.

Commented [MC1]: Practice Note: Searches of personal property or employees should only be conducted by law enforcement officers utilizing a reasonable suspicion standard based on the underlying facts.

Agenda Item #15

RESOLUTION NO: R 2-27-2025-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TEXAS GENERAL LAND OFFICE (GLO) FOR COMMUNITY DEVELOPMENT BLOCK GRANT – MITIGATION (CDBG-MIT) PROGRAM; AND AUTHORIZING MAYOR AND CITY ADMINISTRATOR TO ACT AS THE CITY'S EXECUTIVE OFFICER(S) AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE CDBG-MIT PROGRAM.

WHEREAS, The City of Bruceville-Eddy desires to increase resilience to disasters and reduce or eliminate the long-term risk of loss of life, injury, damage to and loss of property, and suffering and hardship, by lessening the impact of future disasters; and

WHEREAS, The City of Bruceville-Eddy desires a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income;

WHEREAS, certain conditions exist which represent a threat to the public health and safety;

WHEREAS, The City of Bruceville-Eddy aims to Affirmatively Further Fair Housing by identifying projects that overcome or do not increase patterns of residential segregation based on race, color, religion, national origin, sex, disability or family status;

WHEREAS, it is necessary and in the best interest of the City of Bruceville-Eddy to apply for funding under the Community Development Block Grant – Mitigation (CDBG-MIT) Resilient Communities Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS:

1. That a Community Development Block Grant – Mitigation (CDBG-MIT) application is hereby authorized to be filed by the City of Bruceville-Eddy with the General Land Office for the recovery and mitigation efforts under the CDBG-MIT Resilient Communities Program (RCP).
2. That the project detailed within the application will develop, update, adopt, and implement a forward-looking Comprehensive Plan that integrates hazard mitigation planning to ensure structures built within the community can withstand future hazards
3. That the CDBG-MIT Application request amount be filed for up to \$300,000.00 for a comprehensive plan and zoning ordinance.
4. That the City Council directs and designates the Mayor and City Administrator as the City's Chief Executive Officer(s) and Authorized Representative to act in all matters in connection with

this application and the City's participation in the Community Development Block Grant – Mitigation (CDBG-MIT) Program.

5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, fair housing, civil rights requirements, and administrative requirements.

Passed and approved this __ day of _____, 2025.

Linda Owens, Mayor
Bruceville-Eddy, Texas

ATTEST:

Pam Combs, City Secretary
Bruceville-Eddy, Texas

RESOLUTION NO. R 2-27-2025-2

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BRUCEVILLE-EDDY, TEXAS, ADOPTING A PROCUREMENT POLICY
IN RELATION TO FEDERAL GRANTS**

WHEREAS, the City from time to time applies for Federal grant funding; and

WHEREAS, such grant applications require the City to provide their procurement policies to ensure appropriate expenditure of any funds awarded.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
BRUCEVILLE-EDDY, TEXAS:**

Section 1. That the Procurement Policy, attached hereto as “Exhibit A”, is hereby adopted as the official Procurement Policy of the City of Bruceville-Eddy, Texas for all Federal Grants.

Section 2. To the extent that any federal grant was applied for under a previous procurement policy of the City, that policy shall remain in effect only for the purposes of procurement under the particular grant as awarded.

Section 3. The City Council hereby adopts such policy effective immediately upon its passage.

Passed this _____ day of _____, 2025.

Linda Owens, Mayor
City of Bruceville-Eddy, Texas

Attest

Pam Combs, City Secretary
City of Bruceville-Eddy, Texas

"Exhibit A"

CITY OF BRUCEVILLE-EDDY PROCUREMENT POLICIES AND PROCEDURES APPLICABLE TO ALL PROCUREMENTS MADE WITH FEDERAL FUNDS

The policies, procedures and practices contained within should not be read to conflict with the City of Bruceville-Eddy Charter, State Law, City ordinances, or other applicable laws or ordinances. If there is any conflict, State Law, the City Charter, City Resolutions and City ordinances supersede the provisions of this policy.

The City of Bruceville-Eddy, Texas follows the procurement standards in 2 CFR §200.317 – 2 CFR §200.327 and Appendix II to Part 200 for procurement actions to be funded with Federal funds. All attempts are made to adhere to these policies and procedures and updates are made as needed. The entirety of the language found in 2 CFR 200.317 - 2 CFR 200.327 may not be applicable in all instances, programs, and/or situations. This document supersedes all previous versions and contains the most current 2 CFR §200.317 - 2 CFR §200.327 language available at the adoption of these policies and procedures.

§200.317 Procurements by states.

When procuring property and services under a Federal award, a State must follow the same policies and procedures it uses for procurements from its non-Federal funds. The State will comply with [§200.321](#), [§200.322](#), and [§200.323](#) and ensure that every purchase order or other contract includes any clauses required by [§200.327](#). All other non-Federal entities, including subrecipients of a State, must follow the procurement standards in [§200.318](#) through [§200.327](#).

§200.318 General procurement standards.

- (a) The non-Federal entity must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this section, for the acquisition of property or services required under a Federal award or subaward. The non-Federal entity's documented procurement procedures must conform to the procurement standards identified in [§200.317](#) through [§200.327](#).
- (b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- (c)(1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept

gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

(d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.

(f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also [§200.214](#).

(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(j)(1) The non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time-and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

- (i) The actual cost of materials; and
- (ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

[[85 FR 49543](#), Aug. 13, 2020, as amended at [86 FR 10440](#), Feb. 22, 2021]

§200.319 Competition.

- (a) All procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and [§200.320](#).
- (b) In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:
 - (1) Placing unreasonable requirements on firms in order for them to qualify to do business;
 - (2) Requiring unnecessary experience and excessive bonding;
 - (3) Noncompetitive pricing practices between firms or between affiliated companies;
 - (4) Noncompetitive contracts to consultants that are on retainer contracts;

(5) Organizational conflicts of interest;

(6) Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and

(7) Any arbitrary action in the procurement process.

(c) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

(d) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

(2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(e) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

(f) Noncompetitive procurements can only be awarded in accordance with [§200.320\(c\)](#).

§ 200.320 Methods of procurement to be followed.

The non-Federal entity must have and use documented procurement procedures, consistent with the standards of this section and [§200.317](#), [§200.318](#), and [§200.319](#) for any of the following

methods of procurement used for the acquisition of property or services required under a Federal award or sub-award.

(a) **Informal procurement methods.** When the value of the procurement for property or services under a Federal award does not exceed the *simplified acquisition threshold (SAT)*, as defined in [§200.1](#), or a lower threshold established by a non-Federal entity, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

(1) **Micro-purchases** — (i) **Distribution.** The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See the definition of *micro-purchase* in [§200.1](#)). To the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers.

(ii) **Micro-purchase awards.** Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

(iii) **Micro-purchase thresholds.** The non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations. Non-Federal entities may establish a threshold higher than the Federal threshold established in the Federal Acquisition Regulations (FAR) in accordance with [paragraphs \(a\)\(1\)\(iv\)](#) and [\(v\)](#) of this section.

(iv) **Non-Federal entity increase to the micro-purchase threshold up to \$50,000.** Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with [§200.334](#). The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

(A) A qualification as a low-risk auditee, in accordance with the criteria in [§200.520](#) for the most recent audit;

(B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,

(C) For public institutions, a higher threshold consistent with State law.

(v) **Non-Federal entity increase to the micro-purchase threshold over \$50,000.** Micro-purchase thresholds higher than \$50,000 must be approved by the cognizant agency for indirect costs. The non-federal entity must submit a request with the requirements included in [paragraph \(a\)\(1\)\(iv\)](#) of this section. The increased threshold is valid until there is a change in status in which the justification was approved.

(2) **Small purchases** — (i) **Small purchase procedures.** The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the non-Federal entity.

(ii) **Simplified acquisition thresholds.** The non-Federal entity is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk and its documented procurement procedures which must not exceed the threshold established in the FAR. When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

(b) **Formal procurement methods.** When the value of the procurement for property or services under a Federal financial assistance award exceeds the SAT, or a lower threshold established by a non-Federal entity, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with [§200.319](#) or [paragraph \(c\)](#) of this section. The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold the non-Federal entity determines to be appropriate:

(1) **Sealed bids.** A procurement method in which bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction, if the conditions.

(i) In order for sealed bidding to be feasible, the following conditions should be present:

(A) A complete, adequate, and realistic specification or purchase description is available;

(B) Two or more responsible bidders are willing and able to compete effectively for the business; and

(C) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

(ii) If sealed bids are used, the following requirements apply:

(A) Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

(B) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(C) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(D) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(E) Any or all bids may be rejected if there is a sound documented reason.

(2) **Proposals.** A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

(i) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(ii) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and making selections;

(iii) Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the non-Federal entity, with price and other factors considered; and

(iv) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services through A/E firms that are a potential source to perform the proposed effort.

(c) **Noncompetitive procurement.** There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:

- (1) The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see [paragraph \(a\)\(1\)](#) of this section);
- (2) The item is available only from a single source;
- (3) The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;
- (4) The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; or
- (5) After solicitation of a number of sources, competition is determined inadequate.

§200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in [paragraphs \(b\)\(1\)](#) through [\(5\)](#) of this section.

§200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but

not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

(b) Federal agencies providing Federal financial assistance for infrastructure projects must implement the Buy America preferences set forth in [2 CFR part 184](#).

[[85 FR 49543](#), Aug. 13, 2020, as amended at [88 FR 57790](#), Aug. 23, 2023]

§200.323 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at [40 CFR part 247](#) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

§200.324 Contract cost and price.

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's

investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under [subpart E of this part](#). The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§200.325 Federal awarding agency or pass-through entity review.

(a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.

(b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

- (1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;
- (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
- (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
- (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
- (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) The non-Federal entity is exempt from the pre-procurement review in [paragraph \(b\)](#) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;

(2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§200.326 Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

§200.327 Contract provisions.

The non-Federal entity's contracts must contain the applicable provisions described in appendix II to this part.

**Appendix II to Part 200—
Contract Provisions for Non-Federal Entity Contracts Under Federal Awards**

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

- (A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by [41 U.S.C. 1908](#), must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- (B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
- (C) Equal Employment Opportunity. Except as otherwise provided under [41 CFR Part 60](#), all contracts that meet the definition of “federally assisted construction contract” in [41 CFR Part 60–1.3](#) must include the equal opportunity clause provided under [41 CFR 60–1.4\(b\)](#), in accordance with Executive Order 11246, “Equal Employment Opportunity” ([30 FR 12319, 12935, 3 CFR Part, 1964](#)–1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at [41 CFR part 60](#), “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
- (D) Davis-Bacon Act, as amended ([40 U.S.C. 3141–3148](#)). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act ([40 U.S.C. 3141–3144](#), and [3146–3148](#)) as supplemented by Department of Labor regulations ([29 CFR Part 5](#), “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act ([40 U.S.C. 3145](#)), as supplemented by Department of Labor regulations ([29 CFR Part 3](#), “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act ([40 U.S.C. 3701–3708](#)). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with [40 U.S.C. 3702](#) and [3704](#), as supplemented by Department of Labor regulations ([29 CFR Part 5](#)). Under [40 U.S.C. 3702](#) of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of [40 U.S.C. 3704](#) are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under [37 CFR § 401.2 \(a\)](#) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of [37 CFR Part 401](#), “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act ([42 U.S.C. 7401–7671q](#).) and the Federal Water Pollution Control Act ([33 U.S.C. 1251–1387](#)), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act ([42 U.S.C. 7401–7671q](#)) and the Federal Water Pollution Control Act as amended ([33 U.S.C. 1251–1387](#)). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see [2 CFR 180.220](#)) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at [2 CFR 180](#) that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment ([31 U.S.C. 1352](#))—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by [31 U.S.C. 1352](#). Each tier must also disclose any lobbying with non-Federal funds that takes

place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See [§ 200.323](#).

(K) See [§ 200.216](#).

(L) See [§ 200.322](#).

[[78 FR 78608](#), Dec. 26, 2013, as amended at [79 FR 75888](#), Dec. 19, 2014; [85 FR 49577](#), Aug. 13, 2020]

Adopted by the City this ____ day of _____, 2025.

Linda Owens, Mayor
City of Bruceville-Eddy

CITY OF BRUCEVILLE-EDDY
FINANCIAL MANAGEMENT POLICY

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Summary

The City of Bruceville-Eddy (“City”) is responsible for safeguarding and prudently managing public funds, which includes planning for and providing adequate funding and resources to deliver the needed and desired municipal services to the community. To establish and document a policy framework for effective fiscal decision-making, planning, and management, the City shall establish and maintain a comprehensive Financial Management Policy. This policy shall incorporate sound financial management practices and shall demonstrate compliance with the associated federal, state, and local statutes and other legal documents and mandates.

The Financial Management Policy shall be reviewed annually and updated or revised, as necessary. Updates and changes to the policies contained herein shall be presented to the City Council for approval.

This Financial Management Policy shall apply to all funds maintained by the City unless otherwise specified herein. These funds include:

Governmental Fund Types

- **General Fund** - The general fund is the City's primary operating fund and shall be used to account for and report all financial resources not accounted for and reported in another fund. The general fund shall be used to finance the basic operations of the City.
- **Special Revenue Funds** - The City shall maintain special revenue funds to account for and report the proceeds of specific revenue sources that are restricted or committed for specified purposes other than debt service or capital projects.
- **Debt Service Fund** - The debt service fund shall be used to account for and report the accumulation of resources that are restricted, committed, or assigned for payment of principal and interest on the City's general long-term debt.
- **Capital Projects Funds** - The City shall maintain capital projects funds to account for and report financial resources that are restricted, committed, or assigned for capital outlay (e.g., bond funds).

Proprietary Fund Types

- **Enterprise Fund** - The City shall maintain separate utility funds to account for and report the operations of water and sewer services, and solid waste (refuse) collection services within the City, including the annual funding of enterprise fund debt service requirements.

City of Bruceville-Eddy
Financial Policies & Procedures

The purpose of these policies is to ensure that financial resources are available to meet the present and future needs of the City and its citizens. Specifically, the policy framework contained herein mandates the pursuit of the following fiscal objectives:

- I. *Accounting, Auditing, and Financial Reporting:*** The City shall implement and maintain accounting practices that conform to generally accepted accounting principles and comply with prevailing federal, state, and local statutes and regulations. The City shall present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition. The City shall issue a Comprehensive Annual Financial Report no later than six months following the end of the fiscal year.
- II. *Financial Consultants:*** The City shall employ the assistance of qualified financial advisors and consultants, as needed, to assist in the administration and management of the City's financial affairs, including audit services, debt administration, delinquent tax collections, and financial modeling.
- III. *Budgeting and Long-range Financial Planning:*** The City shall establish budgeting guidelines and shall employ a prudent fiscal strategy to provide for the short-term and long-term needs of the City through strategic management and preservation of its financial resources.
- IV. *Revenues:*** The City shall establish, manage, and maintain a revenue system to assure a reliable, equitable, and sufficient cash flow to support the desired level of City services and fund balance.
- V. *Operating Expenditures:*** The City shall identify and prioritize services, determine appropriate service levels, and monitor the expenditure of available resources to ensure fiscal stability and the effective and efficient delivery of services.
- VI. *Fund Balance/Working Capital:*** The City shall maintain the fund balance and working capital (retained earnings) of all operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position during emergencies or economic fluctuations.
- VII. *Capital Expenditures and Improvements:*** The City shall annually review and monitor the state of the City's capital assets, setting priorities for the addition, replacement, and renovation of these assets based on needs, funding alternatives, and availability of resources.
- VIII. *Debt Management:*** The City shall establish guidelines for debt financing to provide needed land, long-term capital additions, and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.
- IX. *Cash Management and Investments:*** The City shall invest idle operating cash so as to ensure the absolute safety of principal, to meet the liquidity needs of the City, and to

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Achieve the highest possible yield in accordance with state statute and the City's Investment Policy.

- X. *Grants:*** The City shall seek, apply for, and effectively administer federal, state, and local grants which support the City's current and future priorities and policy objectives.
- XI. *Intergovernmental Relations:*** The City shall coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis, and support favorable legislation at the state and federal levels.
- XII. *Internal Controls:*** The City shall establish and maintain a system of internal controls designed to safeguard City assets, ensure the accuracy and reliability of accounting and financial records, promote operational efficiency, and adhere to prescribed policies in compliance with federal and state regulations and City ordinances and policies.
- XIII. *Economic Development:*** The City shall initiate, encourage, and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base. The City shall account for all financial commitments made in connection with economic incentives granted to developers.

I.

Accounting, Auditing, and Financial Reporting

The City shall implement and maintain accounting practices that conform to generally accepted accounting principles and comply with prevailing federal, state, and local statutes and regulations. The City shall present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition. The City shall issue a Comprehensive Annual Financial Report no later than six months following the end of the fiscal year.

A. *Accounting Practices and Principles*

The City shall implement and maintain accounting practices that conform to Generally Accepted Accounting Principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB), the authoritative standard-setting body for state and local governments. All City financial reports, including the comprehensive annual financial report, official statements, and continuing disclosure reports shall comply with these standards.

All governmental funds shall use the *modified accrual basis of accounting*, which means that revenues are recognized in the accounting period in which they become available and measurable, while expenditures are recognized in the accounting period in which they are incurred. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting. Exceptions under the modified accrual basis of accounting include:

- Grants, which are considered revenue when awarded, not received
- Principal and interest on long-term debt, which are recognized when paid

The City's proprietary funds, which include the enterprise funds, are accounted and budgeted using the *full accrual basis of accounting*. Under this method, revenues are recognized when they are earned and measurable, while expenses are recognized when they are incurred, regardless of timing or related cash flows. The basis for preparing the budget is the same as the basis of accounting, except for principal payments on long-term debt and capital outlay expenses, which are treated as budgeted expenses.

B. *Financial Reports and Fiscal Monitoring*

Quarterly financial reports shall be prepared and distributed to the City Council, Mayor, City Administrator, City Secretary, and the department directors. These financial reports shall be useful for analyzing, evaluating, and forecasting the City's financial performance and economic position. Additionally, the reports shall be used to evaluate key areas of performance and to develop any remedial actions necessary to maintain the City's financial position.

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C. Annual Audit

Pursuant to state statute, the City shall have its records and accounts audited annually and shall prepare an annual financial statement and report. The audit shall be performed by a certified public accounting (CPA) firm licensed to practice in the State of Texas. The annual financial statement and report, including the auditor's opinion, shall be part of an official Comprehensive Annual Financial Report (CAFR) which shall be filed within 180 days after the last day of the City's fiscal year.

The audit firm shall provide a management letter to the City prior to the filing of the audit. The audit firm shall also provide a Single Audit of federal and state grants, when necessary. The City Administrator shall be responsible for establishing a process to ensure timely resolution of audit recommendations.

D. Annual Financial Disclosure

As required by the Securities and Exchange Commission (SEC) Rule 15c2-12, the City, with the support of the financial advisor, shall annually provide certain financial information and operating data to information repositories. This disclosure requirement also applies to the filing of any periodic material event notices in compliance with Rule 15c2-12.

E. Escheating Checks

As required by state law, the City shall file the necessary reports on an annual basis to turn over to the State Comptroller any checks more than \$100 that have been outstanding for more than the applicable abandonment period. This property is considered abandoned and shall be delivered to the State Comptroller on or before July 1 of each year.

II.

Financial Consultants

The City shall employ qualified financial advisors and consultants, as needed, to assist in the administration and management of the City's financial affairs, including, but not limited to, audit services, debt administration, delinquent tax collections, and financial impact modeling. The principal factors in the selection of these advisors and consultants shall include technical expertise, experience, ability to perform the services, and references.

A. Selection of Auditors

The City Council shall select an independent firm of certified public accountants to perform an annual audit of the City's accounts and records and to render an opinion on the financial statements of the City. It is the City's preference to rotate audit firms to ensure that the City's financial statements are reviewed and audited from an objective, impartial, and unbiased point of view. At least every five years, the City shall request proposals from qualified firms and either affirm the current audit firm or select a new firm.

Annually, the independent auditor will provide a letter of engagement to the City Council for the fiscal year to be audited.

B. Arbitrage

The City is responsible for the arbitrage rebate calculation on each bond issue. The City shall provide the necessary information and records to a qualified firm for completing these calculations and preparing the required report filings. The City shall make timely payments of any rebate amount owed to the federal government.

Requests for qualifications shall be solicited at least every five years from firms qualified to prepare arbitrage rebate calculations and reports.

C. Delinquent Tax Collection Attorney

Due to the specialized nature of these services, the City shall hire an experienced attorney to collect delinquent property taxes. These services shall also include the filing of bankruptcy claims, foreclosures on real property, and seizures of personal property. The attorney shall provide legal representation for the City in court cases and property sales.

D. Bond Counsel

Bond counsel to the City shall provide an objective legal opinion concerning the issuance of bonds and other debt instruments. Generally, bonds are not marketable without the opinion of bond counsel indicating the bonds are valid and binding obligations of the City and exempt from federal and state income taxes.

Due to the complexity of the City's financial structure and the benefits that come from a history and knowledge of the City, the City maintains an ongoing relationship with the bond counsel for continuity. The engagement letter with bond counsel may be terminated at any

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time upon written notice by either party.

E. Financial Advisory Services

The City issues various types of securities to finance its capital improvement program and shall employ a financial advisor for these services. Debt issuance and restructuring requires a comprehensive list of services associated with municipal transactions, including, but not limited to, analysis of market conditions, size and structure of the issue, method of sale, preparation of disclosure documents, evaluation of and advice on the pricing of securities, facilitation of rating agency relations, and calculation of debt service schedules. The financial advisor shall provide other financial advice and expertise, as needed.

Due to the complexity of the City's financial structure and the benefits that come from a history and knowledge of the City, the City maintains an ongoing relationship with the financial advisor for continuity. The City's agreement with the financial advisor is for a five-year term and automatically renews on the fifth anniversary for an additional five years. Either party may terminate the agreement at any time with thirty days written notice.

F. Depository Bank

Pursuant to state statute, the City may approve a depository services contract for a term up to five years. The City typically establishes the contract for depository services for an initial term of three years with the option to renew annually in each of the remaining two years. The City shall select a depository through a formal bid process to provide the City with the most comprehensive, flexible, and cost-effective banking services available.

G. Investment Advisory Services

The City Council may from time to time employ qualified individuals or firms as an Investment Advisor to assist the investment officer(s) in carrying out the investment program and complying with the requirements of the City's Investment Policy and the Public Funds Investment Act.

III.

Budgeting and Long-range Financial Planning

The City shall establish budgeting guidelines and shall employ a prudent fiscal strategy to provide for the short-term and long-term needs of the City through strategic management and preservation of its financial resources.

A. Balanced Budget

Budgeting is an essential element of the financial planning, control, and evaluation process of the City. The operating budget represents the City's annual financial operating plan. It includes all operating departments of the City. Annually, the City Administrator shall file an operating budget for the ensuing fiscal year in accordance with state and local statutes. This budget shall adhere to the City's fund balance policies.

A structurally balanced budget is defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Therefore, the operating budget should be balanced with current revenues, inclusive of beginning balances, greater than or equal to current expenditures/expenses. Excess balances may be used for capital outlay or other non-recurring expenditures. A structurally imbalanced budget shall be accompanied by a plan to return the budget to structural balance, including a five-year financial forecast that reflects steps to be taken to return the budget to structural balance. Short-term loans shall be avoided as budget balancing techniques.

B. Current Funding Basis

The City shall budget and operate on a current funding basis with expenditures budgeted and controlled so as not to exceed projected current revenues. Recurring expenditures shall be funded exclusively with recurring revenues to facilitate operations on a current funding basis.

C. Use of Non-recurring Revenues

Non-recurring revenue sources, such as one-time revenue remittances of fund balance more than policy, can only be budgeted and used to fund non-recurring expenditures, such as capital purchases or capital improvement projects. This will ensure that recurring expenditures are not funded by non-recurring sources.

D. Ad Valorem Tax Rate

The City Administrator shall recommend an ad valorem (property) tax rate to enable the City to operate the general fund efficiently and to fund the required annual debt service payments.

E. Revenue Estimating for Budgeting

To protect the City from revenue shortfalls and to maintain a constant level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process shall include an analysis of probable economic changes and the estimated impact on revenues in conjunction with a review of historical revenue collection rates and trends. This approach should reduce the likelihood of revenue shortfalls and should help to avoid decreased service levels during the year.

Sales tax is used to fund recurring operations, but sales tax revenue fluctuates with changes in economic conditions. To mitigate the overall effects of these revenue fluctuations, the City shall limit discretionary spending, exercise budget control, and generate conservative revenue forecasts.

The water and wastewater, and solid waste revenues of the enterprise (utility) funds shall be budgeted using an analysis of prior service levels, historical trends, and projected new service requirements.

Whenever possible, the City will seek outside sources of revenue, such as federal, state, and local grants, to leverage local dollars.

F. Budget Management

The City Administrator shall administer the budget after it is formally adopted by City Council. Department directors shall be responsible to manage spending so as not exceed the department's total budget allocation.

G. Budget Amendment or Adjustment

Emergency situations, unforeseen circumstances, and revised cost estimates may require amending the original budget. At the request of the City Administrator, the City Council may by ordinance transfer unencumbered appropriation balance from one department to another or increase total appropriations with the identified funding source.

Administratively, the City Administrator may adjust the budget to reallocate existing unencumbered appropriations among items of expenditure within a department. No City Council action is necessary for these adjustments, as they do not change the budget total.

H. Operating Deficits

The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue forecasts are such that an operating deficit is projected at year end. Corrective actions may include any or all the following:

- Deferral of capital purchases
- Expenditure reductions

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- Hiring and/or salary freezes
- Reduction or elimination of wage increases
- Use of fund balance
- Increased service and usage fees
- Staff reductions

Short-term loans shall be avoided to balance the budget.

With City Council approval, excess fund balance, as a one-time revenue source, may be used to cover an annual operating deficit.

IV. Revenues

The City shall establish, manage, and maintain a revenue system to assure a reliable, equitable, and sufficient cash flow to support the desired level of City services and fund balance.

A. Balance and Diversification in Revenue Sources

The City shall strive to maintain a stable and diversified revenue system to protect the City from fluctuations in any single revenue source due to changes in local economic conditions, for example, which may adversely impact the revenue source (e.g., sales tax revenue).

The City shall maintain balance in its revenue structure to ensure fairness and neutrality as it relates to cost of service and willingness and ability to pay.

B. User Fees - General Fund

For services that benefit specific users, the City shall establish and collect fees to recover the costs of these services. The City shall determine the appropriate level of cost recovery and establish a fee schedule accordingly. Each fee shall be set and classified by the City Council.

The City shall identify and evaluate direct and indirect costs to determine what is applicable in calculating cost of service. The following may also be considerations when setting user fees: current economic conditions, demand for services, impact on users, and competitive pricing in the private sector, if applicable. While the City shall seek to recover full direct and indirect costs, in some cases the City may deem it appropriate to set user fees at a level that will result in partial or minimal cost recovery. The City shall review user fees on an annual basis to calculate the level of cost recovery and determine if adjustments are necessary or appropriate.

C. User Fees - Enterprise Funds

Utility rates and user fees shall be set at levels sufficient to fully cover direct and indirect operating costs, meet debt obligations and all legal restrictions of applicable bond covenants (e.g., debt service coverage), allow for planned pay-as-you-go funding for capital improvements, and provide an adequate level of working capital.

Indirect costs shall include costs for overhead services provided and funded by the general fund, such as administration, finance, legal, information technology services, and other costs as appropriate. These costs will be assessed to each utility based on a percentage of sales revenues (gross receipts) as a payment in lieu of franchise fees. The percentage(s) will be reviewed and set annually during the City's budget preparation process.

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Revenues collected for water and wastewater services, natural gas services, and solid waste collection services shall remain in the respective enterprise funds. The City shall monitor monthly utility revenues to project any revenue surplus or shortfall for the year.

The City shall not use general funds to subsidize enterprise funds.

D. Revenue Collections

The City shall enact collection policies that ensure revenues will materialize as budgeted/forecast. The City shall follow an aggressive, consistent, yet reasonable approach for revenue collection by pursuing delinquent and overdue accounts to the fullest extent allowed by law.

The City shall levy a charge against any person making a payment to the City by check, credit card, or any automated or electronic means when such payment is returned to the City and not paid. This charge shall apply to payments of any kind, including, but not limited to, taxes, permits, fees, and utilities. The City shall establish this charge based on the associated direct and indirect costs incurred by the City to recover and process the monies owed to the City. The charge shall not exceed the maximum allowed by state law.

E. Write-off of Uncollectible Receivables - Utility and Other Accounts

The City may elect to turn any delinquent account over to a collection agency for further attempts to collect the past due amount(s). The City shall write off utility accounts where collection efforts have been exhausted or are no longer feasible or cost effective. Aged receivables shall be considered for write-off when mail has been returned and all attempts to acquire a valid forwarding address have failed or after accounts have been outstanding for six months or more and all attempts to collect the past due amount(s) have been exhausted.

The City shall consider any write-off of uncollected accounts as an accounting entry only and does not release the debtor from any debt owed to the City. If an account becomes collectible after having been written-off, the accounts receivable balance shall be reinstated, and payments applied to that balance. The Finance Director shall review the write-off of delinquent utility and other accounts.

F. Non-recurring Revenues

One-time or non-recurring revenues shall not be used to finance current ongoing operations. Non-recurring revenue sources, such as a one-time revenue remittance, may only be used to fund non-recurring expenditures, such as capital purchases or capital improvement projects. Non-recurring revenues shall not be used to balance the budget.

V.

Operating Expenditures

The City shall identify and prioritize services, determine appropriate service levels, and monitor the expenditure of available resources to ensure fiscal stability and the effective and efficient delivery of services.

A. Current Funding Basis

The City shall budget and operate on a current funding basis with expenditures budgeted and controlled so as not to exceed projected current revenues and/or planned use of fund balance accumulated through prior year savings. Recurring expenditures shall be funded exclusively with recurring revenues to facilitate operations on a current funding basis. Any use of fund balance for expenditures shall be in accordance with the City's fund balance policy incorporated in this Financial Management Policy.

B. Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain service levels.

C. Review of Programs and Services

The City shall conduct periodic reviews of programs and services to evaluate demand, efficiency, and effectiveness. Programs and services determined to be inefficient and/or ineffective shall be recommended through the annual budget process to be reduced in scope or eliminated. Privatization and contracting with other governmental agencies or private entities may be considered as alternative approaches to service delivery.

D. Purchasing

The City shall conduct its purchasing and procurement activities efficiently and effectively and in compliance with all applicable state laws. The City shall strive to maximize discounts and capitalize on savings through the use of competitive bidding, or when competitive bidding is not required, shall seek to obtain the most favorable terms and pricing.

Recommendations of bids, proposals, and contracts in excess of \$50,000 shall be presented to City Council for formal approval. In accordance with State procurement law and best practices, change orders are limited to 10% of the total contract amount. Change orders greater than \$10,000 require the same City Council approvals as the original contracts.

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The City has also implemented a procurement card program to provide an efficient and cost-effective alternative to the traditional purchasing process for materials, supplies, and travel. Program details are contained in a separate Procurement Card Policy and Procedures document adopted by City Council. Use of a procurement card does not replace or override the City's purchasing guidelines or state law. Misuse of a procurement card may be considered misappropriation of City funds and may result in revocation of the card with or without prior notice. The monthly statement of charges shall be reviewed by cardholders and their respective assigned reconcilers/approvers and monitored by the Finance Department for policy compliance.

All invoices approved for payment by the proper City authorities shall be paid within thirty (30) Calendar days of receipt of goods or services or the invoice date, whichever is later, in accordance with state law.

VI.

Fund Balance/Working Capital

The City shall maintain the fund balance and working capital of its operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position during emergencies or economic fluctuations. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.

A. *Definitions*

Fund equity is generally the difference between a fund's assets and its liabilities.

Fund balance is the fund equity of a governmental fund for which an accounting distinction is made between the portions that are spendable and not spendable. In accordance with GASB Statement No. 54, fund balance is classified into five categories based on the following distinctions, which depict the relative strength of the spending constraints placed on the purposes for which the funds may be used:

- ***Non-spendable fund balance*** includes the portion of net resources that cannot be spent because of their form (e.g., inventory, long-term loans, or prepaids) or because they must remain intact, such as the principal of an endowment.
- ***Restricted fund balance*** includes the portion of net resources on which limitations are imposed by creditors, grantors, contributors, or by laws or regulations of other governments (i.e., externally imposed limitations). Amounts can be spent only for the specific purposes stipulated by external resource providers or as allowed by law through constitutional provisions or enabling legislation. Examples include impact fees and bond proceeds.
- ***Committed fund balance*** includes the portion of net resources upon which the City Council has imposed limitations on use. Amounts can be used only for the specific purposes determined by a *formal action* of the Commission. Commitments may be changed or lifted only by the Commission taking the same *formal action* that originally imposed the constraint. The formal action must be approved before the end of the fiscal year in which the commitment will be reflected on the financial statements.
- ***Assigned fund balance*** includes the portion of net resources for which an *intended* use has been established by the City Council or a Commission official authorized to do so by the City Council. Assignments of fund balance are much less formal than commitments and do not require formal action for their imposition or removal. In governmental funds other than the general fund, assigned fund balance represents the

amount that is not restricted or committed, which indicates that resources are, at a minimum, intended to be used for the purpose of that fund.

- ***Unassigned fund balance*** includes the amounts in the general fund in excess of what can properly be classified in one of the other four categories of fund balance. It is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose. Negative residual amounts for all other governmental funds are reported in this classification.

B. Committed Fund Balance

The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the City Council at a public meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period (i.e., the Commission may approve the calculation or formula for determining the amount to be committed).

C. Assigned Fund Balance

The City Council authorizes the City Administrator or his designee as the City official responsible for the assignment of fund balance to a specific purpose as approved by this fund balance policy.

D. Minimum Unassigned Fund Balance

The City has established a target level of unassigned fund balance to alleviate revenue shortfalls and/or unanticipated expenditures to ensure the orderly and continued provision of services. The City shall strive to maintain an unassigned fund balance in the general fund equal to at least 50% of the current year's budgeted operating expenditures.

E. Replenishment of Minimum Unassigned Fund Balance Reserves

If unassigned fund balance unintentionally falls below 50% or if it is anticipated that at the completion of any fiscal year the projected unassigned fund balance will be less than the minimum requirement, the City Administrator shall prepare and submit a plan to restore the minimum required level as soon as economic conditions allow. The plan shall detail the steps necessary for the replenishment of fund balance as well as an estimated timeline for achieving such.

These steps may include, but are not limited to:

- Identifying new, nonrecurring, or alternative sources of revenue.

- Increasing existing revenues, charges, and/or fees.
- Use of year end surpluses; and/or
- Enacting cost-saving measures, such as holding capital purchases, reducing departmental operating budgets, freezing vacant positions, and/or reducing the workforce.

The replenishment of fund balance to the minimum level shall be accomplished within a three-year period. If restoration of the reserve cannot be accomplished within such a period without severe hardship to the City, then the City Council shall establish an extended timeline for attaining the minimum balance.

F. Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (e.g., a construction project is being funded partly by a grant, funds set aside by the City Council and unassigned fund balance), the City will first spend the most restricted funds before moving down to the next most restrictive category with available funds.

G. Working Capital of Enterprise Operating Funds

In enterprise operating funds, the City shall maintain working capital sufficient to provide reserves for emergencies and revenue shortfalls, specifically in the utility funds (water and sewer, and solid waste). A cash operating reserve shall be established and maintained at a minimum of 50% of the current year's budget appropriation for operating expenses.

H. Appropriation of Unassigned Fund Balance and Working Capital Reserves

Unassigned fund balance and working capital reserves shall be used only for emergencies, non-recurring expenditures/expenses, or major capital purchases that become necessary but cannot be accommodated through current year revenues. Should such use reduce balances below the established target levels, the City Administrator shall provide restoration recommendations that accompany the decision and request to utilize said balances within the guidelines established in this policy.

I. Monitoring and Reporting

The Finance Department shall be responsible for monitoring and reporting the City's reserve balances. The City Administrator is directed to make recommendations to the City Council on the use of reserve funds, both as an element of the annual operating budget submission and from time to time throughout the fiscal year as needs may arise.

Compliance with the provisions of the policy shall be reviewed as a part of the annual operating budget adoption process, and subsequent review will be included in the annual audit and financial statement preparation process.

VII.

Capital Expenditures and Improvements

The City shall annually review and monitor the state of the City's capital assets, setting priorities for the addition, replacement, and renovation of these assets based on needs, funding alternatives, and availability of resources. This review shall be done during the annual budget process.

A. Capitalization Threshold for Capital Assets

Capital items should be capitalized only if they:

- Are owned by the City
- Have an estimated useful life of at least one year following the date of acquisition or significantly extend the useful life of the existing asset.
- Cannot be consumed, unduly altered, or materially reduced in value immediately by use; and
- Have a cost of not less than \$5,000 for any individual item.

The capitalization threshold of \$5,000 will be applied to individual items rather than to a group of similar items acquired as a single lot (e.g., desks, chairs, etc.).

All costs associated with bringing an asset into working order will be capitalized as part of the asset cost. This includes start-up costs, engineering, or consultant type fees that are incurred once the decision to purchase the asset is made. The cost of land acquired includes all related costs associated with its purchase.

Improvements will be capitalized when they extend the original life of an asset or when they make the asset more valuable than it was originally. The replacement of asset components will normally be expensed unless they are of a significant nature and meet all of the capitalization criteria.

An item shall not to be considered a capital asset if it requires regular replacement because of rapid wear, a one-time use of the item will destroy it, or maintenance on an existing capital asset merely returns the item to a functioning product, such as equipment repairs and clearing of underground water and sewer lines.

B. Capital Improvement Plan

As part of the annual budget process, the City shall prepare a capital improvement plan (CIP) based on the needs for capital improvements and equipment, including replacement and renovation and potential new projects. Annual capital spending needs shall be

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considered within the scope of the long-range capital improvement plan, taking into consideration pay-as-you-go financing, debt requirements, operating costs, etc.

Capital expenditures are generally defined as those to purchase and/or construct land, buildings, improvements other than buildings, and infrastructure, including roads, sidewalks, bridges, utility lines, etc., in order to provide services over a considerable period of time. Capital costs typically consist of preliminary and final engineering and design and construction but may also include the acquisition of land or easements. For each project identified in the plan, a project scope and justification shall be provided for review and consideration and shall include cost estimates, funding sources, and projected annual operation and maintenance costs. Capital projects shall become part of the City's asset inventory.

The Capital Improvement Plan shall be reviewed along with the annual budget. Appropriations are for the life of the capital project. At fiscal year-end, projects shall be reviewed and, if complete, shall be closed. Following completion of a project, any remaining funds shall be re-appropriated as part of the next year's capital budget. Funds remaining from bond proceeds may only be used in accordance with the legal use of those funds.

C. Infrastructure Evaluation and Replacement/Rehabilitation

Water, wastewater, drainage, street lighting, streets and sidewalks, municipal facilities, and other infrastructure are fundamental and essential for public health and safety, environmental protections, and the economic well-being of the City. The City's CIP shall be focused on ensuring that infrastructure is replaced as needed to protect the City's investment, to minimize future replacement and maintenance costs, to maintain existing levels of service, and to accommodate growth.

Infrastructure will be replaced, if feasible, at the end of its useable service life. If upgrades are warranted to meet current design standards, a cost/benefit analysis shall be done and presented to the City Council for review and consideration.

D. Capital Expenditure Financing

The City utilizes several basic methods of financing its capital needs: pay-as-you-go from current revenues, fund balance/working capital, and debt. Capital projects shall not commence prior to the necessary funds being appropriated.

When cash funding is available, the City may elect to pay for all or part of its capital improvements from the appropriate fund rather than through the issuance of debt. The anticipated benefit of pay-as-you-go financing is a reduced or minimized impact on the property tax rate and utility rates. The use of pay-as-you-go financing may not reduce fund balance below target levels.

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Debt financing may include general obligation bonds, revenue bonds, and certificates of obligation, lease/purchase agreements, and other obligations permitted by state law. Capital improvement projects may not be debt-financed for periods longer than the projected useful life of the project or improvement.

E. Monitoring

To track the existence, condition, and retirement or disposal of capital assets, the Finance Department shall utilize various methods to monitor the City's capital assets. A capital asset listing shall be sent to each department head for review near the end of each fiscal year in order to determine if the asset is still in service, impaired, or obsolete. The Finance Department shall perform a periodic review of capital assets to verify the asset is still functional and in use. At least every two years, the City shall complete a physical inventory of capital assets and a reconciliation to the capital asset listing. Capital asset records shall be retained by the Finance Department in accordance with the City's records retention schedule.

F. Reporting

A summary and status report on capital projects and expenditures shall be included in the quarterly financial report presented to the City Council.

VIII.

Debt Management

The City shall establish guidelines for debt financing to provide needed land, long-term capital additions, and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

A. *Use of Debt Financing*

Debt financing, including general obligation bonds, revenue bonds, certificates of obligation, lease/purchase agreements, and other obligations permitted by state law, shall only be used to purchase capital assets that cannot be acquired from current revenues or fund balance/working capital. Debt financing may be used to fund infrastructure improvements and additions.

B. *Debt Financing*

The City shall not assume more tax-supported general-purpose debt than it retires each year without conducting an objective analysis regarding the City's ability to assume and support additional debt service. This analysis shall include an examination of the costs and benefits of the proposed capital spending and the anticipated impact on the property tax rate. The decision to issue new debt shall be based on this analysis, a review of the current and projected conditions of the municipal bond market, and the City's ability to service the new debt.

General obligation bonds (GOs) require voter approval and shall be issued to accomplish projects identified in the bond referendum. General obligation bonds shall be used to fund capital assets of the City and shall not be used to fund current operating expenditures.

Certificates of obligation (COs) may be issued without voter approval to finance any public works project or capital improvement, as permitted by state law.

Revenue bonds are secured by the revenues of an enterprise fund and require adequate projected revenues to cover anticipated future payments over the life of the bonds. If the City determines it is feasible to issue revenue bonds, it may also be necessary to make adjustments to the City's utility rate structure to maintain required coverage. Coverage requirements, and the need for and level of reserve funds to provide additional security in support of the bonds, are subject to rating agency review and market standards.

Tax notes are issued in anticipation of tax collections, grant proceeds, bond proceeds, or any other lawful purpose. Tax notes are short-term, usually not more than seven years, and are intended to boost cash flows in anticipation of future receipts of funds. The asset(s) to

City of Bruceville-Eddy
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be purchased with tax notes may at times be later incorporated into an issuance of a GO or CO on a similar or related issue.

C. Debt Structure

The term of any debt issuance may not exceed the useful life of the asset funded by the debt. Relative to the issuance of revenue bonds, the term of the debt shall also be consistent with the revenue-generating capacity of the asset. The maximum term of any debt issue shall not exceed 30 years.

The structure of any debt issuance shall be designed to achieve the best possible results for the City given current market conditions, etc. Consideration shall be given to the term, amortization schedule, interest rates, yield, pricing, and call provisions.

To achieve a more favorable interest rate, the City shall strive to issue bonds in amounts such that the issue is bank-qualified. However, if the City needs to issue debt that is non-bank-qualified, the fact that the issue is so designated will not be a consideration if all other factors support the issuance.

D. Debt Refunding

The City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. The City may issue an advance refunding if the difference between when the new bonds are issued and the outstanding bonds being refunded are called or paid at maturity is greater than 90 days. If that difference is less than 90 days, the City may issue a current refunding. Pursuant to federal tax law, the City may not advance refund bonds on a tax-exempt basis. There is no limit on the number of times the City may current refund bonds.

As a general rule, the net present value savings of an advance refunding should exceed three percent (3%) of the refunded maturities (including cost of issuance); unless a debt restructuring is necessary.

General obligation refunding bonds do not require voter approval.

E. Bond Elections

General obligation bond elections shall be determined and set by the City Council based upon recommendations of the City's financial advisor, bond counsel, and underwriters. An analysis showing the impact of the new debt on the City's tax rate and total debt capacity will be included with each proposal to issue new general obligation bonds.

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F. Method of Sale

The City shall use a competitive bidding process for the sale of debt unless the nature of the issue warrants a negotiated sale. The City may utilize a negotiated sale when the debt issuance is, or contains, a refinancing that is dependent on market timing.

G. Underwriting Syndicates

As part of the debt issuance process, the City shall partner with qualified and experienced firms. The City shall be actively involved in the debt issuance process and shall work with the financial advisor, bond counsel, and underwriter(s) to develop and recommend the most appropriate debt financing to meet the City's needs. For any given bond issue, the City may elect to work with a single underwriter or with an underwriting syndicate, which includes several firms and a designated lead underwriter.

H. Rating Agency Presentations

Full disclosure of operations and open lines of communication shall be maintained with the rating agencies. The City shall work with the financial advisor to prepare the necessary materials and presentation to the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, currently Moody's Investor Service, Standard & Poor's Ratings Services, and Fitch Ratings, based on the recommendation of the financial advisor.

I. Bond Ratings

The City shall prudently manage the general and enterprise funds in order to maintain or improve the City's bond rating.

J. Lease/Purchase Agreements

The City may consider lease/purchase agreements for short-term financing needs when it is the most cost-effective option.

K. Interest Earnings on Debt Proceeds

Interest earnings on debt proceeds in governmental funds shall be transferred to the debt service fund. Interest earnings on water and wastewater fund and gas fund debt proceeds shall remain in the respective enterprise fund.

L. Continuing Financial Disclosure

The City shall comply with all requirements for continuing financial disclosure prescribed by state and federal regulations and City bond ordinances. In order to meet these requirements, the City must annually provide certain updated financial information and operating data to the Municipal Securities Rulemaking Board.

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Incompliance with SEC Rule 15c2-12, the City is obligated to provide (1) certain updated financial information and operating data annually and (2) timely notice of specified material events to the Municipal Securities Rulemaking Board (MSRB) in an electronic format as prescribed by MSRB. This information is available free of charge via the Electronic Municipal Market Access (EMMA) system at www.emma.msrb.org.

The information to be provided includes quantitative financial information and operating data as well as audited financial statements. This financial disclosure must be filed by March 31 of each year.

A material event notice must be filed within ten business days of the occurrence of any of the following:

- Principal and interest payment delinquencies
- Non-payment related defaults associated with outstanding bonds, if material
- Unscheduled draws on debt service reserves reflecting financial difficulties
- Unscheduled draws on credit enhancements reflecting financial difficulties
- Substitution of credit or liquidity providers, or their failure to perform
- Adverse tax opinions affecting the tax-exempt status of the City's bonds
- Modifications to the rights of bondholders, if material
- Bond calls, if material, and tender offers
- Defeasances
- Release, substitution, or sale of property securing repayment of the City's bonds, if material
- Changes to the City's credit ratings
- Bankruptcy, insolvency, receivership, or similar event of the City
- Merger, consolidation, or acquisition involving the City, including the sale of all, or substantially all, City assets
- Appointment of a successor paying agent/registrars or, if material, a change in the name of the paying agent/registrars

M Post-issuance Compliance

The City shall adopt a separate post-issuance compliance policy and procedures to address the requirements of the Tax Code relative to its debt issuances. These requirements include restrictions on the use of proceeds, arbitrage yield restrictions, and the arbitrage rebate requirement. In general, these requirements are applicable throughout the period the debt issuance remains outstanding.

IX.

Cash Management and Investments

The City shall invest idle operating cash in such a manner so as to ensure the absolute safety of principal, to meet the liquidity needs of the City, and to achieve the highest possible yield in accordance with state statutes and the City's Investment Policy.

A. Investment Management

- All aspects of cash and investment management shall be designed to first ensure the safety of the City's financial assets.
- Cash and investment management activities shall be conducted in full compliance with prevailing state statutes and the City's Investment Policy.
- The City shall only do business with financial institutions and broker/dealers approved by the City Council and who have executed a written certification of their review and understanding of the City's Investment Policy.
- The City shall design and establish policies relative to a variety of cash and investment management issues as set forth in the City's Investment Policy.
- Investments of City funds shall be made with the exercise of judgment and care which persons of prudence, discretion, and intelligence exercise in the management of their own affairs. Safety of the investment principal and liquidity needs of the City must be taken into account before yield may become a consideration in the investment process. Speculative investments are prohibited.

B. Investment Strategy

The City shall implement an investment strategy to achieve safety of principal, to maintain adequate liquidity to meet operating requirements, and to achieve a reasonable yield commensurate with the preservation of principal and liquidity. The City shall seek to diversify the investment portfolio in terms of investment type and maturity.

C. Interest Income

The City consolidates (pools) a portion of its funds for investment. Interest earned from these investments shall be allocated to the funds from which the funds were provided.

D. Arbitrage Investments and Reporting

The investment of bond proceeds shall be made in accordance with the same priority order of safety, liquidity, and yield. Bond proceeds shall be invested in separate instruments or accounts and not commingled with other investment purchases. Arbitrage rebate

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calculations shall be done for each bond issue, as required, and funds shall be set aside for any positive arbitrage. Arbitrage shall be rebated to the Federal government when due.

E. Collateralization of Deposits

Pledged collateral on the City's deposits shall be held at an independent third-party institution and evidenced by a written receipt. The type and amount of collateral shall comply with the City's Investment Policy. Currently, all deposits shall be collateralized at a minimum level of 102 percent of par value. Substitutions of collateral shall comply with the City's Investment Policy. Collateral shall not be released until the replacement collateral has been received into the City's account.

F. Reporting

A quarterly investment report shall be prepared and presented to the City Council in accordance with state law and the City's Investment Policy.

G. Cash Management of Federal Funds

Cash management written procedures will address both advance payments and cost reimbursement. The written procedures should include steps involved in obligating, liquidating, and claiming of federal funds.

X.

Grants

The City shall seek, apply for, and effectively administer federal, state, and local grants, which support the City's current and future priorities and policy objectives.

A. Grant Guidelines

The City shall seek and apply for all appropriate grants consistent with the objectives and priority needs identified by the City or the City Council. The City shall recover indirect costs to the maximum amount permitted by the grant. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant. Grant funding may be considered to leverage City funds; however, inconsistent and/or fluctuating grants should not be relied upon to fund ongoing programs. The potential to incur ongoing costs shall be considered prior to applying for a grant.

B. Grant Review and Approval

All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet the City's goals and policy objectives. If there is a cash match requirement, the source of funding for the matching funds shall be identified prior to submitting the grant application. All grant submittals shall also be reviewed for any "in-kind" grant match being considered in lieu of a cash match. Since an "in-kind" match requires the use of force account labor, the requesting department shall confirm this will not negatively impact existing service levels.

All grant submissions must include an explanation of the need for the grant, the terms of the grant, including reporting requirements, and an analysis of the ongoing maintenance and operations costs that will be incurred by the City upon acceptance of the grant. The department shall designate a Grant Administrator for each grant. The Grant Administrator shall coordinate all grant submissions with the City Administrator or his/her designee. Once a grant is approved, the Grant Administrator shall establish and maintain a shared folder accessible by the City Administrator or his/her designee and the Finance Department. A new subfolder shall be added for each approved grant submission and shall include a copy of the grant application and all grant-related correspondence, documentation, and reports.

The City Administrator or his/her designee shall approve all grant submissions. The City Council must approve all grant applications. If a department has a narrow window to pursue a grant opportunity less than \$25,000 (e.g., grant funds unexpectedly become available on a compressed timeline), the Grant application may be ratified at the City Council meeting immediately following the submission of the grant application.

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If the grant opportunity is identified during the budget process, it shall be included in the appropriate revenue and expenditure accounts. If the grant is accepted after completion of the budget process, the department applying for the grant funding shall work with the Finance Department to prepare the associated budget amendment.

C. *Grant Administration*

The Grant Administrator shall provide a copy of the approved grant submission (via email or hard copy) to the City Administrator or his/her designee and the Finance Department. Once a grant agreement is signed, the Grant Administrator shall provide a copy of the executed agreement to the City Administrator or his/her designee. The Grant Administrator shall then initiate a meeting with the City Administrator or his/her designee, the Finance Department, and any other department members participating in the grant-funded program/expenditure. At that meeting, the roles and responsibilities related to the administration of and reporting for the grant shall be established and the appropriate fund and account number(s) shall be assigned.

D. *Grant Management*

The Grant Administrator shall be responsible for all operational aspects of grant management and shall maintain detailed records to ensure maximum reimbursement of grant funds and full compliance with the grant requirements and the Single Audit Act. The Grant Administrator shall notify the City Administrator or his/her designee and the Finance Department when any correspondence, documentation, or reports have been added to the shared folder for the specific grant.

The expenditure of grant funds shall follow all applicable City policies and procedures, including purchasing and bid policies. The Grant Administrator shall verify that any vendors selected for the grant-funded program/expenditure are not debarred or excluded from providing goods and services under state or federal award programs. The list of vendors debarred from doing business with the State of Texas is available at the website of the Texas Comptroller of Public Accounts (Debarred Vendor List) at: <https://comptroller.texas.gov/purchasing/programs/vendor-performance-tracking/debarred-vendors.php>. The Grant Administrator shall utilize the Official U.S. Government System for Award Management (SAM) to verify that a potential vendor/contractor has not been excluded or debarred before contracting with that vendor on a federally-funded grant. SAM contains an electronic roster of debarred companies excluded from Federal Procurement and non-procurement programs throughout the U.S. Government (unless otherwise noted) and from receiving Federal contracts or certain subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits. Instructions on how to access SAM may be found at: <http://www.dol.gov/ofccp/regs/compliance/preaward/debarlst.htm>.

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E. Grant Termination and/or Reduced Grant Funding

In the event of reduced grant funding, City resources shall be substituted only after all program priorities and alternatives have been considered during the budget process, unless the City is obligated, through the terms of the grant, to maintain the program or associated positions.

The City shall terminate grant-funded programs and associated positions when grant funds are no longer available and it is determined that the program no longer supports City goals and policy objectives or is no longer in the best interest of the City. The City shall complete any outstanding obligations following the termination of any grant funding.

F. Reporting

While individual departments are responsible for grant applications and program administration and reporting, it is necessary to prepare and maintain an annual report of expenditures related to all outstanding grants. To accommodate the annual audit requirements, the Finance Department shall prepare an annual report on the status of all outstanding grants. Prior to its finalization, a draft of the report shall be reviewed and discussed at a director's (staff) meeting. To accommodate this reporting requirement, the Finance Department shall reference the following:

- Copy of signed grant application/agreement
- Copy of cancelled checks and invoices for all expenditures funded by the grant;
- Copy of any program reports submitted to the granting authority;
- Copy of any correspondence related to the grant;
- Copy of any other pertinent information related to the grant.

The Finance Department shall prepare and furnish financial reports to granting authorities as required. Each individual department shall be responsible for program administration and related program reporting. Copies of all program reports shall be added to the shared folder for the specific grant. These reports shall be made available as documentation for the annual grant report provided to the auditors.

XI.

Intergovernmental Relations

The City shall coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis, and support favorable legislation at the state and federal levels.

A. Interlocal Cooperation in Delivery of Services

In order to promote the efficient and effective delivery of services, the City shall actively seek to work with other local jurisdictions to share, on an equitable basis, the costs of services, to share facilities, and to develop joint programs to improve service to its citizens.

B. Legislative Program

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services but does not provide the funding to implement them.

XII.

Internal Controls

The City shall establish and maintain a system of internal controls designed to safeguard City assets, ensure the accuracy and reliability of accounting and financial records, promote operational efficiency, and adhere to prescribed policies in compliance with federal and state regulations and City ordinances and policies.

A. Written Procedures

Wherever possible, written procedures will be established and maintained by the Finance Department for all functions involving cash handling and accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

B. Segregation of Duties

The City shall strive to maintain appropriate segregation of duties in the conduct of City business in order to reduce the opportunities for any person to perpetrate and conceal errors or irregularities in the normal course of assigned duties.

C. Training

The City shall ensure that all employees responsible for cash handling and/or financial transactions are familiar with and understand the applicable City policies and procedures associated with these responsibilities. Employees shall be properly trained and supervised in the exercise of these duties.

D. Fiscal Authority

The City shall implement appropriate levels of fiscal authority and shall design, implement, and maintain procedures to ensure financial transactions and activities are properly reviewed and authorized.

E. Signature of Checks

All City checks shall require two signatures by either the Mayor, a City Councilmember, or the City Administrator. Signatures shall be affixed on all City checks via facsimile signature with a secure laser check printing system or by manual signature.

F. Electronic Payment Vouchers

The City makes payments electronically to those vendors who enroll for the service.

City of Bruceville-Eddy
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G. Bank and Investment Statement Reconciliations

The Finance Department shall receive, reconcile, and initial the monthly bank and investment statements. The completed bank and investment statement reconciliations shall be reviewed and approved by the City Administrator. The Finance Department shall then perform a final review of the bank reconciliation application in the City's financial software system to check for unusual activity and to ensure there were no modifications made to the banking activity.

To mitigate the City's exposure to the inherent risks of limited segregation of duties, the employee who completes the bank reconciliations shall not handle cash or prepare related cash or adjusting entries.

H. Recordkeeping

The City shall design, implement, and maintain procedures to ensure financial transactions and events are properly recorded such that all financial reports are current, accurate, and up-to-date.

I. Safeguarding Assets and Financial Records

The City shall design, implement, and maintain procedures to ensure appropriate and adequate safeguards exist over the access to and use of financial assets and records. These measures shall be designed to protect the City's assets from unauthorized access, fraud or theft.

J. Internal Audits

The City shall conduct internal audits to ensure compliance with established procedures and proper valuation of recorded amounts. During the year, the Finance Department shall conduct at least one surprise audit of each petty and working cash fund. Other programs subject to audit include City credit card accounts and travel expense reports. All finance directives and any recommendations resulting from either an internal audit or from an external independent audit should be reviewed, addressed, and implemented by the department director as quickly as possible.

K. Annual Review

The City shall conduct an annual review of the system of internal controls and shall make any appropriate changes or modifications to improve the controls.

XIII.

Economic Development

The City shall initiate, encourage, and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base. The City shall account for all financial commitments made in connection with economic incentives granted to developers.

A. Commitment to Expansion and Diversification

The City shall encourage and participate in economic development efforts to expand the City's economy and tax base, to increase local employment, and to invest when there is a defined specific long-term return. These efforts shall not only focus on new areas but on redevelopment of older areas, the Historic Downtown City, and other established sections of the City where development can generate additional jobs and other economic benefits.

B. Tax Abatements

The City shall follow its established tax abatement policy to encourage commercial and/or industrial growth and development throughout the City. The City shall balance the long-term benefits of tax abatements with the short-term loss of tax revenues prior to the granting of the abatement. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and the impact on the City's economy and other factors specified in the City's Tax Abatement Guidelines Summary.

C. Increase Non-residential Share of Tax Base

The City's economic development program shall seek to expand the non-residential share of the tax base to decrease the tax burden on residential homeowners.

D. Coordinate Efforts with Other Jurisdictions

The City's economic development program shall encourage close cooperation with other local jurisdictions to promote the economic well-being of this area.

E. Use of Other Incentives

In accordance with its established policies, the City shall use tax increment reinvestment zones and economic development grants/loans as allowed by law and shall seek new sources to encourage business expansion. The City shall also coordinate with State and Federal agencies when offering any incentive programs they may provide for potential economic expansion.

RESOLUTION NO. R 2-27-2025-3

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS, FINDING THAT A 0.446-ACRE PORTION OF A PROPERTY SITUATED IN THE LEVI PREWITT SURVEY, ABSTRACT 723, LOCATED ALONG AND ADJACENT TO MIRACLE LANE AND SOUTH INTERSTATE HIGHWAY 35, IN EDDY, McLENNAN COUNTY, TEXAS IS NECESSARY AS RIGHT OF WAY FOR THE CONSTRUCTION OF THE USDA-RURAL DEVELOPMENT NEW WASTEWATER SYSTEM PROJECT AND IMPROVEMENTS TO MIRACLE LANE; AUTHORIZING THE USE OF EMINENT DOMAIN TO CONDEMN THE PROPERTY PURSUANT TO GOVERNMENT CODE SECTION 2206.053; AND PROVIDING AN OPEN MEETINGS CLAUSE.

Whereas, the City is in the construction phase for the USDA-Rural Development New Wastewater System Project, which will provide for City-wide wastewater collection service for citizens and businesses;

Whereas, the project's design requires rights of way and easements from 110 property owners and the City has acquired needed rights of way and easements from 109 property owners;

Whereas, the City and remaining property owner have negotiated in good faith, but have been unable to reach an agreement for the purchase of the right of way;

Whereas, the City will begin the process of making a bona fide offer pursuant to the requirements set forth in Texas Property Code Chapter 21;

Whereas, Staff continues to negotiate with the remaining owner, however, due to the construction timeline established for this project, Staff believes it is prudent to authorize the use eminent domain for the right of way located on a property located along and adjacent to Miracle Lane and Interstate Highway 35, (McLennan CAD ID No. 105264) being 0.446-acre, situated in the Levi Prewitt Survey, Abstract 723, McLennan County, Texas, being a portion of the remaining portion of that called 2.0-acre tract of land recorded in Volume 871, Page 67, Deed Records, McLennan County, Texas and being more particularly described by metes and bounds in Exhibit A;

Whereas, Staff recommends Council find that a 0.446-acre portion of a property located on a property located along and adjacent to Miracle Lane and Interstate Highway 35, Eddy, McLennan County, Texas is necessary as right of way for the construction of the USDA-Rural Development New Wastewater System Project and improvements to Miracle Lane, as well as authorize the use of eminent domain to condemn the property pursuant to Government Code § 2206.053;

Whereas, the City Council has considered the matter and deems it in the public interest to authorize this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS, THAT:

Part 1: Findings. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council of the City of Bruceville-Eddy, Texas, and they are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

Part 2: The City Council finds that a 0.446-acre portion of a property located on a property located along and adjacent to Miracle Lane and Interstate Highway 35, Eddy, McLennan County, Texas is necessary as right of way for the construction of the USDA-Rural Development New Wastewater System Project and improvements to Miracle Lane, authorizes the use of eminent domain to condemn the 0.446-acre property pursuant to Government Code § 2206.053, and authorizes the City Administrator, or his designee, after approval as to form by the City Attorney, to execute any necessary documents.

Part 3: It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED this the ____ day of _____, 2025.

THE CITY OF BRUCEVILL-EDDY, TEXAS

Linda Owens, Mayor

ATTEST:

APPROVED AS TO FORM:

Pam Combs
City Secretary

Brad Bullock
City Attorney

"Exhibit A"



Firm: 10194104 • 512-915-4950
Physical Address: 831 N. Main Street, Salado 76571
Mailing Address: P.O. Box 798, Salado 76571

FIELD NOTES FOR A 0.446 ACRE TRACT OF LAND:

BEING A 0.446 ACRE TRACT OF LAND, LOCATED IN THE LEVI PREWITT SURVEY, ABSTRACT NO. 732, MCLENNAN COUNTY, TEXAS; SAID 0.446 ACRE TRACT, BEING A PORTION OF THE REMAINING PORTION OF THAT CALLED 2.0 ACRE TRACT OF LAND RECORDED IN VOLUME 871, PAGE 67, DEED RECORDS, MCLENNAN COUNTY, TEXAS; SAID 0.446 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:


BEGINNING at a mag nail in asphalt found in the center of Miracle Lane, in the northwest right-of-way line of N. IH 35 Frontage Road, being the northernmost corner of that called 0.141 acre tract of land deeded to the State of Texas, recorded in Document No. 2011034808, Official Public Records, McLennan County, Texas, an angle point of that called 0.183 acre tract of land deeded to the State of Texas, recorded in Document No. 2013002764, Official Public Records, McLennan County, Texas being an angle point of the remainder of said 2.0 acre tract, the southernmost corner of the remaining portion of that called 3.2615 acre tract of land recorded in Volume 1833, Page 300, Official Public Records, McLennan County, Texas, said point being an exterior corner of the herein described tract of land, and the beginning of a curve to the left, which bears S 25° 32' 09" W, a distance of 326.75' from a 5/8" iron rod located for the northernmost corner of said 0.138 acre tract, and the southeast corner of the remainder of said 3.2615 acre tract;

1. with said curve to the left containing a radius of 24740.33', a central angle of 00°03'16", a chord which bears S 26° 06' 36" W, a chord distance of 23.55', a total **curve length** of **23.55'**, to a 1/2" iron rod with a blue "QUICK INC RPLS 6447" plastic cap set in the northwest right-of-way line of N. IH 35 Frontage Road, being in the southeast line of the remainder of said 2.0 acre tract, the northwest line of said 0.141 acre tract, said point being the southernmost corner of the herein described tract of land;

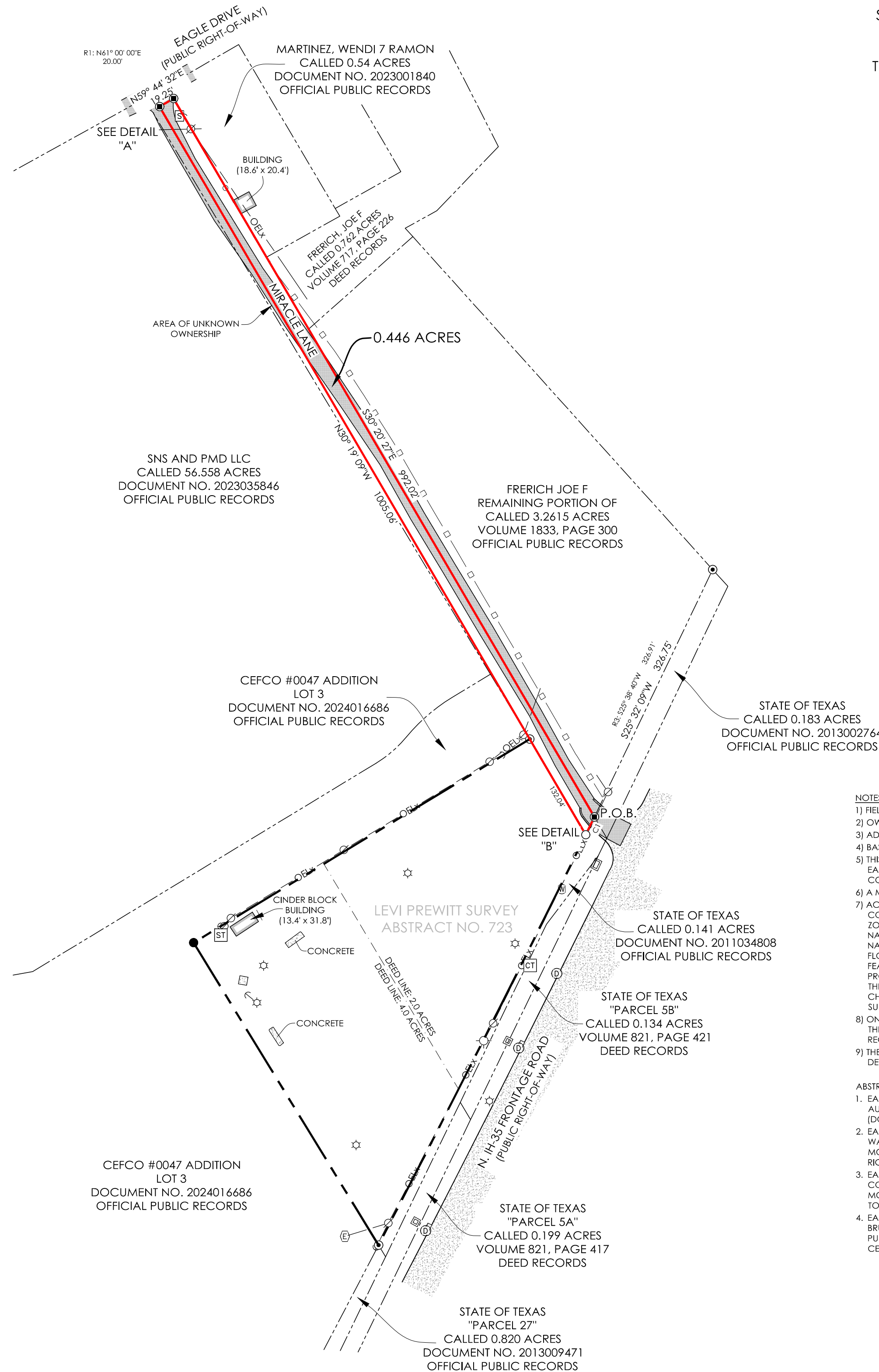
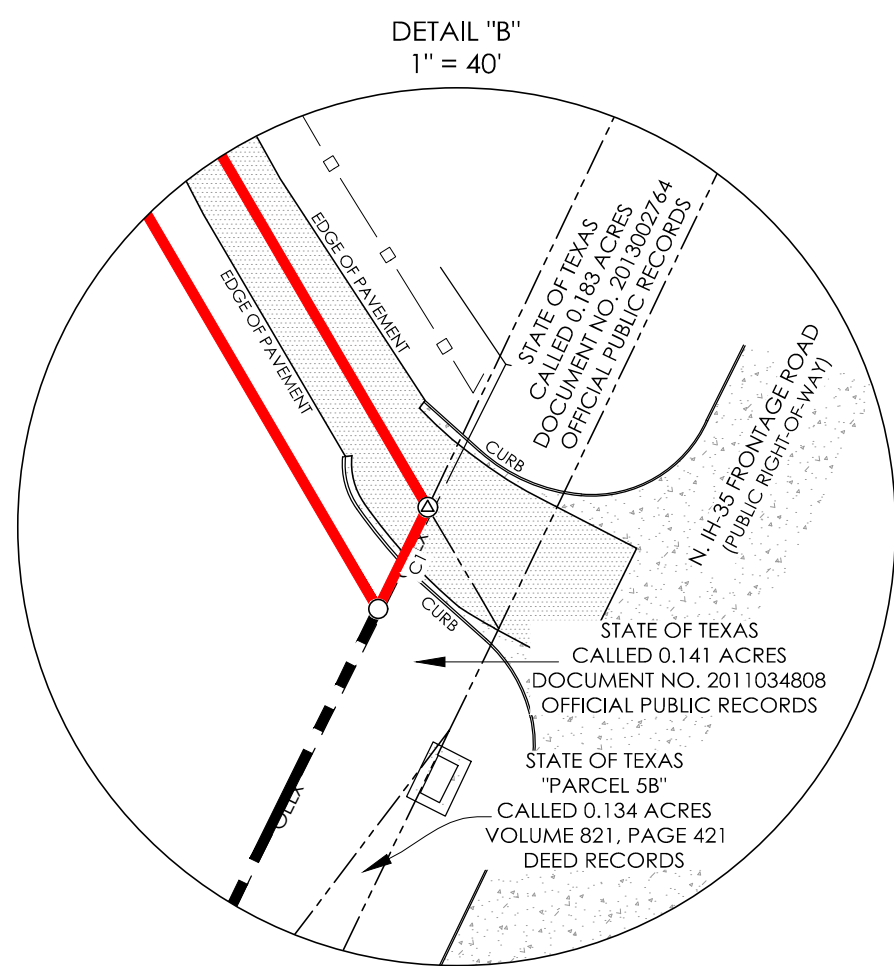
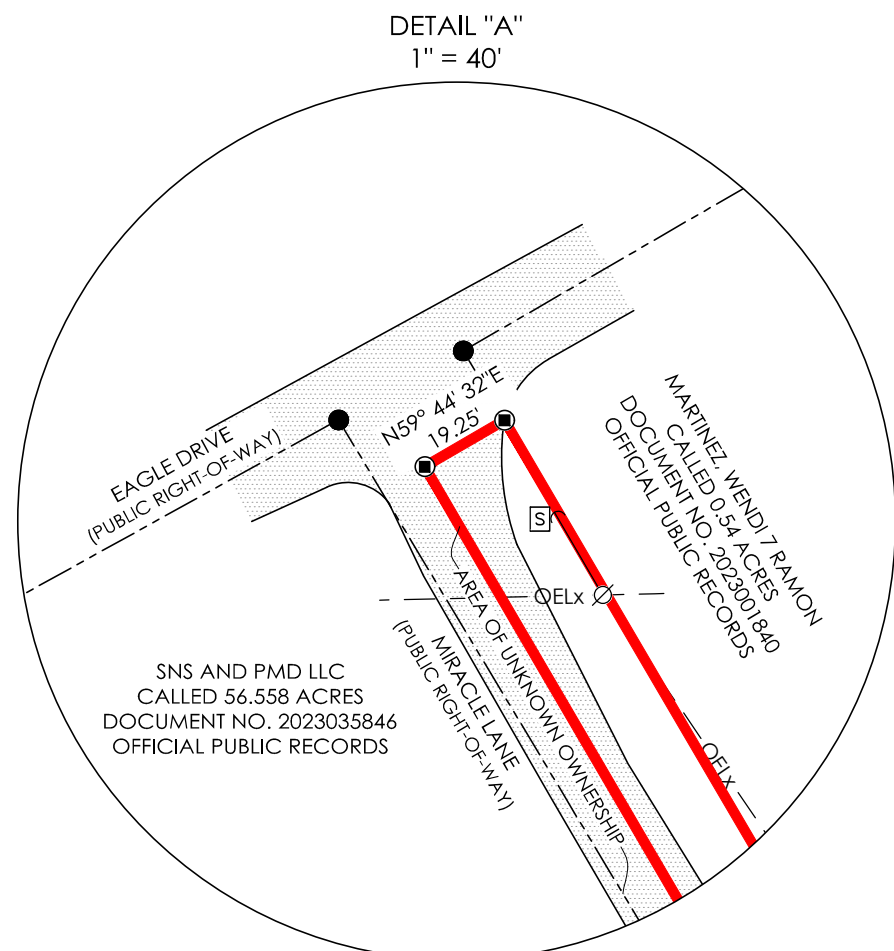
2. **Thence**, departing the northwest right-of-way line of N. IH 35 Frontage Road, along and crossing Miracle Lane, across and with a southwest line of the remainder of said 2.0 acre tract, **N 30° 19' 09" W**, passing a 3/8" iron rod located for an interior corner of the remainder of said 2.0 acre tract at a distance of 132.04', continuing a total distance of **1005.06'** (Record: N 28° 39' 00" W), to a mag nail in asphalt located in the approximate center of Miracle Lane, being an exterior corner of the remainder of said 2.0 acre tract, said point being the exterior corner of the herein described tract of land;
3. **Thence**, departing from the approximate centerline of Miracle Lane, **N 59° 44' 32" E**, a distance of **19.25'** (Record: N 61° 00' 00" E, a distance of 20.00'), to a mag nail in asphalt located in the northeast right-of-way line of Miracle Lane, being an exterior corner of the remainder of said 2.0 acre tract, being in the southwest line of that called 0.54 acre tract of land recorded in Document No. 2023001840, Official Public Records, McLennan County, Texas, said point being the northernmost corner of the herein described tract of land;
4. **Thence**, with the northeast right-of-way line of Miracle Lane, the northeast line of the remainder of said 2.0 acre tract, the southwest line of said 0.54 acre tract, the southwest line of that called 0.762 acre tract of land recorded in Volume 717, Page 262, Deed Records, McLennan County, Texas, the southwest line of the remainder of said 3.2615 acre tract, **S 30° 20' 27" E**, a distance of **992.02'** (Record: S 28° 39' 00" E), to the **POINT OF BEGINNING** containing **0.446 acres** of land.

Note: The basis of bearing was established using the Trimble VRS Network, NAD (83), Texas State Plane Coordinate System, Central Zone, 4203, US Survey Foot, Grid. A survey plat was prepared by a separate document.




Travis L. Quicksall RPLS #6447
Date: 02/18/2025
Job #24-0356

SURVEY SHOWING A 0.446 ACRE TRACT OF LAND, LOCATED IN THE LEVI PREWITT SURVEY, ABSTRACT NO. 723, MCLENNAN COUNTY, TEXAS. SAID 0.446 ACRE TRACT, BEING A PORTION THAT CALLED 2.0 ACRE TRACT OF LAND RECORDED IN VOLUME 871, PAGE 67, DEED RECORDS, MCLENNAN COUNTY, TEXAS.



SCALE: 1"=100'

LEGEND

- P.O.B. POINT OF BEGINNING
- R1 RECORD CALL PER VOLUME 871, PAGE 67
- R2 RECORD CALL PER DOCUMENT NO. 2024016686
- R3 RECORD CALL PER DOCUMENT NO. 2013002764
- 1/2" IRON ROD FOUND
- ⊙ 3/8" IRON ROD FOUND
- ⊙ 5/8" IRON ROD FOUND
- ⊙ MAG NAIL IN ASPHALT FOUND
- SET 1/2" IRON ROD WITH A BLUE "QUICK INC RPLS 6447" PLASTIC CAP
- ⊕ ELECTRIC METER
- ⊕ UTILITY POLE
- ⊕ UTILITY POLE WITH GUY WIRE
- ⊕ WATER VALVE
- ⊕ FIRE HYDRANT
- ⊕ LIGHT POLE
- ⊕ STORM DRAIN MANHOLE
- ⊕ CABLE TELEVISION PEDESTAL
- ⊕ SEPTIC TANK
- ○ CHAIN-LINK FENCE
- □ IRON FENCE
- - - OELX - - - ELECTRIC (OVERHEAD)

CURVE TABLE					
CURVE	RADIUS	LENGTH	DELTA	CHORD BEARING	CHORD LENGTH
C1	24740.33'	23.55'	0°03'16"	S26° 06' 36"W	23.55'

- NOTES:
- 1) FIELD WORK PERFORMED ON: DECEMBER 5, 2024
 - 2) OWNER: BRUCEVILLE-EDDY HS BALL PARK
 - 3) ADDRESS: S. IH 35, EDDY, TEXAS
 - 4) BASIS OF BEARING: TEXAS STATE PLANE, CENTRAL ZONE, NAD83, GRID
 - 5) THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A CURRENT TITLE COMMITMENT, THEREFORE ALL SETBACKS, EASEMENTS, ENCUMBRANCES AND RESTRICTIONS MAY NOT BE SHOWN HEREON. THE SURVEYOR DID NOT COMPLETE AN ABSTRACT OF TITLE.
 - 6) A METES AND BOUNDS DESCRIPTION WAS PREPARED BY A SEPARATE DOCUMENT.
 - 7) ACCORDING TO THE NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP FOR BELL COUNTY, TEXAS, MAP NUMBER 48309C0700C, EFFECTIVE DATE SEPTEMBER 26, 2008, THIS PROPERTY LIES IN ZONE "X", WHICH IS DEFINED AS AREAS DETERMINED TO BE OUTSIDE OF THE 100 YEAR FLOOD PLAIN. THE NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP IS FOR USE IN ADMINISTERING THE NATIONAL FLOOD INSURANCE PROGRAM; IT DOES NOT NECESSARILY IDENTIFY ALL AREAS SUBJECT TO FLOODING, PARTICULARLY FROM LOCAL DRAINAGE SOURCES OF SMALL SIZE, OR ALL PLANIMETRIC FEATURES OUTSIDE SPECIAL FLOOD HAZARD AREAS. THIS FLOOD STATEMENT DOES NOT IMPLY THAT THE PROPERTY AND/OR STRUCTURES LOCATED THEREON WILL BE FREE FROM FLOODING OR FLOOD DAMAGE. THE FLOOD HAZARD AREA IS SUBJECT TO CHANGE AS DETAILED STUDIES OCCUR AND/OR WATERSHED OR CHANNEL CONDITIONS CHANGE. THIS FLOOD STATEMENT SHALL NOT CREATE LIABILITY ON THE PART OF THE SURVEYOR.
 - 8) ONLY APPARENT UTILITIES WERE LOCATED. NO ATTEMPT HAS BEEN MADE AS PART OF THIS SURVEY TO SHOW THE EXISTENCE, SIZE, DEPTH, CONDITION, OR LOCATION OF ANY UNDERGROUND UTILITY. FOR INFORMATION REGARDING UNDERGROUND UTILITIES PLEASE CONTACT THE APPROPRIATE AGENCY.
 - 9) THE IMPROVEMENTS SHOWN HEREON ARE FOR GENERAL LOCATIVE PURPOSES ONLY AND HAVE NOT BEEN DETAILED IN THEIR ENTIRETY.

- ABSTRACTORS REPORT: FILE C201603051
1. EASEMENT FROM CECIL MIRACLE AND JOSEPHINE MIRACLE TO TEXAS POWER AND LIGHT COMPANY, DATED AUGUST 23, 1954 AND FILED IN VOLUME 751, PAGE 569, DEED RECORDS OF MCLENNAN COUNTY, TEXAS. (DOCUMENT UNAVAILABLE ONLINE WITH MCLENNAN COUNTY CLERK)
 2. EASEMENT FROM CECIL MIRACLE AND WIFE, JOSEPHINE MIRACLE TO WAYNE H. CAST, D/B/A EDDY ARTESIAN WATER SYSTEM, DATED JUNE 10, 1974 AND FILED IN VOLUME 1230, PAGE 760, DEED RECORDS OF MCLENNAN COUNTY, TEXAS. (20' WIDE EASEMENT, DOES NOT APPLY, LOCATED WITHIN CURRENT RIGHT-OF-WAY OF INTERSTATE HIGHWAY 35)
 3. EASEMENT FROM JOE ROBERT MIRACLE AND NANCY MIRACLE DEVINEY TO TEXAS UTILITIES ELECTRIC COMPANY, DATED APRIL 9, 1996 AND FILED IN VOLUME 3, PAGE 103, OFFICIAL PUBLIC RECORDS OF MCLENNAN COUNTY, TEXAS. (10' WIDE EASEMENT CENTERED ON INSTALLED LINES. INSUFFICIENT EVIDENCE TO PLACE ON SURVEY BASED ON EXHIBIT PROVIDED IN DOCUMENT)
 4. EASEMENT FROM BRUCEVILLE-EDDY COUNTY LINE RURAL HIGH SCHOOL DISTRICT TO CITY OF BRUCEVILLE-EDDY, DATED JUNE 21, 2012 AND FILED UNDER CLERK'S FILE NUMBER 2012021024, OFFICIAL PUBLIC RECORDS OF MCLENNAN COUNTY, TEXAS. (APPLIES TO 2.0 ACRE PARENT TRACT, 15' WIDE EASEMENT CENTERED ON INSTALLED LINES)