



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

**City Council Workshop
March 27, 2025, 5:00 p.m.**

**Meetings are available to watch on our YouTube Channel:
Search for “The City of Bruceville-Eddy” and click the subscribe button.**

Please mute your phones and computers to avoid any interference during the meeting

1. Call to Order - Mayor Owens

- a) Roll Call

2. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

3. Annual Financial Statements with Independent Auditor’s Report – Adam Haberer

Council to discuss and consider the City’s fiscal year 2023-2024 financial statements with independent auditor’s report thereon and required supplementary information.

4. Regulation of Junked Recreational Vehicles (RVs)

Council to discuss and consider the creation of a junked recreational vehicle (RV) ordinance or other methods to address severely inoperable RVs that are a threat to the health and safety of the general public, including those that are damaged beyond repair, are unable to be properly secured, show signs of significant water penetration, have rotten tires, are a harborage to nuisance causing insects and rodents, or are missing vital components necessary for safe travel.

5. Land Lease Agreement Proposal – Waco Agility Group

Council to discuss and consider entering into a land lease agreement with Waco Agility Group on land owned by the City of Bruceville-Eddy for the purpose of dog training activities.

6. Adjournment



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**Regular City Council Meeting
March 27, 2025, 6:00 p.m.**

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Please mute your phones and computers to avoid any interference during the meeting

1. Call to Order - Mayor Owens

- a) Greetings
- b) Invocation
- c) Pledge of Allegiance
- d) Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- e) Roll Call

2. Community Announcements

3. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

4. Franchise Agreement – Oncor Electric Delivery Company, LLC. – Casey Simpson

Council to discuss, consider, and possibly take action on ordinance O 3-27-2025-1, granting an electrical power franchise to Oncor Electric Delivery Company LLC, to construct, maintain, and operate electrical transmission equipment in the rights-of-way belonging to the City of Bruceville-Eddy, Texas.

5. Proposal for Engineering Services – Hungry Hill Road Rehabilitation

Council to discuss, consider, and possibly take action to approve the City Administrator to enter into a proposal for professional engineering services with MRB Group, for the rehabilitation of a portion of Hungry Hill Road utilizing funding from budget line items 10-30-6609 and/or 80-00-6609.

6. Old Bethany Water Main Improvements – Awarding Contracts

Council to discuss, consider, and possibly take action on resolution R 3-27-2025-1; selecting bids and awarding a contract for the Old Bethany Water Main Improvements project.

7. Water Meter Request – 105 PR 807 (Falls County)

Council to discuss, consider, and possibly take action to approve or deny a request for a conditional/experimental water meter at 105 PR 807 in Falls County.



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8. Falls County Water Well Site – Land Purchase Offer

Council to discuss, consider, and possibly take action on a land purchase/exchange offer for the future water well site in Falls County.

9. CDBG Grant Policy Reaffirmation/Adoption

Discuss, consider, and possibly take action on resolution R 3-27-2025-2 reaffirming/adopting policies related to the City's CDBG grant.

10. CDBG Grant “Section 3” Presentation

Discuss and consider Section 3 policy information for the City's TXCDBG Contract #CDV23-0167.

11. Proposal for Consulting Services - RFP for Solid Waste Services – Gray Reed Advisory

Council to discuss, consider, and possibly take action to approve the City Administrator to enter into a proposal for professional consulting services with Gray Reed Advisory, for the purpose of preparing and releasing a competitive solicitation (Request for Proposals, RFP) for a new solid waste services contract, to include negotiation services, utilizing funding from budget line item 50-00-6204.

12. Public Hearing – Variance Request for Sign Height

Council to hear public comments pertaining to a variance request by Ascent Travel Center to the zoning ordinance for a 100-foot pylon sign be installed at 206 IH 35 Eddy, TX 76524, a property currently zoned for general business.

The public hearing is open to any interested persons with opinions, objections, and/or comments related to this matter. Comments related to this matter may only be expressed via mail, e-mail or, by appearing in person. Another person or attorney may also represent you.

13. Close Public Hearing – Variance Request for Sign Height

14. Variance Request for Sign Height - 206 Interstate Highway 35

Council to discuss, consider, and possibly take action on a request by Numan Dharani, Ascent Travel Center, for a variance to Section 12-106 of the City of Bruceville-Eddy zoning ordinance to allow for a freestanding ‘hi-rise’ sign of 100 feet, exceeding the maximum allowable height of 75 feet for a pylon or major identification sign located at 206 IH 35 Eddy, TX 76524. The 12.89-acre site is currently zoned as a general business district and situated adjacent to I-35, in the City of Bruceville-Eddy, Falls County, Texas.

15. Public Hearing – Variance Request for Off-Premise Sign Distance

Council to hear public comments pertaining to a variance request by Frank Warren and Nelson Tabarez to the zoning ordinance for a new Off-Premise sign (billboard) to be installed within 150 feet of a residentially zoned property at 20202 IH 35 Eddy, TX 76524, a property currently zoned for general business.



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The public hearing is open to any interested persons with opinions, objections, and/or comments related to this matter. Comments related to this matter may only be expressed via mail, e-mail or, by appearing in person. Another person or attorney may also represent you.

16. Close Public Hearing – Variance Request for Off-Premise Sign Distance

17. Variance Request for Off-Premise Sign Distance – 20202 Interstate Highway 35

Council to discuss, consider, and possibly take action on a request by Frank Warren and Nelson Tabarez for a variance to Section 12-132 of the City of Bruceville-Eddy zoning ordinance to allow for a new Off-Premise sign (billboard) within 150 feet of a residentially zoned property at 20202 IH 35 Eddy, TX 76524. The 0.176-acre site is currently zoned as a general business district and situated adjacent to I-35, in the City of Bruceville-Eddy, McLennan County, Texas.

18. Police Chief’s Report – Chief Michael Dorsey

19. Public Works Director’s Report – Gene Sprouse

20. Engineering Reports

21. City Administrator’s Report – Kent Manton

22. Consent Agenda

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

A. Approval of Minutes

Council to discuss, consider, and possibly take action to approve the minutes from the February 27, 2025 Workshop and Regular Council Meeting.

B. Finances – February 2025

i) Council to discuss, consider, and possibly take action on the February 2025 financial reports for the general, water, and sewer fund accounts.

ii) Council to discuss, consider, and possibly take action on the February 2025 accounts payable for the general, water, and sewer fund accounts.

C. Ratify Purchase - Lonestar Maintenance & Service, INC.

Council to discuss, consider, and possibly take action to ratify staff purchase of chlorine gas cylinders from Lonestar Maintenance & Service, INC. in the amount of \$3,075.87.

D. Engineering Agreement for CDBG Watermain Improvement Project – 5M Associates, LLC

Council to discuss, consider, and possibly take action on to approve the Mayor to enter into an engineering/surveying agreement associated with 5M Associates, LLC for CDBG contract #CDV23-0167 in an amount NTE \$45,000 for a 6” watermain improvement generally located in-between 3rd and 4th Streets.



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23. Lighting Quote – Public Works Facility

Council to discuss, consider, and possibly take action on a quote from Alliance Electrical Group for the installation and replacement of lighting at the Public Works facility located at 410 Hudson Lane, expenditures coming out of line item 10-10-6518 of the General Fund.

24. Sewer Change Order #2 – 714 & 102 4th Street/403 Washington Street

Council to discuss, consider, and possibly take action on sewer system change order #2; adding additional service line connections for both 714 and 102 4th Street and increasing the line size for 403 Washington Street; approving additional costs to both Black Rock Construction and SkyBlue Utilities respectively.

25. Land Lease Agreement Proposal – Waco Agility Group

Council to discuss, consider, and possibly take action on a potential land lease agreement with Waco Agility Group on land owned by the City of Bruceville-Eddy for the purpose of dog training activities.

26. Regulation of Junked Recreational Vehicles (RVs)

Council to discuss, consider, and possibly take action on the creation of a junked recreational vehicle (RV) ordinance or other methods to address severely inoperable RVs that are a threat to the health and safety of the general public, including those that are damaged beyond repair, are unable to be properly secured, show signs of significant water penetration, have rotten tires, are a harborage to nuisance causing insects and rodents, or are missing vital components necessary for safe travel.

27. Public Hearing – Jarvis Street Closure

Council to hear public comments pertaining to a submitted petition by abutting property owners for the abandonment, vacation, and closure of a portion of Jarvis Street; an unimproved street in Bruceville.

The public hearing is open to any interested persons with opinions, objections, and/or comments related to this matter. Comments related to this matter may only be expressed via mail, e-mail or, by appearing in person. Another person or attorney may also represent you.

28. Close Public Hearing – Jarvis Street Closure

29. Street Closure – Portion of Jarvis Street

Council to discuss, consider, and possibly take action on Ordinance O 3-27-2025-2, ordering the abandonment, vacation, and closure of an unimproved portion of Jarvis Street in Bruceville by petition of abutting property owners. The portion of the street to be abandoned is located generally behind 408 Grider Street and in between 303 1st Street in Bruceville-Eddy, McLennan County, Texas, 76630 to the intersection of Tatum Street.

30. Adjournment



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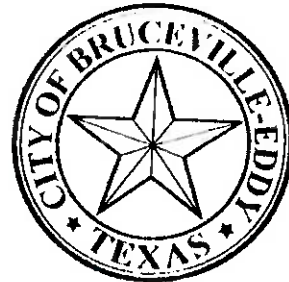
For the safety of citizens, council members, and staff, upon adjourning of the city council meeting, citizens/visitors are asked to exit the building through the front entrance to City Hall immediately. Any bags, backpacks, purses, etc., that are being brought into the council meeting room are subject to security screening. Anyone (citizens, visitors) attending a city council meeting will be subjected to a metal detector screening before entering the council meeting room.

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development). The city is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at least 48 hours in advance. Please contact the City Administrator at (254) 859-5700 or fax at (254) 859-5779 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Bruceville-Eddy is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the official notice case, at City Hall in the City of Bruceville-Eddy, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 20th day of March, 2025 at 8:00 pm, and remained so posted, continuously, for at least 72 hours proceeding the scheduled time of said Meeting.

Kent Manton City Administrator
City of Bruceville-Eddy, Texas

3/20/2025
Date:



Code of Ethics Ordinance Sections

§ 1.05.004 Disclosure of interest.

Any officer, whether elected or appointed, who has either a personal or private interest in any matter pending before his committee or board shall disclose such interest to the other members of the committee or board and shall refrain from discussing the same with any other member of the committee or board and shall not vote thereon.

(Ordinance 02-12-09, sec. 4, adopted 2/12/09)

§ 1.05.005 Penalty.

The failure of any officer or employee to comply with or who violates one or more of the foregoing standards of conduct, which apply to him, shall constitute grounds for expulsion, reprimand, removal from office, or discharge, whichever is applicable. In the case of an employee of the city, disciplinary action and appeals therefrom must be in compliance with state law. In the case of a city councilman, the matter shall be decided by a majority of the remainder of the councilmen. In the case of members of boards or commissions or officers removable by the council, the matters shall be decided by the city council. The decision of these bodies shall be final in the absence of bias, prejudice, or fraud.

(Ordinance 02-12-09, sec. 5, adopted 2/12/09)

Proposal and Background Information - McGlothlin

Definitions:

1. Recreational Vehicle (RV) means a vehicle that is either self- propelled or towed by a consumer-owned tow vehicle, whose primary use and design is to provide temporary living quarters for recreational camping or travel use, complies with all applicable federal vehicle regulations and does not require special highway movement permits to legally use the highways.
Recreational vehicles include motor homes, travel trailers, fifth wheel trailers and folding camper trailers.

2. Derelict or Junked Recreational Vehicles (RV) a unit that has been abandoned on public property by owner, wrecked, dismantled, rundown, neglected, in deplorable condition, falling into ruins and dilapidated.

Conditions constituting a dangerous Recreational Vehicles (RV) and a declaration of nuisance.

- A. All Recreational Vehicles within the city limits which, because of their condition, are unsafe, unsanitary, or dangerous to the health, morals, safety or general welfare of the people of the city are hereby declared to be a nuisance and subject to the provisions of this article regarding demolition, vacation or repair.
- B. By illustration but not by way of limitation, "dangerous RVs" within the meaning of this article shall include:
 1. Those RVs which show damage or deterioration of supporting members or non supporting enclosing or outside walls or covering as to make said RVs unsafe for occupancy or use, wether because of danger of collapse or fire.
 2. Those RVs which have improperly distributed loads upon floors or roofs or in which the same are overloaded, or which have insufficient strength to be reasonably safe for the purpose used.

3. Those RVs which have been damaged by fire, wind, or other causes so as to become dangerous to life, safety, or the general health and welfare of the occupants or the people of the city.
4. Those RVs which have become or are so dilapidated, decayed, unsafe, or unsanitary, or which so utterly fail to provide the amenities essential to decent living that they are unfit for temporary human habitation, or are likely to cause sickness or disease, so as to work injury to health, safety, or general welfare of those therein.
5. Those RVs having inadequate facilities for egress in case of fire or panic.
6. Those RVs which have parts thereof which are so attached that they may fall and injure members of the public or property.
7. Those RVs which because of their condition are unsafe, unsanitary, or dangerous to the health, safety or general welfare of the people of the community.

Standards for ordering repair, vacation, or demolition:

1. If the derelict or junked RV can reasonably be repaired without a substantial reconstruction of the unit so that it will no longer exist in violation of the terms of this article, it shall be ordered repaired within 150 days of Notice of Violation.
2. In any case where the derelict or junked RV is so damaged or decayed or deteriorated from its original value or structure or is such a condition that it cannot be repaired without substantial reconstruction of the RV so that it will no longer exist in violation of the terms of this article, it shall be demolished or permanently removed from property.
3. In all cases where a derelict or junked RV is a fire hazard existing in violation of the terms of this article or any other ordinance of the city or statute of the state, it shall be demolished or removed from the property unless it can be repaired to eliminate such fire hazard without substantial reconstruction of the RV within 150 days of the Notice of Violation.

A derelict or junked Recreational Vehicle (RV) that is located within the city limits is detrimental to the safety and welfare of the general public and tends to reduce the value of private property, invites vandalism, creates fire hazards, constitutes an attractive nuisance creating a hazard to health and safety to minors, and is detrimental to the economic welfare of the community and state by producing urban blight adverse to the maintenance and continuing development of the city, and is a public nuisance. This shall not apply to:

1. A derelict or junked RV or a part thereof that is completely enclosed within a building in a lawful manner where it is not visible from the street or other public or private property.
2. A derelict or junked RV or a part thereof that is stored or parked in a lawful manner on private property in connection with the business of a licensed vehicle dealer, Recreational Vehicle dealer or junkyard.

Proposal and Background Information - McGruer

REGULATION OF JUNKED RECREATIONAL VEHICLES (RVS).

ISSUE; I. Should the Bruceville-Eddy City Council consider the creation of a City Ordinance for junked recreational vehicles (RV).

II. Without creating a new City Ordinance is there a method to address severely inoperable RVs that are a threat to the health and safety of the general public, including [but not limited to] those that are damaged beyond repair, are unable to be properly secured, show signs of significant water penetration, have rotten tires, are a harborage to nuisance causing insects and rodents, or are missing vital components necessary for safe travel?

RULE: It is recognized in the law that junked vehicles represent both a public nuisance and an attractive nuisance which are detrimental to public health and welfare of the community and tends to reduce the value of private property. (TX Transp. §683.072).

I. Should the Bruceville-Eddy City Council consider the creation of a City Ordinance for junked recreational vehicles (RV).

No. However, it may be necessary to amend the existing Bruceville-Eddy City Ord. regarding Junked Vehicles, to include towable recreational vehicles and trailers. The existing B-E Ord. §8.04.001 specifically addresses junked vehicles as a [public] nuisance. The Ordinance states that a junked vehicle that is located in a place where it is visible from a public place or public right-of-way is detrimental to the safety and welfare of the general public, tends to reduce the value of private property, invites vandalism, creates fire hazards, constitutes an attractive nuisance creating a hazard to the health and safety of minors, and is detrimental to the economic welfare of the community by producing urban blight adverse to the maintenance and continuing development of the city.

The Bruceville-Eddy Ordinance §8.04.002 defines a junked vehicle as a vehicle that is self-propelled and is wrecked, dismantled or partially dismantled, or discarded or inoperable and has remained inoperable for more than 72 consecutive hours, if the vehicle is on public property or 30 consecutive days if on private property.

The present language in this Ordinance is extremely narrow in scope and excludes towable recreational vehicles, as described in Texas Transportation code §541.201(19) and other towable vehicles which become a public nuisance.

By eliminating paragraph (1) and amending paragraph (2)(B)(ii)(1) of City Ordinance §8.04.002 to remove the term “motor vehicle” the language is expanded to include vehicles which are not self-propelled. Paragraph (2)(B) of the Ordinance states: “for the purposes of this article, junked vehicle states that “this article applies only to “A motor vehicle that displays an expired license plate or does not display a license plate.” Which narrows the scope of the Ordinance to only motor vehicles which are not properly registered with the State.

The Texas Transportation Code defines a vehicle as a device in or by which a person or property is or may be transported or drawn on a public highway. The law further defines a motor vehicle

as a vehicle that is self-propelled. A recreational vehicle is defined as a motor vehicle primarily designed as a temporary living quarters for recreational camping or travel use. (TX Transp. §522.004). A towable recreational vehicle means a nonmotorized vehicle that is designed to be towable by a motor vehicle and for temporary human habitation for uses including recreational camping or seasonal use. It must be built on a single chassis and may contain one or more life-support system. (TX Transp. §541.201(19))

Bruceville-Eddy City Ord. 12.06.001, expands the definition of a recreational vehicle stating, "... a vehicle that is self-propelled or towed by a consumer-owned tow vehicle, is primarily designed to provide temporary living quarters for recreational, camping, or travel use, complies with all applicable federal vehicle regulations and does not require special highway movement permits to legally use the highways. Recreational vehicle includes, motor homes, travel trailers, fifth-wheel trailers and folding camping trailers."

II. Without creating a new City Ordinance is there a method to address severely inoperable RVs that are a threat to the health and safety of the general public, including [but not limited to] those that are damaged beyond repair, are unable to be properly secured, show signs of significant water penetration, have rotten tires, are a harborage to nuisance causing insects and rodents, or are missing vital components necessary for safe travel?

Existing City ordinances adequately address the issue of public nuisance and attractive nuisance as it relates to junked vehicles and specifically, recreational vehicles and towable recreational vehicles, although not directly as to towable recreational vehicles. Junked vehicles as a nuisance are addressed in Bruceville-Eddy City Ord., §8.04.001, stating, "A junked vehicle that is located in a place where it is visible from a public place or public right-of-way, is detrimental to the safety and welfare of the general public, tends to reduce the value of private property, invites vandalism, creates fire hazards, constitutes an attractive nuisance creating a hazard to the health and safety of minors, and is detrimental to the economic welfare of the state by producing urban blight adverse to the maintenance and continuing development of the city, and is a public nuisance.

a. State law defines a public nuisance as: (1) Keeping, storing, or accumulating refuse on premises in a neighborhood unless the refuse is entirely contained in a closed receptacle; (2) Keeping, storing, or accumulating rubbish, including newspapers, abandoned vehicles, refrigerators, stoves, furniture, tires, and cans, on premises in a neighborhood or within 300 feet of a public street for 10 days or more, unless the rubbish or object is completely enclosed in a building or is not visible from a public street; (3) Maintaining premises in a manner that creates an unsanitary condition likely to attract or harbor mosquitoes, rodents, vermin, or disease-carrying other disease-carrying pests. (Health and Safety Code §343.011(c).

b. An attractive nuisance is defined as a dangerous condition on a landowner's property that particularly attract children onto the land and pose a risk to their safety. The Supreme Court of Texas stated the rationale behind the attractive nuisance doctrine is that a device of unusually attractive nature may be especially alluring to children of tender years thereby impliedly inviting children to come upon the premises. (Banker v. McLaughlin 208 S.W.2d 843 (1948).

The Court applied the following test: (a) the place where the condition was maintained was one upon which the possessor knew or reasonably should have known that small children would likely frequent the place and play about it, (b) the condition was one of which the possessor knew or should have reasonably known involve an unreasonable risk of death or serious bodily harm to such children, (c) the child, because of its tender years, did not realize the risk involved, and (d) the utility of eliminating the danger was slight as compared to the probability of injury resulting therefrom.

It is immaterial whether the dangerous condition be in close proximity to a path or highway since that fact merely bears on whether the presence there of members of the public is reasonably to be anticipated. (Kelley v. Brazos Valley Cotton Oil Mill, Inc. 355 S.W.2d 739)

CONCLUSION: It appears to be unnecessary to create a new statute to address the abatement of junked vehicles or other similar hazards in the community. Existing law addresses junked vehicles (B-E Ordinance §8.04). The abatement of conditions that are an unreasonable interference with a right common to the general public, including unsightly conditions or conditions detrimental to the general health and welfare of the community are addressed in B-E Ordinance §6.05.001, Health and Sanitation. There is a clear definition of a recreational vehicle in B-E Ord. §12.06.001, which should be incorporated in B-E Ord. §8.04.002. Although junked vehicles are addressed as a public nuisance and attractive nuisance in B-E Ord., it should be enumerated in B-E Ord. §12.06.002.

Submitted by:

Graham McGruer, JD
Bruceville-Eddy City Councilman

Amendment of Bruceville-Eddy Ordinance §8.04.002, Definition [junked vehicle]

§8,04,002. Definition.

Junked vehicle. A vehicle that:

~~(1) — Is Self Propelled; and~~

~~(2)~~ Is:

(A) Wrecked, dismantled or partially dismantled, or discarded; or

(B) Inoperable and has remained inoperable for more than:

(i) 72 hours, if the vehicle is on public property; or

(ii) 30 consecutive days, if the vehicle is on private property.

For the purposes of this article, “junked vehicle” includes a motor vehicle, recreational vehicle (RV), towable recreational vehicle, aircraft, or watercraft. ~~This article applies only to:~~

~~(1) — A motor vehicle that display an expired license plate or does not display a license plate;~~

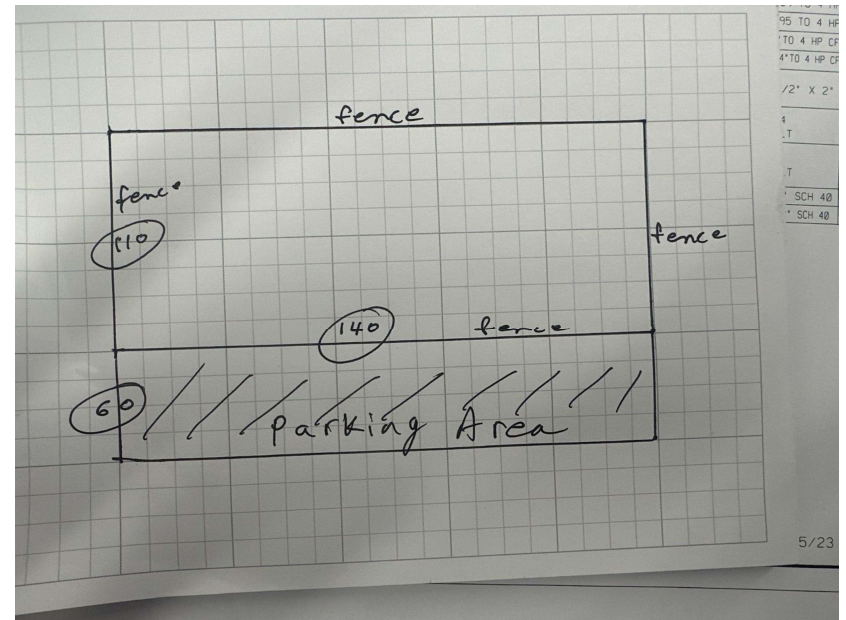
- ~~(2) — An aircraft that does not have lawfully printed on the aircraft an unexpired federal aircraft identification number registered under Federal Aviation Administration aircraft regulations in 14 C.F.R. part 47; or~~
- ~~(3) — A watercraft described by section 31.055, Parks and Wildlife Code.~~

Workshop Item # 5

Proposed Area for Lease



Current Site Layout



**Site Setup at Brazos Valley Kennels
5327 Old Lorena Rd, Lorena, TX 76655**



Proposed Insurance Coverage



*Nation's Insurance Leader for the Dog
Industry*

Thank you for your interest in the Kennel Pro program for dog clubs. The coverage's afforded under this program are as follows:

General Liability:

\$2,000,000	Per Occurrence
\$2,000,000	Personal and Advertising Injury
\$10,000	Medical Expenses
\$300,000	Damage to Premises Rented to You
\$4,000,000	Products/Completed Operations Aggregate
\$4,000,000	General Aggregate
\$300.00	Deductible

- Covers third party claims against you for bodily injury
- Covers third party claims against you for property damage(damage to someone's property)
- Covers you no matter where you are operating your services
- Includes coverage for members, employees, volunteers and Independent Contractors as long as they are working for you, under your direction, serving your clients and performing the same duties / services that we insure you for. Injuries to members, employees and Independent Contractors are not covered under the liability. Workers' Compensation is needed for this type of exposure
- Coverage includes a sub-limit for any bodily injury caused by an animal. The Sub-limit is \$50,000 per claim/ \$100,000 aggregate
- Owned Animals/Demo dogs are excluded for Bodily Injury and Property Damage

Animal Bailee(Care, Custody or Control)

Standard Limits \$25,000 Annual Limit
\$10,000 Per Occurrence

\$250.00 Deductible

- Coverage for non-owned animals while in your care, custody or control
- Animals owned by members, volunteers, employees, and Independent Contractors are not covered
- Includes coverage for Death, Theft and Injury
- Includes coverage while in transit

Annual Premium \$ 525.00 (Deduct \$25.00 from above premium if paid in full)

Payment options - Annual, Semi-Annual, or 3 Pay

In order for us to issue the coverage we need the following completed and returned:

- Complete the following information and return
- Payment form (if you wish a payment option other than annual please advise and we will forward the appropriate payment form for you to complete
- Signed Participation Agreement below

Everything can be electronically completed and emailed back

Please complete the following and return.

Name of Business (if any) _____

Your Name _____

Mailing Address _____

Phone # _____

Email Address _____

Type or entity (individual, LLC or Corporation) _____

Number of years in Business _____

Description of your operation _____

Annual Estimated Receipts _____

Effective Date you wish Coverage to Begin _____

OPTIONAL PROPERTY COVERAGE:

We can include coverage for the property owned by the club. If this is an option you wish to include let us know the value of your property /equipment and we can quote that section of the coverage.

Business Personal Property (Equipment): YES NO

If yes, please provide total equipment value: \$ _____ If you have a trailer we need that valued separately \$ _____ and need the below information:

Year _____

Make _____

Serial # _____

Premium is \$100.00 for the first \$10,000 limit. \$10.00 per \$1,000 of value in excess of the \$10,000 limit.

PARTICIPATION AGREEMENT

I have read and agree to the above application and Participation Agreement

Sign/Type Name Here _____

Date: _____

DENNIS A. STOWERS, CIC
MOURER-FOSTER
615 N CAPITOL AVE.
LANSING MI 48933
DIRECT NUMBER 517-346-5230
FAX NUMBER 517-371-7121
TOLL FREE 800-686-2663
CELL PHONE 517-290-3581
EMAIL: DSTOWERS@MOURERFOSTER.COM

ORDINANCE NO. O 3-27-2025-1

AN ORDINANCE OF THE CITY OF BRUCEVILLE-EDDY, TEXAS, GRANTING TO ONCOR ELECTRIC DELIVERY COMPANY LLC, ITS SUCCESSORS, AND ASSIGNS, AN ELECTRIC POWER FRANCHISE TO USE THE PRESENT AND FUTURE STREETS, ALLEYS, HIGHWAYS, PUBLIC UTILITY EASEMENTS, PUBLIC WAYS, AND PUBLIC PROPERTY OF THE CITY OF BRUCEVILLE-EDDY; PROVIDING FOR COMPENSATION THEREFOR; PROVIDING FOR AN EFFECTIVE DATE AND A TERM OF SAID FRANCHISE; PROVIDING FOR WRITTEN ACCEPTANCE OF THIS FRANCHISE; PROVIDING FOR THE REPEAL OF ALL EXISTING FRANCHISE ORDINANCES TO ONCOR ELECTRIC DELIVERY COMPANY LLC, ITS PREDECESSORS AND ASSIGNS; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC.

WHEREAS, the City Council of the City of Bruceville-Eddy (the "City Council") adopted a Franchise Ordinance granting to Oncor Delivery Company, LLC ("Oncor" or "Company"), expired on July 1, 2024, the use and occupation of the present and future streets, avenues, alleys, highways, public property, public ways, and utility easements ("Public Rights-of-Way") within the City of Bruceville-Eddy, Texas (the "City"), for the purpose of constructing, extending, maintaining, using, and operating an electric utility system of poles, lines, wires, towers, anchors, cables, manholes, underground conduits, transmission lines, telegraphic, and telephone lines for Company's own use, and other structures and appurtenances necessary for the delivery of electricity to customers located in the City, (collectively, the "Franchise"); and

WHEREAS, the parties hereto now wish to enter into a new franchise agreement, pursuant to the terms and conditions provided below,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Bruceville-Eddy, Texas as follows:

SECTION 1. That Ordinance No. 2002-8-13-1 and any other ordinances of the City of Bruceville-Eddy granting a franchise to Oncor and its successors or assigns, are hereby repealed.

SECTION 2. GRANT OF AUTHORITY. That there is hereby granted to Oncor Electric Delivery Company LLC, its successors and assigns (herein called "Company"), the right, privilege, and franchise to construct, extend, maintain, and operate in, along, under, and across the present and future streets, alleys, highways, and easements held by the City to which the City holds the property rights in regard to use for utilities, public ways, and other public property ("Public Rights-of-Way" or "Rights-of-Way") of the City of Bruceville-Eddy, Texas (herein called "City") electric power lines, with all necessary or desirable appurtenances (including underground conduits, poles, towers, wires, transmission lines, telephone and communication lines, and other structures for Company's own use), (herein called "Facilities") for the purpose of delivering electricity to the City, the inhabitants thereof, and persons, firms and corporations beyond the corporate limits thereof, for the term set out in Section 13.

SECTION 3. Poles, towers, and other structures shall be so erected as not to unreasonably interfere with traffic over streets, alleys and highways.

SECTION 4. The City reserves the right to lay, and permit to be laid, storm, sewer, gas, water, wastewater, and other pipe lines, cables, and conduits, or other improvements and to do and permit to be done any underground or overhead work that may be necessary or proper in,

across, along, over, or under Public Rights-of-Way occupied by Company. The City also reserves the right to change in any manner any curb, sidewalk, highway, alley, public way, street, utility lines (or in the case of utility line owned by Company, to require that change by Company), storm sewers, drainage basins, drainage ditches, and the like. City shall provide Company with at least thirty (30) days' notice when requesting Company to relocate facilities and shall specify a new location for such facilities along the Public Rights-of-Way. Company shall, except in cases of emergency conditions or work incidental in nature, obtain a permit, if required by City ordinance, prior to performing work in the Public Rights-of-Way, except in no instance shall Company be required to pay fees or bonds related to its use of the Public Rights-of-Way, despite the City's enactment of any ordinance providing the contrary. Company shall construct its facilities in conformance with the applicable provisions of the National Electrical Safety Code. City-requested relocations of Company facilities in the Public Rights-of-Way shall be at the Company's expense; provided however, if the City is the end use Retail Customer (customer who purchases electric power or energy and ultimately consumes it) requesting the removal or relocation of Company Facilities for its own benefit, or the project requiring the relocation is solely aesthetic/beautification in nature, it will be at the total expense of the City. Provided further, if the relocation request includes, or is for, the Company to relocate above-ground facilities to an underground location, City shall be fully responsible for the additional cost of placing the facilities underground.

If any other corporation or person (other than City) requests Company to relocate Company facilities located in City Rights-of-Ways, the Company shall not be bound to make such changes until such other corporation or person shall have undertaken, with good and sufficient bond, to reimburse the Company for any costs, loss, or expense which will be caused by, or arises out of such change, alteration, or relocation of Company's Facilities. City may not request the Company to pay for any relocation which has already been requested, and paid for, by any entity other than City.

If City abandons any Public Rights-of-Way in which Company has facilities, such abandonment shall be conditioned on Company's right to maintain its use of the former Public Rights-of-Way and on the obligation of the party to whom the Public Rights-of-Way is abandoned to reimburse Company for all removal or relocation expenses if Company agrees to the removal or relocation of its facilities following abandonment of the Public Rights-of-Way. If the party to whom the Public Rights-of-Way is abandoned requests the Company to remove or relocate its facilities and Company agrees to such removal or relocation, such removal or relocation shall be done within a reasonable time at the expense of the party requesting the removal or relocation. If relocation cannot practically be made to another Public Rights-of-Way, the expense of any right-of-way acquisition shall be considered a relocation expense to be reimbursed by the party requesting the relocation.

SECTION 5.

A. IN CONSIDERATION OF THE GRANTING OF THIS FRANCHISE, COMPANY SHALL, AT ITS SOLE COST AND EXPENSE, INDEMNIFY AND HOLD THE CITY, AND ITS PAST AND PRESENT OFFICERS, AGENTS AND EMPLOYEES HARMLESS AGAINST ANY AND ALL LIABILITY ARISING FROM SUITS, ACTIONS OR CLAIMS REGARDING INJURY OR DEATH TO ANY PERSON OR PERSONS, OR DAMAGES TO ANY PROPERTY ARISING OUT OF OR OCCASIONED BY THE INTENTIONAL AND/OR NEGLIGENT ACTS OR OMISSIONS OF COMPANY OR ANY OF ITS OFFICERS, AGENTS, OR EMPLOYEES IN CONNECTION WITH COMPANY'S CONSTRUCTION, MAINTENANCE AND OPERATION OF COMPANY'S FACILITIES IN THE CITY PUBLIC RIGHTS-OF-WAY, INCLUDING ANY COURT COSTS,

REASONABLE EXPENSES AND REASONABLE DEFENSES THEREOF.

B. This indemnity shall only apply to the extent that the loss, damage, death or injury is attributable to the negligence or wrongful act or omission of the Company or its officers, agents or employees, and does not apply to the extent such loss, damage, death or injury is attributable to the negligence or wrongful act or omission of the City or the City's officers, agents, or employees or any other person or entity. This provision is not intended to create a cause of action or liability for the benefit of third parties but is solely for the benefit of Company and the City.

C. In the event of joint and concurrent negligence or fault of both Company and the City, responsibility and indemnity, if any, shall be apportioned comparatively between the City and Company in accordance with the laws of the state of Texas without, however, waiving any governmental immunity available to the City under Texas law and without waiving any of the defenses of the parties under Texas law. Further, in the event of joint and concurrent negligence or fault of both Company and the City, responsibility for all costs of defense shall be apportioned between the City and Company based upon the comparative fault of each.

D. In fulfilling its obligation to defend and indemnify City, Company shall have the right to select defense counsel, subject to City's approval, which will not be unreasonably withheld. Company shall retain defense counsel within seven (7) business days of City's written notice that City is invoking its right to indemnification under this franchise. If Company fails to retain counsel within such time period, City shall have the right to retain defense counsel on its own behalf, and Company shall be liable for all reasonable defense costs incurred by City, except as otherwise provided in section 5.B. and 5.C.

SECTION 6. This franchise is not exclusive, and nothing herein contained shall be construed so as to prevent the City from granting other like or similar rights, privileges and franchises to any other person, firm, or corporation. Any Franchise granted by the City to any other person, firm, or corporation shall not unreasonably interfere with this Franchise.

SECTION 7. In consideration of the grant of said right, privilege and franchise by the City and as full payment for the right, privilege and franchise of using and occupying the said Public Rights-of-Way, and in lieu of any and all occupation taxes, assessments, municipal charges, fees, easement taxes, franchise taxes, license, permit and inspection fees or charges, street taxes, bonds, street or alley rentals, and all other taxes, charges, levies, fees and rentals of whatsoever kind and character which the City may impose or hereafter be authorized or empowered to levy and collect, excepting only the usual general or special ad valorem taxes which the City is authorized to levy and impose upon real and personal property, sales and use taxes, and special assessments for public improvements, Company shall pay to the City the following:

A. As authorized by Section 33.008(b) of PURA, the original franchise fee factor calculated for the City in 2002 was 0.003139 (the "Base Factor"), multiplied by each kilowatt hour of electricity delivered by Company to each retail customer whose consuming facility's point of delivery is located within the City's municipal boundaries for determining franchise payments going forward.

Due to a 2006 agreement between Company and City, the franchise fee factor was increased to a franchise fee factor of 0.003296 (the "Current Factor"), multiplied by each kilowatt hour of electricity delivered by Company to each retail customer whose consuming facility's point of delivery is located within the City's municipal boundaries on an annual

basis.

However, consistent with the 2006 agreement, should the Public Utility Commission of Texas at any time disallow Company's recovery through rates of the higher franchise payments made under the Current Factor as compared to the Base Factor, then the franchise fee factor shall immediately revert to the Base Factor of 0.003139 and all future payments, irrespective of the time period that is covered by the payment, will be made using the Base Factor.

1. The annual payment will be due and payable on or before July 1 of each year throughout the life of this franchise. The payment will be based on each kilowatt hour of electricity delivered by Company to each retail customer whose consuming facility's point of delivery is located within the City's municipal boundaries during the preceding twelve-month period ended April 30 (May 1 through April 30). The payment will be for the rights and privileges granted hereunder for the twelve-calendar month period (July 1 through June 30) following the payment date.
 2. The first payment hereunder shall be due and payable on or before July 1, 2025, and will cover the basis period of May 1, 2024 through April 30, 2025 for the privilege period of July 1, 2025 through June 30, 2026. The final payment under this franchise is due on or before July 1, 2034 and covers the basis period of May 1, 2033 through April 30, 2034 for the privilege period of July 1, 2034 through June 30, 2035; and
 3. After the final payment date of July 1, 2034, Company may continue to make additional annual payments in accordance with the above schedule. City acknowledges that such continued payments will correspond to privilege periods that extend beyond the term of this Franchise and that such continued payments will be recognized in any subsequent franchise as full payment for the relevant annual periods.
- B. A sum equal to four percent (4%) of gross revenues received by Company from services identified as DD1 through DD24 in Section 6.1.2 "Discretionary Service Charges," in Oncor's Tariff for Retail Delivery Service (Tariff), effective 1/1/2002, that are for the account and benefit of an end-use retail electric consumer. Company will, upon request by City, provide a cross reference to Discretionary Service Charge numbering changes that are contained in Company's current approved Tariff.
1. The franchise fee amounts based on "Discretionary Service Charges" shall be calculated on an annual calendar year basis, i.e. from January 1 through December 31 of each calendar year.
 2. The franchise fee amounts that are due based on "Discretionary Service Charges" shall be paid at least once annually on or before April 30 each year based on the total "Discretionary Service Charges", as set out in Section 7.B., received during the preceding calendar year. The initial Discretionary Service Charge franchise fee amount will be paid on or before April 30, 2026 and will be based on the calendar year January 1 through December 31, 2025. The final Discretionary Service Charge franchise fee amount will be paid on or before April 30, 2036 and will be based on the calendar months of January 1, 2035 through June 30, 2035.
 3. Company may file a tariff or tariff amendment(s) to provide for the recovery of the

franchise fee on Discretionary Service Charges.

4. City agrees (i) to the extent the City acts as regulatory authority, to adopt and approve that portion of any tariff which provides for 100% recovery of the franchise fee on Discretionary Service Charges; (ii) in the event the City intervenes in any regulatory proceeding before a federal or state agency in which the recovery of the franchise fees on such Discretionary Service Charges is an issue, the City will take an affirmative position supporting the 100% recovery of such franchise fees by Company and; (iii) in the event of an appeal of any such regulatory proceeding in which the City has intervened, the City will take an affirmative position in any such appeals in support of the 100% recovery of such franchise fees by Company.
5. City agrees that it will take no action, nor cause any other person or entity to take any action, to prohibit the recovery of such franchise fees by Company.
6. In the event of a regulatory disallowance of the recovery of the franchise fees on the Discretionary Service Charges, Company will not be required to continue payment of such franchise fees.

SECTION 8. Company shall have in place a Vegetation Management Program and shall provide City with a current copy of same, upon request. If the City requests a current copy of the Vegetation Management Program, release of said program shall be pursuant to the confidential protection process identified in Section 9 of this Franchise. Company will endeavor to conduct its tree trimming activities in accordance with its Vegetation Management Guidelines and will promptly address concerns or complaints by City with regard to its tree trimming activities upon request. Except in emergency situations or in response to outages, Company shall notify impacted property owners and the City prior to beginning planned Distribution tree trimming activities.

SECTION 9. If Company provides confidential or proprietary information to the City, the Company shall be solely responsible for identifying such information with markings calculated to bring the City's attention to the proprietary or confidential nature of the information. The City agrees to maintain the confidentiality of any non-public information from Company so designated to the extent allowed by law. City shall not be liability to Company for the release of any information the City is required to release by law. City shall provide notice to Company of any request for release of information marked by Company as proprietary or confidential prior to releasing the information so as to allow the Company adequate time to pursue available remedies for protection. If the City receives a request under the Texas Public Information Act that includes information marked by Company as proprietary or confidential, City will notify the Texas Attorney General of the proprietary or confidential nature of the document(s). The City also will provide Company with a copy of this notification, and thereafter, the Company is responsible for establishing that an exception under the Texas Public Information Act allows the City to withhold the information.

SECTION 10. Any notices required or desired to be given from one party to the other party to this ordinance shall be in writing and shall be given and shall be deemed to have been served and received if: (i) delivered in person to the address set forth below; (ii) deposited in an official depository under the regular care and custody of the United States Postal Service located within the confines of the United States of America and sent by certified mail, return receipt requested, and addressed to such party at the address hereinafter specified; or (iii) delivered to

such party by courier receipted delivery. Either party may designate another address within the confines of the continental United States of America for notice, but until written notice of such change is actually received by the other party, the last address of such party designated for notice shall remain such party's address for notice.

CITY

City Administrator
City of Bruceville-Eddy
144 Wilcox Drive
Eddy, TX 76524

COMPANY

Regulatory Affairs
Oncor Electric Delivery
Company LLC
1616 Woodall Rodgers Fwy. Suite 6A-011
Dallas, TX 75202-1234

SECTION 11. The rights granted by this Franchise Agreement inure to the benefit of the Company and any parent, subsidiary, affiliate or successor entity now or hereafter existing. The rights shall not be assignable without the express written consent, by Ordinance, of the City Council of the City, unless otherwise superseded by state laws, rules, or regulations, or Public Utility Commission of Texas action, and such consent by City shall not be unreasonably withheld or delayed, except the Company may assign its rights under this Franchise Agreement to a parent, subsidiary, affiliate or successor entity without consent, so long as such parent, subsidiary, affiliate or successor entity assumes all obligations of Company hereunder, and is bound to the same extent as Company hereunder. The Company shall give the City written notice within ninety (90) days of any such assignment to a parent, subsidiary, affiliate or successor entity.”

SECTION 12. This ordinance may be amended only by the mutual written agreement of the City and Company.

SECTION 13. This Ordinance shall become effective upon Company's written acceptance hereof, said written acceptance to be filed by Company with the City within sixty (60) days after final passage and approval hereof by City. The right, privilege and franchise granted hereby shall expire on June 30, 2035; provided that, unless written notice of cancelation is given by either party hereto to the other not less than sixty (60) days before the expiration of this franchise agreement, it shall be automatically renewed for an additional period of six (6) months from such expiration date and shall be automatically renewed thereafter for like periods until canceled by written notice given not less than sixty (60) days before the expiration of any such renewal period.

SECTION 14. This Ordinance shall supersede any and all other franchises granted by the City to Company, its predecessors and assigns.

SECTION 15. The sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable. If any portion of this Ordinance is declared illegal or unconstitutional by the valid final non-appealable judgment or decree of any court of competent jurisdiction, such illegality or unconstitutionality shall not affect the legality and enforceability of any of the remaining portions of this Ordinance.

SECTION 16. In order to accept this franchise, Company must file with the City Secretary its written acceptance of this franchise ordinance within sixty (60) days after its final passage and approval by City.

SECTION 17. It is hereby officially found that the meeting at which this Ordinance is passed is open to the public and that due notice of this meeting was posted by City, all as required

by law.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of Bruceville-Eddy, Texas, on this the _____ day of _____, 2025.

Linda Owens, Mayor
City of Bruceville-Eddy

ATTEST:

Pam Combs, City Secretary



January 6, 2025

Mr. Kent Manton, MPA, City Administrator
City of Bruceville-Eddy
144 Wilcox Drive
Eddy, TX 76524

**Re: Proposal for Professional Services
Hungry Hill Road Rehabilitation – City of Bruceville-Eddy**

Dear Mr. Manton,

MRB Group, P.C. (MRB) appreciates the opportunity to submit this proposal for professional engineering services to the City of Bruceville-Eddy (Client). Our scope includes Basic Engineering Services for rehabilitating approximately 560 linear feet of roadway along Hungry Hill Road. Please see the project background and description below for further details.

I. Background/Project Description

The City of Bruceville-Eddy contacted MRB Group to assist with the rehabilitation of a portion of Hungry Hill Road. Currently, this road is a chip-seal style pavement that has been failing due to the daily traffic volume and heavy freight trucks entering and exiting the Helena Agri-Enterprises, LLC facility. This Project will include the demolition and reconstruction of Hungry Hill Road, beginning at the intersection of Hungry Hill Road and State Highway 7 and extending north along Hungry Hill Road approximately 560 linear feet to an existing creek crossing. The existing roadway is approximately 22 feet wide and will be expanded to 24 feet, where the rehabilitation is taking place. The roadway will be designed with a center crown and a 2% cross slope until it meets the existing roadway ditches. No drainage improvements are anticipated, only minor grading as needed to tie into the existing roadway ditches. A Geotech report will be obtained and utilized for a pavement design with a 20-plus-year life span. MRB will complete the preliminary engineering and final design with input from the City along the way, manage the public bidding of the Project, and perform the construction administration throughout the anticipated project duration. Please see more details in the scope of services and compensation below.

II. Scope of Services and Compensation

MRB Group will provide the following services:

303 W. Calhoun Ave, Temple, TX 76501 • 254.771.2054

TBPE Firm No. F-10615

MRBGroup.com

BASIC ENGINEERING SERVICES

A. Preliminary Engineering

1. Facilitate a kickoff meeting with the City to:
 - a. Establish project goals.
 - b. Discuss relevant design parameters and requirements.
 - c. Discuss schedules, milestones, and deliverables.
2. Obtain ROW information from the Tax Appraisal District and perform topography surveying of the project area to determine visual and physical features within the project limits.
3. Coordinate with third-party utilities (Atmos, Oncor, etc.) regarding pipeline alignments, depths, ROWs, etc., and provisions for crossing existing utilities.
4. Perform topographical surveying of the road and 811 underground utility flagging.
5. Create existing roadway schematic.
6. Develop a proposed project plan for City staff consideration.
7. Perform a geotechnical investigation.

Subtotal of A, Items 1-7 \$14,500.00

B. Design

1. Prepare design drawings for the proposed roadway to include:
 - a. Aerial photography background.
 - b. Topographical and physical features from survey data.
 - c. Demolition plan of the existing chip-seal roadway.
 - d. Overall site plan for a 24' roadway reconstruction.
 - e. Traffic control plan.
 - f. Plan and section drawings of the roadway reconstruction per Geotech report recommendation.
 - g. Grading and drainage plan to incorporate the same drainage pattern to the existing roadway ditches. If a drainage redesign is required due to the roadway widening, this can be included as an additional service.
 - h. Design details as required by the Project.
2. Attend project update meetings with City staff after the 30% and 90% plan reviews have been submitted.

3. Prepare final Contract Documents for public bid of the work. The Project is anticipated to be bid under a single general contract. The design drawings and technical specifications will include all civil designs associated with the improvements. An updated Opinion of Probable Construction Costs (OPCC) will be provided for review at 90% design completion.

Subtotal of B, Items 1-3 \$18,275.00

C. TxDOT Permitting

1. Permit Preparation.
2. Submission to TxDOT for review.
3. Respond to any revision requests or comments.
4. Obtain and deliver the final TxDOT permit to the Client.

Subtotal of C, Items 1-4 \$5,500.00

D. Bidding

1. MRB Group will prepare bid documents for public bid. Bidding Services include:
 - a. MRB will prepare an advertisement for bid to be published by the City, coordinate the publication of the bid documents, and provide documents to the City to be distributed to bidders as requested. Electronic bid documents (in PDF format) will be made accessible to bidders via CivCast USA.
 - b. Coordinate and chair a Pre-Bid meeting to present the general outline of the Project to bidders, clarify any questions about the Contract documents, and prepare clarifications or changes via Addenda.
 - c. Addenda: MRB will prepare addenda based on questions and comments from bidders during the bid process and distribute it in PDF format via CivCast USA.
 - d. Bid Opening: MRB will attend the bid opening and review the bids received for completeness and conformance with the bidding requirements. A bid review, summary, and tabulation report will be provided by MRB to the City for their assistance in awarding the construction contract.

Subtotal of D, Item 1 \$8,500.00

E. Construction Administration

1. MRB will assist the City with construction administration services for a projected project duration of three (3) months, to include:
 - a. MRB will assist the City with a review of contractor bonds and insurance to ensure compliance with contract documents.
 - b. Prepare conforming contract documents.
 - c. Conduct a pre-construction meeting with the contractor and City representatives.
 - d. Prepare the Notice to Proceed.
 - e. Review monthly Pay Applications.
 - f. Review Submittals, RFIs, and Change Orders.
 - g. Attend monthly progress meetings
 - h. Prepare construction closeout documents.
 - i. Prepare and deliver record drawings from markup drawings received from the Contractor.

Subtotal of E, Item 1..... \$11,500.00

Total Compensation..... \$58,275.00

The cost figure shown above represents our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal will be reviewed with the Client. MRB Group will submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group hourly rates are subject to annual adjustment.

III. Additional Services

The following items (not included in the above scope of services) can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization:

- A. Hazardous Materials Survey.
- B. Grant administration.
- C. Construction testing.
- D. Construction administration above the anticipated 3-month project duration.
- E. Construction Observation.
- F. Utility relocations.
- G. Construction staking.

- H. Permitting beyond the TxDOT permit allocated in Part C above.
- I. Drainage redesign if required by the widening of Hungry Hill Road from 22 to 24 feet.

IV. Commencement of Work

Upon receipt of the signed proposal, MRB Group will begin work on the Project.

V. Standard Terms and Conditions

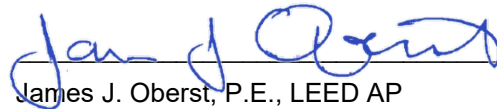
Attached hereto and made part of this Agreement are MRB Group's *Standard Terms and Conditions*, revised for the City of Bruceville-Eddy.

If this proposal is acceptable, please sign where indicated and return it to our office. Thank you for considering our firm. We look forward to working with you on this very important Project.

Sincerely,



Armand Hunt, P.E.
Project Manager



James J. Oberst, P.E., LEED AP
Executive Vice President/COO

<https://mrbgroupp365.sharepoint.com/sites/Proposals/Shared Documents/Texas/Bruceville-Eddy, City of/O-24-0932 Hungry Hill Road Rehabilitation/Hungry Hill Road Rehabilitation Proposal.docx>

Enclosure MRB Group Standard Terms and Conditions for the City of Bruceville-Eddy

Proposal Accepted for City of Bruceville-Eddy by:

Signature

Title

Date

MRB GROUP, P.C.**AGREEMENT FOR PROFESSIONAL SERVICES
STANDARD TERMS AND CONDITIONS****City of Bruceville-Eddy Version****A. TERMINATION**

This Agreement may be terminated by either party with seven days' written notice in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

B. OWNERSHIP OF DOCUMENTS

~~All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including attorneys' fees, arising from reuse or modification of the instruments of service by the client or any person or entity that acquires or obtains the instruments of service from or through the client.~~

All reports, design drawings, specifications, field data and other documents prepared by the P.S.O. are Instruments of Service. The Instruments of Service prepared under this Agreement shall become the property of the client, except as set forth below, upon completion of the services and payment in full of all monies due to the P.S.O. The client may utilize the drawings and specifications with respect to the construction, maintenance, repair and modifications to the Project, and may also reuse the drawings and specifications with respect to any other purpose. However, the client agrees to the fullest extent provided by law to indemnify and hold harmless the Engineer, its officers, directors, employees and sub-consultants from any claims arising from the client's use of the Project drawings and specifications that have been created by the P.S.O., but only to the extent that they have been changed, modified, or corrected in any manner by any other design professional or entity or if used for any purpose other than the Project. The client also agrees to waive any claims against the P.S.O. to the extent that it reuses the drawings and specifications with respect to any other purpose other than the construction, maintenance, repair and modifications to the Project. Notwithstanding the foregoing, to the extent that the drawings and specifications include data, information or material that has been used and is being used generally in the P.S.O.'s business practice and has not been developed specifically for the client, the P.S.O. is entitled to continue to use such data, information and material as part of its usual business practices and ownership of such data, information and material shall continue to reside in the P.S.O.

C. ESTIMATES

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

D. INSURANCE

~~The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.~~

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense with a minimum general liability amount of \$1,000,000 per occurrence and \$2,000,000 in aggregate, and such insurance as will protect him from claims under workers compensation and the client from claims for bodily injury, death or property damage which may arise from the negligent performance by the PSO or his representative. P.S.O. shall also produce professional liability insurance with a minimum amount of \$1,000,000 per claim and \$2,000,000 in aggregate. Furthermore, the City of Bruceville-Eddy should be named as an additional insured on the general liability insurance policy.

E. INDEPENDENT CONTRACTOR

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

F. SUCCESSORS AND ASSIGNS

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

H. INVOICES AND PAYMENT

Client will pay MRB Group, Engineering, Architecture, Surveying, D.P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the

proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

MRB Group, D.P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

J. P.S.O. NOT AN EMPLOYEE

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

K. INDEMNITY

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.

OPINION OF PROBABLE COST

City of B/E
Hungry Hill Road Full Reconstruction

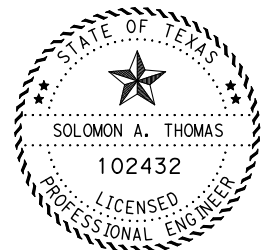


Date: Updated January 2025

Hungry Hill Road (2~12' Lanes)(No Shoulders)(Ditch Drainage)(No additional ROW)

Item No.	Item Description	Quantity	Unit	Unit Cost	Total
1	PREPARING ROW	6	STA	\$ 5,000.00	\$ 30,000.00
2	EXCAVATION (ROADWAY)	140	CY	\$ 60.00	\$ 8,400.00
3	EXCAVATION (CHANNEL)	260	CY	\$ 60.00	\$ 15,600.00
4	FURNISHING AND PLACING TOPSOIL (4")	770	SY	\$ 6.00	\$ 4,620.00
5	DRILL SEEDING (PERM) (RURAL) (CLAY)	770	SY	\$ 4.00	\$ 3,080.00
6	VEGETATIVE WATERING	20	MG	\$ 1,500.00	\$ 30,000.00
7	FL BS (CMP IN PLACE)(TY A GR 1-2)(8")	1,530	SY	\$ 75.00	\$ 114,750.00
8	CEMENT	30	TON	\$ 350.00	\$ 10,500.00
9	CEMENT TRT (MX EXST MTL & NW BS)(8")	1,530	SY	\$ 25.00	\$ 38,250.00
10	PLANE ASPH CONC PAV (2")	1,530	SY	\$ 7.50	\$ 11,475.00
11	MOBILIZATION	1	LS	\$ 19,000.00	\$ 19,000.00
12	BARRICADES, SIGNS AND TRAFFIC HANDLING	2	MO	\$ 3,500.00	\$ 7,000.00
13	ROCK FILTER DAMS (INSTALL) (TY 3)	200	LF	\$ 75.00	\$ 15,000.00
14	ROCK FILTER DAMS (REMOVE)	200	LF	\$ 25.00	\$ 5,000.00
15	TEMP SEDMT CONT FENCE (INSTALL)	1,150	LF	\$ 7.00	\$ 8,050.00
16	TEMP SEDMT CONT FENCE (REMOVE)	1,150	LF	\$ 3.00	\$ 3,450.00
17	DRIVEWAYS (ACP)	80	SY	\$ 100.00	\$ 8,000.00
18	D-GR HMA TY-D PG64-22	170	TON	\$ 350.00	\$ 59,500.00
19	TACK COAT	460	GAL	\$ 7.50	\$ 3,450.00
Construction Cost (Asphalt)					\$ 231,625.00
20% Contingency					\$ 46,000.00
2025 Hungry Hill Road Budget:					\$ 277,625.00

*Assumes 8" existing pavement section replaced with 8" cement treat subgrade, 8" flex base, and 2" asphalt



Agenda Item # 6

RESOLUTION R 3-27-2025-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS, AWARDED A CONTRACT FOR CONSTRUCTION RELATED SERVICES TO _____ FOR WATER MAIN IMPROVEMENTS IN MCLENNAN COUNTY ALONG OLD BETHANY ROAD; AUTHORIZING THE MAYOR TO TAKE ALL ACTION NECESSARY TO COMPLY WITH THE RESOLUTION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Bruceville-Eddy desires to award a contract for construction related services and execute an agreement between the City of Bruceville-Eddy and _____, for water main improvements to the Bruceville-Eddy Water System in McLennan County.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS:

1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.
2. The bids for construction services for a new water main are hereby awarded to _____ and the Mayor is authorized to enter into an agreement with the awardee for their respective services.
3. That the amount of said award be in the amount of \$ _____
4. This resolution shall take effect immediately from and after its passage.

Passed and approved this 27th day of March, 2025.

Mayor
City of Bruceville-Eddy, Texas

City Secretary
City of Bruceville-Eddy, Texas

Agenda Item # 8

Original Terms (8/2/2024):

Landowner would provide:

1. 1.1 to 1.5 acre real property site to be sold to the City of Bruceville-Eddy
2. Access/dedicated water main easement extending from site to C.R. 457
3. Sanitary control easement within a 150' radius of wellhead

City of Bruceville-Eddy would provide:

1. \$10,000 in consideration for the purchase of the real property and necessary easements
2. 10 water meters complete with taps at no additional cost. Water meters will have a 'shelf life' of 10 years and can be installed at any location within our water system as long as a water meter feasibility study finds that the existing infrastructure can support an additional meter. Any needed infrastructure improvements to deliver water with enough pressure for service would be at the cost of the developer. Meters can be divided amongst the landowners as they see fit and could be transferred to another individual if desired.
3. Surveying of new tract and easement at our cost

Revised Terms (12/31/2024):

Landowners would provide:

4. 1.2 acres of real property site to be sold to the City of Bruceville-Eddy that includes utility crew traffic as well as a waterline access to C.R. 457
5. 1.0 acre of real property to be gifted to the City of Bruceville-Eddy by Mr. James Cook
 - a. The land is now large enough that we would not need to obtain an additional sanitary control easement for the 150' well radius

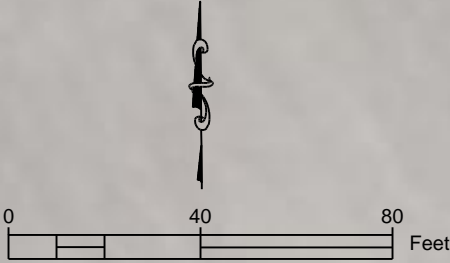
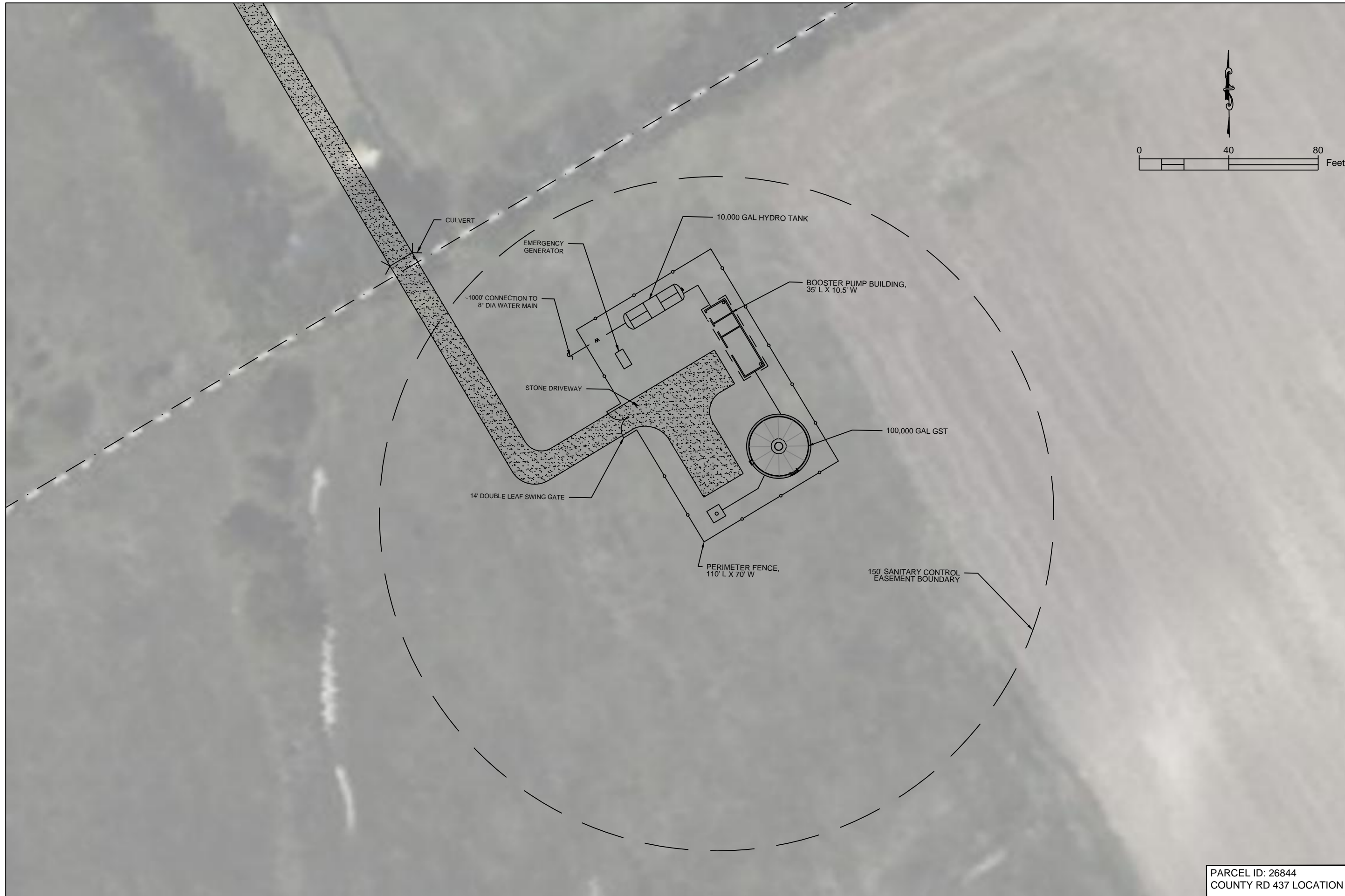
City of Bruceville-Eddy would provide:

4. \$20,000 in consideration for the purchase of the real property
5. 8 water meters (2 each) complete with taps at no additional cost. Water meters will have a 'shelf life' of 10 years and can be installed at any location within our water system as long as a water meter feasibility study finds that the existing infrastructure can support an additional meter. Any needed infrastructure improvements to deliver water with enough pressure for service would be at the cost of the developer. Meters can be divided amongst the landowners as they see fit and could be transferred to another individual if desired.
6. Surveying of new tract at our cost

Cook Well Proposed Site #1 – Revised 20250313



- 2.0 Acre property: red
- 150' Sanitary control for well: blue
- Leased road: black



PARCEL ID: 26844
 COUNTY RD 437 LOCATION

No.	Revisions and Descriptions	By	Date

Project Title: CITY OF BRUCEVILLE-EDDY FALLS COUNTY WATER WELL
 Drawing Title: BRUCEVILLE-EDDY PROPOSED WELL OPTION 1

Drawn By: JSL
Checked By: DAH
Scale: SEE PLAN
Date: 11/15/2023

NOT FOR CONSTRUCTION
 THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF ARMAND HUNT, P.E. TEXAS LICENSE NO. 145330 ON 11-15-2023. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.

MRB group
 MRB Group, P.C.
 308 W. Calhoun Ave., Temple, TX 76701
 Phone: 254.771.2054
 TRPE Firm Number: F-10615
 www.mrbgroup.com

Sheet No. **C-101**
1 of **3**
 Project No. **0218.23002**

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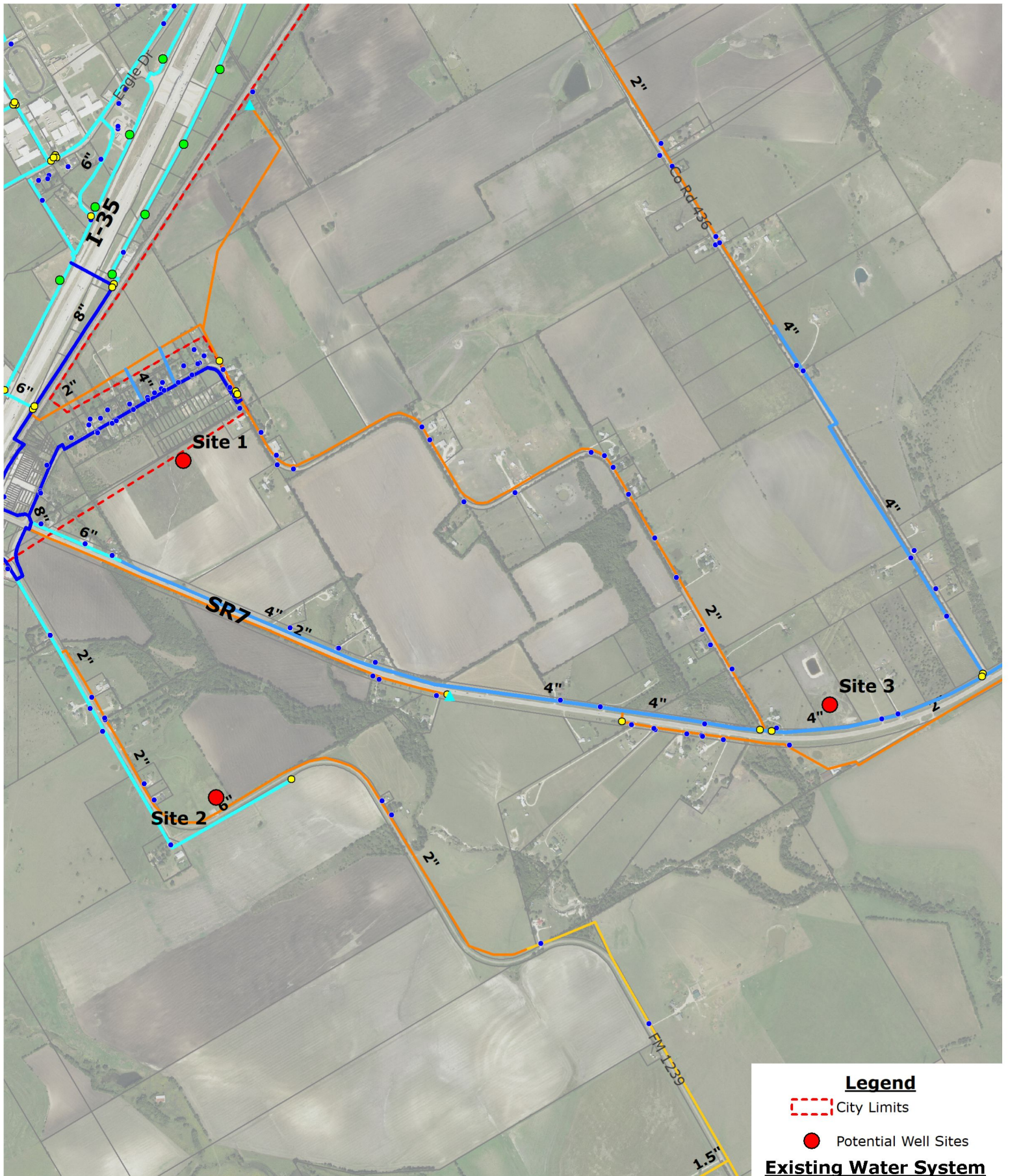
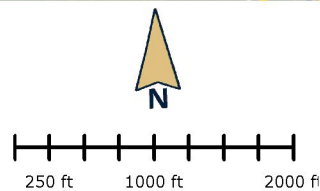


Figure - 1A
Bruceville-Eddy, Texas
Potential Well Sites



- Legend**
- City Limits
 - Potential Well Sites
- Existing Water System**
- 1.5
 - 2
 - 4
 - 6
 - 8
 - Fire Hydrant
 - ▲ Flush Valve
 - Isolation Valve
 - Water Meter

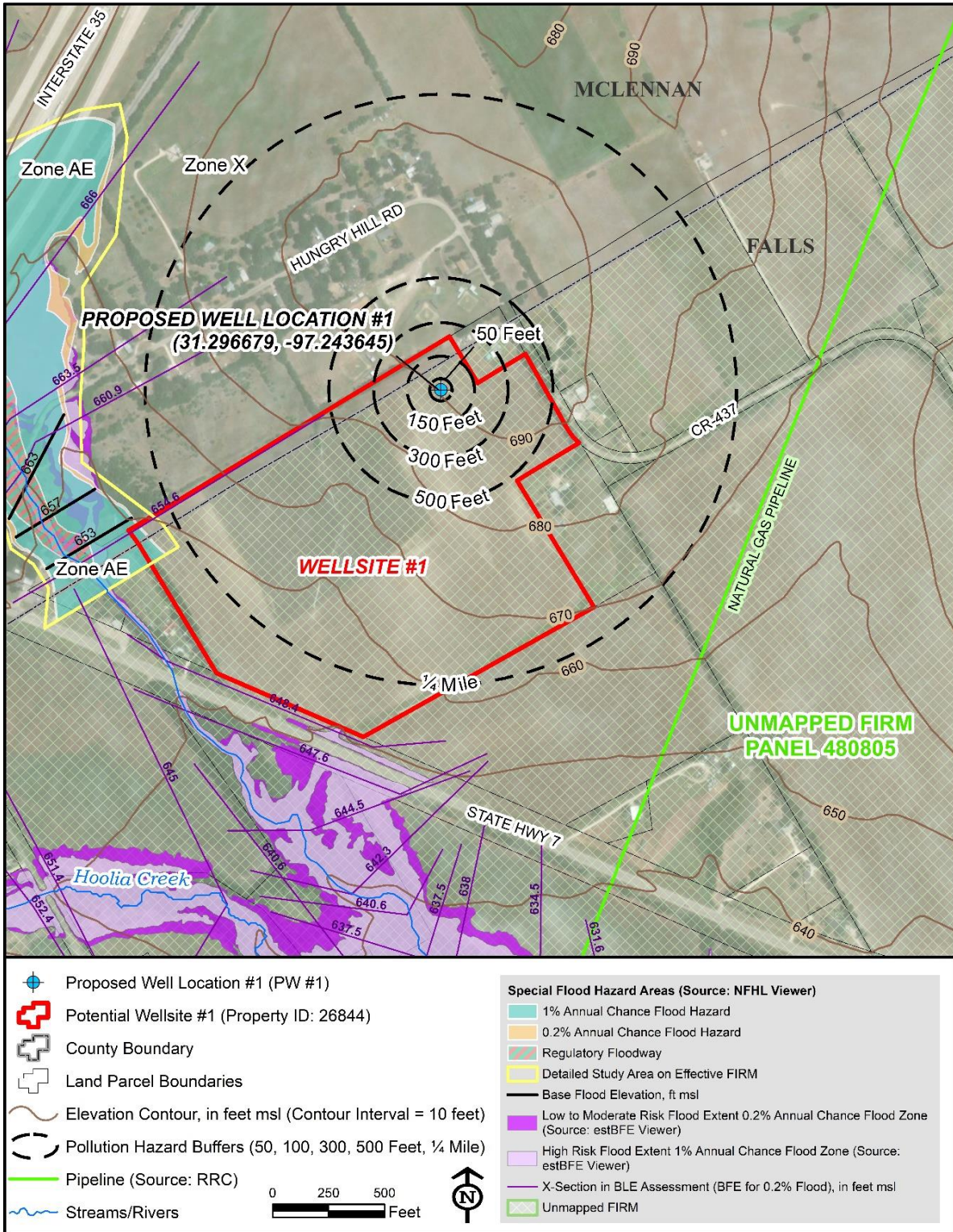


Figure 2. Pollution Hazards Map for PW #1 at Wellsite #1

February 2, 2024

Mr. Kent Manton
City of Bruceville-Eddy
144 Wilcox Drive
Eddy, TX 76524

**RE: CITY OF BRUCEVILLE-EDDY NEW MUNICIPAL GROUNDWATER WELL STUDY
MRB GROUP PROJECT NO. 0218.23002.000**

Dear Mr. Manton:

MRB Group and our sub-consultant, LRE Water has investigated three (3) potential sites for Bruceville-Eddy's new well #7. The sites are defined as follows:

- Site 1 – Falls County Parcel ID 26844, south of Duty Park and west of Hungry Hill Road
- Site 2 – Falls County Parcel ID 26848, north of FM 1239
- Site 3 – Falls County Parcel ID 39994, north of Highway 7

The potential sites are shown on Figure 1.

The other well site that were suggested by the City, Falls County Parcel ID 26840 was not considered due to its location to Hoolia Creek. This site was too close to the creek and at high risk of flooding.

LRE Water's hydrogeologist reviewed each of the sites to determine the preferred well location based on water quality, yield, and production zones of the target aquifer(s) beneath each of the potential well sites. LRE Water's Groundwater Availability Study is attached. MRB reviewed each of the sites with regard to access, site layout, and nearby water system infrastructure.

Advantages and disadvantages for each of the sites was reviewed and compiled below:

Advantages	Disadvantages
Site 1: South of Duty Park (Parcel ID 26844)	
<ul style="list-style-type: none"> • Best Hydrogeologic Location; recommended by Hydrogeologist • Lower Risk for a Fault Zone issue • 8" Watermain Connection on Hungry Hill Road • No potential sources of contamination within TCEQ-required setback distances. • Meets TCEQ requirements for well placement 	<ul style="list-style-type: none"> • Access to the site is long. Need to travel around ball fields • Culvert is needed to access site. • Hoolia Creek is nearby and the floodplain has not been mapped.
Site 2: North of FM 1239 (Parcel ID 26848)	
<ul style="list-style-type: none"> • Proposed Well Location with the least well to well interference except with City's Well #5. • 6" Watermain Connection on FM 1239; Design in progress for 8" watermain at site. • Located a distance from Hoolia Creek which minimizes flooding potential. • Located further away from the mapped fault zone. • No potential sources of contamination within TCEQ-required setback distances except for the natural gas pipeline within ¼ mile. • Meets TCEQ requirements for well placement. 	<ul style="list-style-type: none"> • TCEQ regulations require wells be a minimum of 150 feet from a liquid gas transmission main. • Additional TCEQ approval will be needed because the site is within ¼ mile of a natural gas transmission main. • Existing Gas Company easement may have restrictions with regards to construction and access nearby their facilities.

Advantages	Disadvantages
Site 3: North of Highway #7 (Parcel ID 39994)	
<ul style="list-style-type: none"> Nice site layout with easy access. Meets TCEQ requirement for well placement. No potential sources of contamination within TCEQ required setback distances. 	<ul style="list-style-type: none"> Closest Well to a mapped Fault. Deepest of the three proposed wells sites. Most costly well because of the known fault and well depth. The estimated flow from the proposed well is risky due to its location near the mapped fault. The fault can significantly lower (or raise) well yields.

Preliminary site plan layouts for each of the three sites are attached as Figures 2, 3, and 4. These site layouts are only illustrative and do not reflect a final site design. We have included a 100,000 gallon ground storage tank, a 10,000-gallon hydropneumatic storage tank and booster pump station with chemical rooms. An emergency generator has also been included in the site layout.

LRE Water's report indicates that both the Hensel Sand and Hosston Formations are available groundwater sources under each of the well sites. The approximate well depth and estimated well yield in each of the geologic formations is given below:

	Site 1 South of Duty Park	Site 2 North of FM 1239	Site 3 North of Highway 7
Estimated Well Depth in Hensel Sand Formation (feet)	1,560	1,570	1,640
In the Hensel Sand Formation Estimated Well Yield (gpm)	175*	175*	200*
Estimated Well Depth in Hosston Formation (feet)	2,010	2,020	2,120
Hosston Formation Estimated Well Yield (gpm)	300**	300**	325**

*Yield is approximately 50 gpm more when City Wells #3 and #5 are not running.

**Yield is approximately 125 gpm more when City Wells #1, #4, and #5 are not running.

It should be noted that actual well yield rates can only be determined after the drilling and testing of the proposed well. The table above gives estimated well yields based on the best available information.

Based on available analytical data on surrounding wells within the same aquifer, water quality results are generally good. Water from the Hensell Sand formation was found to be slightly saline and water from the Hosston formation was found to be fresh. In general, water from deeper formations may have more minerals present. Bruceville-Eddy's Well #1 has reportedly exceeded the TCEQ Maximum Contaminate Level (MCL) for fluoride. Other wells in the surrounding area have reported concentrations of arsenic, cadmium, and thallium although TCEQ flagged those results as questionable. Other area wells have also reported exceedances of aluminum, and iron in the Hosston formation and fluoride and sulfate in the Hensell Sand Member.

According to TCEQ's website, the City of Bruceville-Eddy currently has 1,923 connections to its water system which requires a minimum system capacity of 1,154 gallons per minute (gpm) at 0.6 gpm per connection. The current City of Bruceville-Eddy wells aggregate rated flow rate is 759 gpm. The City must contract for additional source water from outside their system to meet TCEQ minimum system requirements.

The proposed well will likely add another 300 gallons per minute to the City's aggregate capacity but will not eliminate its dependence on outside sources of water. If the City maintains its current arrangement with Bluebonnet WSC, the new well could provide approximately 500 new connections at 0.6 gpm per connection.

MRB prepared preliminary estimates for probable construction costs for the three well sites. These estimates are attached for each of the sites and as summarized below:

Site	Opinion of Probable Construction Cost
Site 1: South of Duty Park	\$4,813,000
Site 2: North of FM 1239	\$4,616,000
Site 3: North of Highway 7	\$6,699,000

Based on the recommendation of the Hydrogeologist, cost estimates and advantages/disadvantages of the various sites, we recommend Site 1, South of Duty Park.

Should you have any questions or would like to discuss further, please contact us.

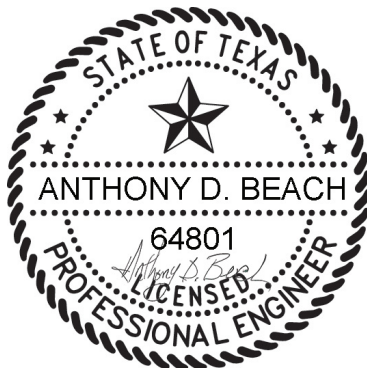
Sincerely,


Anthony Beach, PE, CFM
Senior Project Manager


Susan A. Hilton, P.E.
Project Manager

N:\0218.23002.000\REPORTS\2024-01 Well Location Report.docx

Attachments: Site Plan,
 LRE Water Report,
 LRE Water Amendment,
 Site Plan 1-3,
 Preliminary Opinion of Probable Construction Cost



02.02.2024

Agenda Item # 9

RESOLUTION No. R 3-27-2025-2 Regarding Civil Rights -

The City of Bruceville-Eddy, Texas

Whereas, the City of Bruceville-Eddy, Texas, (hereinafter referred to as “City of Bruceville-Eddy”) has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as “TDA”);

Whereas, the City of Bruceville-Eddy, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Bruceville-Eddy, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Bruceville-Eddy, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the Section 3 Service Area;

Whereas, the City of Bruceville-Eddy, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State’s certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Bruceville-Eddy, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

Whereas, the City of Bruceville-Eddy, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Bruceville-Eddy, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing;

Whereas, the City of Bruceville-Eddy, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Bruceville-Eddy, TEXAS, that:

The CITY of Bruceville-Eddy ADOPTS/REAFFIRMS The following policies:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Excessive Force Policy (Form A1003);
3. Fair Housing Policy (Form A1015).
4. Section 504 Policy and Grievance Procedures (Form A1004); and
5. Code of Conduct Policy (Form A1002).

The City affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

6. Section 3 economic opportunity;
7. Limited English Proficiency;
8. Violence Against Women Reauthorization Act of 2022 (Form A1025); and
9. Activity to affirmatively Further Fair Housing choice.

Passed and approved this _____ day of _____, 2025.

Linda Owens, Mayor
City of Bruceville-Eddy, Texas

ATTEST:

Pam Combs, City Secretary
City of Bruceville-Eddy, Texas

RESOLUCIÓN No. R 3-27-2025-2 Sobre Derechos Civiles -

La Ciudad de Bruceville-Eddy, Texas

Considerando que, la Ciudad de Bruceville-Eddy, Texas, (en adelante, "Ciudad de Bruceville-Eddy") ha recibido fondos de TxCDBG a través de una subvención de TxCDBG del Departamento de Agricultura de Texas (en adelante, "TDA");

Considerando que, la Ciudad de Bruceville-Eddy, de conformidad con la Sección 109 del Título I de la Ley de Vivienda y Desarrollo Comunitario. (24 CFR 6); la Ley de discriminación por edad de 1975 (42 U.S.C. 6101-6107); y la Sección 504 de la Ley de Rehabilitación de 1973 (29 U.S.C. 794) y para los contratos de construcción superiores a \$10,000, deben tomar medidas para garantizar que a ninguna persona o grupo se le nieguen beneficios tales como empleo, capacitación, vivienda y contratos generados por la actividad de CDBG, por motivos de raza, color, religión, sexo, origen nacional, edad o discapacidad;

Considerando que, la Ciudad de Bruceville-Eddy, en consideración por la recepción y aceptación de fondos federales, acepta cumplir con todas las reglas y regulaciones federales, incluidas las reglas y regulaciones que rigen la participación ciudadana y las protecciones de los derechos civiles;

Considerando que, la Ciudad de Bruceville-Eddy, de conformidad con la Sección 3 de la Ley de Vivienda y Desarrollo Urbano de 1968, según enmendada, y 24 CFR Parte 75, está obligada, en la mayor medida posible, a proporcionar oportunidades de capacitación y empleo a los residentes de bajos ingresos y oportunidades de contrato a las empresas en el Área de Servicio de la Sección 3;

Considerando que, la Ciudad de Bruceville-Eddy, de conformidad con la Sección 104(1) de la Ley de Vivienda y Desarrollo Comunitario, según enmendada, y los requisitos de certificación del Estado en 24 CFR 91.325(b)(6), debe adoptar una política de fuerza excesiva que prohíba el uso excesivo de la fuerza contra manifestaciones no violentas por los derechos civiles;

Considerando que, la Ciudad de Bruceville-Eddy, de conformidad con la Orden Ejecutiva 13166, debe tomar medidas razonables para garantizar un acceso significativo a los servicios en programas y actividades asistidos por el gobierno federal por personas con dominio limitado del inglés (LEP) y debe tener un plan LEP específico para la localidad y los beneficiarios para cada proyecto de TxCDBG;

Considerando que, la Ciudad de Bruceville-Eddy, de acuerdo con la Sección 504 de la Ley de Rehabilitación de 1973, no discrimina por motivos de discapacidad y acepta garantizar que las personas calificadas con discapacidades tengan acceso a programas y actividades que reciben fondos federales; y

Considerando que, la Ciudad de Bruceville-Eddy, de acuerdo con la Sección 808(e)(5) de la Ley de Vivienda Justa (42 USC 3608(e)(5)) que requiere que los programas y actividades de HUD se administren de manera afirmativa para promover las políticas de la Ley de Vivienda Justa, acepta realizar al menos una actividad durante el período del contrato de TxCDBG, promover afirmativamente la vivienda justa;

Considerando que, la Ciudad de Bruceville-Eddy, se compromete a mantener normas escritas de conducta que cubren los conflictos de intereses y rigen las acciones de sus empleados involucrados en la selección, adjudicación y administración de contratos.

AHORA, POR LO TANTO, SE RESUELVE POR EL CONCEJO MUNICIPAL DE LA CIUDAD DE Bruceville-Eddy, TEXAS, que:

La Ciudad de Bruceville-Eddy ADOPTA/REAFIRMA las siguientes políticas:

1. Plan de Participación Ciudadana y Procedimientos de Quejas (Formulario A1013);
2. Política de fuerza excesiva (formulario A1003);
3. Política de Vivienda Justa (Formulario A1015).
4. Sección 504 Política y procedimientos de quejas (formulario A1004); y
5. Política del Código de Conducta (Formulario A1002).

La Ciudad afirma su compromiso de llevar a cabo un análisis específico del proyecto y tomar todas las medidas apropiadas necesarias para cumplir con los requisitos del programa para lo siguiente:

6. Sección 3 oportunidad económica;
7. Dominio limitado del inglés;
8. Ley de Reautorización de la Violencia contra la Mujer de 2022(Formulario A1025); y
9. Actividad para promover afirmativamente la elección de vivienda justa.

Aprobado y aprobado este día ____ de _____ de 2025.

Linda Owens, Alcalde
Ciudad de Bruceville-Eddy, Texas

ATESTIGUAR:

Pam Combs
Ciudad de Bruceville-Eddy, Texas

CITIZEN PARTICIPATION PLAN

TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Bruceville-Eddy, 144 Wilcox Drive, Eddy, TX 76524, (254) 859-5770, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG should contact City of Bruceville-Eddy, at 144 Wilcox Drive, Eddy, TX 76524 or may call, (254) 859-5700.
2. A copy of the complaint or grievance shall be transmitted by the City Administrator to the entity that is the subject of the complaint or grievance and to the City Administrator within five (5) working days after the date of the complaint or grievance was received.
3. The City shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to the person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.

4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

Linda Owens, Mayor

Date

PLAN DE PARTICIPACIÓN CIUDADANA

PROGRAMA DE SUBVENCIONES EN BLOQUE PARA EL DESARROLLO COMUNITARIO DE TEXAS

PROCEDIMIENTOS DE RECLAMACIÓN

Estos procedimientos de queja cumplen con los requisitos del Programa de Subvención en Bloque para el Desarrollo Comunitario de Texas (TxCDBG) del Departamento de Agricultura de Texas y los Requisitos del Gobierno Local que se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la ciudad de Bruceville-Eddy, 144 Wilcox Drive, Eddy, TX 76524, (254) 859-5770, durante el horario comercial habitual.

A continuación se presentan los procedimientos formales de quejas y reclamos con respecto a los servicios prestados bajo el proyecto TxCDBG.

7. Una persona que tenga una queja o reclamo sobre cualquier servicio o actividad con respecto al proyecto TxCDBG, ya sea un TxCDBG propuesto, en curso o completado, debe comunicarse con la Ciudad de Bruceville-Eddy, en 144 Wilcox Drive, Eddy, TX 76524 o puede llamar al (254) 859-5700.
8. El Administrador de la Ciudad transmitirá una copia de la queja o reclamo a la entidad que es objeto de la queja o reclamo y al Secretaria de la Ciudad dentro de los cinco (5) días hábiles posteriores a la fecha en que se recibió la queja o reclamo.
9. La Ciudad completará una investigación de la queja o reclamo, si es posible, y proporcionará una respuesta oportuna por escrito a la persona que presentó la queja o reclamo dentro de los diez (10) días.
10. Si la investigación no puede completarse dentro de los diez (10) días hábiles según el punto 3 anterior, se notificará a la persona que presentó la queja o reclamo, por escrito, dentro de los quince (15) días posteriores a la recepción de la queja o reclamo original y detallará cuándo debe completarse la investigación.
11. Si es necesario, la queja y una copia escrita de la investigación subsiguiente se enviarán a TxCDBG para su revisión y comentarios adicionales.
12. Si corresponde, proporcione copias de los procedimientos de queja y las respuestas a las quejas tanto en inglés como en español, u otro idioma apropiado.

ASISTENCIA TÉCNICA

Cuando se solicite, la Ciudad proporcionará asistencia técnica a grupos que sean representativos de personas de ingresos bajos y moderados en el desarrollo de propuestas para el uso de los fondos de TxCDBG. La Ciudad, basándose en las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, determinará el nivel y el tipo de asistencia.

DISPOSICIONES RELATIVAS A LAS AUDIENCIAS PÚBLICAS

Para cada audiencia pública programada y realizada por la Ciudad, se observarán las siguientes disposiciones de audiencia pública:

6. El aviso público de todas las audiencias debe publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público debe publicarse en un periódico local. Cada aviso público debe incluir la fecha, la hora, el lugar y los temas que se considerarán en la audiencia pública. Un artículo de periódico publicado también se puede utilizar para cumplir con este requisito siempre que cumpla con todos los requisitos de contenido y tiempo. Los avisos también deben colocarse de manera prominente en los edificios públicos y distribuirse a las Autoridades de Vivienda Pública locales y otros grupos comunitarios interesados.
7. Cuando un número significativo de residentes que no hablan inglés son parte del área de servicio potencial del proyecto TxCDBG, los documentos vitales, como los avisos, deben publicarse en el idioma predominante de estos ciudadanos que no hablan inglés.

8. Cada audiencia pública se llevará a cabo en un momento y lugar convenientes para los beneficiarios potenciales o reales e incluirá adaptaciones para personas con discapacidades. Las personas con discapacidades deben poder asistir a las audiencias y la Ciudad debe hacer arreglos para las personas que requieren ayudas o servicios auxiliares si se les contacta al menos dos días antes de la audiencia.
9. Una audiencia pública celebrada antes de la presentación de una solicitud de TxCDBG debe llevarse a cabo después de las 5:00 p.m. en un día laborable o en un momento conveniente un sábado o domingo.
10. Cuando se pueda esperar razonablemente que un número significativo de residentes que no hablan inglés participen en una audiencia pública, un intérprete debe estar presente para satisfacer las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la preparación y presentación de una solicitud para un proyecto de TxCDBG:

5. Como mínimo, la Ciudad celebrará al menos una (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
6. La Ciudad conservará la documentación de los avisos de audiencia, una lista de las personas que asistirán a la(s) audiencia(s), las actas de la(s) audiencia(s) y cualquier otro registro relacionado con el uso propuesto de los fondos durante tres (3) años a partir del cierre de la subvención al estado. Dichos registros se pondrán a disposición del público de acuerdo con el Capítulo 552 del Código de Gobierno de Texas.
7. La audiencia pública incluirá una discusión con los ciudadanos como se describe en el manual de solicitud de TxCDBG aplicable para incluir, entre otros, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa de TxCDBG y el uso de los fondos de contratos anteriores de TxCDBG, si corresponde. Se alentará a los ciudadanos, haciendo especial hincapié en las personas de ingresos bajos y moderados que residen en barrios marginales y zonas deterioradas, a que presenten sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Se informará a los ciudadanos del lugar donde podrán presentar sus opiniones y propuestas en caso de que no puedan asistir a la audiencia pública.
8. Cuando se pueda esperar razonablemente que un número significativo de residentes que no hablan inglés participen en una audiencia pública, un intérprete debe estar presente para satisfacer las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en caso de que la Ciudad reciba fondos del programa TxCDBG:

5. La Ciudad también llevará a cabo una audiencia pública sobre cualquier cambio sustancial, según lo determine TxCDBG, propuesto realizar en el uso de los fondos de TxCDBG de una actividad elegible a otra nuevamente utilizando los requisitos de notificación anteriores.
6. Una vez finalizado el proyecto de TxCDBG, la Ciudad llevará a cabo una audiencia pública y revisará el desempeño de su programa, incluido el uso real de los fondos de TxCDBG.
7. Cuando se pueda esperar razonablemente que un número significativo de residentes que no hablan inglés participen en una audiencia pública, ya sea para una audiencia pública sobre un cambio sustancial en el proyecto TxCDBG o para el cierre del proyecto TxCDBG, publicar un aviso tanto en inglés como en español, u otro idioma apropiado y proporcionar un intérprete en la audiencia para adaptarse a las necesidades de los residentes que no hablan inglés.
8. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso(s) de audiencia, una lista de las personas que asistirán a la(s) audiencia(s), actas de la(s) audiencia(s) y cualquier otro registro relacionado con el uso real de los fondos durante un período de tres (3) años a partir del cierre de la subvención al estado. Dichos registros se pondrán a disposición del público de acuerdo con el Capítulo 552 del Código de Gobierno de Texas.

Linda Owens, Alcalde

Fecha

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), City of Bruceville-Eddy hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Bruceville-Eddy to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of the City of Bruceville-Eddy to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. The City of Bruceville-Eddy will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Bruceville-Eddy, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Linda Owens, Mayor

Date

Política de Fuerza Excesiva

De acuerdo con 24 CFR 91.325 (b) (6), la Ciudad de Bruceville-Eddy adopta y hará cumplir la siguiente política con respecto al uso de fuerza excesiva:

4. Es política de la ciudad de Bruceville-Eddy prohibir el uso excesivo de la fuerza por parte de las agencias de aplicación de la ley dentro de su jurisdicción contra cualquier persona que participe en manifestaciones no violentas de derechos civiles;
5. También es política de la ciudad de Bruceville-Eddy hacer cumplir las leyes estatales y locales aplicables contra la prohibición física de entrada o salida de una instalación o lugar que sea objeto de tales manifestaciones no violentas de derechos civiles dentro de su jurisdicción.
6. La ciudad de Bruceville-Eddy presentará y aprobará una resolución que adopte esta política.

Como funcionarios y representantes de la ciudad de Bruceville-Eddy, nosotros, los abajo firmantes, hemos leído y estamos completamente de acuerdo con este plan, y nos convertimos en parte de la implementación completa de este programa.

Linda Owens, Alcalde

Fecha

Fair Housing Policy

In accordance with Fair Housing Act, the City of Bruceville-Eddy hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. The City of Bruceville-Eddy agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. The City of Bruceville-Eddy agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. The City of Bruceville-Eddy will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Bruceville-Eddy, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Linda Owens, Mayor

Date

Política de Vivienda Justa

De acuerdo con la Ley de Vivienda Justa, la Ciudad de Bruceville-Eddy adopta la siguiente política con respecto a la Promoción Afirmativa de la Vivienda Justa:

2. La ciudad de Bruceville-Eddy se compromete a promover afirmativamente la elección de vivienda justa para las siete clases protegidas (raza, color, religión, sexo, discapacidad, estado familiar y origen nacional).
3. La ciudad de Bruceville-Eddy se compromete a planificar al menos una actividad durante el plazo del contrato para promover afirmativamente la vivienda justa.
4. La ciudad de Bruceville-Eddy presentará y aprobará una resolución que adopte esta política.

Como funcionarios y representantes de la ciudad de Bruceville-Eddy, nosotros, los abajo firmantes, hemos leído y estamos completamente de acuerdo con este plan, y nos convertimos en parte de la implementación completa de este programa.

Linda Owens, Alcaldesa

Fecha

**Section 504 Policy Against Discrimination
based on Handicap and Grievance Procedures**

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Bruceville-Eddy hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. The City of Bruceville-Eddy does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. The City of Bruceville-Eddy recruitment materials or publications shall include a statement of this policy in 1. above.
4. The City of Bruceville-Eddy shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, City of Bruceville-Eddy shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
6. Grievances and Complaints
 - A. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Bruceville-Eddy to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - B. Complaints should be addressed to: City Administrator, 902 E Main, Bruceville-Eddy, TX 79529, (940) 658-3313, who has been designated to coordinate Section 504 compliance efforts
 - C. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
 - D. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
 - E. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by City Administrator. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
 - F. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by City Administrator, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.

- G. The Section 504 coordinator shall maintain the files and records of the City of Bruceville-Eddy relating to the complaints files.
- H. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Bruceville-Eddy within ten working days after the receipt of the written determination/resolution.
- I. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- J. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Bruceville-Eddy complies with Section 504 and HUD regulations.

Linda Owens, Mayor

Date

**Sección 504 Política contra la discriminación
basado en los Procedimientos de Discapacidad y Quejas**

De acuerdo con 24 CFR Sección 8, No discriminación basada en la discapacidad en programas y actividades con asistencia federal del Departamento de Vivienda y Desarrollo Urbano, Sección 504 de la Ley de Rehabilitación de 1973, según enmendada (29 U.S.C. 794), y la Sección 109 de la Ley de Vivienda y Desarrollo Comunitario de 1974, según enmendada (42 U.S.C. 5309), la Ciudad de Bruceville-Eddy adopta por la presente la siguiente política y procedimientos de quejas:

1. Prohibición de discriminación. Ninguna persona con discapacidades calificada en los Estados Unidos, únicamente por razón de su discapacidad, será excluida de la participación, se le negarán los beneficios o será objeto de discriminación en cualquier programa o actividad que reciba asistencia financiera federal del Departamento de Vivienda y Desarrollo Urbano (HUD).
2. La ciudad de Bruceville-Eddy no discrimina sobre la base de la discapacidad en la admisión o el acceso a, o el tratamiento o el empleo en sus programas y actividades con asistencia federal.
3. Los materiales o publicaciones de reclutamiento de la Ciudad de Bruceville-Eddy incluirán una declaración de esta política en 1. encima.
4. La ciudad de Bruceville-Eddy tomará medidas continuas para notificar a los participantes, beneficiarios, solicitantes y empleados, incluidos aquellos con discapacidad visual o auditiva, y a los sindicatos u organizaciones profesionales que tienen acuerdos de negociación colectiva o profesionales con los beneficiarios que no discrimina por motivos de discapacidad en violación de 24 CFR Parte 8.
5. Para las personas con discapacidad auditiva y visual elegibles para ser atendidas o que probablemente se vean afectadas por el programa TxCDBG, la Ciudad de Bruceville-Eddy se asegurará de que se les proporcione la información necesaria para comprender y participar en el programa TxCDBG.

6. Quejas y reclamos

- K. Cualquier persona que crea que ha sido objeto de discriminación por motivos de discapacidad puede presentar una queja en virtud de este procedimiento. Es contra la ley que la ciudad de Bruceville-Eddy tome represalias contra cualquier persona que presente una queja o coopere en la investigación de una queja.
- L. Las quejas deben dirigirse a: City Administrator, 902 E Main, Bruceville-Eddy, TX 79529, (940) 658-3313, quien ha sido designado para coordinar los esfuerzos de cumplimiento de la Sección 504
- M. Una queja debe presentarse por escrito o verbalmente, contener el nombre y la dirección de la persona que la presenta y describir brevemente la supuesta violación de las regulaciones.
- N. La queja debe presentarse dentro de los treinta (30) días hábiles posteriores a que el demandante tenga conocimiento de la presunta violación.
- O. Una investigación, según corresponda, seguirá a la presentación de una denuncia. La investigación será llevada a cabo por el Administrador de la Ciudad. Las investigaciones informales pero exhaustivas darán a todas las personas interesadas y a sus representantes, si los hubiere, la oportunidad de presentar pruebas pertinentes a una denuncia.

- P. El Administrador de la Ciudad emitirá una determinación por escrito sobre la validez de la queja y la descripción de la resolución, si la hubiera, y se enviará una copia al demandante dentro de los quince (15) días hábiles posteriores a la presentación de la queja, cuando sea posible.
- Q. El coordinador de la Sección 504 mantendrá los archivos y registros de la Ciudad de Bruceville-Eddy relacionados con los archivos de quejas.
- R. El demandante puede solicitar una reconsideración del caso en los casos en que no esté satisfecho con la determinación/resolución descrita en el apartado f. anterior. La solicitud de reconsideración debe presentarse ante la Ciudad de Bruceville-Eddy dentro de los diez días hábiles posteriores a la recepción de la determinación/resolución por escrito.
- S. El derecho de una persona a una resolución pronta y equitativa de la queja presentada en virtud del presente no se verá afectado por la búsqueda de otros recursos por parte de la persona, como la presentación de una queja de la Sección 504 ante el Departamento de Vivienda y Desarrollo Urbano de EE. UU. La utilización de este procedimiento de quejas no es un requisito previo para la búsqueda de otros recursos.
- T. Estos procedimientos se interpretarán para proteger los derechos sustantivos de las personas interesadas, para cumplir con los estándares apropiados del debido proceso y garantizar que la Ciudad de Bruceville-Eddy cumpla con la Sección 504 y las regulaciones de HUD.

Linda Owens, Alcalde

Fecha

CODE OF CONDUCT
CONFLICT OF INTEREST POLICY PERTAINING TO PROCUREMENT PROCEDURES

As a Grant Recipient of a TxCDBG contract, the City of Bruceville-Eddy shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles. For procurement of goods and services, no employee, officer, or agent of the City of Bruceville-Eddy shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Bruceville-Eddy shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any grant-related function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the federal or state grant activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that me or all work under a TxCDBG contract in order to meet any National Program Objectives.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of Bruceville-Eddy's Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Linda Owens, Mayor

Date

CÓDIGO DE CONDUCTA
POLÍTICA DE CONFLICTOS DE INTERESES EN RELACIÓN CON LOS PROCEDIMIENTOS DE
CONTRATACIÓN

Como Beneficiario de una Subvención de un contrato de TxCDBG, la Ciudad de Bruceville-Eddy evitará, neutralizará o mitigará los conflictos de intereses reales o potenciales para evitar una ventaja competitiva injusta o la existencia de roles conflictivos. Para la adquisición de bienes y servicios, ningún empleado, funcionario o agente de la Ciudad de Bruceville-Eddy participará en la selección, adjudicación o administración de un contrato respaldado por fondos de TxCDBG si él o ella tiene un conflicto de interés real o aparente. Dicho conflicto podría surgir si el empleado, funcionario o agente; cualquier miembro de su familia inmediata; su pareja; o una organización que emplea o está a punto de emplear a cualquiera de las partes indicadas en este documento, tiene un interés financiero o de otro tipo o un beneficio personal tangible de una empresa considerada para un contrato.

Ningún funcionario, empleado o agente de la Ciudad de Bruceville-Eddy solicitará o aceptará gratificaciones, favores o cualquier cosa de valor monetario de contratistas o empresas, contratistas o empresas potenciales, o partes de subacuerdos, excepto cuando el interés financiero no sea sustancial o el regalo sea un artículo no solicitado de valor intrínseco nominal.

Los contratistas que desarrollen o redacten especificaciones, requisitos, declaraciones de trabajo o invitaciones a licitaciones o solicitudes de propuestas deben ser excluidos de competir por dichas adquisiciones.

Para todos los demás casos, ningún empleado, agente, consultor, funcionario o funcionario electo o designado del estado, o de una unidad del gobierno local general, o de cualquier agencia pública designada, o subreceptores que reciban fondos de TxCDBG, que tenga alguna función/responsabilidad relacionada con la subvención, o esté en posición de participar en un proceso de toma de decisiones u obtener información privilegiada, puede obtener un interés financiero o beneficio de la actividad de subvención federal o estatal.

Las restricciones de conflicto de intereses y los requisitos de adquisición identificados en este documento se aplicarán a una empresa beneficiaria, proveedor de servicios públicos u otra entidad de terceros que yo o todos trabajen bajo un contrato de TxCDBG para cumplir con los Objetivos del Programa Nacional.

Cualquier persona o entidad, incluyendo cualquier negocio beneficiario, proveedor de servicios públicos u otra entidad de terceros que esté recibiendo asistencia, directa o indirectamente, bajo un contrato o adjudicación de TxCDBG, o que esté obligada a completar parte o la totalidad del trabajo bajo el contrato de TxCDBG para cumplir con un Objetivo del Programa Nacional, que potencialmente podría recibir beneficios de las adjudicaciones de TxCDBG no puede participar en la selección, adjudicación o administración de un contrato respaldado por fondos CDBG.

Cualquier presunta violación de estos estándares de conducta se remitirá al Abogado de la Ciudad de Bruceville-Eddy. Cuando parezca que han ocurrido violaciones, el empleado, funcionario o agente infractor estará sujeto a medidas disciplinarias, que incluyen, entre otras, el despido o la transferencia; Cuando las violaciones o infracciones parezcan ser de naturaleza sustancial, el asunto puede remitirse a los funcionarios apropiados para una investigación penal y un posible enjuiciamiento.

Linda Owens, Alcalde

Fecha

Agenda Item # 10

SECTION 3 PRESENTATION

The overall purpose of Section 3 is to facilitate contract and employment opportunities for low and very low-income workers, specifically those that live close to the project location. To report on these efforts, this presentation details new reporting requirements and other efforts to increase Section 3 participation in the CDBG program.

HUD instituted new Section 3 policy requirements, effective November 30, 2020.

On July 1, 2021, TDA implemented the final rule for all existing and future CDBG grants. As part of these requirements, each grant recipient is required to review and discuss a Section 3 Presentation during a meeting of its governing body.

The additional pages dive deeper into Section 3 concepts, definitions for Section 3 businesses and workers, contractor outreach recommendations for new hires, and recordkeeping requirements pertaining to the grant.

Going forward, the grant administrator (Public Management, Inc) will coordinate with all parties to:

- Monitor public postings and contractor requirements pertaining to Section 3 provisions
- Track the number of hours of anyone who works on the grant project, including
 - Local government employees (i.e., City secretary, City Administrator, Public Works, Judge, WSC Operators, etc)
 - Construction contractor's laborers and staff
 - Grant administration employees.
 - *Engineers, surveyors, and other professionals are exempt for hourly reporting requirements

Please reach out to your grant administrator with any questions on these changes.

Section 3 Policy Updates - Effective July 1, 2021 Presentation

The City of Bruceville-Eddy recently received a Grant Contract #CDV23-0167, for the amount of \$500,000 funded through the Community Development Block Grant, via the U.S. Department of Housing and Urban Development and Texas Department of Agriculture, for the purpose of waterline rehabilitation.

SECTION 3 CONCEPTS

As a condition of funding, the City of Bruceville-Eddy must comply with Section 3 of the Housing and Urban Development Act of 1968. To the greatest extent feasible, Grant Recipients must direct economic opportunities generated by CDBG funds to low- and very low-income persons.

In part, this means ensuring that:

- Section 3 Businesses have the information to submit a bid or proposal for the project; and
- Section 3 Workers have information about any available job opportunities related to the project.

The purpose of this presentation is to discuss the Section 3 goals of the CDBG program and facilitate employment opportunities for Section 3 workers.

The awarded construction contractor may have job opportunities for local residents. If they do need to make new hires for this job, they will post job listings on WorkInTexas.com.

SECTION 3 BUSINESSES

A company may qualify as a Section 3 Business if:

- it is owned by low-income persons;
- it is owned by Section 8-Assisted housing residents; or
- 75% of all labor hours for the business in a 3 month period are performed by Section 3 Workers

Register at:

- HUD's Section 3 website: <https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>
- Any Local/Regional registry for disadvantaged businesses

This project is expected to include the following contracting opportunities:

- Grant Administration services (previously selected)
- Engineering Services (previously selected)
- Prime Contractor for street improvements
 - Subcontractors

SECTION 3 WORKERS

You may qualify as a Section 3 Worker if:

- Your annual income is below the county threshold for your family size:
- You are a current or recent Youthbuild participant

Register your information and search for opportunities at:

- WorkInTexas.gov
- HUD's Section 3 Opportunity Portal <https://hudapps.hud.gov/OpportunityPortal/>

- Local/regional job board

TARGETED SECTION 3 WORKERS

Section 3 Workers that reside near the project location also qualify as Targeted Section 3 Workers. For this project, that service area is defined by the attached map:

[Service Area Map attached]

RECORDKEEPING

The City of Bruceville-Eddy is required to track ALL hours worked on the project based on the three categories of workers (All, Section, 3 and Targeted Section 3). This requirement applies to all City of Bruceville-Eddy staff that works on this grant, including the contracted grant administrator, and all employees of the prime and subcontractors. Engineers, surveyors, and similar professions are exempt from this time tracking requirement.

This will require collection of certain income information.



For More Info...

TxCDBG Policy Issuance 20-01

[REVISED Policy Issuance 20-01 Section 3 v1.pdf \(texasagriculture.gov\)](#)

24 CFR Part 75

[Electronic Code of Federal Regulations \(eCFR\)](#)

TDA Representative: Suzanne Barnard, Director.(suzanne.barnard@texasagriculture.gov)

Grant Project Manager: Kristen Boswell (kboswell@publicmgt.com)

Section 3 Service Area Map

Bruceville-Eddy CDV23-0167

About

Neighborhood Service Area Definition Tool

This tool allows Housing and Community Development Section 3 Recipients to identify Targeted Section 3 Workers in accordance with 24 C.F.R. § 75.19.

Targeted Section 3 Workers are Section 3 Workers located within a one-mile radius of a Section 3 Project. If fewer than 5,000 people live within a one-mile radius of the project, then the radius is expanded until it is sufficient block groups are selected to encompass a population of 5,000 or more according to the most recent census.

Start the search by typing in the address of the Section 3 Project, the map will auto zoom to the selected address, highlight all block groups that are included - **in full or in part** - within the default 1 mile radius, and provide a sum of the populations all highlighted block groups. Use the slider bar to expand the radius of the circle until the block groups total a population 5,000 or higher. Population total shows green

Section 3 Neighborhood Service Area

Search for an address or locate on map

Bruceville-Eddy, TX, USA

Show results within 1 Miles

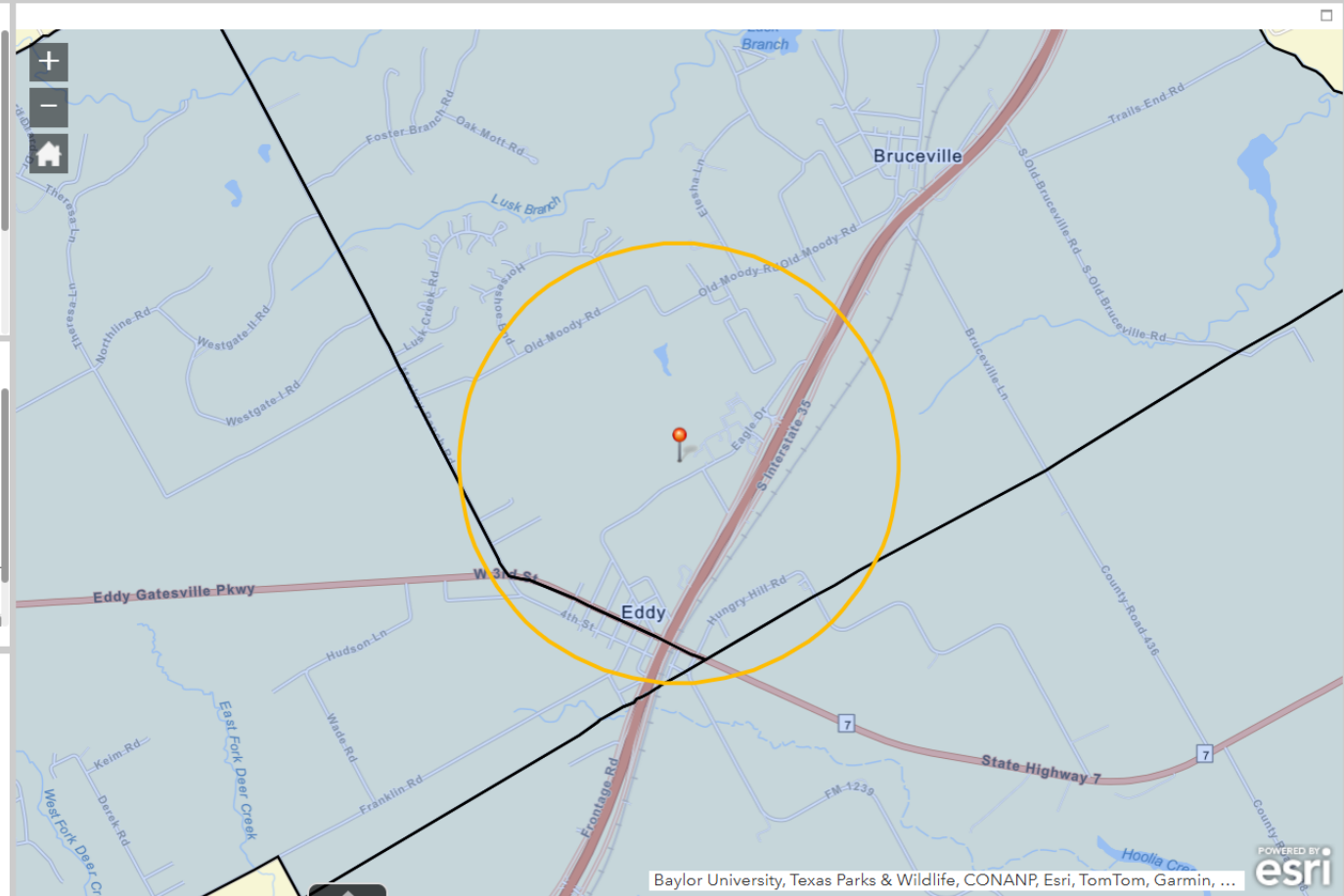
0 15

USA Census Block Group Boundaries

Population

✓ 5,174

Population of Census Block Groups Within or Intersected by Radius



Prepared for the City of Bruceville-Eddy



GRAY REED[®]
ADVISORY SERVICES

March 2025

Christopher Kinney | Principal
900 Washington Ave., Suite 800, Waco, TX 76701
T: 254.342.3010 - F: 254.342.3106

www.grayreedadvisory.com

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Our Team	7



GRAY REED[®]

ADVISORY SERVICES

CHRISTOPHER KINNEY
D: 254.342.3010
CKINNEY@GRAYREEDADVISORY.COM

March 10, 2025

Dear Mr. Kent Manton,

Thank you for the opportunity to present our proposal for consulting services to the City of Bruceville-Eddy ("City"). We understand that you are seeking to release a competitive solicitation for Solid Waste Services. Our team at Gray Reed Advisory is excited about the prospect of collaborating with the City to ensure that this solicitation provides the citizens of the City with a top-notch vendor.

Our team will work closely with you and your team to develop a comprehensive strategy that focuses on providing a transparent competitive solicitation process.

Our approach will focus on two key steps:

- **Step 1: Pre-Solicitation Readiness:** We'll start by assessing your current agreement, identifying any pain points, and noting any desired enhancements.
- **Step 2: Vendor Selection Process:** We will then collaboratively draft and manage a vendor selection process to engage the right partner to serve the citizens.

Our expertise in conducting competitive solicitation processes will be invaluable in helping the City identify a solid waste partner. The attached proposal outlines our approach in more detail.

We look forward to the opportunity to discuss our proposal further and answer any questions you may have. Thank you for considering Gray Reed Advisory as your partner in this important initiative.

Sincerely,

Christopher Kinney
Gray Reed Advisory

OUR APPROACH

At Gray Reed Advisory (“GRA”), we believe in delivering tailored solutions that address each client’s unique challenges and aspirations. For the City, we have designed a comprehensive approach that combines a current state review with a rigorous vendor selection process.

Our approach is collaborative, data-driven, and results-oriented, leveraging our extensive experience in governmental contracting processes and vendor management. In the following sections, we outline the key steps of our engagement, detailing how we will work with your team.

The following outlines our approach for each of the two steps:

Step I: Pre-Solicitation Readiness (~2 – 4 weeks¹)

Objective: To thoroughly assess the existing solid waste services agreement, identify any pain points, and determine areas for enhancement to ensure the new solicitation meets the City's needs. Our approach includes:

A. Current State Assessment

- Conduct in-depth interviews with key stakeholders from the City to understand their expectations, gather preliminary information about the current solid waste services agreement, and identify primary goals and objectives for the new solid waste services provider.
- Review relevant documents, including existing agreement, performance reports, and any previous vendor evaluations.
- Analyze the current terms and conditions, service levels, and compliance requirements outlined in the current agreement.

B. Gap Analysis and Opportunity Identification

- Identify any gaps in service delivery, recurring issues, and areas where the current vendor has excelled.
- Identify opportunities for improvement and innovation.
- Highlight any desired enhancements or changes that stakeholders would like to see in the new solicitation.

C. Presentation and Feedback

- Present the findings and recommendations to the City's stakeholders.
- Gather feedback and make any necessary adjustments to the proposed strategy before moving on to the Vendor Selection Process.

¹ Weeks reflect the estimated aggregate period for both GRA to complete the tasks noted and coordination of calendars to schedule discussions.

With the Pre-Solicitation Readiness complemented and improvements prioritized, we will seamlessly transition into the vendor selection process. Leveraging the insights and priorities identified during the assessment, we will focus on selecting the ideal vendor to execute on the services effectively.

We know how important it is to choose your vendors wisely from the beginning. Partnering with the right vendors can improve the City's ability to serve the citizens. The wrong vendors can disrupt operations, increase risks and drain precious time and money.

Step 2: Vendor Selection Process:

Objective: To identify and engage the most suitable vendor to provide solid waste services for the City, ensuring a transparent and competitive selection process. Our team will approach the process in three phases:

Phase I: Vendor Selection Preparation and Proposal

- A. Requirements Gathering
 - Collaborate with the City to define detailed service requirements and vendor requirements.
 - Initiate drafting the Request for Proposal ("RFP") based on the specific requirements and objectives outlined in the current state assessment.
 - Develop a comprehensive vendor evaluation criteria matrix.
- B. Market Research and Vendor List
 - Conduct thorough market research to identify potential vendors.
 - Create a comprehensive list of vendors that meet your initial criteria and encourage their participation.
 - Issue a public notice to invite qualified vendors to submit their proposals.

Phase II: Solicitation Document Release and Evaluation Process

- A. Request for Proposal Process
 - Refine and finalize detailed RFP based on the City's specific requirements.
 - Prepare and coordinate Proposers Conference².
 - Manage proposal security/storage.
 - Consolidate proposer responses, review and score against evaluation criteria, and advise on qualifications.
 - Conduct reference checks, if necessary, to validate vendors' capabilities and performance.
 - Prepare and facilitate Evaluation Committee Meeting.

Phase III: Contract Negotiation / Pre-Award Coordination

- A. Final Vendor Selection
 - Facilitate final vendor selection process with the City.
 - Draft position / fallback documents.
- B. Contract Negotiation
 - Manage contract red-lining document and version control.
 - Track contract terms and conditions approval methodology.
 - Coordinate and facilitate contract negotiation and finalization with chosen vendor.

² A meeting held during the RFP process where potential proposers can gather information about the project/contract being offered. The conference aims to ensure all potential proposers have equal access to information to prepare an accurate and competitive proposal and ensures that the proposals received are readily comparable.

Our approach is designed to be highly collaborative, ensuring that the City's unique needs and perspectives are incorporated at every stage. To facilitate this collaboration and maintain alignment throughout the engagement, we have developed a comprehensive stakeholder engagement plan.

Anticipated Stakeholder Engagement

Throughout the engagement, we will maintain regular communication and engagement:

- Regular status updates with City leadership and City Engagement Lead
- Presentation for each major engagement milestone

Estimated Level of Effort

To ensure the success of this engagement, we estimate the following levels of effort from City's key stakeholders. The level of effort will vary week to week.

- City Engagement Sponsor (1-3 hours/week)
 - Attend weekly status updates
 - Provide high-level guidance and decision-making
 - Provide input on operational challenges and improvement opportunities
 - Provide strategic input and final approval on key decisions
 - Participate in final vendor selection process
- Project Engagement Lead (2-6 hours/week)
 - Attend weekly status updates
 - Participate in interviews and feedback sessions
 - Provide input on operational challenges and improvement opportunities
 - Contribute to requirements gathering and vendor evaluation
 - Review and approve key deliverables and strategy recommendations
- Key Stakeholders (2-4 hours/week during relevant phases)
 - Participate in Pre-Solicitation Readiness interviews
 - Provide input on operational challenges and improvement opportunities

We understand the value of your team's time and will strive to make all interactions as efficient and productive as possible. Our team will manage the bulk of the engagement work, minimizing the impact on your day-to-day operations while ensuring we capture the critical insights and feedback needed for success.

PROPOSED FEES

Engagement Assumptions

The successful execution of the engagement relies on several key assumptions. These assumptions represent the anticipated conditions, resources, and dependencies required to effectively plan, execute, and deliver the engagement objectives. It is crucial to acknowledge and validate these assumptions with all stakeholders to ensure a shared understanding and alignment from the outset. Any deviations or changes to these assumptions may impact the engagement's scope, timeline, resources, or deliverables, and should be addressed through appropriate risk mitigation and change control processes. The assumptions for this initiative are as follows:

1. **Engagement Sponsorship and Governance:** The City will provide a Project Engagement Lead and a dedicated engagement governance structure to facilitate decision-making, issue resolution, and effective communication throughout the engagement.
2. **Key Stakeholders Availability:** Key stakeholders from relevant departments will be available for interviews, workshops, and review sessions as needed throughout the engagement.
3. **Engagement Team Access:** The GRA team will have access to the City's facilities, systems, and infrastructure as necessary to perform engagement activities.
4. **Timely Information and Data Provision:** The City will provide timely and accurate information, data, and documentation required for the GRA team to perform its assigned tasks and activities.
5. **Timely Decision-Making and Approvals:** Decisions and approvals required from the City's management or governance bodies will be provided in a timely manner to avoid delays in the engagement timeline.

Engagement Team and Fees

At Gray Reed Advisory, we are committed to providing transparent and value-driven pricing for our services. For this engagement with the City, we are proposing a monthly retainer structure.

Our Team

- Vicky Fang (Managing Principal) – Oversee the entire engagement.
- Christopher Kinney (Principal) – Day-to-day Engagement Lead managing, driving, and executing the engagement.



Team and Estimated Level of Effort by Key Engagement Steps

Key Engagement Steps	Engagement Team	Est. Total Team Hours
Step 1: Pre-Solicitation Readiness	Vicky Fang (Oversight) Christopher Kinney (Lead)	15-25 hrs
Step 2: Vendor Selection Process	Vicky Fang (Oversight)	
Phase I: Vendor Selection Preparation and Proposal	Christopher Kinney (Lead)	40-60 hrs
Phase II: Solicitation Document Release and Evaluation Process	Christopher Kinney (Lead)	15-20 hrs
Phase III: Contract Negotiation / Pre-Award Support	Christopher Kinney (Lead)	15-20 hrs
Total		85-125 hrs

Proposed Fee Structure

Fees for this engagement will be based on a monthly fee (“Fee”), billed at a monthly rate of \$1,350 for a period of twelve months (\$16,200 total). While the project may conclude in less than twelve months, invoicing will continue monthly until full payment has been received. This approach provides consistent monthly budgeting for the City.

The Fee is based on an anticipated level of effort within the range noted in the table above. Should we anticipate our hours will exceed this range due to additional resource efforts, we will promptly inform the City’s engagement team during our regular status report. We will provide full visibility into our progress and resource utilization, allowing for proactive discussions about any potential adjustments to the scope or timeline if needed. We will not incur additional hours beyond our estimate without explicit approval from the City’s Engagement Sponsor. Any approved changes will be included as an addendum to the engagement agreement and invoiced accordingly.



OUR TEAM



Vicky Fang

Managing Principal

T: 408.203.8778

vfang@grayreedadvisory.com

Vicky Fang is the Managing Principal of Gray Reed Advisory Services, where she leverages her extensive experience as a seasoned advisor, partnering with companies to craft innovative solutions for navigating complex, new, or uncertain business situations. With a hands-on approach and passion for supporting businesses through transformative journeys, Vicky collaborates across company verticals to deliver sustainable value.

For over two decades, Vicky has advised a diverse array of clients, including private equity firms, family-owned businesses, and Fortune 500 companies. She has experience in corporate and business strategy, financial analysis, mergers and acquisitions, divestitures, and public company readiness. She combines these capabilities with her professional experience in strategy and corporate development, investment banking, M&A consulting, and as chief of staff to executives, to uncover opportunities, implement strategic initiatives, and drive organizational effectiveness.

Before joining Gray Reed Advisory Services, Vicky spent six years at Resources Global Professionals (RGP), where she served as the Transaction Advisory Services Leader and was instrumental in growing the National M&A Advisory practice. Her leadership journey has taken her through prominent companies such as PwC, Goldman Sachs, Ernst & Young, and Tyco Flow Control. Additionally, she co-founded Mergeflo, an M&A software start-up, which has provided her valuable insights into the world of entrepreneurship and start-ups.

Vicky holds a Bachelor of Science in Business Administration and a Master of Accounting from The University of North Carolina at Chapel Hill. She also holds a Master of Business Administration from the University of Chicago and is a CPA (inactive).





Christopher Kinney

Principal

T: 254.342.3010

ckinney@grayreedadvisory.com

Christopher Kinney specializes in contract administration and public sector contracting. With his extensive background, Christopher knows how to help clients evaluate their current contracting processes, implement best practices, negotiate complicated contracts, and navigate difficult obstacles along the way. He has deep experience creating a variety of out-of-the-box solicitations, optimizing contractual compliance, and much more.

As the Contract Administrator of the Gray Reed law firm since 2022, Christopher has played a significant role in organizing its contracting portfolio, developing sound contracting policies and leveraging current contracts and contractual relationships to reduce contractual costs and increase service. Christopher has quickly developed a reputation within the Firm as a detail-oriented individual who is a tough and fair negotiator. Before joining Gray Reed, Christopher retired from the County of Los Angeles with over 28 years of public service. He acquired over 16 years of public contracting experience during his tenure as a Contract Analyst for the Department of Children and Family Services, a Contracts Supervisor for the Probation Department and Department of Parks and Recreation. He retired as a Contract Manager for the Department of Health Services where he was responsible for the Information Technology, Equipment Maintenance and Temporary Medical Personnel agreements for the 2nd largest municipal health system in the United States.

Christopher graduated from California State University Bakersfield in 2005 while working full time for the County of Los Angeles. He also served in the United States Army – California National Guard as a Military Police Soldier and was honorably discharged in 2001 at the rank of Specialist (E-4).



Agenda Item # 14



CITY OF BRUCEVILLE-EDDY - Variance Request

General Zoning Change \$300.00 Conditional Use Permit \$500.00

Name(s) of Property Owner: Eddy Travel Center, LLC

Current Address: 206 S IH 35

City: Eddy State: TX Zip: 76524

Primary Phone: (979) 587 - 9992 Cell Phone: () -

Email: Sorajamer4cap Holdings.com

Name of Applicant: Same as owner
(If different than Property Owner)

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: () - Cell Phone: () -

Email: _____

Address/Location of property to be rezoned: N/A

Legal Description: _____

Is the rezone request consistent with the Comprehensive Plan? YES NO

** If no, a FLUM amendment application must be submitted.*

Is there a simultaneous plat application for this property? YES NO

Total Acreage: 12.9 Acres Number of Lots: 1

Type of Ownership: Sole Ownership Partnership Corporation Other

Present Zoning: GB Present Use: Fuel station with retail

Proposed Zoning: _____ Proposed Use: _____

Conditional Use Permit for: Hi-rise sign

This property was conveyed to owner by deed dated _____ and recorded in Volume _____, Page _____, Instrument Number _____ of the McLennan or Falls County Deed Records. (Attached)

Is this the first rezoning application on a unilaterally annexed tract?
 Yes (fee not required) No (submit required fee)



CITY OF BRUCEVILLE-EDDY- ZONING CHANGE APPLICATION

Requirements for all zoning change application submittals:

All zoning change application materials must be submitted by 11:00 a.m. on the intake deadline.

- Completed zoning change application (original, signed)
- Must be signed by the property owner, or in the case of a corporation or partnership, documentation must be provided authorizing a single party to sign on behalf of the corporation or partnership
Application fee (cash or check, only; checks made payable to City of Bruceville-Eddy)
- Zoning change application: \$300.00
- Conditional Use Permit Application: \$500.00
Description of property location (in one of the following forms)
- Property address
- Property survey
- Legal description (subdivision name with lot and block)
- Metes and bounds description
Warranty deed (showing current ownership of the property)
Letter of request signed by property owner or applicant, including the following information:
- Reason for the request
- Proposed use of the property
- Whether or how the proposed change will impact the surrounding properties
- Whether the request is consistent with the Future Land Use Map
- Digital copies of all submittal documents
Electronic copies in .pdf format of all submittal documents
- Must be provided on a disc (CD or DVD) or USB flash drive
- File names should include the name of the plat, and the name of each application document (i.e. "Jones Addition Field Notes")

For additional zoning change requirements, please reference Bruceville-Eddy Code of Ordinances, Chapter 14

Applicant: Numan Dharani Case #: N/A
Intake Date: 1/21/2025 Received by: Kent Manton
Amount Paid: \$ 500.00 Cash/MO#/Check #: 1098 Receipt #: 00104544

City of Bruceville-Eddy

144 Wilcox Dr
Eddy, TX 76524

Subject: Request for Approval of 100-Foot High-Rise Sign Installation

Dear Bruceville-Eddy City Council Members,

I hope this letter finds you well. I am writing to formally request an exemption to the current city ordinance limiting high-rise signage to 75 feet. We are seeking approval to install a 100-foot high-rise sign for our project located at **206 I-35, Eddy, TX 76524**. This request is essential for ensuring our business's visibility and operational success while also addressing critical customer safety and convenience concerns. Below, I have outlined the primary reasons for our request.

1. Enhanced Visibility for Travelers

Bruceville-Eddy's location along the busy I-35 corridor means that many of our potential customers rely on signage to identify destinations and make timely decisions. Currently, billboards and other advertising structures placed before the exit limit visibility for our location. A 100-foot high-rise sign would rise above these obstructions, providing clearer visibility to drivers and ensuring they can spot our business in time to make a safe and informed exit decision.

2. Improved Safety for Drivers

The increased height of the sign will directly contribute to roadway safety. Drivers will be able to identify our location earlier, reducing the risk of sudden lane changes or last-minute exits. With I-35's heavy traffic flow, it is critical that drivers have ample notice to make safe maneuvers. A taller sign serves as an essential tool for improving driver awareness and safety.

3. Supporting Local Economic Growth

By granting this request, Bruceville-Eddy will enable Ascent Travel Center to attract more customers, ultimately contributing to the local economy. A highly visible business draws more visitors, many of whom may also support other local establishments during their stop. The enhanced visibility provided by a 100-foot sign would position our location as a prominent destination and support the broader economic growth of the area.

4. Aesthetic Considerations

We understand the importance of maintaining the visual appeal of the community. The proposed 100-foot sign will be professionally designed to ensure it is both attractive and functional. Additionally, the sign will adhere to all proper engineering standards and safety regulations, including structural integrity, wind resistance, and material durability. These measures will ensure that the sign is a safe, long-lasting, and well-maintained feature of the area.

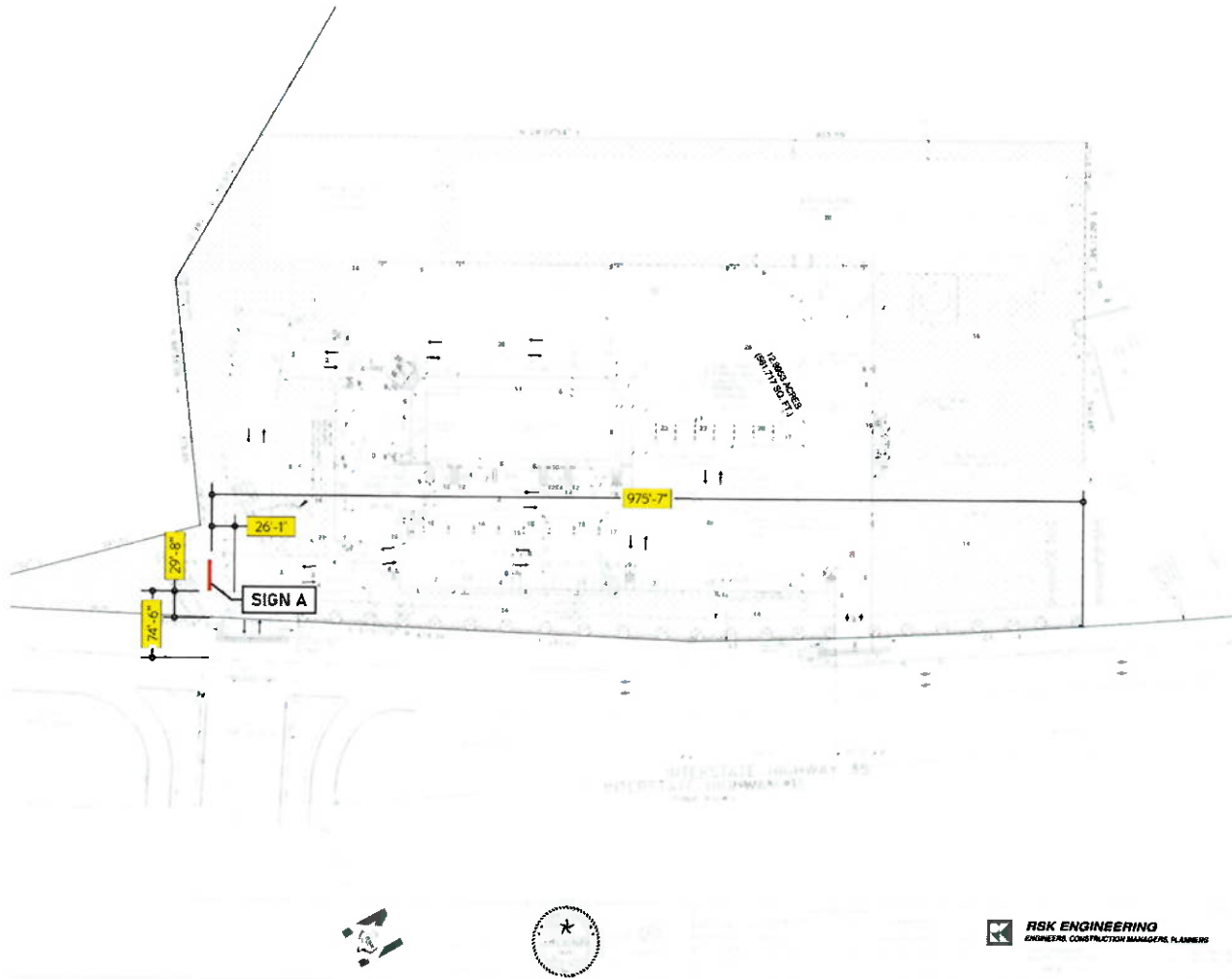
We believe this adjustment to the ordinance is a step to ensure the safety, success, and contribution of our project to the Bruceville-Eddy community. We would be happy to discuss this request further during an upcoming City Council meeting or at your earliest convenience.

Sincerely,


Shan Rajan

Owner, Managing Partner
Ascent Travel Center

SITE PLAN



SITE PLAN
SCALE: 1/128" = 1' - 0"

SIGN A
QTY: 1

KEYED PLAN NOTES

PARKING ANALYSIS

LANDSCAPING

PARKING NOTES

LEGEND

ASCENT TRAVEL CENTER • EDDY-BRUCEVILLE
206 S. IH 35
EDDY, TEXAS 76524
PARKING SITE PLAN AND LANDSCAPE
AS-102



346.588.9363
www.rubysignstx.com

11330 Brittmoore Park Dr
Building D, Houston, TX 77041

PROJECT:
R4 Capital Holdings

SITE ADDRESS:
206 I-35
Eddy, TX 76524

DATE:
11.07.24

PROJECT NUMBER:
634

PROJECT MANAGER:
Faisal Hassan

DESIGNER:

REVISIONS
R1: 01.10.24 - DESIGN UPDATES
R2: 01.13.24 - DESIGN UPDATES
R3: 01.28.25 - PERMIT

APPROVALS / DATE

CLIENT:

LANDLORD:

Installation requirements.
This sign is to be installed in accordance with the requirements of the article 800 of the national electric code and other applicable local codes. This includes proper grounding and bonding of the sign.

All conceptual renderings are property of Ruby Signs. Any reproduction, exhibition or use of this drawings is strictly prohibited © 2025. All rights reserved.

ILLUMINATED DOUBLE SIDED PYLON

SIGN A
QTY: 1



346.588.9363
www.rubysignstx.com
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R3:

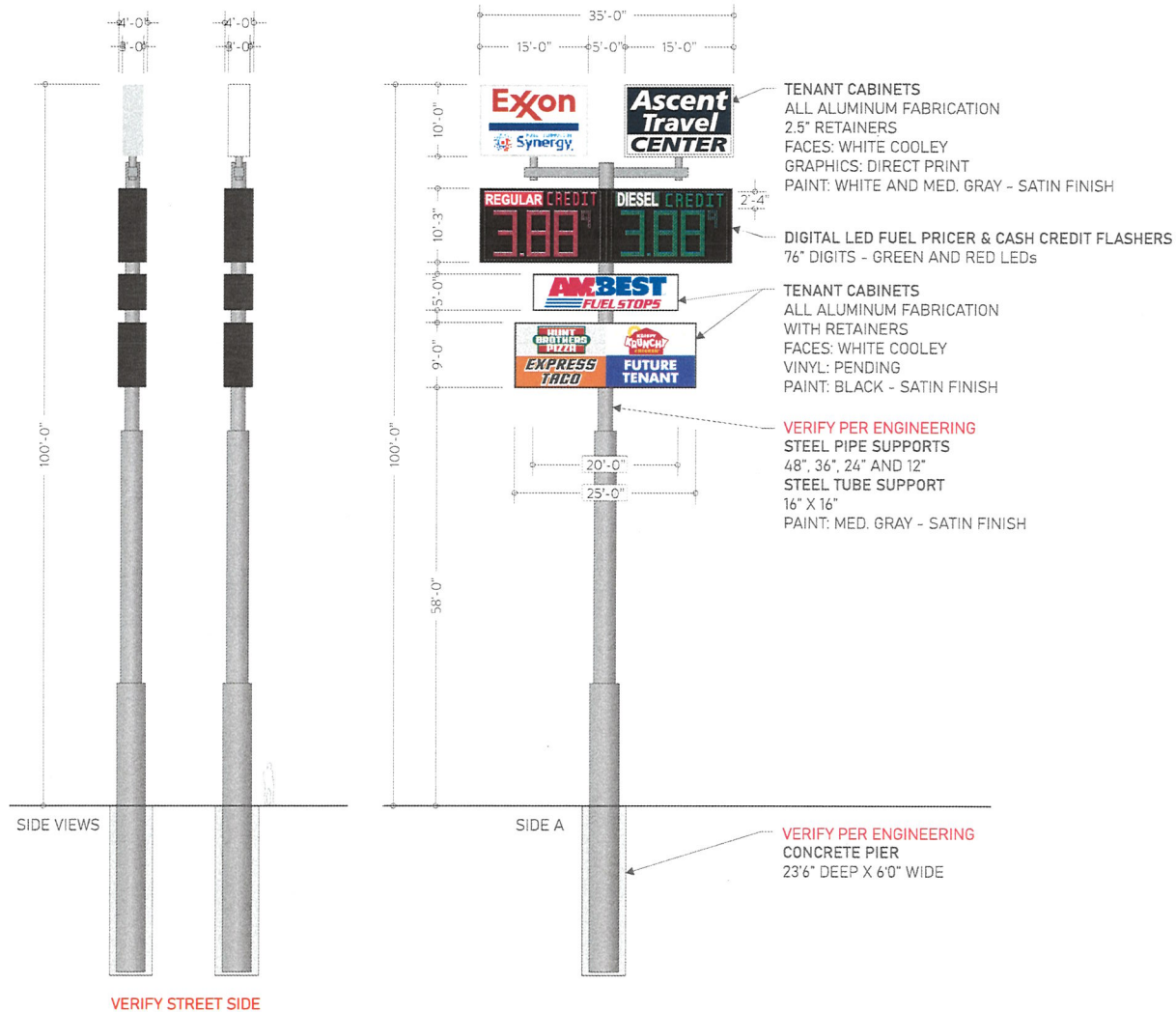
APPROVALS / DATE

CLIENT:

LANDLORD:

Installation requirements.
This sign is to be installed in accordance with the requirements of the article 800 of the national electric code and other applicable local codes. This includes proper grounding and bonding of the sign.

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DESIGN
SCALE: 1/16" = 1' - 0"

SITE PLAN

SITE PLAN PENDING

SIGN A
QTY: 1



346.588.9363
www.rubysignstx.com
11330 Brittmoore Park Dr
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PROJECT MANAGER:
Faisal Hassan
DESIGNER:

REVISIONS
R1: 01.10.24 - DESIGN UPDATES
R2: 01.13.24 - DESIGN UPDATES
R3:

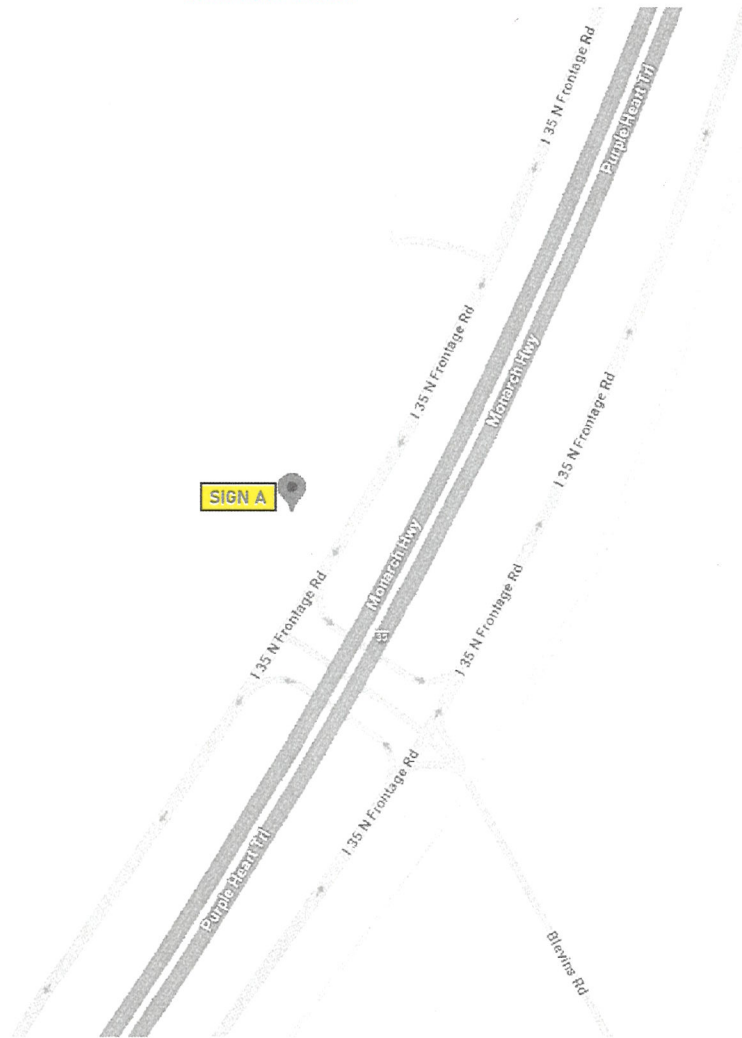
APPROVALS / DATE

CLIENT:

LANDLORD:

Ⓜ Installation requirements.
This sign is to be installed in accordance with the requirements of the article 600 of the national electric code and other applicable local codes. This includes proper grounding and bonding of the sign.

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SITE PLAN
SCALE: 1/16" = 1' - 0"

Waco Tribune-Herald
PO Box 2588
(254) 757-5757

I, Hannah Ward, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Waco Tribune-Herald, a publication that is a "legal newspaper" as that phrase is defined for the city of Waco, for the County of McLennan, in the state of Texas, that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

PUBLICATION DATES:
Feb. 20, 2025

Notice ID: sk0oD4Bou0SKvXhv8L2o
Notice Name: NOTICE OF PUBLIC HEARING

PUBLICATION FEE: \$107.37

Hannah Ward

Agent

VERIFICATION

State of New Jersey
County of Burlington

LIZA ORTIZ
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires November 27, 2028

Signed or attested before me on this: 02/21/2025

Liza Ortiz

Notary Public
Notarized remotely online using communication technology via Proof.

NOTICE OF PUBLIC HEARING

The Bruceville-Eddy City Council will hold a public hearing on March 27, 2025 at 6:00 p.m. in the Bruceville-Eddy City Hall, 144 Wilcox Drive, Eddy, Texas, considering a variance for a 100 ft (on-premise sign). Property located as follows: Eddy Travel Center, LLC, 206 S. IH 35, Eddy, Texas 76524, PID# 50271.

The Public hearing is open to any interested persons. Opinions, objections, and/or comments related to this matter may only be expressed in writing, email, or in person. Another person or attorney may also represent you.

Notice Mailing List

**Bruceville Holdings, LLC
P. O. Box 440
Wellborn, Texas 77881**

**State of Texas
TX Dot % Row
100 S. Loop Dr
Waco, Texas 76704-2858**



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

**NOTICE OF PUBLIC HEARING
NOTICE OF REQUEST FOR VARIANCE TO ZONING ORDINANCE**

February 5, 2025

The Bruceville-Eddy City Council will hold a public hearing on March 27, 2025 at 6:00 pm, in the City Council Chambers, Bruceville-Eddy City Hall, 144 Wilcox Drive, Eddy, Texas 76524 to receive public comment regarding a request by Eddy Travel Center, LLC for a variance to Section 12-106 of the City of Bruceville-Eddy zoning ordinance.

The variance would allow for a 'hi-rise' sign of 100 feet, exceeding the maximum allowable height of 75 feet for a pylon or major identification sign. The 20.53-acre site is currently zoned general business district and situated adjacent to I-35, in the City of Bruceville-Eddy, Falls County, Texas.


This Public hearing is open to any interested persons. Opinions, objections, and/or comments relative to this matter only, may be expressed in writing or in person. You may also be represented by another person, neighbor, or attorney.

Written comments may be submitted in person or by mail at the following address:
144 Wilcox Drive, Eddy, Texas, 76524.

Written comments may also be submitted electronically to: kmanton@bruceville-eddy.us

Please address all written comments to Kent Manton, City Administrator. Written comments must be received no later than March 19, 2025 by 5:00 pm.

The property where the sign will be placed is described in a diagram attached to this notice (not to scale).



Pam Combs, City Secretary
City of Bruceville-Eddy



CITY OF BRUCEVILLE-EDDY- ZONING CHANGE APPLICATION

Variance \$500.00

General Zoning Change \$300.00 Conditional Use Permit \$500.00

Name(s) of Property Owner: Nelson M. Tabarez / Frank W. Warren

Current Address: 20202 I-35

City: Bruceville- Eddy State: Texas Zip: 76630

Primary Phone: (818) 355 - 3920 Cell Phone: (254) 749 - 9665

Email: nelsontabarez@gmail.com

Name of Applicant: H & H Sign Co., Inc.
(If different than Property Owner)

Address: P.O. Box 206

City: Waco State: Texas Zip: 76703

Primary Phone: (254) 752 - 4741 Cell Phone: (254) 715 - 4741

Email: earlhjr@sbcglobal.net

Address/Location of property to be rezoned: 20220 I - 35

Legal Description: Commercial Property

Is the rezone request consistent with the Comprehensive Plan? YES NO

* If no, a FLUM amendment application must be submitted.

Is there a simultaneous plat application for this property? YES NO

Total Acreage: 0.176 Number of Lots: _____

Type of Ownership: Sole Ownership Partnership Corporation Other

Present Zoning: GB Present Use: Vacant lot

Proposed Zoning: _____ Proposed Use: _____

Conditional Use Permit for: _____

This property was conveyed to owner by deed dated _____ and recorded in Volume _____
Page _____, Instrument Number _____ of the McLennan or Falls County Deed Records.
(Attached)

Is this the first rezoning application on a unilaterally annexed tract?
 Yes (fee not required) No (submit required fee)



APPOINTMENT OF AGENT

As owner of the subject property, I hereby appoint the person designated below to act for me, as my agent in this request.

Name of Agent: H & H Sign Co / Earl Haberman Jr

Mailing Address: PO Box 206

City: Waco State: Texas Zip: 76706

Home Phone: (254) 752 - 4741 Business Phone: (254) 715 - 4741 Cell

I acknowledge and affirm that I will be legally bound by the words and acts of my agent, and by my signature below, I fully authorize my agent to:

be the point of contact between myself and the City: make legally binding representations of fact and commitments of every kind on my behalf; grant legally binding waivers of rights and releases of liabilities of every kind on my behalf; to consent to legally binding modifications, conditions, and exceptions on my behalf; and, to execute documents on my behalf which are legally binding on me. This authorization only applies to this specific zoning change request.

I understand that the City will deal only with a fully authorized agent. At any time, it should appear that my agent has less than full authority to act, then the application may be suspended and I will have to personally participate in the disposition of the application. I understand that all communications related to this application are part of an official proceeding of City government and, that the City will rely upon statements made by my agent. Therefore, I agree to hold harmless and indemnify the City of Bruceville-Eddy, its officers, agents, employees, and third parties who act in reliance upon my agent's words and actions from all damages, attorney fees, interest and costs arising from this matter. If my property is owned by a corporation, partnership, venture, or other legal entity, then I certify that I have legal authority to make this binding appointment on behalf of the entity, and every reference herein to 'I', 'my', or 'me' is a reference to the entity.

Signature of Agent: [Signature] Title: Co Owner
Printed/Typed Name of Agent: Nelson Tabarez Date: 3/17/2025
Signature of Property Owner: [Signature] Title: Co Owner
Printed/Typed Name of Property Owner: Frank Warren Date: 3/17/2025
Signature of Property Owner:
Printed/Typed Name of Property Owner:
Signature of Property Owner:
Printed/Typed Name of Property Owner:
Signature of Property Owner:
Printed/Typed Name of Property Owner:
Signature of Property Owner:
Printed/Typed Name of Property Owner:

*Application must be signed by the individual applicant, by each partner of a partnership, or by an officer of a corporation or association. FLUM= Future Land Use Map

Application Revised: February 25, 2020



CITY OF BRUCEVILLE-EDDY- ZONING CHANGE APPLICATION

Requirements for all zoning change application submittals:

All zoning change application materials must be submitted by 11:00 a.m. on the intake deadline.

- Completed zoning change application (original, signed)
 - Must be signed by the property owner, or in the case of a corporation or partnership, documentation must be provided authorizing a single party to sign on behalf of the corporation or partnership
- Application fee (cash or check, only; checks made payable to City of Bruceville-Eddy)
 - Zoning change application: \$300.00
 - Conditional Use Permit Application: \$500.00
- Description of property location (in one of the following forms)
 - Property address
 - Property survey
 - Legal description (subdivision name with lot and block)
 - Metes and bounds description
- Warranty deed (showing current ownership of the property)
- Letter of request signed by property owner or applicant, including the following information:
 - Reason for the request
 - Proposed use of the property
 - Whether or how the proposed change will impact the surrounding properties
 - Whether the request is consistent with the Future Land Use Map
 - Digital copies of all submittal documents
- Electronic copies in .pdf format of *all* submittal documents
 - Must be provided on a disc (CD or DVD) or USB flash drive
 - File names should include the name of the plat, and the name of each application document (i.e. "Jones Addition Field Notes")

For additional zoning change requirements, please reference Bruceville-Eddy Code of Ordinances, Chapter 14

Applicant: <u>H & H Sign Co., Inc.</u>	Case #: <u>N/A</u>
Intake Date: <u>2/13/2025</u>	Received by: <u>Pam Combs</u>
Amount Paid: \$ <u>500.00</u>	Cash/MO#/Check #: <u>1030</u> Receipt #: <u>704250</u>

City of Bruceville-Eddy (254) 859-5964
144 Wilcox Drive
Bruceville-Eddy, Texas 76524

PHONE (254) 752-4741

FAX (254) 752-8211

H & H Sign Co., INC.

P.O. BOX 206
WACO, TEXAS 76703-0206

February 12, 2025

City Of Bruceville-Eddy

Re: Letter Of Request

Reason for request.

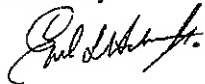
Variance request for lesser R Zone distance. Property and adjacent property is zoned business.

There are two affected residential properties; current property owner has visited with both R zone property owners and both do not object to billboard placement at 20202 I-35.

Request is consistent with business zoning on I-35.

If you have any questions please feel free to call me.

Sincerely



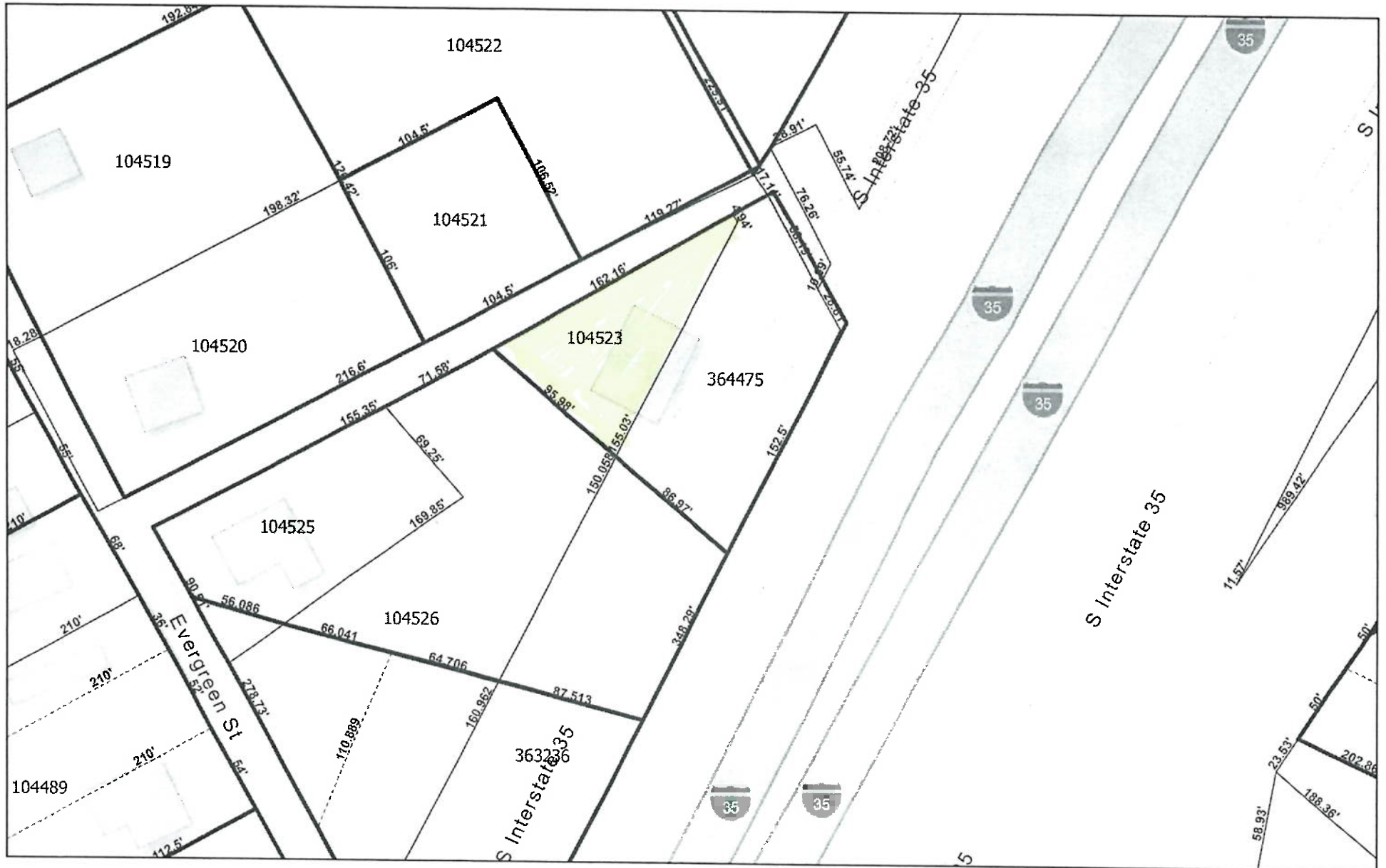
Earl Haberman Jr.
H & H Sign Co., Inc.

TESCL# 18072 *Regulated by the TEXAS Department of Licensing and Regulations, P. O. Box 12157 Austin, Texas 78711
1-800-803-9202, 512-463-6599, website: www.license.state.tx.us/complaints






ALL INVOICES DUE UPON RECEIPT

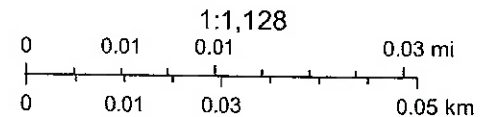
A SERVICE CHARGE OF 1 1/2% PER MONTH (18% PER ANNUM) WILL BE CHARGED ON PAST DUE ACCOUNTS

McLennan CAD Web Map



2/24/2025, 5:12:14 PM

-  Parcels
-  Lot Lines
-  Abstracts
-  McLennan County Boundary
-  Subdivisions



Esri Community Maps Contributors, Baylor University, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, CONANP, Esri, TomTom, Garmin, SafeGraph,

McLennan County Appraisal District, BIS Consulting - www.bisconsulting.com

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.

Waco Tribune-Herald
PO Box 2588
(254) 757-5757

I, India Johnston, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Waco Tribune-Herald, a publication that is a "legal newspaper" as that phrase is defined for the city of Waco, for the County of McLennan, in the state of Texas, that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

PUBLICATION DATES:
Mar. 1, 2025

Notice ID: DIFdkUOt8YqVGiqqGDrF
Notice Name: Ad for billboard

PUBLICATION FEE: \$105.63

India Johnston

Agent

VERIFICATION

State of Pennsylvania
County of Lancaster

Commonwealth of Pennsylvania - Notary Seal
Nicole Burkholder, Notary Public
Lancaster County
My commission expires March 30, 2027
Commission Number 1342120

Signed or attested before me on this: 03/05/2025

Nicole Burkholder

Notary Public
Notarized remotely online using communication technology via Proof.

NOTICE OF PUBLIC HEARING

The Bruceville-Eddy City Council will hold a public hearing on March 27, 2025 at 6:00 p.m. in the Bruceville-Eddy City Hall, 144 Wilcox Drive, Eddy, Texas, considering a variance for a billboard sign. Property located as follows: 20202 S IH 35, Eddy, Texas 76524, PID# 104523. The Public hearing is open to any interested persons. Opinions, objections, and/or comments related to this matter may only be expressed in writing, email, or in person. Another person or attorney may also represent you.
March 1, 2025
#####

Notice Mailing List

**Nelson Tabarez
Frank Warren
500 Eagle Dr
Eddy, Texas 76524**

**TX DOT
%Row
100 S Loop Dr
Waco, Texas 76704-2858**

**Dale and Vivian Williams
1551 Old Moody Rd
Eddy, Texas 76524**

**Fikes Wholesale, Inc.
Cefco #47
P. O. Box 1287
Temple, Texas 76503-1287**

**Timmermann Commercial Investments
501 Vale St
Austin, Texas 78746-5732**

**Melva Jo Willams
608 4th St
Eddy, Texas 76524**

**Jose and Marsha Lozano
P. O. Box 344
Eddy, Texas 76524**



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.u.s

Phone: (254) 859-5964
Fax: (254) 859-5779

NOTICE OF PUBLIC HEARING NOTICE OF REQUEST FOR VARIANCE TO ZONING ORDINANCE

February 24, 2025

The Bruceville-Eddy City Council will hold a public hearing on March 27, 2025 at 6:00 pm, in the City Council Chambers, Bruceville-Eddy City Hall, 144 Wilcox Drive, Eddy, Texas 76524 to receive public comment regarding a request by Nelson Tabarez and Frank Warren for a variance to install a bill board sign on Property ID # 104523.

The variance would allow for a bill board sign to be installed at 20202 S. IH 35. .176-acre, Harris Extension Lot B1. Block 23 site is currently zoned general business district, in the City of Bruceville-Eddy, McLennan County, Texas.

This Public hearing is open to any interested persons. Opinions, objections, and/or comments relative to this matter only, may be expressed in writing or in person. You may also be represented by another person, neighbor, or attorney.

Written comments may be submitted in person or by mail at the following address:
144 Wilcox Drive, Eddy, Texas, 76524.

Written comments may also be submitted electronically to: kmanton@bruceville-eddy.us

Please address all written comments to Kent Manton, City Administrator. Written comments must be received no later than March 19, 2025 by 5:00 pm.

The property where the sign will be placed is described in a diagram attached to this notice (not to scale).

A handwritten signature in blue ink that reads 'Pam Combs'.

Pam Combs, City Secretary
City of Bruceville-Eddy

DATE 2-24-25

I, Mary De Leon understand that a variance for the installation of a billboard on I35 service.

My property is 150ft (per ordinance) and I do not object to installation of a billboard.

Signature Mary De Leon

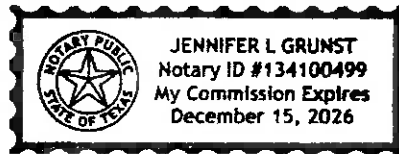
Date 2-24-25

WITNESS my hand and official seal.

Signature Jennifer L Grunst

Date 2-24-25

Notary Seal





Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report: February 1, 2025 – February 28, 2025

Calls for Service: Total 111

890 Dorsey	894 Martinez	895 Erwin	896 Hesterberg	898 Cade
24	7	21	22	37

Arrest, Offense, Incident

Reports:

Total 14

890 Dorsey	894 Martinez	895 Erwin	896 Hesterberg	898 Cade
8	2	3	1	0

Criminal Offense Arrests:

Total 6

890 Dorsey	894 Martinez	895 Erwin	896 Hesterberg	898 Cade
4	1	1	0	0

Crash Reports: Total 3

890 Dorsey	894 Martinez	895 Erwin	896 Hesterberg	898 Cade
2	0	1	0	0

Citations & Warnings: Total 193

890 Dorsey	894 Martinez	895 Erwin	896 Hesterberg	898 Cade
26 citations 1 warning	20 citations 10 warnings	22 citations 14 warnings	15 citations 15 warnings	44 citations 26 warnings

Citations Total: 127

Warnings Total: 66



Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report: February 1, 2025 – February 28, 2025

Security Checks: 123
School Zone Enforcement: 12
Neighborhood Patrol: 40
Directed Traffic Enforcement: 36

Call Type Report

BRUCEVILLE-EDDY POLICE DEPARTMENT

From: FEB 1 2025

To: FEB 28 2025

Call Type Description	Number of Calls
ABANDONED VEHICLE	1
AGENCY ASSIST - CPS	1
AGENCY ASSIST BRUCEVILLE-EDDY FIRE	2
AGENCY ASSIST BRUCEVILLE-EDDY PD	2
AGENCY ASSIST FALLS COUNTY SHERIFFS OFFICE	1
AGENCY ASSIST LORENA PD	3
AGENCY ASSIST MCLENNAN COUNTY SHERIFFS OFFICE	3
AGENCY ASSIST MOODY PD	3
AGENCY ASSIST TROY PD	1
ALARM	2
ANIMAL VIOLATION	3
ASSIST BEPD OFFICER	1
ATTEMPT TO LOCATE	4
BURGLARY	1
BURGLARY - HABITATION	1
BURGLARY - MOTOR VEHICLE	1
CHECK	1
CITY ORDINANCE ENFORCEMENT	2
COURTESY RIDE	6
CPS REFERRAL	1
CRIMINAL MISCHIEF	1
CRIMINAL TRESPASS	1
DISTURBANCE	3
DOG AT LARGE - VIOLATION OF CITY ORDINANCE	1
FIRE	3
FOLLOW UP INVESTIGATION	3
FOUND PROPERTY	1
HIT AND RUN CRASH	1
INFORMATION	2
MOTOR VEHICLE COLLISION	4
MOTORIST ASSIST	3

PROWLER	1
PUBLIC SERVICE	2
SEXUAL ABUSE OF CHILD	1
STRANDED BOAT	1
STRANDED MOTORIST	5
SUICIDAL SUBJECT	2
SUSPICIOUS CIRCUMSTANCE	1
SUSPICIOUS PERSON	2
SUSPICIOUS VEHICLE	11
THEFT	4
TOWED VEHICLE	2
TRAFFIC CONTROL	2
TRAFFIC HAZARD	5
VIOLATION COURT ORDER	1
WARRANT SERVICE	6
WELFARE CONCERN	2

TC 547.302 DUTY TO DISPLAY LIGHTS (Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Warning)
Expired Registration (Warning)
Defective Tail Lamp(s) (Warning)
Expired Registration (Warning)
Expired Registration (Warning)
Disregard Stop Sign (Verbal Warning)
Defective Tail Lamp(s) (Warning)
Expired Registration (Verbal Warning)

INTERSTATE HIGHWAY 35 MM 320
INTERSTATE HIGHWAY 35 SERVICE RD MM 317
INTERSTATE HIGHWAY 35 SERVICE RD MM 317
Old Moody Rd @ Elisha
Old Moody Rd @ Elisha
SH 7 / HUNGRY HILL ROAD
SOUTHBOUND INTERSTATE HIGHWAY 35 FRONTAGE ROAD AT
W 3RD / NB IH 35 FRONTRAGE RD
W 3RD ST AT SB IH 35 FRONTAGE ROAD



Bruceville-Eddy ISD School Resource Officer

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

SCHOOL RESOURCE OFFICER ACTIVITY REPORT: February 1, 2025 – February 28, 2025

Calls for Service: 6

Security Checks: 48

Citations & Warnings: 2/5

Arrests: 2

BEISD SRO Monthly Activity Report:

Admin Assist

Staff Assist

Student Assist

Agency Assist

1

Citizen Contact

Calls for Service

6

Incident Report

Criminal Activity/Offense

3

Suspicious Activity/Person/Circumstances

Traffic Complaint

Traffic Stops

5

Warnings

5

Citations

2

Juvenile Complaint

Adult Arrest

2

Juvenile Arrest

Warrant Arrest

1

Parent Conference

Welfare Check

Classes Given

Total:

25

FEBRUARY 21 2025 - MARCH 20 2025
CITY ORDINANCE ENFORCEMENT REPORT

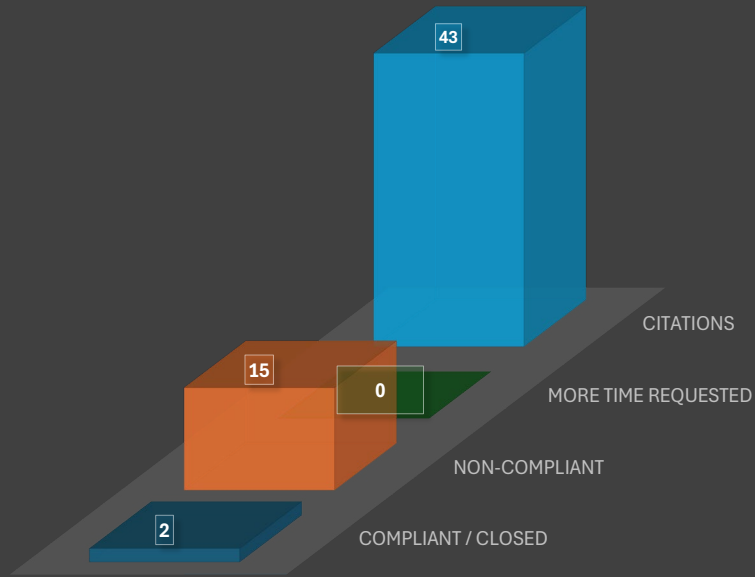
COMPLIANT / CLOSED	2
NON-COMPLIANT	15
MORE TIME REQUESTED	0
CITATIONS	43
TOTAL CASES	60

TYPES OF VIOLATIONS

ANIMAL VIOLATION	4
HIGH GRASS	0
RUBBISH	7
JUNK VEHICLES	6
DANGEROUS BLDG	4
ACC / STORAGE BLDG	0
SHIPPING / CARGO CONTAINER	0
ZONING VIOLATION	0
OPEN BURNING VIOLATION	0
LIVESTOCK VIOLATIONS	1
NOISE COMPLAINT / LOUD MUSIC	0
RV TRAVEL TRAILER	0
CITY PERMIT VIOLATION	0
TOTAL VIOLATIONS	22

CITY ORDINANCE VIOLATION CASE STATUS

COMPLIANT / CLOSED NON-COMPLIANT MORE TIME REQUESTED CITATIONS



TYPES OF VIOLATIONS



**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
LEAK - FIXED LEAK	18	2	1	0	0
STREE - STREETS	1	1	0	0	0
INSTA - INSTALL NEW METER	1	6	0	0	0
CUST - CSI	0	3	0	0	0
ROLL - EMPTY ROLL OFF	1	0	0	0	0
TRASH - TRASH CANS	3	0	0	0	0
MISC - MISCELLANEOUS	2	0	0	0	0
REPL - REPLACE METER BOX	1	1	0	0	0
TURN - TURN OFF WATER	4	0	0	0	0
LOCA - LINE LOCATE	7	1	0	0	0
OCC - OCCUPANT CHANGE	4	0	0	0	0
DIS - DISCONNECT	40	0	0	0	42
SWAP - METER CHANGE	8	0	0	0	0
GRAPH - GRAPH	5	0	0	0	0
CON - CONNECT	2	0	0	0	0
REIN - REINSTATE	30	0	0	0	1
PRESS - PRESSURE CHECK	1	0	0	0	0
TUR - TURN ON WATER	1	0	0	0	0
REREA - REREAD	2	0	0	0	0
TAP - PULL TAP	0	0	0	0	1
TOTAL ALL CODES	131	14	1	0	44

Definitions |

Total Pumped: This is the culmination of our daily meter readings from the past month on ALL groundwater well sites as well as the intake from Bluebonnet WSC.

Total Sold: This is the amount of water that was billed to customers and will be collected as water sales revenue.

Total Flushed: This number is comprised of staff estimates on water loss from known leaks, flushing activities, an allocation for the volunteer fire departments operations, and our unbilled accounts' actual meter readings (City facilities).

Total Loss: This is the remaining water that is currently unaccounted for in our water system from the previous month. This water is going out the door via leaks, flushing, faulty meters, and any possibly illegal connections.

SERVICE CATEGORY: WA - WATER
 MONTH RANGE: 2/2025 THRU 2/2025
 BOOKS: All

2/2025	USAGE	METERS	USAGE BREAKDOWN	ACCOUNTS	AVERAGE
PUMPED	23,061,000		0-0	240	0
FLUSHED	5,607,500		1-9,999,999,999	1,806	5,794
USED	10,464,900	2,046	TOTAL	2,046	5,114
UNBILLED	0	0			
LOSS	6,988,600				
LOSS PERCENTAGE	30.30 %				

1 MONTH TOTALS			
TOTAL PUMPED	23,061,000	AVERAGE PUMPED	23,061,000
TOTAL SOLD	10,464,900	AVERAGE SOLD	10,464,900
TOTAL FLUSHED	5,607,500	AVERAGE FLUSHED	5,607,500
TOTAL LOSS	6,988,600	AVERAGE LOSS	6,988,600
LOSS PERCENTAGE	30.30 %	AVERAGE LOSS PERCENTAGE	30.30 %
TOTAL UNBILLED	0	AVERAGE UNBILLED	0

SERVICE CATEGORY: WA - WATER
 MONTH RANGE: 2/2024 THRU 2/2025
 BOOKS: All

2/2025	USAGE	METERS	USAGE BREAKDOWN	ACCOUNTS	AVERAGE
PUMPED	23,061,000		0-0	240	0
FLUSHED	5,607,500		1-9,999,999,999	1,806	5,794
USED	10,464,900	2,046	TOTAL	2,046	5,114
UNBILLED	0	0			
LOSS	6,988,600				
LOSS PERCENTAGE	30.30 %				

13 MONTH TOTALS			
TOTAL PUMPED	337,480,000	AVERAGE PUMPED	25,960,000
TOTAL SOLD	178,015,251	AVERAGE SOLD	13,693,481
TOTAL FLUSHED	74,567,968	AVERAGE FLUSHED	5,735,998
TOTAL LOSS	84,896,781	AVERAGE LOSS	6,530,522
LOSS PERCENTAGE	25.16 %	AVERAGE LOSS PERCENTAGE	25.16 %
TOTAL UNBILLED	100	AVERAGE UNBILLED	8

END OF THE MONTH WATER LOSS	
FEB. 2025	
WELLS: (1/23/24 – 02/23/25)	
#2721 TOLBERT	8,249,000
#2723 BLUEBONNET	9,610,000
#2722 WESTRIDGE	1,055,000
#2724 FRIENDLY OAKS	4,147,000
TOTAL GALLONS PUMPED:	23,061,000
WATER LOSS:	
BLACKROCK FIRE HYDRANT	25,700
#39 DUTY PARK	0
#335 B-E MAIN. BLDG	4,200
#1115 MUNICIPAL	2,000
#1112 NEW CITY HALL	1,800
#1114 EMS/FIRE	600
WATER LOSS WORK ORDERS	4,385,000
FIRE DEPT	75,000
FLUSHING	1,095,000
#02-1956-01 SEWER PLANT	18,200
TOTAL WATER LOSS:	5,607,500

Street Patching

Date: Street: Worked Done By:

March 2023

3-7-23 Franklin	CS/RS/GS
3-7-23 Pine	CS/RS/GS
3-8-23 Horshoebend	CS/JG/RS
3-8-23 Soules Circle	JG/CS/RS

May 2023

5-26-23 Hungry Hill	GS/CS/KL/RS
5/26/23 Old Moody	CS/RS
5/26/23 N Old Bruceville	GS/KL/CS/RS
5/26/23 Benton	JG/CS/GS/KL
5/26/23 Horseshoe Bend	CS/RS
5/26/23 Washington	JG/KL
5/26/23 Franklin	JG/KL
5/26/23 Eagle	CS/RS
5/26/23 Soules Cr	CS/RS

August 2023

8-11-23 Eagle Dr	GS/JG/CS/KL/RS
8/14/23 Franklin	CS/KL/RS

August 2023

8/1/23 TREE TRIMMING
8/1/23 TREE TRIMMING
8/3/23 TREE TRIMMING
8/3/23 TREE TRIMMING

October 2023

10/2 Franklin	JG/GS/KL
10/2 Eagle	JG/GS/KL
10/2 Border	JG/GS/KL
10/2 Ashley	JG/GS/KL
10/2 Melissa	JG/GS/KL

December 2023

12/5 N OLD BRUCEVILLE	CS/RS/KL/RS
12/5 BRUCE ST	CS/RS/KL/RS
12/6/23 HUNGRY HILL	CS/RS/RS

January 2024

Shady Shore	JG/KL/CS/RS
Soules Circle	

Washington 3-4
Old Moody
Eagle Dr
4th Border to Anna Hobbs
Franklin Rd
Mackey Ranch Rd

February 2024

Demo Patch	Hudson Ln also Eagle Dr	
2/24	Melissa	GS/RS/KL
2/24	Old Moody	CS/RS
		Out. of material
3/19/24	Hungryhill	CS/RS

April 2024 Patching

Horseshoe Bend	CS/RS
Soules Cr	CS/RS
Eagle Dr 2x's	CS/RS
Hudson	CS/RS
N Old Bruceville	CS/RS
Old Moody Rd	CS/RS
Benton	CS/RS
Hungry Hill	CS/RS
Melissa	CS/RS
Franklin	CS/RS

May 2024

EVERGREEN	CS/RS
SPRUCE	CS/RS
EAGLE	CS/JG/GS
TATUM	CS/RS
MACKEY RANCH	CS/RS
OLD MOODY	CS/RS

July 2024

BE ISD ARKIMG LOT	CS/RS
TRUCK BROKE DOWN	

August 2024

Finish BE ISD	RS/RS
Eagle Dr	RS/RS
ASHLEY	CS/RS
1st Street	CS/RS

September 2024

N Old Bruceville	CS/RS
Eagle	CS/RS
Franklin	CS/RS
Washington	CS/RS
Hudson	CS/RS
Benton	CS/RS
Soules Circle	CS/RS

October 2024

ASHLEY	GS/CS
OLD MOODY	GS/CS
TATUM	CS/RS
SOULES CR	CS/RS
OLD BRUCEVILLE	CS/RS

February 2025 HORSESHOE BEND CS/RS

March 2025

EAGLE DR	CS/RS
EAGLE DR	CS/RS
OLD MOODY	CS/RS
SOULES CR	CS/RS



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City Administrators Report: 3/27/2025

Senior Utilities Maintenance Technician Posting

We have budgeted for a new hire this year to help us meet the operational needs of our new sewer system. The posting for this position went live on 3/11/2025.

This position is 'open until filled.' While we already have two applicants, we are going to take our time on filling the posting as we are seeking not only a qualified individual with experience in both water and wastewater, but we are also looking to find an employee with a passion for the role.

As you know, we will not have any actual revenue coming in from the sewer for quite some time. Regardless, it is essential that we begin preparing for the operational needs of the new system and that starts with the onboarding of an experienced professional.

As a reminder to all, Mr. Rudy Sedillo left part-time employment with the City of Bruceville-Eddy back in November 2024 after 15 years of service.

The job is currently posted on our website and TML's job portal with a highlighting of the generous benefit package we are offering in addition to the competitive pay rate. We will expand our postings reach to temp agencies, LinkedIn, TWUA/TRWA, and possibly even Indeed if we do not see a good applicant pool.

TXDOT Traffic Study for FM107/I-35 Overpass

Chief Dorsey was able to initiate a traffic study for this busy intersection in light of the recent PD vehicle accident. We are hoping that this study will result in a recommendation that TXDOT install warning lights or possibly even a traffic signal at this location to mitigate future incidents. Kudos go Chief Dorsey and Mayor Owens for regularly pushing on this issue.

Sewer:

Developers Awaiting Sewer Connection



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I have communicated with TCEQ, Waco McLennan County Public Health District Environmental Health Division, the County Engineer, and our County Commissioner to advocate for the handful of developers who will be finishing their buildings BEFORE sewer is readily available. We are pushing for a variance to the rules that would allow for temporary holding tanks as an alternative wastewater treatment solution for these new structures until sewer service is available. I have requested a joint meeting to discuss the issue and explore a reasonable approach to our unique situation.

Right-of-entry

We have reached a plateau on the ROE collection. To date, we have received 277 of the 312 needed forms.

Pete Sessions Appropriations Funding

Unfortunately, we have been informed that due to the recently adopted continuing resolution by congress, all appropriation funding has been “scrubbed” for FY 2025. We will begin the process of reapplying for this funding for a third year in a row (FY2026).

Water System:

Rate Analysis - TRWA

No additional updates at this time.

FM 1239 Watermain Improvements Project

We are working now to close out the grant funding (SLFRF) that was used for a portion of this project.

In late February we were notified of a complaint from TXDOT. A lack of soil erosion control had led to the filling of culverts along the construction path. We reached out to both MRB Group and Southern Contractors Group on the matter as this is an issue that is covered under the one-year warranty. Crews were sent to work on this issue 3/12/2025. I have been informed that they were able to clear the culverts AND add erosion mitigation devices to the area to prevent



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further washout. I have followed up with TXDOT to ensure that the problem has been rectified to their satisfaction but have yet to hear back.

Friendly Oaks

No action has been taken on the projects associated with this site since our last Council meeting.

Grants Updates

CDBG (Waterline Improvements in-between 3rd and 4th Street)

This project is underway. We have been busy behind the scenes working through several compliance action items. Before you on 3/27/2025 will be a presentation on the management of certain aspects of the grant's compliance requirements. Also, added to the consent agenda is the engineering contract with 5M Associates for this specific project. The engineering costs will be paid using grant funds and a portion of our required \$25,000 matching funds.

GLO RCP (Planning Grant)

We are awaiting next steps in the application process after providing Public Management the Council approved resolutions.

Ballistic Shields and Rifle Vests

Applications for these grants were submitted to the Office of The Governor. We received a response asking for application corrections on 3/19/2025. Chief Dorsey will be working through these corrections.

Committee and BEEDC Updates

Infrastructure Planning Committee



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No additional information at this time. Staff are still working on various recommendations from our last meeting.

Economic Development Corporation

No additional information at this time.

Street Repair Committee

This committee has postponed further discussion and work until summer 2025 based on McLennan County's lack of interlocal agreement work this year for reconstruction projects.

I'm planning a meeting for the afternoon of 4/2/2025 to discuss and possibly recommend the McLennan County ILA for reseal work that we were provided last month. The ILA is on the schedule to come before you at your April meeting.

Employee Handbook Committee

Will be working to schedule our first meeting for this committee shortly.

Development

Moser Historical Buildings

No additional information at this time.

Commercial Activity

No additional information at this time.



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WBW (Fowler Land):

WBW has completed a draft of their proposed PDD. The Mayor and I will be meeting with Adrienne on 3/20/2025 to discuss and suggest any initial modifications before coming before Council in April. WBW has also been invited to the 3/20/2025 Board of Trustees meeting for BEISD. They will be presenting their current plans and how they will impact the school's operations.

KBAR - Eagle Ranch:

No additional information at this time.

Ascent Travel Center:

They are anticipating a June 2025 opening date. Construction on a mandatory water main extension along the front of the property has begun. The plans for this portion of the project have been reviewed by MRB Group and follow the rules outlined in our Sub-division ordinance that require the developer to pay for all the appurtenances (valves and fire hydrants) as well as an extension of the main to the edge of the property line to accommodate future development 'down the line.'

Foodies

Design is currently underway for this watermain extension.

Casey's Travel Center:

No additional information at this time.

Deer Creek MUD



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No additional information at this time.

Eddy Estates (FM 1239 Subdivision):

We met with this developer remotely once again on 3/13/2025. They are still very much interested in moving forward with their planned subdivision. As an effort to get the city to potentially help support the cost of bringing in the required waterlines to the property, they have offered to provide two acres needed for our future water well. In exchange, they would ask for financial contributions from the city to pay for the waterline extension they need. Currently, they are looking to move forward with a reduced amount of water meters along FM 1239 as a phase I approach. They have been added to the Falls County meter waitlist.

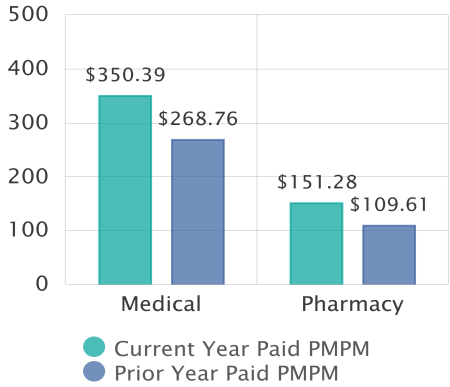
Griffis Development

On 3/13/2025 we met with this developer for an internal pre-construction meeting. Construction is expected to kick-off in mid-April as they are currently awaiting the arrival of required valves. This developer is current on all fees owed to the city at this time.

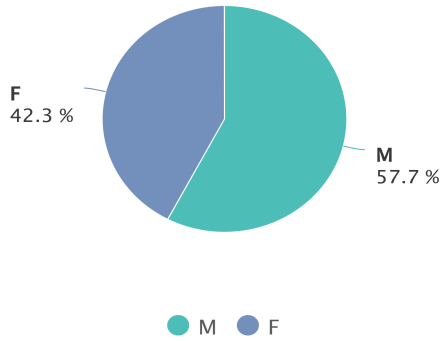
Rolling 12 Month - U50

Population: Bruceville Eddy

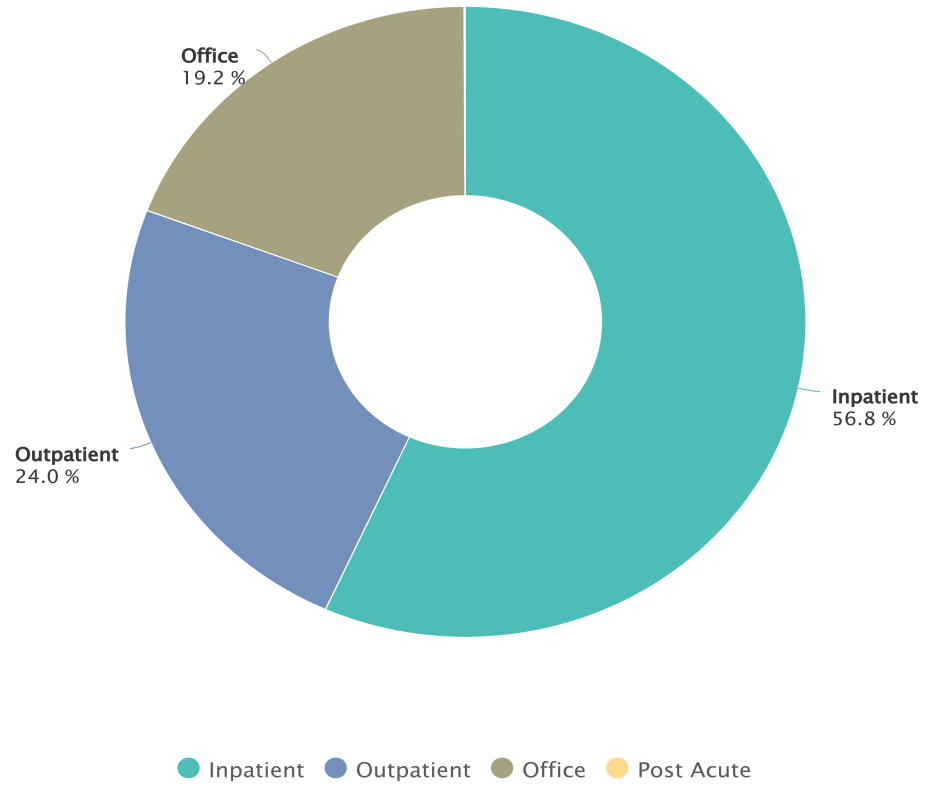
Total Paid Amount Per Member Per Month



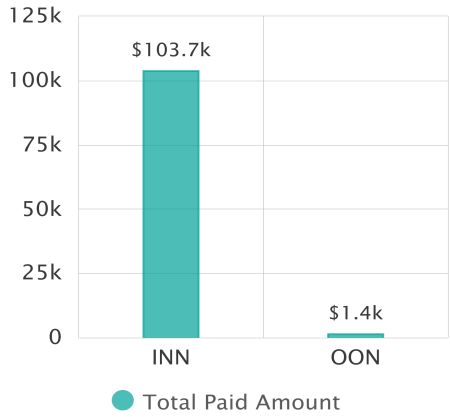
Gender



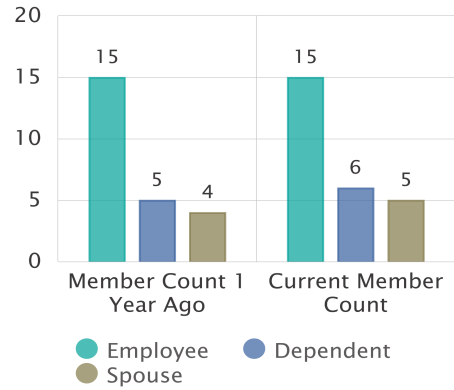
Total Paid Amount by Point of Service



Total Paid Network Status



Medical Enrollee Member Count - Year Over Year



Reporting Period: Paid, February 2024 to January 2025
Comparison Period: Paid, February 2023 to January 2024
Prior Period: Paid, February 2022 to January 2023
Benchmark: Commercial



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**City Council Workshop
February 27, 2025, 5:00 p.m.**

- 1. Meeting called to order by Mayor Owens at 5:00 pm**
Councilmembers present: Graham McGruer-Mayor Pro Tem, Ricky Wiggins, Joyce McGlothlin, Richard Prater, and Justin Richardson.

Staff present: Kent Manton -City Administrator, Pam Combs-City Secretary

- 2. Citizen Presentations**
The City Council welcomes public comments at this point on items not specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **None**

- 3. Eagle Prairie Subdivision Community Forum - WBW Development**
City Council to receive a presentation from WBW Development on a Planned Development District (PDD) proposal for the Eagle Prairie housing development on property located at 901 Eagle Drive Eddy, Texas 76524, containing a total of 122.46 acres.
Members of the community are invited to engage with City Council and the developer as they solicit feedback and input into the proposed subdivision.
Eagle Prairie representative Adrienne Donatucci gave a presentation on their plan based upon past meetings the City and the EDC and residents. She answered questions from concerned citizens about this project as did the city council. The citizens and the city council seemed to be in agreement that a Planned Development District (PDD) will work best. This is to be presented again at another City Council meeting for further consideration.

- 4. Adjournment**
Motion made by Richard Prater to adjourn at 6:00 pm, 2nd by Graham McGruer, yeas 5, nay 0, motion passes.

Linda Owens, Mayor

Pam Combs, City Secretary



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**Regular City Council Meeting
February 27, 2025, 6:30 p.m.
Minutes**

1. Meeting called to order by Mayor Ownes at 6:30 pm

Councilmembers present: Graham McGruer-Mayor Pro Tem, Ricky Wiggins, Joyce McGlothlin, Richard Prater, and Justin Richardson.

Staff present: Kent Manton -City Administrator, Pam Combs-City Secretary, Chief Dorsey, Gene Sprouse-Public Works Director, and Jennifer Richie-City Attorney

2. Community Announcements

3. Citizen Presentations

The City Council welcomes public comments at this point on items **not** specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting. **Rick Edmiston, Sonda Prater, and John Coleman**

4. Citizen Request for Consideration – Doug and Miette Wells

Council to discuss, consider, and possibly take action on a request to install a septic system within the sewer system service area for a manufactured home approved under conditional use permit.

Motion made by Ricky Wiggins that we have Kent write a letter to the county and stating that Mr. Wells does not need a replat for a temporary septic holding tank; however, he will be required to hook up to our sewer system whenever it comes available, 2nd by Richard Prater, yeas 5, nay 0, motion passes.

5. Citizen Request for Consideration – Sergio Carmona

Council to discuss, consider, and possibly take action on feedback and questions from Mr. Sergio Carmona of 406 Benton Street regarding the regulation of shipping containers, livestock, and fencing.

No action taken

6. Citizen Request for Consideration – Christian and Tabitha Hara

Council to discuss, consider, and possibly take action on a request for an extended use permit for 1005 Park Lake Drive; residency within a recreational vehicle exceeding 180 days while permanent home is under construction.

Motion made by Justin Richardson to approve the RV extension, 2nd by Joyce McGlothlin, yeas 5, nay 0, motion passes.

7. Police Chief's Report – Chief Michael Dorsey

See attachment "A"

8. Public Works Director's Report – Gene Sprouse



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9. Engineering Reports
See attachment "B"

10. City Administrator's Report – Kent Manton

City Administrators Report: 2/27/2025

2023-2024 FY Audit

Adam Haberer of BGFN has completed his filed work for the audit as of late January. We are now awaiting the comprehensive annual financial reports (CAFR) before scheduling the annual presentation to City Council.

FEMA FIRM for Falls County

FEMA has just started the process to create the first ever FIRMs (Flood Insurance Rate Map) for Falls County. I attended a kick-off meeting for this earlier in the month. There will be numerous comment periods throughout this year's long process where community members can help provide feedback on the areas of known flooding. Opportunities for participation will be sent out via Savvy Citizen as they arise.

ATMOS Energy Line Replacements

I previously mentioned that ATMOS was in the process of updating nearly all their existing infrastructure in the region and that Hungry Hill was slated for an overall at some point this year. ATMOS called to begin this process as early as next month, however I have asked them to push construction until at least May to allow for the sewer work to be completed. I will provide more information to you and the community once we have a scheduled date for commencement.

Sewer:

Terri Chenoweth Retirement

Our longtime loan officer with USDA has informed us that she has accepted an early retirement buyout package offered by the Trump Administration. If everything holds up in the court system, her last day with the agency will be at the end of this month. Troy Spencer will serve in her capacity going forward.

Right-of-entry

We are still hard at work on the needed right of entry forms. Office staff are now making phone calls to our hold outs. To date, we have received 274 of the 312 needed forms.

Pete Sessions Appropriations Funding

The Mayor and I met with Mr. Tom Ray of Hicks-Ray to discuss a potential consulting agreement to help us ensure that this funding comes through. He is actively researching our appropriations request and plans on kicking the tires in DC in the short term before giving us a proposal for services.

Potential Partnership with Paramount Wastewater Solutions, LLC

Mr. Patrick Kern of Paramount Wastewater Solutions approached me back in late 2024 to discuss a potential partnership with his company and the City of Bruceville-Eddy. Paramount Wastewater is a local business (Temple) that has grown quite a bit over the years and is now looking for a primary location to off-load septic/grease waste they collect from



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around the region. Patrick and his company are proposing to be the exclusive waste disposer for our new WWTP. Using some rough estimates, this partnership could potentially generate 50 to 100k in additional revenue for our system, per year.

Here is a 60,000' flyover view of how the proposal could play out:

In both our original engineering feasibility report and the sewer budget, we accounted for 12 septic haulers to off-load or 'tip' their waste at our WWTP plant per year. At \$150 per load, this would equate to \$1,800 in revenue per year. Instead of us allowing any septic tank discharger to come 'tip' their waste, we could go into an exclusive agreement with Paramount Wastewater Solutions for this discharge privilege. Paramount would obtain any permit amendments needed for this project via TCEQ before proceeding. They would then build a pretreatment facility from land they buy adjacent to the WWTP, or lease from the city. They would then send their trucks to discharge directly into this pretreatment system which would remove nearly all of the issues associated with grease and septic waste discharge before it enters our system. They would be responsible for regularly testing and reporting to the city and TCEQ and would be responsible for any violations that may result due to a potential 'bypass' of a pollutant discharge.

This is not an entirely new concept; many other cities accept waste discharge from haulers all over the country. What would make this a bit more unique is that Mr. Kern is seeking a long-term commitment and wants to invest heavily into this partnership as it will take a good deal of capital to do this the 'right way'. In addition to revenue, Mr. Kern has offered to help protect and care for the WWTP (as his business would depend upon it) by offering the following services: treatment pond sludge removal as needed, jetting/cleaning services for our collection system and lift stations, as roll-offs for our bar screen collections. This could potentially keep our long-term maintenance costs down as some of these services are extremely expensive to undertake.

Of course, this proposal, like any other, does not come without its potential downsides. Despite Paramount's offer to build and maintain pre-treatment equipment, poor management could potentially add additional pollutants to our WWTP that cause strains on the fragile lagoon system. Other types of WWTP have a greater ability to offset the potential risks these discharges pose. Another potential downside is the capacity they would take up in the form of approximately 10,000 GPD.

With the right pre-treatment processes and management, this could certainly be a feasible partnership that has benefits for both parties. Getting the contract language correct on this would be of the utmost importance to long-term success.

Esther and I met with Patrick last week and I found him to be technically adept, ambitious, practical, passionate, and humble. I just wanted to give you an overview of what we are exploring as a potential revenue creation source, and I thought you should start wrapping your head around the possibility. I will be providing Paramount with some technical data on the collection system and WWTP over the next couple of months so they can determine if this is a feasibility on their end. If this ends up being the case, I will likely get them in front of you with a draft proposal and introduction for consideration.

Water System:

Falls County Water Well

We are awaiting a response or counteroffer from the Cook family. The offer expiration date is at the end of this month.

Falls County was awarded the Water SMART grant through the Bureau of Reclamation!



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However, I miss understood the purpose of this grant, as it will include only planning activities at this time. Regardless, the City of Bruceville-Eddy Water System is working closely with their selected grant administrators/engineering firm and to date, B-E is the only entity in Falls County to submit possible projects for inclusion on their planning efforts. These planning activities, which will take place over the next one to two years will provide vital information that can be utilized for future grant applications.

Rate Analysis - TRWA

No additional updates at this time.

FM 1239 Watermain Improvements Project

This project has been finalized as of early January 2025. All customers have been tied in for service. We will be working to close out the grant funding (SLFRF) that was used for a portion of this project in the coming months.

Old Bethany Watermain Improvements Project

Bidding for this project kicked off this past week and the bid opening is scheduled for the morning of March 18, 2025.

Friendly Oaks

No action has been taken on the projects associated with this site since our last Council meeting.

Grants Updates

CDBG (Waterline Improvements in-between 3rd and 4th Street)

This project has officially 'started' as of February 1st, 2025. We hosted Public Management for a 'kick-off' meeting on the 19th to discuss programmatic requirements and aspects of the forthcoming construction bid with our selected engineer, 5M Associates. Bidding for this project will likely not take place until at least Summer of 2025 as we are prioritizing the sewer system's work in this area first. Construction and fund payments must be finalized within two years.

GLO RCP (Planning Grant)

On 2/5/2025 The Mayor, President Weaver, and staff met with Dalton Aiken and Kaitlyn Higgins of Public Management for a kick-off planning meeting for the development of the GLO RCP grant application. Feedback was solicited on the planning priorities for the grant, should we be selected. Public Management is preparing the application for Council review and consideration. They have requested information from us in conjunction with their efforts and have recommended a couple of policies be adopted to assist us in our applications' success. These items have been placed on tonight's agenda for further action.

Ballistic Shields and Rifle Vests

Applications for these grants were submitted to the Office of The Governor earlier this month.

Committee and BEEDC Updates

Infrastructure Planning Committee

No additional information at this time. Staff are still working on various recommendations from our last meeting.



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Economic Development Corporation

The BEEDC met for the first time this year on 2/11/2025. The most popular discussion item was certainly the WBW proposed development community forum. Directors were able to help steer the look and outcome of this development by providing their feedback.

Individual Directors have volunteered for various research assignments as led by President Weaver. Some of the research projects include gathering information on the possibility of constructing monument signs, repainting water towers, and taking the next steps to establish a park. The board is still working towards the establishment of a primary program to support their funding objectives.

In other news, the board has chosen to defer their review and recommendations for changes to the 2011 Comprehensive Plan now that we are working on obtaining grant funding for the creation of a revised/new master planning document via GLO.

Street Repair Committee

This committee has postponed further discussion and work until summer 2025 based on McLennan County's lack of interlocal agreement work this year.

I did however hear from the County's Foreman earlier this month. He mentioned that his department has plans to RESEAL their portion of Mackey Ranch Road this year and he wanted to see if we would like a quote for a reseal on the city's side. I responded in the affirmative and once again requested a quote for the reseal of Crescent Meadows (overhauled in 2023).

I will be scheduling a Street Repair Committee meeting a bit earlier than planned so that we can consider these proposals.

Also to note, a proposal for the overhaul of Hungry Hill Road (near Helana) has been finalized along with an OPC from MRB Group. We will be placing this on the 3/27/2025 agenda for discussion and consideration.

Employee Handbook Committee

Will be working to schedule our first meeting for this committee over the next month.

Development

Moser Historical Buildings

Mrs. Monique Moser is working through potential tenants/business ideas for the downtown buildings she refers to as the 'historical buildings. She had previously been playing around with the idea of using the building for event venue space and, up until recently, she had a company on lease for weddings. However, the tenant did not work out and she is now exploring new opportunities. Most recently, she is playing around with the idea of making the building an upscale pool hall. She is open to suggestions as she has reiterated that they are looking for something that is both good for business and also fills a need and desire for our community.



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Commercial Activity

Little Eagles Daycare is allegedly being required to install a massive fire suppression system to be in compliance with State law. Unfortunately, the cost for these systems is quite stark. While I have not spoken directly with the business owner, it is being reported that they are currently working with property management (Moser Development) as well as a local professional to get the upgrades taken care of without causing their new business to shutter. This business reportedly has upwards of 15 children in either full-time daycare or an afterschool program.

Both Gene and I have been working with the aforementioned local professional by providing detailed information on our water system surrounding the building so they can do their best to keep costs on the project to a minimum.

WBW (Fowler Land):

WBW is utilizing recently scheduled 'community forums' to develop a proposed PDD (Planned Development District) for Council's consideration. Their initial forum at the 2/13/2025 BEEDC was quite successful and resulted in a good deal of feedback/discussion. They will be coming before City Council next for a workshop scheduled for 5:00 p.m. on 2/27/2025. I have extended the workshops' timeframe from 5-6:30 p.m. to account for the additional time I expect take. The regular City Council meeting will kick off at 6:30 p.m. instead of the typical 6:00 p.m. start time.

KBAR - Eagle Ranch:

No additional information at this time.

Ascent Travel Center:

Travel Center is now anticipating a June 2025 opening date. Construction on a mandatory water main extension along the front of the property is expected to begin as of last week. These plans have been reviewed by MRB Group and follow the rules outlined in our Sub-division ordinance that require the developer to pay for all the appurtenances (valves and fire hydrants) as well as an extension of the main to the edge of the property line to accommodate future development 'down the line.'

This developer is also seeking a variance to our zoning code sign rules. A request was submitted this month for a 100' pylon sign which exceeds the maximum allowed by ordinance of 75'. After proper public notice has been made, this will be brought before you at the March meeting for a public hearing and consideration.

Foodies

The required retainer fee of \$45,000 was received. MRB Group has begun preliminary engineering work on this project and will be moving into the design phase shortly.

Casey's Travel Center:

No additional information at this time.

Deer Creek MUD

No additional information at this time.



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Eddy Estates (FM 1239 Subdivision):

No additional information at this time.

Griffis Development

We hosted a meeting with Mr. Judson Griffis who is looking to add five meters to large lots recently subdivided outside of our ETJ along Franklin Road near Little Roy Road. The developer has agreed to reduce this total number to four to prevent required watermain upgrades that would have been needed for five meters. Project designs are currently being prepared for submission to MRB Group for review.

11. Consent Agenda

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

A. Approval of Minutes

Council to discuss, consider, and possibly take action to approve the minutes from the January 23, 2025 Workshop and Regular City Council Meeting.

B. Finances – January 2025

i) Council to discuss, consider, and possibly take action on the January 2025 financial reports for the general, water, and sewer fund accounts.

ii) Council to discuss, consider, and possibly take action on the January 2025 accounts payable for the general, water, and sewer fund accounts.

C. Ratify Proposal – DW Appraisal, LLC

Council to discuss, consider, and possibly take action to ratify the City Administrator's recent approval of a proposal for services from DW Appraisal LLC in the amount of \$3,500 for the appraisal of land consistent with City Council direction and action taken at the 1/23/2025 regular meeting.

D. Purchase Professional Services – Extraco Consulting

Council to discuss, consider, and possibly take action to authorize the City Administrator to enter into an agreement for a three-year website hosting renewal with Extraco Consulting.

Motion made by Ricky Wiggins to approved all the consent agenda items, A, B (i) (ii), C, and D, 2nd by Graham McGruer, yeas 5, nay 0, motion passes.

12. Service Agreement Amendment – The Payment Group

Council to discuss, consider, and possibly take action on Schedule B, amending the 12/20/2022 service agreement with the Payment Group, LLC. (Nuvei); authorizing a fee increase for 'live phone' payment processing services for end users.



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

Motion made by Ricky Wiggins to approve the amendment service agreement with the payment group newly authorizing a fee increase for 'live phone' payment processing services for end users, 2nd by Joyce McGlothlin, yeas 5, nay 0, motion passes.

13. Interlocal Agreement for Animal Shelter Services

On the recommendation of the Budget Committee, Council to discuss, consider, and possibly take action on an animal sheltering solution including the possible approval of the City Administrator to enter into a one year, interlocal cooperative agreement with The City of Waco for the provision of said services.

Motion made by Ricky Wiggins that we accept the TAKA. 2nd by Justin Richardson, yeas 5, nay 0, motion passes.

14. Employee Policies: Personal Vehicles and Weapons

Council to discuss, consider, and possibly take action on proposed employee policies drafted by our City Attorney's Office pertaining to both personal vehicles and weapons in the workplace.

Motion made by Justin Richardson to change the wording from weapon to firearms and item 3 change the word cars to vehicles, 2nd by Richard Prater, yeas 5, nay 0, motion passes.

Small break adjourned 8:40 pm, back in session at 8:52 pm

15. GLO RCP Grant Application Submission

Council to discuss, consider, and possibly take action to adopt resolution R 2-27-2025-1; authorizing the submission of an application to the CDBG-MIT Resilient Communities Program.

Motion made by Ricky Wiggins to adopt resolution R 2-27-2025-1; authorizing the submission of an application to the CDBG-MIT Resilient Communities Program, 2nd by Justin Richardson, yeas 5, nay 0, motion passes

16. GLO RCP Grant Procurement Policies

Council to discuss, consider, and possibly take action to adopt resolution R 2-27-2025-2; adopting new procurement policies for the use of federal funds in relation to the submission of an application to the CDBG-MIT Resilient Communities Program.

Motion made by Joyce McGlothlin to adopt resolution R 2-27-2025-2; adopting new procurement policies for the use of federal funds in relation to the submission of an application to the CDBG-MIT Resilient Communities Program, 2nd by Graham McGruer, yeas 5, nay 0, motion passes.

17. GLO RCP Grant Financial Policy

Council to discuss, consider, and possibly take action to adopt new financial policies in relation to the submission of an application to the CDBG-MIT Resilient Communities Program.

Motion made by Joyce McGlothlin to approve adopting new financial policies in relation to the submission of an application to the CDBG-MIT Resilient Communities Program. 2nd by Justin Richardson, yeas 5, nay 0, motion passes.



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18. City Council and Staff Training – Jennifer Richie

Council and staff to receive training on roles, responsibilities, and best practices from Senior Attorney Jennifer Richie of Messer Fort, PLLC. **No action taken**

Jennifer gave a presentation concerning what constitutes a quorum and what city council members should and should not do concerning violations of the Open Meetings Act.

Regular Council Meeting adjourned and Executive Session is in session at 9:14 pm

19. Executive Session

A. The City Council Shall Meet in Executive Session to Discuss the Following:

Miracle Lane, McLennan CAD Property #105264

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding Miracle Lane.

Miracle Lane, McLennan CAD Property #105264

Texas Government Code Section 551.072 – Deliberations about Real Property – A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

BRCT, LLC. dba Blackrock Construction

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding BRCT, LLC. dba Blackrock Construction.

City Council Training

Texas Government Code Section 551.071 - Consultation with City Attorney - and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice on potential litigation and limitations of governmental immunity.

B. Reconvene into Open Session

Executive Session adjourned and Regular Council Meeting is back in session at 9:39 pm

C. Possible Action on Issues Discussed in Executive Session

20. Resolution Authorizing the Use of Eminent Domain to Condemn Property

Council to discuss, consider, and possibly take action on resolution R 2-27-2025-3; finding that a 0.446 acre portion of property situated in the Levi Prewitt Survey, Abstract 723, located along and adjacent to Miracle Lane and South Interstate Highway 35 in Eddy, McLennan County, Texas is necessary as right-of-way for the construction of the USDA-Rural Development New Wastewater System Project and improvements to Miracle



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Lane; authorizing the use of eminent domain to condemn the property pursuant to government code section 2206.053.

Motion made by Ricky Wiggins, I move that the City of Bruceville-Eddy approve Resolution No. R 2-27-2025-3 an authorize the use of eminent domain to acquire fee simple title to right of way necessary for the construction of the USDA-Rural Development New Wastewater System Project and Miracle Lane Improvements, the right of way being described as 0.446-acre, situated in the Levi Prewitt Survey, Abstract 732, McLennan County, Texas, being a portion of the remaining portion of that called 2.0-acre tract of land recorded in Volume 871, Page 67, Deed Records, McLennan County, Texas.. 2nd by Richard Prater, yeas 5, nay 0, motion passes.

21. Transfer of Certain Legal Services

Council to discuss, consider, and possibly take action to replace Art Rodriguz, Partner, of Messer Fort, PLLC with Michael Gershon of Lloyd, Gosselink, Rochelle, and Townsend, PC for all the City of Bruceville-Eddy Water Systems' active PUC complaints.

Motion made by Ricky Wiggins that we use Michael Gershon of Lloyd, Gosselink, Rochelle, and Townsend, PC for the Stephenson case. 2nd by Richard Prater, yeas 4, nay 1, motion passes.

22. Adjournment

Motion made by Richard Prater to adjourn the meeting at 9:52 pm, 2nd by Joyce McGlothlin, yeas 5, nay 0, motion passes.

Linda Owens, Mayor Date Pam Combs, City Secretary Date



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February 27, 2025
Workshop-5:00 pm & City Council Meeting-6:00 pm
Attendance Sheet

Name

Address

Charles Tucker	403 CR 437, Eddy
Pat Marshall	768 Christopher, Eddy
JIM MARSHALL	" " "
Colton Smith Smith	215 Hungry Hill Rd
Charles McCulloch	3882 Meckay Ranch Rd
Judy Mullis	405 Westgate II Rd
Rick & Cindy Edmonson	851 W. 3RD ST
Dona Murray	205 Eagle Dr Eddy
Cherie McGruer	915 Old Moody Rd
Danielle McGruer	215 Hungry Hill Rd
Wes O'Brien II	Gurley Ln
John & Shirley Coleman	320 Franklin Rd
Frank Warner	414 CR 437
John Coleman	320 Franklin Rd
Doug Wells	208 Hungry Hill
Miette Wells	" "
SONDA Prater	Eddy Tx
Deeanna Herrera	414 Horse Shoe
Inene Martha	189 Soules Cir
MR. & MRS. Richard Hopper	186 B Soules Cir.

Attachment A



Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report: January 1, 2025 – January 31, 2025

Calls for Service: Total 145

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
48	38	34	25

Arrest, Offense, Incident

Reports:

Total 18

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
10	3	5	0

Criminal Offense Arrests:

Total 18

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
12	3	3	0

Crash Reports: Total 7

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
6	0	0	1

Citations & Warnings: Total 172

890 Dorsey	895 Erwin	896 Hesterberg	898 Cade
33 citations 1 warning	17 citations 20 warnings	11 citations 14 warnings	55 citations 21 warnings

Citations Total: 116

Warnings Total: 56



Police Department

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Phone: 254-859-5072
Fax: 254-859-5258

Police Department Activity Report: January 1, 2025 – January 31, 2025

Security Checks: 152
School Zone Enforcement: 20
Neighborhood Patrol: 43
Directed Traffic Enforcement: 43

Call Type Report

BRUCEVILLE-EDDY POLICE DEPARTMENT

From: JAN 1 2025
To: JAN 31 2025

Call Type Description	Number of Calls
911 HANGUP	1
ABANDONED VEHICLE	2
AGENCY ASSIST BRUCEVILLE-EDDY PD	2
AGENCY ASSIST LORENA PD	1
AGENCY ASSIST MOODY PD	7
AGENCY ASSIST OTHER OUTSIDE AGENCY	2
ALARM	1
ANIMAL VIOLATION	2
ASSAULT	1
ASSISTANCE	1
ATTEMPT TO LOCATE	4
BURGLARY - HABITATION	1
CITIZEN ASSIST	1
CITY ORDINANCE ENFORCEMENT	3
CIVIL DISTURBANCE	1
CIVIL MATTER	1
CIVIL PROCESS	1
CIVIL STANDBY	2
COURTESY RIDE	1
CRIMINAL MISCHIEF	1
CRIMINAL TRESPASS	5
DISTURBANCE	1
ESCORT	1
FAIL TO COMPLY WITH SEX OFFENDER REG REQ	1
FAMILY VIOLENCE	1
FIRE	3
FOLLOW UP INVESTIGATION	20
FRAUD	1
HARASSMENT	2
IDENTITY THEFT	1

INFORMATION	1
LOOSE LIVESTOCK - VIOLATION OF CITY ORDINANCE	1
LOUD MUSIC/EXCESSIVE NOISE - VIOLATION OF CITY ORDINANCE	3
MISSING PERSON	1
MOTOR VEHICLE COLLISION	8
MOTORIST ASSIST	3
MURDER	1
PUBLIC SERVICE	7
QUESTIONABLE DEATH	1
RECKLESS DRIVING	3
RUNAWAY	3
RUNAWAY JUVENILE	1
SUSPICIOUS CIRCUMSTANCE	3
SUSPICIOUS PERSON	5
SUSPICIOUS VEHICLE	7
THEFT	3
TRAFFIC CONTROL	2
TRAFFIC HAZARD	16
UNAUTHORIZED USE OF M/VEH	1
WARRANT SERVICE	15
WELFARE CONCERN	3



Bruceville-Eddy ISD School Resource Officer

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

SCHOOL RESOURCE OFFICER ACTIVITY REPORT: January 1, 2025 – January 31, 2025

Calls for Service: 14

Security Checks: 56

Citations & Warnings: 3/12

Arrests: 6

BEISD SRO Monthly Activity Report:

Admin Assist

Staff Assist

Student Assist

Agency Assist

Citizen Contact

Calls for Service

14

Incident Report

Criminal Activity/Offense

Suspicious Activity/Person/Circumstances

Traffic Complaint

Traffic Stops

15

Warnings

12

Citations

3

Juvenile Complaint

Adult Arrest

6

Juvenile Arrest

0

Warrant Arrest

2

Parent Conference

Welfare Check

Classes Given

Total:

52

JANUARY 18 2025 - FEBRUARY 20 2025
CITY ORDINANCE ENFORCEMENT REPORT

COMPLIANT / CLOSED	2
NON-COMPLIANT	14
MORE TIME REQUESTED	3
CITATIONS	54
TOTAL CASES	73

TYPES OF VIOLATIONS

ANIMAL VIOLATION	6
HIGH GRASS	0
RUBBISH	7
JUNK VEHICLES	3
DANGEROUS BLDG	3
ACC / STORAGE BLDG	0
SHIPPING / CARGO CONTAINER	0
ZONING VIOLATION	0
OPEN BURNING VIOLATION	1
LIVESTOCK VIOLATIONS	2
NOISE COMPLAINT / LOUD MUSIC	0
RV TRAVEL TRAILER	1
CITY PERMIT VIOLATION	0
TOTAL VIOLATIONS	23



February 13, 2025

City of Bruceville-Eddy
Mr. Kent Manton
144 Wilcox Drive
Eddy, Texas 76524

RE: CITY OF BRUCEVILLE-EDDY Monthly Engineering Status Report

Mr. Kent Manton,

MRB Group is pleased to provide to the city the following Items in regard to the Monthly Engineering Report. This report includes Engineering Tasks from January 15, 2025, through February 20, 2025.

DEVELOPMENT REVIEW

1. **CEFCO** – Casey's General Stores has announced the purchase of nearly 200 CEFCO stores. The Bruceville-Eddy CEFCO Store has been put on hold until new direction is established by the new owners.

WATER METER FEASIBILITY

1. The following water meter feasibilities were completed and resulted as follows:

- 711 CR 451 – Improvements required
- 219 Kennedy Lane – No Improvements required
- Property ID 26848 – No Improvements needed
- 815 CR 451 – Improvements required
- Marisela Sanchez – No Improvements needed

2. Franklin Rd. Water Extension Plan review

- Approved with general comments to obtain required easements if not already obtained, and to notify homeowners that will be disturbed by the water main extension.

GENERAL DISCUSSION ITEMS

1. New Water Well: This project is in a holding pattern until funds are appropriated by the city. The cost estimate for the project is approximately 6 million dollars. This cost will fluctuate until final design and a funding mechanism is chosen by the council. The next step would be approving an Engineering proposal to start final design.



- We will plan on submitting a pre-application for the water well as it can help to keep it in front of TWDB incase other funding opportunities arise.

2. Old Bethany Water Main Improvements: This project was awarded at the October council meeting. We have completed design and started advertising for bids. The bid opening will take place March 18th at 10:00 am.

3. Hungry Hill Roadway Rehabilitation: MRB has prepared and sent in a proposal for this work and will be available at the associated council meeting to discuss if needed.

4. GIS updates: Our GIS has completed all updates received and will continue making edits as received.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Armand Hunt", written in a cursive style.

Armand Hunt, PE
Project Manager
Armand.Hunt@mrbgroupp.com

Agenda Item # 22B

Bank Transfers 2024-2025

NOTE: Beginning Balance is the ending balance for the whole day before the transfer date and Ending Balance is after the transfer was done. It is not the ending balance for the whole day.
 Example: transfer on 10/3/24 the beginning balance is the total balance at the end of the day of 10/2/24.

February 2025

General Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
MOODY GENERAL CHECKING						
	2/13/2025	\$173,958.64	\$27,632.08		\$201,590.72	From Water Fund-cover payroll for January
	2/18/2025	\$233,933.70		-\$80,000.00	\$153,933.70	To MRLA to be transfer to Investment Acct.
	2/19/2025	\$152,792.81		-\$4,900.53	\$147,892.28	Transfer to EDC for 9th collection
	2/19/2025	\$152,792.81		-\$4,900.53	\$147,892.28	Transfer to Maint.& Repair for 9th collection
General Checking Account			\$27,632.08	-\$89,801.06		
MRLA PROPERTY TAX						
	2/18/2025	\$180,897.55	\$80,000.00		\$260,897.55	From General Fund to be transfer to Investment Acct.
	2/18/2025	\$180,897.55		-\$150,000.00	\$30,897.55	To MRLA Investment Account for investment purposes
Total MRLA Account			\$80,000.00	-\$150,000.00		
MRLA INVESTMENT						
	2/18/2025	\$2,930,876.86	\$150,000.00		\$3,080,876.86	From MRLA Checking for investment purposes only
Total MRLA Investment			\$150,000.00	\$0.00		
MUNICIPAL COURT TECH/BLDG FUND					\$0.00	
Total Municipal Court Tech/Bldg Fund			\$0.00	\$0.00		
GRANT FUND						
Total Grant Fund			\$0.00	\$0.00		
GRANT FUND INVESTMENT						
Total Grant Fund Investment			\$0.00	\$0.00		
ASSET FORFEITURE						
Total Asset Forfeiture			\$0.00	\$0.00		
IRS TREASURY ASSET FORFEITURE						
Total IRS Treasury Asset Forfeiture			\$0.00	\$0.00		
IRS ASSET FORFEITURE INVESTMENT						
Total IRS Asset Forfeiture Investment			\$0.00	\$0.00		
FUND 10 TOTAL			\$257,632.08	-\$239,801.06		

Water Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
WATER SUPPLY-MOODY CHECKING						
	2/13/2025	\$120,477.45		-\$27,632.08	\$92,845.37	To General Fund to cover payroll for January
	2/28/2025	\$42,321.43	\$150,000.00		\$192,321.43	From Water Investment Acct. as balance low
					\$0.00	
Total Water Checking Account			\$150,000.00	-\$27,632.08		
#522 COBE WATER SUPPLY INVESTMENT						
	2/28/2025	\$1,578,474.71		-\$150,000.00	\$1,428,474.71	To Water Checking Acct. balance low-cover expenses
					\$0.00	
Total Investment Account			\$0.00	-\$150,000.00		
SECURITY DEPOSIT					\$0.00	
Total Security Deposit			\$0.00	\$0.00		
UTILITY BILL RELIEF						
Total Utility Bill Relief			\$0.00	\$0.00		
FUND 50 TOTAL			\$150,000.00	-\$177,632.08		

EDC Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
EDC CHECKING						
	2/19/2025	\$29,538.56	\$4,900.53		\$34,439.09	Transfer from General Fund for 9th collection
Total Checking Account			\$4,900.53	\$0.00		
FUND 60 TOTAL			\$4,900.53	\$0.00		

Maint.& Repair Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
Maint. & Repair CHECKING						
	2/19/2025	\$29,538.56	\$4,900.53		\$34,439.09	Transfer from General Fund for 9th collection
Total Checking Account			\$4,900.53	\$0.00		
FUND 80 TOTAL			\$4,900.53	\$0.00		

Summary	Transfers In	Transfers Out
General Fund Totals	\$257,632.08	-\$239,801.06
Water Fund Totals	\$150,000.00	-\$177,632.08
EDC Fund Totals	\$4,900.53	\$0.00
Maint. & Repair Fund Totals	\$4,900.53	\$0.00

Bank Transfers 2024-2025

NOTE: Beginning Balance is the ending balance for the whole day before the transfer date and Ending Balance is after the transfer was done. It is not the ending balance for the whole day.

Example: transfer on 10/03/24 the beginning balance is the total balance at the end of the day of 10/02/24.

General Fund

Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
MOODY GENERAL CHECKING						
	10/3/2024	\$31,381.73	\$80,000.00		\$111,381.73	From MRLA-Low Balance
	10/11/2024	\$122,141.22	\$32,951.76		\$155,092.98	From Water Fund-cover payroll for September
	10/11/2024	\$122,141.22		-\$1,967.80	\$120,173.42	4th quarter Court Building Security transfer
	10/11/2024	\$122,141.22		-\$1,648.40	\$120,492.82	4th quarter Court Technology transfer
	10/29/2024	\$52,820.94		-\$3,426.57	\$49,394.37	Transfer to EDC for 5th collection
	10/29/2024	\$52,820.94		-\$3,426.57	\$49,394.37	Transfer to Maint.& Repair for 5th collection
	11/4/2024	\$42,157.84	\$100,000.00		\$142,157.84	From MRLA-Low Balance
	11/7/2024	\$111,407.90	\$27,761.25		\$139,169.15	From Water Fund-cover payroll for October
	11/20/2024	\$172,940.32		-\$3,948.05	\$168,992.27	Transfer to EDC for 6th collection
	11/20/2024	\$172,940.32		-\$3,948.05	\$168,992.27	Transfer to Maint.& Repair for 6th collection
	11/20/2024	\$172,821.69	\$12,000.00		\$184,821.69	From IRS Asset Forfeiture-cover ck#8366
	12/6/2024	\$110,257.57	\$30,822.63		\$141,080.20	From Water Fund-cover payroll for November
	12/19/2024	\$140,803.81	\$9,384.57		\$150,188.38	From IRS Asset Forfeiture-cover ck#8471
	12/19/2024	\$140,803.81		-\$3,807.45	\$136,996.36	Transfer to EDC for 7th collection
	12/19/2024	\$140,803.81		-\$3,807.45	\$136,996.36	Transfer to Maint.& Repair for 7th collection
	1/10/2025	\$121,430.18	\$39,349.01		\$160,779.19	From Water Fund-cover payroll for December
	1/10/2025	\$121,430.18		-\$1,135.10	\$120,295.08	To Cr. Tech/Bldg for 1st qtr transfer FY24/25-Bldg Sec.
	1/10/2025	\$121,430.18		-\$957.80	\$120,472.38	To Cr. Tech/Bldg for 1st qtr transfer FY24/26-Tech
	1/29/2025	\$87,740.83		-\$3,132.55	\$84,608.28	Transfer to EDC for 8th collection
	1/29/2025	\$87,740.83		-\$3,132.55	\$84,608.28	Transfer to Maint.& Repair for 8th collection
	1/31/2025	\$38,441.99	\$100,000.00		\$138,441.99	From MRLA Checking to help cover future expenses
	2/13/2025	\$173,958.64	\$27,632.08		\$201,590.72	From Water Fund-cover payroll for January
	2/18/2025	\$233,933.70		-\$80,000.00	\$153,933.70	To MRLA to be transfer to Investment Acct.
	2/19/2025	\$152,792.81		-\$4,900.53	\$147,892.28	Transfer to EDC for 9th collection
	2/19/2025	\$152,792.81		-\$4,900.53	\$147,892.28	Transfer to Maint.& Repair for 9th collection
General Checking Account			\$459,901.30	-\$124,139.40		
MRLA PROPERTY TAX						
	10/3/2024	\$107,299.41		-\$80,000.00	\$27,299.41	Transfer to General Account(balance low)
	11/1/2024	\$48,287.93	\$100,000.00		\$148,287.93	Transfer from MRLA Investment Account
	11/4/2024	\$148,287.93		-\$100,000.00	\$48,287.93	Transfer to General Account(balance low)
	1/13/2025	\$311,591.42		-\$200,000.00	\$111,591.42	To MRLA Investment for investment purposes only
	1/31/2025	\$224,400.13		-\$100,000.00	\$124,400.13	To General Checking as balance was low
	2/18/2025	\$180,897.55	\$80,000.00		\$260,897.55	From General Fund to be transfer to Investment Acct.
	2/18/2025	\$180,897.55		-\$150,000.00	\$30,897.55	To MRLA Investment Account for investment purposes
Total MRLA Account			\$180,000.00	-\$630,000.00		
MRLA INVESTMENT						
	11/1/2024	\$2,795,882.17		-\$100,000.00	\$2,695,882.17	Transfer to MRLA Checking Account
	1/13/2025	\$2,721,804.07	\$200,000.00		\$2,921,804.07	From MRLA Checking for investment purposes only
	2/18/2025	\$2,930,876.86	\$150,000.00		\$3,080,876.86	From MRLA Checking for investment purposes only
Total MRLA Investment			\$350,000.00	-\$100,000.00		
MUNICIPAL COURT TECH/BLDG FUND						
	10/11/2024	\$716.72	\$1,967.80		\$2,684.52	July/Aug/Sept -Building Security
	10/11/2024	\$716.72	\$1,648.40		\$2,365.12	July/Aug/Sept-Technology
	1/10/2025	\$4,332.92	\$1,135.10		\$5,468.02	From General Fund for 1st qtr transfer FY24/25-Bldg Sec.
	1/10/2025	\$4,332.92	\$957.80		\$5,290.72	From General Fund for 1st qtr transfer FY24/25-Tech
Total Municipal Court Tech/Bldg Fund			\$5,709.10	\$0.00		
GRANT FUND						
Total Grant Fund			\$0.00	\$0.00		
GRANT FUND INVESTMENT						
Total Grant Fund Investment			\$0.00	\$0.00		
ASSET FORFEITURE						
Total Asset Forfeiture			\$0.00	\$0.00		
IRS TREASURY ASSET FORFEITURE						
	11/15/2024	\$27.09	\$12,000.00		\$12,027.09	From IRS Asset Forfeiture Investment-cover ck#8366
	11/20/2024	\$12,027.09		-\$12,000.00	\$27.09	To General Checking Account-cover ck#8366
	12/18/2024	\$27.09	\$9,384.57		\$9,411.66	From IRS Asset Forfeiture Investment-cover ck#8471
	12/19/2024	\$9,411.66		-\$9,384.57	\$27.09	To General Checking Account-cover ck#8471
Total IRS Treasury Asset Forfeiture			\$21,384.57	-\$21,384.57		
IRS ASSET FORFEITURE INVESTMENT						
	11/15/2024	\$156,022.54		-\$12,000.00	\$144,022.54	To IRS Treasury Asset Forfeiture-cover CK#8366
	12/18/2024	\$144,488.08		-\$9,384.57	\$135,103.51	To IRS Treasury Asset Forfeiture-cover CK#8471
Total IRS Asset Forfeiture Investment			\$0.00	-\$21,384.57		
FUND 10 TOTAL			\$1,016,994.97	-\$896,908.54		

Water Fund						
Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
WATER SUPPLY-MOODY CHECKING						
	10/3/2024	\$180,217.68	\$8,866.37		\$189,084.05	4/19/24-9/30/24 Deposit Applied to customers
	10/4/2024	\$192,314.27	\$253,200.00		\$445,514.27	To cover CK#9880 2nd payment for Falls County Project
	10/11/2024	\$504,777.95		-\$32,951.76	\$471,826.19	To General Fund to cover payroll for September
	11/7/2024	\$258,057.22	\$156.64		\$258,213.86	Transfer from Utility Bill Relief-cover ck#9904
	11/7/2024	\$258,057.22		-\$27,761.25	\$230,295.97	To General Fund to cover payroll for October
	12/6/2024	\$272,998.87		-\$30,822.63	\$242,176.24	To General Fund to cover payroll for November
	12/11/2024	\$246,750.88	\$313.71		\$247,064.59	Transfer from Utility Relief Fund cover CK#9939
	12/11/2024	\$246,750.88	\$313.71		\$247,064.59	Transfer from Utility Relief Fund cover CK#9940
	1/10/2025	\$288,601.95		-\$39,349.01	\$249,252.94	To General Fund to cover payroll for December
	1/16/2025	\$272,095.19	\$2,803.65		\$274,898.84	Oct-Dec 2024 Deposit Applied Refund
	2/13/2025	\$120,477.45		-\$27,632.08	\$92,845.37	To General Fund to cover payroll for January
	2/28/2025	\$42,321.43	\$150,000.00		\$192,321.43	From Water Investment Acct. balance low-cover expense
Total Water Checking Account			\$415,654.08	-\$158,516.73		
#522 COBE WATER SUPPLY INVESTMENT						
	10/4/2024	\$1,811,776.35		-\$253,200.00	\$1,558,576.35	To cover CK#9880 2nd payment for Falls County Project
	2/28/2025	\$1,578,474.71		-\$150,000.00	\$1,428,474.71	To Water Checking Acct. balance low-cover expenses
Total Investment Account			\$0.00	-\$403,200.00	\$0.00	
SECURITY DEPOSIT						
	10/3/2024	\$62,779.08		-\$8,866.37	\$53,912.71	4/19/24-9/30/24 Deposit Applied to customers
	1/16/2025	\$58,864.44		-\$2,803.65	\$56,060.79	To Water Checking for Oct-Dec 2024 deposit applied
Total Security Deposit			\$0.00	-\$11,670.02		
UTILITY BILL RELIEF						
	11/7/2024	\$784.06		-\$156.64	\$627.42	Transfer to Water Checking Account cover ck#9904
	12/11/2024	\$627.55		-\$313.71	\$313.84	Transfer to Water Checking Account cover ck#9939
	12/11/2024	\$627.55		-\$313.71	\$313.84	Transfer to Water Checking Account cover ck#9940
Total Utility Bill Relief			\$0.00	-\$784.06		
FUND 50 TOTAL			\$415,654.08	-\$574,170.81		
EDC Fund						
Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
EDC CHECKING						
	10/26/2024	\$15,223.94	\$3,426.57		\$18,650.51	Transfer from General Fund for 5th collection
	11/20/2024	\$18,650.51	\$3,948.05		\$22,598.56	Transfer from General Fund for 6th collection
	12/19/2024	\$22,598.56	\$3,807.45		\$26,406.01	Transfer from General Fund for 7th collection
	1/29/2025	\$26,406.01	\$3,132.55		\$29,538.56	Transfer from General Fund for 8th collection
	2/19/2025	\$29,538.56	\$4,900.53		\$34,439.09	Transfer from General Fund for 9th collection
Total Checking Account			\$19,215.15	\$0.00		
FUND 60 TOTAL			\$19,215.15	\$0.00		
Maint. & Repair Fund						
Account Name	Date	Beginning Balance	Transfer In	Transfer Out	Ending Balance	
Maint. & Repair CHECKING						
	10/26/2024	\$15,223.94	\$3,426.57		\$18,650.51	Transfer from General Fund for 5th collection
	11/20/2024	\$18,650.51	\$3,948.05		\$22,598.56	Transfer from General Fund for 6th collection
	12/19/2024	\$22,598.56	\$3,807.45		\$26,406.01	Transfer from General Fund for 7th collection
	1/29/2025	\$26,406.01	\$3,132.55		\$29,538.56	Transfer from General Fund for 8th collection
	2/19/2025	\$29,538.56	\$4,900.53		\$34,439.09	Transfer from General Fund for 9th collection
Total Checking Account			\$19,215.15	\$0.00		
FUND 80 TOTAL			\$19,215.15	\$0.00		
Summary						
			Transfers In	Transfers Out		
General Fund Totals			\$1,016,994.97	-\$896,908.54		
Water Fund Totals			\$415,654.08	-\$574,170.81		
EDC Fund Totals			\$19,215.15	\$0.00		
Maint. & Repair Fund Totals			\$19,215.15	\$0.00		

COUNCIL MONTHLY FINANCIAL SUMMARY FOR FEBRUARY 2025

Summary of Funds



General Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
MOODY GENERAL CHECKING	\$ 150,088.37	\$ 165,572.63	\$ (219,295.53)	\$ 96,365.47
MRLA PROPERTY TAX	\$ 146,736.24	\$ 121,140.10	\$ (150,094.39)	\$ 117,781.95
MUNICIPAL COURT TECH/BLDG FUND	\$ 4,755.68	\$ -	\$ (350.14)	\$ 4,405.54 ...
GRANT FUND	\$ -	\$ -	\$ -	\$ - ...
GRANT FUND INVESTMENT	\$ -	\$ -	\$ -	\$ - ...
ASSET FORFEITURE	\$ 81.77	\$ -	\$ -	\$ 81.77 ...
MRLA INVESTMENT	\$ 2,930,876.86	\$ 158,612.46	\$ -	\$ 3,089,489.32
CDBG GRANT	\$ -	\$ -	\$ -	\$ - ...
IRS TREASURY ASSET FORFEITURE	\$ 27.09	\$ -	\$ -	\$ 27.09 ...
IRS ASSET FORFEITURE INVESTMENT	\$ 135,983.20	\$ 391.69	\$ -	\$ 136,374.89 ...
FUND 10 TOTAL	\$ 3,368,549.21	\$ 445,716.88	\$ (369,740.06)	\$ 3,444,526.03

Water Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
WATER SUPPLY-MOODY CHECKING	\$ 88,006.95	\$ 323,470.29	\$ (255,408.75)	\$ 156,068.49
SECURITY DEPOSIT	\$ 54,355.81	\$ 2,150.00	\$ (766.52)	\$ 55,739.29 ..
#729 CD UTILITY IMPROVEMENT-INVESTMENT	\$ 66,082.71	\$ 190.32	\$ -	\$ 66,273.03
UTILITY BILL RELIEF	\$ -	\$ -	\$ -	\$ - ..
2011 IMPROVE REVE BOND-INTEREST & SINKING FUND	\$ 25,044.81	\$ 6,224.00	\$ -	\$ 31,268.81 ..
PETTY CASH	\$ 200.00	\$ -	\$ -	\$ 200.00
2011 IMPROVE REVE BOND-RESERVE FUND	\$ 71,794.58	\$ -	\$ -	\$ 71,794.58 ..
2013 IMPROVEMENT BOND-INTEREST & SINKING FUND	\$ 51,649.07	\$ 12,854.00	\$ -	\$ 64,503.07 ..
2013 IMPROVEMENT REVENUE BOND-RESERVE FUND	\$ 5,129.39	\$ -	\$ -	\$ 5,129.39 ..
#166 IMPROVEMENT REV BOND-RESERVE INVESTMENT	\$ 180,367.68	\$ 519.53	\$ -	\$ 180,887.21 ..
2011 REFUND REVENUE BOND-RESERVE FUND	\$ 38,056.34	\$ -	\$ -	\$ 38,056.34 ..
2011 REFUND REVE BOND-INTEREST & SINKING FUND	\$ 12,667.82	\$ 3,139.00	\$ -	\$ 15,806.82 ..
2015 COMBINATION TAX & REV-INTEREST & SINKING	\$ 15,571.77	\$ 3,871.00	\$ -	\$ 19,442.77 ..
#522 COBE WATER SUPPLY INVESTMENT	\$ 1,578,474.71	\$ 4,531.60	\$ (150,000.00)	\$ 1,433,006.31
FUND 50 TOTAL	\$ 2,187,401.64	\$ 356,949.74	\$ (406,175.27)	\$ 2,138,176.11

Sewer Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Sewer Checking Bank Account	\$ 595.56	\$ 1,482,000.00	\$ (1,365,728.81)	\$ 116,866.75
FUND 51 TOTAL	\$ 595.56	\$ 1,482,000.00	\$ (1,365,728.81)	\$ 116,866.75

Economic Development

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Economic Development Sales & Use Tax	\$ 29,538.56	\$ 4,900.53	\$ -	\$ 34,439.09
FUND 60 TOTAL	\$ 29,538.56	\$ 4,900.53	\$ -	\$ 34,439.09

Street Maintenance & Repair Sales & Used Tax Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Street Maintenance & Repair Sales & Used Tax Fund	\$ 29,538.56	\$ 4,900.53	\$ -	\$ 34,439.09
FUND 80 TOTAL	\$ 29,538.56	\$ 4,900.53	\$ -	\$ 34,439.09

Hotel Occupancy Tax Fund

Account Name	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
Hotel Occupancy Tax Fund	\$ -	\$ -	\$ -	\$ -
FUND 85 TOTAL	\$ -	\$ -	\$ -	\$ -

Summary

	Beginning Balance	Total Deposits	Total Withdraws	Ending Balance
General Fund Totals	\$ 3,368,549.21	\$ 445,716.88	\$ (369,740.06)	\$ 3,444,526.03
Water Fund Totals	\$ 2,187,401.64	\$ 356,949.74	\$ (406,175.27)	\$ 2,138,176.11
Sewer Fund Totals	\$ 595.56	\$ 1,482,000.00	\$ (1,365,728.81)	\$ 116,866.75
Economic Development Sales & Use Tax Fund Totals	\$ 29,538.56	\$ 4,900.53	\$ -	\$ 34,439.09
Street Maintenance & Repair Sales & Used Tax Fund Totals	\$ 29,538.56	\$ 4,900.53	\$ -	\$ 34,439.09
Hotel Occupancy Tax Fund Totals	\$ -	\$ -	\$ -	\$ -
Total				\$ 5,768,447.07

General Fund: Fund Balance

Restricted fund balance	\$ 140,889.29	***
Unrestricted Fund Balance	\$ 3,303,636.74	
TOTAL	\$ 3,444,526.03	

Water Fund: Fund Balance

Restricted Fund Balance	\$ 482,628.28	**
Unrestricted Fund Balance:	\$ 1,655,547.83	
TOTAL	\$ 2,138,176.11	

Sewer Fund: Fund Balance

Restricted fund balance	\$ 116,866.75	
TOTAL	\$ 116,866.75	

DEBT:

Debt Service: General Fund Current Year	\$ -
Debt Service: Water Fund Current Year	\$ 371,650.62
Debt Service: Water Fund Current Year-Sewer Land Only	\$ 45,817.50
Debt Service: Sewer Fund: Current Year Series 2024A&B	\$ 253,236.24
Next year Bond Debt Service	\$ 562,548.74
Total Remaining Debt Service in Future Yrs 2027-2064	\$ 15,907,399.34
4 Bonds issued=2-2011; 2013; 2015	
TOTAL	\$ 17,140,652.44

EDC Fund: Fund Balance

Restricted Fund Balance	\$ 34,439.09
TOTAL	\$ 34,439.09

Maint. & Repair Fund: Fund Balance

Restricted Fund Balance	\$ 34,439.09
TOTAL	\$ 34,439.09

Esther Moreno, Finance Director:

SUBMITTED: 3/20/25 By Director of Finance

Kent Manton, City Administrator:

*Bond Payments made semi annual: March 30, & Sept. 30

TOTAL DEBT

Debt Description	Series 2011 Rev. Bond 2	SERIES 2011	Series 2013 Revenue Bond	Water Meters	Series 2015 Revenue Bond	Series 2024A	Series 2024B	TOTALS
Code Fund	WATER	WATER	WATER	WATER	WATER-Sewer Land	SEWER	SEWER	
Issuance Year	3/1/2011	9/30/2011	9/30/2013	2/28/2020	3/30/2016	9/11/2024	9/11/2024	
Final Year	2025	2025	2028	2025	2030	2064	2064	
Issuance Amount	\$731,000.00	\$371,000.00	\$1,883,000.00	\$489,200.00	\$395,000.00	\$5,861,000.00	\$3,614,000.00	\$13,344,200.00
Principle Balance Due	\$70,000.00	\$35,000.00	\$848,000.00	\$103,657.74	\$231,000.00	\$5,861,000.00	\$3,614,000.00	\$10,762,657.74
Interest Balance Due	\$4,113.00	\$2,056.24	\$98,717.08	\$3,078.64	\$35,105.00	\$3,778,844.74	\$2,456,080.00	\$6,377,994.70
Total Outstanding:								
Interest+Principle	\$74,113.00	\$37,056.24	\$946,717.08	\$106,736.38	\$266,105.00	\$9,639,844.74	\$6,070,080.00	\$17,140,652.44
Interest Rate	5.50%	5.50%	3.25%	2.97%	4.25%	2.625%	2.75%	
Interest 2025	\$4,113.00	\$2,056.24	\$35,745.00	\$3,078.64	\$9,817.50	\$153,851.24	\$99,385.00	\$308,046.62
Principle 2025	\$70,000.00	\$35,000.00	\$118,000.00	\$103,657.74	\$36,000.00			\$362,657.74
Total 2024-2025	\$74,113.00	\$37,056.24	\$153,745.00	\$106,736.38	\$45,817.50	\$153,851.24	\$99,385.00	\$670,704.36
Interest 2026			\$31,025.00		\$8,287.50	\$153,851.24	\$99,385.00	\$292,548.74
Principle 2026			\$233,000.00		\$37,000.00			\$270,000.00
Total 2025-2026			\$264,025.00		\$45,287.50	\$153,851.24	\$99,385.00	\$562,548.74
Interest 2027			\$21,122.50		\$6,715.00	\$153,851.24	\$99,385.00	\$281,073.74
Principle 2027			\$243,000.00		\$38,000.00	\$92,000.00	\$55,000.00	\$428,000.00
Total 2026-2027			\$264,122.50		\$44,715.00	\$245,851.24	\$154,385.00	\$709,073.74
Interest 2028			\$10,824.58		\$5,100.00	\$151,436.24	\$97,872.50	\$265,233.32
Principle 2028			\$254,000.00		\$39,000.00	\$94,000.00	\$57,000.00	\$444,000.00
Total 2027-2028			\$264,824.58		\$44,100.00	\$245,436.24	\$154,872.50	\$709,233.32
Interest 2029					\$3,442.50	\$148,968.74	\$96,305.00	\$248,716.24
Principle 2029					\$40,000.00	\$97,000.00	\$58,000.00	\$195,000.00
Total 2028-2029					\$43,442.50	\$245,968.74	\$154,305.00	\$443,716.24
Interest 2030					\$1,742.50	\$146,422.50	\$94,710.00	\$242,875.00
Principle 2030					\$41,000.00	\$99,000.00	\$60,000.00	\$200,000.00
Total 2029-2030					\$42,742.50	\$245,422.50	\$154,710.00	\$442,875.00
Interest 2031						\$143,823.74	\$93,060.00	\$236,883.74
Principle 2031						\$102,000.00	\$61,000.00	\$163,000.00
Total 2030-2031						\$245,823.74	\$154,060.00	\$399,883.74
Interest 2032						\$141,146.24	\$91,382.50	\$232,528.74
Principle 2032						\$104,000.00	\$63,000.00	\$167,000.00
Total 2031-2032						\$245,146.24	\$154,382.50	\$399,528.74
Interest 2033						\$138,416.24	\$89,650.00	\$228,066.24
Principle 2033						\$107,000.00	\$65,000.00	\$172,000.00
Total 2032-2033						\$245,416.24	\$154,650.00	\$400,066.24
Interest 2034						\$135,607.50	\$87,862.50	\$223,470.00
Principle 2034						\$110,000.00	\$67,000.00	\$177,000.00
Total 2033-2034						\$245,607.50	\$154,862.50	\$400,470.00
Interest 2035						\$132,720.00	\$86,020.00	\$218,740.00
Principle 2035						\$113,000.00	\$68,000.00	\$181,000.00
Total 2034-2035						\$245,720.00	\$154,020.00	\$399,740.00
Interest 2036						\$129,753.74	\$84,150.00	\$213,903.74
Principle 2036						\$116,000.00	\$70,000.00	\$186,000.00
Total 2035-2036						\$245,753.74	\$154,150.00	\$399,903.74
Interest 2037						\$126,708.74	\$82,225.00	\$208,933.74
Principle 2037						\$119,000.00	\$72,000.00	\$191,000.00
Total 2036-2037						\$245,708.74	\$154,225.00	\$399,933.74
Interest 2038						\$123,585.00	\$80,245.00	\$203,830.00
Principle 2038						\$122,000.00	\$74,000.00	\$196,000.00
Total 2037-2038						\$245,585.00	\$154,245.00	\$399,830.00
Interest 2039						\$120,382.50	\$78,210.00	\$198,592.50
Principle 2039						\$125,000.00	\$76,000.00	\$201,000.00
Total 2037-2038						\$245,382.50	\$154,210.00	\$399,592.50
Interest 2040-64						\$1,678,319.84	\$1,096,232.50	\$2,774,552.34
Principle 2040-64						\$4,461,000.00	\$2,768,000.00	\$7,229,000.00
Total 2037-2068						\$6,139,319.84	\$3,864,232.50	\$10,003,552.34

2025 Water Fund:	\$371,650.62
2025 Sewer Land-Water Fund	\$45,817.50
2026 Water Fund:	\$264,025.00
2026 Sewer Land-Water Fund	\$45,287.50
2027-2030:Water	\$703,947.08

TOTALS FOR ALL:	
2025	\$670,704.36
2026	\$562,548.74
2027-2064	\$15,907,399.34

2025 Sewer Fund:	\$253,236.24
2026 Sewer Fund:	\$253,236.24
2027-2064: Sewer	\$15,203,452.26

GRAND TOTAL \$17,140,652.44

Modified
Revenue & Disbursements
February 2025

FEBRUARY 2025

City: Revenues & Disbursements

Pg.1

- #1 10-00-5002 Came in this month for 1st Quarter of Fiscal Year
- #2 10-00-5010 Foodies retainer deposit-\$45,000; Waco Owner Finance Deposit-\$1,000; Eddy Travel-Sign \$500
- #3 10-00-5049 SRO Invoice payment for Oct-Dec2024 from B-E ISD

Pg.2

- #4 10-10-6202 January charges: Audit Letter;PowerPoint presentation; Council Meeting
- #5 10-10-6205 Audit 2023/2024 Final Invoice
- #6 10-10-6206 4th Street Fam. packet; Bldg re-roof
- #7 10-10-6207 H.O.T COOP yearly fee; Sam's Club; renew notary
- #8 10-10-6208 Foodies 20% Construction Docs
- #9 10-10-6209 Quarterly payment
- #10 10-10-6212 McLennan & Falls county quarterly payment
- #11 10-10-6416 3 Notices: Sign Variance; Billboard; Jarvis St-Grider/1st
- #12 10-10-6421 Includes Shell Energy invoices for January

Pg.3

- #13 10-10-6422 Includes stamp machine quarter lease payment
- #14 10-10-6519 Shortage from TML payroll Audit
- #15 10-20-6001 1 more officer added to payroll
- #16 10-20-6106 1 officer drug test
- #17 10-20-6107 2 Vest amd 2 pair of pants
- #18 10-10-6160 3 PD cases w/T-Mobile
- #19 10-20-6205 Audit 2023/2024 final payment

Pg.4

- #20 10-20-6415 Dell Optiplex All in 1 PC
- #21 10-20-6421 Shell Energy invoice for January
- #22 10-20-6422 Includes stamp machine quarter lease payment
- #23 10-20-6518 Includes 1 Lockly Secure door lock
- #24 10-20-6519 Shortage from TML payroll audit
- #25 10-20-6600 Includes Unit#4 Transmission flush/diff; Unit#6 transmission fluid; diff flush; Oil changes
- #26 10-20-6706 4 3" Molle-Lok holster, handcuffs case

Pg.5

- #27 10-21-6205 Audit 2023/2024 final invoice
- #28 10-21-6421 Shell Energy invoice for January
- #29 10-21-6422 Includes stamp machine quarter lease payment
- #30 10-21-6519 Shortage from TML payroll audit

Pg.6

- #31 10-30-6205 Audit 2023/2024 final invoice
- #32 10-30-6421 Shell Energy invoice for January
- #33 10-30-6519 Shortage from TML payroll audit

Pg.7

- #34 10-40-6205 Audit 2023/2024 final invoice
- #35 10-40-6421 Shell Energy invoice for January
- #36 10-40-6422 Includes stamp machine quarter lease payment

Pg.8

- #37 10-40/6519 Shortage from TML payroll audit
- #38 10-40-6700 Collections for January

FEBRUARY 2025

Water: Revenues & Disbursements

Pg.2

#1	50-00-6204	2 nd invoice from Water Company of America for finding difference in water accounts
#2	50-00-6205	Audit 2023/2024 Final invoice
#3	50-00-6416	Public Notice on Old Bethany Bids
#4	50-00-6421	Shell Energy invoice for January
#5	50-00-6422	Includes stamp machine quarter lease payment
#6	50-00-6423	Shell Energy invoice for January
#7	50-00-6519	Shortage from TML Payroll Audit
#8	50-00-6601	Includes 5-Tolbert & 2-Friendly Oaks wells 150# chlorine gas cylinders
#9	50-00-6603	New mount AMR antenna for meter reads

Pg.3

#10	50-00-6683	65% Old Bethany Design; GIS water model update
#11	50-00-6705	6 meters, 6 meter boxes and 1 concrete meter box & cover
#12	50-00-6710	Yearly payment for Tolbert Well Alert System
#13	50-00-6716	6 more then test last month
#14	50-00-6717	Shell Energy invoice for January
#15	50-00-6900	Final payment for the AMR meters loan
#16	50-00-6901	Final payment for the AMR meters loan

Sewer Fund

Pg.1

#1	51-00-5000	2 deposits from USDA to cover expenses
#2	51-00-6202	January: Blackrock Issues; Miracle Ln/B-E ISD; meetings; easement for sewer, ordinance
#3	51-00-6203	20% construction administration services approved by USDA
#4	51-00-6205	Audit 2023/2024 final invoice

Pg.2

#5	51-00-6682	5th payment to 1 sewer vendor approved by USDA; & 4 th payment for 2 sewer vendor
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Economic Development Fund

Pg.1

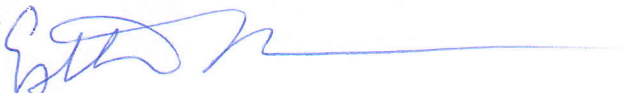
#1	60-00-5101	9 th collection since pass by voters at the November 2023 election
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Street Maintenance & Repair Sales & Used Tax Fund

Pg.1

#1	80-00-5101	9 th collection since pass by voters at the November 2023 election
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3/20/2025 I acknowledge that the reports are accurate to the best of my knowledge at the date and time the reports were printed.



10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES								
=====								
FEES								
10-00-5002	FRANCHISE FEE REVENUE #1	2,219.43	19.17	2,022.04	2,002.87	57,000.00	4,067.65	52,932.35
10-00-5003	BUILDING PERMITS	917.80	3,295.00	300.00 (2,995.00)	24,000.00	6,591.50	17,408.50
10-00-5004	PERMIT FEES	50.00	50.00	52.00	2.00	3,300.00	747.00	2,553.00
10-00-5005	TOWER LEASE	315.00	330.75	330.75	0.00	3,700.00	2,908.25	791.75
10-00-5007	PROPERTY LEASE	0.00	0.00	0.00	0.00	2,235.00	0.00	2,235.00
10-00-5008	OPEN RECORDS	42.30	50.55	0.00 (50.55)	150.00	50.55	99.45
10-00-5009	POLICE REPORTS	40.00	33.00	18.00 (15.00)	250.00	166.00	84.00
10-00-5010	DEVELOPMENT FEES #2	2,237.50	575.00	46,500.00	45,925.00	10,000.00	48,805.00 (38,805.00)
10-00-5021	GRANT INCOME	0.00	0.00	0.00	0.00	500,000.00	0.00	500,000.00
10-00-5042	MISC. INCOME CITY	557.46	0.00	0.70	0.70	1,000.00	11,523.93 (10,523.93)
10-00-5047	DA SEIZE ASSETS	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-00-5049	SRO REIMBURSEMENT INCOME #3	10,534.32	0.00	11,254.92	11,254.92	45,000.00	11,254.92	33,745.08
10-00-5061	REAL PROPERTY/FIXD ASSET SALES	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-00-5070	INSURANCE CLAIMS INCOME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-00-5090	LEASE INCOME (SIGNS)	0.00	0.00	0.00	0.00	11,248.00	0.00	11,248.00
10-00-5095	TRANSFERS IN	0.00	0.00	0.00	0.00	156,000.00	0.00	156,000.00
	TOTAL FEES	16,913.81	4,353.47	60,478.41	56,124.94	816,383.00	86,114.80	730,268.20
TAXES								
10-00-5100	PROPERTY TAX REVENUE	36,732.23	174,646.78	41,045.71 (133,601.07)	505,580.00	460,482.54	45,097.46
10-00-5101	SALES TAX REVENUE	13,213.25	12,530.18	19,602.10	7,071.92	137,500.00	76,860.49	60,639.51
	TOTAL TAXES	49,945.48	187,176.96	60,647.81 (126,529.15)	643,080.00	537,343.03	105,736.97
COURT								
10-00-5500	FINES INCOME	18,202.42	21,045.13	28,087.45	7,042.32	250,000.00	102,831.02	147,168.98
10-00-5501	MVBA COLLECTIONS INCOME	3,643.40	3,531.87	5,268.36	1,736.49	50,000.00	14,051.46	35,948.54
10-00-5502	MCLENNAN CHILD SAFETY FEE	0.00	0.00	0.00	0.00	2,500.00	1,963.90	536.10
10-00-5503	LOCAL MUNICIPAL JURY FUND	5.70	7.10	7.90	0.80	100.00	37.10	62.90
10-00-5504	TIME PAYMENT REIMBURSEMENT FEE	74.00	67.00	130.00	63.00	1,500.00	732.00	768.00
10-00-5505	OMNI REVENUE	100.00	100.00	156.00	56.00	1,500.00	400.00	1,100.00
10-00-5510	FINES COURT TECH FUND	276.00	324.00	412.00	88.00	4,000.00	1,693.80	2,306.20
10-00-5520	FINES COURT BLDG/SECURITY FUND	320.20	377.90	454.20	76.30	4,375.00	1,967.20	2,407.80
10-00-5525	JUVENILE CASE MANAGER FUND	348.10	405.00	514.90	109.90	5,000.00	2,115.90	2,884.10
	TOTAL COURT	22,969.82	25,858.00	35,030.81	9,172.81	318,975.00	125,792.38	193,182.62
OTHER FINANCING SOURCES								
10-00-5902	INTEREST INCOME	10,074.32	9,505.14	9,004.15 (500.99)	90,000.00	45,840.16	44,159.84
	TOTAL OTHER FINANCING SOURCES	10,074.32	9,505.14	9,004.15 (500.99)	90,000.00	45,840.16	44,159.84
TOTAL REVENUES								
		99,903.43	226,893.57	165,161.18 (61,732.39)	1,868,438.00	795,090.37	1,073,347.63

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
EXPENDITURES								
ADMINISTRATION								
OFFICE PERSONNEL-SUPPORT								
10-10-6000	SALARIES	3,192.30	3,294.45	3,294.46	0.01	42,828.00	18,119.50	24,708.50
10-10-6001	HOURLY	3,420.48	3,564.30	3,564.33	0.03	46,335.00	19,603.69	26,731.31
10-10-6003	OVERTIME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-10-6004	MEDICARE	92.82	95.64	92.18 (3.46)	1,293.00	509.19	783.81
10-10-6006	HEALTH INSURANCE	1,035.40	1,368.22	1,305.08 (63.14)	34,079.00	6,777.96	27,301.04
10-10-6007	DENTAL INSURANCE	36.80	38.86	37.06 (1.80)	987.00	192.50	794.50
10-10-6008	TMRS	380.90	519.90	519.90	0.00	6,759.00	2,422.52	4,336.48
10-10-6014	EFT/ACH FEE	11.92	11.50	11.59	0.09	163.00	72.01	90.99
	TOTAL OFFICE PERSONNEL-SUPPORT	8,170.62	8,892.87	8,824.60 (68.27)	133,444.00	47,697.37	85,746.63
TRAVEL TRAINING UNIFORMS								
10-10-6102	TRAINING	0.00	0.00	0.00	0.00	1,500.00	195.00	1,305.00
10-10-6104	MILEAGE & VEHICLE REIMBURSE	22.51	20.86	26.74	5.88	1,000.00	70.11	929.89
10-10-6160	MISC EXPENSE	0.00	60.00	0.00 (60.00)	1,200.00	60.00	1,140.00
	TOTAL TRAVEL TRAINING UNIFORMS	22.51	80.86	26.74 (54.12)	3,700.00	325.11	3,374.89
ADMINISTRATIVE COST								
10-10-6201	FRANKLIN LEGAL	0.00	415.00	0.00 (415.00)	4,000.00	1,030.00	2,970.00
10-10-6202	ATTORNEY FEES #4	5,103.00	182.00	2,022.00	1,840.00	25,000.00	3,447.06	21,552.94
10-10-6203	ENGINEERING	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-10-6205	AUDIT #5	0.00	4,771.43	671.43 (4,100.00)	5,625.00	5,442.86	182.14
10-10-6206	INSPECTIONS-BUILDING #6	590.27	1,414.97	1,159.42 (255.55)	20,000.00	6,267.47	13,732.53
10-10-6207	MEMBERSHIP DUES #7	253.50	12.00	370.45	358.45	1,500.00	382.45	1,117.55
10-10-6208	DEVELOPERS COST #8	2,150.00	0.00	2,625.00	2,625.00	10,000.00	4,930.00	5,070.00
10-10-6209	PUBLIC HEALTH DISTRICT #9	1,183.39	0.00	1,307.03	1,307.03	5,300.00	2,614.06	2,685.94
10-10-6211	ELECTION EXPENSE	0.00	0.00	0.00	0.00	2,000.00	1,524.14	475.86
10-10-6212	TAX APPRAISER FEES #10	1,201.24	0.00	1,299.00	1,299.00	4,500.00	2,598.00	1,902.00
10-10-6213	TAX COLLECTOR FEES	0.00	0.00	0.00	0.00	2,400.00	2,234.97	165.03
	TOTAL ADMINISTRATIVE COST	10,481.40	6,795.40	9,454.33	2,658.93	80,825.00	30,471.01	50,353.99
OPERATING								
10-10-6410	OFFICE SUPPLIES	36.80	190.88	60.51 (130.37)	2,500.00	403.82	2,096.18
10-10-6411	COPIES/PRINTING	0.00	0.00	13.24	13.24	350.00	80.83	269.17
10-10-6412	POSTAGE, FREIGHT & DELIVERY	0.00	20.04	15.18 (4.86)	500.00	139.48	360.52
10-10-6413	IT SYSTEM SUPPORT EXTRACO	465.04	350.15	400.14	49.99	4,265.00	1,904.05	2,360.95
10-10-6414	IT SYSTEM SUPPORT TYLER	0.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00
10-10-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	4,500.00	1,830.00	2,670.00
10-10-6416	ADVERTISING & LEGAL NOTICES #11	120.38	0.00	324.71	324.71	2,200.00	443.34	1,756.66
10-10-6417	OFFICE EQUIPMENT FURNITURE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-10-6418	TELEPHONE SERVICES	86.64	93.91	93.91	0.00	1,200.00	468.34	731.66
10-10-6419	CELL PHONES	0.00	0.00	0.00	0.00	300.00	75.00	225.00
10-10-6420	INTERNET SERVICES	30.15	30.15	30.15	0.00	400.00	150.76	249.24
10-10-6421	ELEC-BUILDING. & STREET LIGHTS #12	2,767.11	1,326.66	1,439.72	113.06	18,000.00	5,479.16	12,520.84

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
10-10-6422	OFFICE MACHINES LEASE #13	129.00	38.60	146.10	107.50	400.00	345.80	54.20
10-10-6425	OFFICE MACHINES-PROPERTY TAX	0.00	0.00	0.00	0.00	10.00	0.00	10.00
10-10-6427	SOCIAL PLATFORMS	1,190.45	31.26	32.68	1.42	400.00	132.96	267.04
	TOTAL OPERATING	4,825.57	2,081.65	2,556.34	474.69	39,125.00	11,453.54	27,671.46
<u>BUILDING MAIN.</u>								
10-10-6517	JANITORIAL	50.00	17.50	65.00	47.50	750.00	231.28	518.72
10-10-6518	BUILDING MAIN. & REPAIR	0.00	18.99	3.20	(15.79)	5,000.00	22.19	4,977.81
10-10-6519	PROPERTY-LIABILITY INSURANCE #14	11.00	2,895.04	458.33	(2,436.71)	12,304.00	6,485.75	5,818.25
	TOTAL BUILDING MAIN.	61.00	2,931.53	526.53	(2,405.00)	18,054.00	6,739.22	11,314.78
<u>VEHICLES AND OTHER EXP.</u>								
<u>MISCELLANEOUS</u>								
10-10-6813	LEGAL RECORDINGS	0.00	0.00	0.00	0.00	200.00	0.00	200.00
10-10-6909	COUNCIL YR PAY & MEETING EXP.	0.00	0.00	0.00	0.00	72.00	0.00	72.00
10-10-6919	CIP/CAPITAL ASSET PURCHASES	0.00	0.00	0.00	0.00	525,000.00	0.00	525,000.00
	TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	525,272.00	0.00	525,272.00
	TOTAL ADMINISTRATION	23,561.10	20,782.31	21,388.54	606.23	800,420.00	96,686.25	703,733.75
<u>POLICE DEPT</u> =====								
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-20-6000	SALARIES	4,844.24	4,999.10	4,998.93	(0.17)	64,991.00	27,495.44	37,495.56
10-20-6001	HOURLY #15	10,813.82	9,180.15	10,779.64	1,599.49	162,880.00	49,727.29	113,152.71
10-20-6002	SALARY-SCHOOL RESOURCE OFFICER	2,692.30	1,971.00	1,593.00	(378.00)	29,520.00	12,402.00	17,118.00
10-20-6003	OVERTIME	0.00	75.05	0.00	(75.05)	1,000.00	75.05	924.95
10-20-6004	MEDICARE	255.65	229.34	240.93	11.59	3,733.00	1,242.86	2,490.14
10-20-6006	HEALTH INSURANCE	3,669.10	3,779.16	3,391.94	(387.22)	52,940.00	17,243.58	35,696.42
10-20-6007	DENTAL INSURANCE	128.70	137.00	122.14	(14.86)	1,974.00	582.59	1,391.41
10-20-6008	TMRS	1,057.00	1,229.86	1,316.74	86.88	19,511.00	5,778.04	13,732.96
10-20-6014	EFT/ACH FEE	11.92	11.50	11.59	0.09	163.00	72.00	91.00
	TOTAL OFFICE PERSONNEL-SUPPORT	23,472.73	21,612.16	22,454.91	842.75	336,712.00	114,618.85	222,093.15
<u>TRAVEL TRAINING UNIFORMS</u>								
10-20-6102	TRAINING	0.00	167.00	0.00	(167.00)	1,500.00	429.49	1,070.51
10-20-6103	TRAVEL	0.00	0.00	0.00	0.00	1,000.00	8.70	991.30
10-20-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-20-6106	DRUG TESTING/PHYSICAL #16	0.00	354.00	234.00	(120.00)	250.00	588.00	(338.00)
10-20-6107	UNIFORMS #17	133.65	0.00	403.92	403.92	2,000.00	708.70	1,291.30
10-20-6160	MISC EXPENSE PD #18	0.00	0.00	125.00	125.00	500.00	193.00	307.00
	TOTAL TRAVEL TRAINING UNIFORMS	133.65	521.00	762.92	241.92	5,750.00	1,927.89	3,822.11
<u>ADMINISTRATIVE COST</u>								
10-20-6202	ATTORNEY FEES	3,221.00	57.00	0.00	(57.00)	12,000.00	57.00	11,943.00
10-20-6205	AUDIT #19	0.00	4,914.28	671.43	(4,242.85)	5,625.00	5,585.71	39.29
10-20-6207	MEMBERSHIP DUES	0.00	11.99	0.00	(11.99)	2,150.00	190.99	1,959.01
10-20-6215	ATMOS GAS	89.10	165.84	150.23	(15.61)	1,100.00	602.26	497.74
	TOTAL ADMINISTRATIVE COST	3,310.10	5,149.11	821.66	(4,327.45)	20,875.00	6,435.96	14,439.04

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
OPERATING								
10-20-6410	OFFICE SUPPLIES	144.95	85.87	35.98 (49.89)	2,000.00	251.81	1,748.19
10-20-6411	COPIES/PRINTING/FORMS	0.00	0.00	2.90	2.90	100.00	2.90	97.10
10-20-6412	POSTAGE, FREIGHT & DELIVERY	0.00	29.00	14.08 (14.92)	500.00	279.48	220.52
10-20-6413	IT SYSTEM SUPPORT EXTRACO	415.04	350.14	350.15	0.01	4,265.00	1,754.05	2,510.95
10-20-6415	COMPUTER/SOFTWARE #20	0.00	0.00	567.71	567.71	1,000.00	933.69	66.31
10-20-6417	OFFICE EQUIPMENT FURNITURE	0.00	129.99	0.00 (129.99)	250.00	129.99	120.01
10-20-6418	TELEPHONE SERVICES	86.65	93.92	93.91 (0.01)	1,200.00	468.34	731.66
10-20-6419	CELL PHONES	469.55	469.48	469.32 (0.16)	5,600.00	2,346.90	3,253.10
10-20-6420	INTERNET SERVICES	150.77	150.77	150.77	0.00	2,000.00	753.85	1,246.15
10-20-6421	ELEC-BUILDING #21	330.87	96.98	87.32 (9.66)	2,600.00	486.59	2,113.41
10-20-6422	OFFICE MACHINES LEASE	219.00 (51.40)	146.10	197.50	2,000.00	549.05	1,450.95
10-20-6425	OFFICE MACHINES-PROPERTY TAX #22	0.00	0.00	0.00	0.00	25.00	0.00	25.00
10-20-6427	SOCIAL PLATFORMS	0.00	31.27	32.68	1.41	400.00	132.97	267.03
10-20-6428	PUBLIC RELATIONS	0.00	541.75	0.00 (541.75)	500.00	596.65 (96.65)
	TOTAL OPERATING	1,816.83	1,927.77	1,950.92	23.15	22,440.00	8,686.27	13,753.73
BUILDING MAIN.								
10-20-6517	JANITORIAL	0.00	0.00	0.00	0.00	1,000.00	474.13	525.87
10-20-6518	BUILDING MAIN. & REPAIR #23	297.23	504.18	317.13 (187.05)	2,000.00	1,342.28	657.72
10-20-6519	PROPERTY-LIABILITY INSURANCE #24	11.00	2,895.04	458.34 (2,436.70)	12,304.00	6,485.76	5,818.24
	TOTAL BUILDING MAIN.	308.23	3,399.22	775.47 (2,623.75)	15,304.00	8,302.17	7,001.83
VEHICLES AND OTHER EXP.								
10-20-6600	VEHICLES MAINTENANCE/REPAIR #25	6,175.10	860.36	2,078.38	1,218.02	18,000.00	5,378.96	12,621.04
10-20-6602	FUEL	1,596.17	1,410.63	1,261.88 (148.75)	25,000.00	6,686.11	18,313.89
10-20-6603	MINOR EQUIP, SUPPLIES & REPAIR	0.00	14.76	0.00 (14.76)	500.00	118.72	381.28
10-20-6605	POLICE VEHICLE EQUIPMENT	0.00	0.00	0.00	0.00	20,000.00	503.80	19,496.20
	TOTAL VEHICLES AND OTHER EXP.	7,771.27	2,285.75	3,340.26	1,054.51	63,500.00	12,687.59	50,812.41
DEPARTMENTAL EXPENSES								
10-20-6700	RADIO CONNECTION-WACO	375.00	750.00	375.00 (375.00)	4,500.00	1,875.00	2,625.00
10-20-6701	EQUIPMENT MAIN. & REPAIR	0.00	0.00	0.00	0.00	500.00	41.57	458.43
10-20-6703	BODY ARMOR	0.00	0.00	0.00	0.00	1,500.00	1,485.00	15.00
10-20-6705	GUNS AND GUN SUPPLIES	0.00	346.50	0.00 (346.50)	1,500.00	346.50	1,153.50
10-20-6706	DUTY GEAR #26	764.66	0.00	120.95	120.95	14,200.00	120.95	14,079.05
10-20-6708	COP SYNC	0.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00
10-20-6709	K-9 EXPENSES	0.00	16.99	0.00 (16.99)	2,000.00	16.99	1,983.01
	TOTAL DEPARTMENTAL EXPENSES	1,139.66	1,113.49	495.95 (617.54)	28,700.00	3,886.01	24,813.99
MISCELLANEOUS								
10-20-6916	TREASURY ASSET FORFEITURE PURC	0.00	0.00	0.00	0.00	10,000.00	21,384.57 (11,384.57)
	TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	10,000.00	21,384.57 (11,384.57)
	TOTAL POLICE DEPT	37,952.47	36,008.50	30,602.09 (5,406.41)	503,281.00	177,929.31	325,351.69
COMMUNITY DEVELOPMENT								
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10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-21-6001	HOURLY	4,319.83	3,074.20	2,817.54 (256.66)	38,564.00	5,891.74	32,672.26
10-21-6003	OVERTIME	0.00	5.03	0.00 (5.03)	1,000.00	5.03	994.97
10-21-6004	MEDICARE	62.56	44.65	39.28 (5.37)	560.00	83.93	476.07
10-21-6006	HEALTH INSURANCE	614.08	0.00	513.52	513.52	7,590.00	513.52	7,076.48
10-21-6007	DENTAL INSURANCE	0.00	0.00	18.48	18.48	329.00	18.48	310.52
10-21-6008	TMRS	248.82	233.41	213.57 (19.84)	2,924.00	446.98	2,477.02
10-21-6014	EFT/ACH FEE	11.92	11.50	11.58	0.08	163.00	71.99	91.01
	TOTAL OFFICE PERSONNEL-SUPPORT	5,257.21	3,368.79	3,613.97	245.18	51,130.00	7,031.67	44,098.33
<u>TRAVEL TRAINING UNIFORMS</u>								
10-21-6102	TRAINING	0.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00
10-21-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-21-6107	UNIFORMS	0.00	0.00	0.00	0.00	400.00	0.00	400.00
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	0.00	0.00	0.00	1,700.00	0.00	1,700.00
<u>ADMINISTRATIVE COST</u>								
10-21-6202	ATTORNEY FEES	3,232.60	0.00	0.00	0.00	8,000.00	357.00	7,643.00
10-21-6205	AUDIT #27	0.00	4,628.57	671.43 (3,957.14)	5,625.00	5,300.00	325.00
10-21-6207	MEMBERSHIP DUES	27.50	11.99	27.50	15.51	350.00	39.49	310.51
10-21-6210	ANIMAL CONTROL	0.00	0.00	0.00	0.00	10,000.00	328.98	9,671.02
	TOTAL ADMINISTRATIVE COST	3,260.10	4,640.56	698.93 (3,941.63)	23,975.00	6,025.47	17,949.53
<u>OPERATING</u>								
10-21-6410	OFFICE SUPPLIES	36.79	38.87	25.99 (12.88)	500.00	110.97	389.03
10-21-6411	COPIES/PRINTING	0.00	0.00	13.23	13.23	3,000.00	80.81	2,919.19
10-21-6412	POSTAGE, FREIGHT & DELIVERY	0.00	25.73	10.82 (14.91)	500.00	132.33	367.67
10-21-6413	IT SYSTEM SUPPORT EXTRACO	415.04	350.14	350.14	0.00	4,265.00	1,754.04	2,510.96
10-21-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-21-6418	TELEPHONE SERVICES	86.64	93.91	93.92	0.01	1,200.00	468.34	731.66
10-21-6419	CELL PHONES/VEHICLE TRACKING	86.04	83.95	83.94 (0.01)	1,131.00	419.73	711.27
10-21-6420	INTERNET SERVICES	30.15	30.15	30.15	0.00	400.00	150.76	249.24
10-21-6421	ELEC-BUILDING #28	388.22	108.45	219.93	111.48	2,000.00	516.96	1,483.04
10-21-6422	OFFICE MACHINES LEASE #29	129.00	38.60	146.10	107.50	400.00	345.80	54.20
10-21-6425	OFFICE MACHINES-PROPERTY TAX	0.00	0.00	0.00	0.00	10.00	0.00	10.00
10-21-6427	SOCIAL PLATFORMS	0.00	0.00	32.67	32.67	400.00	44.90	355.10
	TOTAL OPERATING	1,171.88	769.80	1,006.89	237.09	13,906.00	4,024.64	9,881.36
<u>BUILDING MAIN.</u>								
10-21-6517	JANITORIAL	50.00	17.50	65.00	47.50	750.00	222.61	527.39
10-21-6518	BUILDING MAIN. & REPAIR	0.00	18.99	0.00 (18.99)	50.00	18.99	31.01
10-21-6519	PROPERTY-LIABILITY INSURANCE #30	11.00	2,895.04	458.33 (2,436.71)	12,304.00	6,485.74	5,818.26
	TOTAL BUILDING MAIN.	61.00	2,931.53	523.33 (2,408.20)	13,104.00	6,727.34	6,376.66
<u>VEHICLES AND OTHER EXP.</u>								
10-21-6600	VEHICLES MAINTENANCE/REPAIR	16.80	0.00	9.50	9.50	2,500.00	9.50	2,490.50
10-21-6602	FUEL	48.14	25.45	106.12	80.67	2,500.00	292.79	2,207.21
10-21-6603	MINOR EQUIPMENT & SUPPLIES	0.00	0.00	0.00	0.00	100.00	0.00	100.00
10-21-6606	CLEAN UP	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
	TOTAL VEHICLES AND OTHER EXP.	64.94	25.45	115.62	90.17	6,100.00	302.29	5,797.71
<u>TOTAL COMMUNITY DEVELOPMENT</u>								
	TOTAL COMMUNITY DEVELOPMENT	9,815.13	11,736.13	5,958.74 (5,777.39)	109,915.00	24,111.41	85,803.59

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
MAINTENANCE								
=====								
OFFICE PERSONNEL-SUPPORT								
10-30-6001	HOURLY	3,421.07	6,652.25	6,652.24 (0.01)	86,481.00	36,753.47	49,727.53
10-30-6003	OVERTIME	0.00	14.54	226.45	211.91	1,500.00	565.30	934.70
10-30-6004	MEDICARE	48.93	90.16	87.62 (2.54)	1,254.00	481.62	772.38
10-30-6006	HEALTH INSURANCE	816.90	2,114.57	1,948.22 (166.35)	30,170.00	9,850.81	20,319.19
10-30-6007	DENTAL INSURANCE	34.24	64.89	59.57 (5.32)	987.00	302.20	684.80
10-30-6008	TMRS	197.05	505.34	521.39	16.05	6,556.00	2,396.09	4,159.91
10-30-6014	EFT/ACH FEE	11.92	11.50	11.58	0.08	163.00	71.99	91.01
	TOTAL OFFICE PERSONNEL-SUPPORT	4,530.11	9,453.25	9,507.07	53.82	127,111.00	50,421.48	76,689.52
TRAVEL TRAINING UNIFORMS								
10-30-6107	UNIFORMS	108.99	119.99	0.00 (119.99)	750.00	167.95	582.05
	TOTAL TRAVEL TRAINING UNIFORMS	108.99	119.99	0.00 (119.99)	750.00	167.95	582.05
ADMINISTRATIVE COST								
10-30-6205	AUDIT #31	0.00	4,771.43	671.43 (4,100.00)	5,625.00	5,442.86	182.14
	TOTAL ADMINISTRATIVE COST	0.00	4,771.43	671.43 (4,100.00)	5,625.00	5,442.86	182.14
OPERATING								
10-30-6410	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	50.00	0.00	50.00
10-30-6412	POSTAGE, FREIGHT & DELIVERY	0.00	0.00	0.00	0.00	50.00	0.00	50.00
10-30-6413	IT SYSTEM SUPPORT EXTRACO	0.00	350.14	350.14	0.00	4,265.00	1,754.03	2,510.97
10-30-6419	CELL PHONES/VEHICLE TRACKING	126.26	124.18	124.18	0.00	1,531.00	620.88	910.12
10-30-6420	INTERNET	19.00	18.99	19.00	0.01	228.00	94.98	133.02
10-30-6421	ELEC-BUILDING #32	373.86	117.56	215.63	98.07	1,800.00	516.79	1,283.21
10-30-6422	OFFICE MACHINES LEASE	0.00	0.00	0.00	0.00	400.00	0.00	400.00
10-30-6426	ROLL OFF EXPENSE	0.00	0.00	0.00	0.00	3,300.00	897.80	2,402.20
10-30-6427	SOCIAL PLATFORMS	0.00	31.26	32.67	1.41	400.00	132.95	267.05
	TOTAL OPERATING	519.12	642.13	741.62	99.49	12,024.00	4,017.43	8,006.57
BUILDING MAIN.								
10-30-6518	BUILDING MAIN. & REPAIR	0.00	0.00	31.91	31.91	300.00	53.36	246.64
10-30-6519	PROPERTY-LIABILITY INSURANCE #33	11.00	2,895.04	458.33 (2,436.71)	12,304.00	6,485.74	5,818.26
	TOTAL BUILDING MAIN.	11.00	2,895.04	490.24 (2,404.80)	12,604.00	6,539.10	6,064.90
VEHICLES AND OTHER EXP.								
10-30-6600	VEHICLES MAINTENANCE/REPAIR	129.55	443.75	206.00 (237.75)	3,000.00	994.16	2,005.84
10-30-6602	FUEL	546.14	538.74	467.81 (70.93)	7,000.00	2,611.22	4,388.78
10-30-6603	TOOLS & EQUIPMENT	0.00	167.89	0.00 (167.89)	2,000.00	436.40	1,563.60
10-30-6604	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
10-30-6605	EQUIPMENT MAIN. & REPAIR	155.37	0.00	0.00	0.00	2,000.00	13.98	1,986.02
10-30-6606	MOWING/TREE TRIMMING EXPENSE	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
10-30-6609	STREET REPAIR	0.00	470.69	0.00 (470.69)	66,440.00	1,698.28	64,741.72
10-30-6610	FLOOD CULVERT CLEAN OUT	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00
	TOTAL VEHICLES AND OTHER EXP.	831.06	1,621.07	673.81 (947.26)	91,440.00	5,754.04	85,685.96

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>MISCELLANEOUS</u>								
10-30-6914	FIXED ASSET PURCHASE	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL MISCELLANEOUS	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL MAINTENANCE	131,000.28	19,502.91	12,084.17	(7,418.74)	249,554.00	72,342.86	177,211.14
<u>COURT</u> =====								
<u>OFFICE PERSONNEL-SUPPORT</u>								
10-40-6000	SALARIES	2,441.14	2,519.26	2,519.26	0.00	32,751.00	13,855.93	18,895.07
10-40-6001	HOURLY	1,895.34	3,606.78	3,606.78	0.00	48,972.00	19,837.24	29,134.76
10-40-6003	OVERTIME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-40-6004	MEDICARE	62.56	88.54	88.26	(0.28)	1,185.00	485.71	699.29
10-40-6006	HEALTH INSURANCE	366.66	735.98	735.98	0.00	7,590.00	3,679.90	3,910.10
10-40-6007	DENTAL INSURANCE	15.38	31.88	31.88	0.00	329.00	159.40	169.60
10-40-6008	TMRS	109.18	273.40	273.40	0.00	3,713.00	1,273.89	2,439.11
10-40-6009	SOCIAL SECURITY	151.36	156.20	156.20	0.00	2,031.00	859.10	1,171.90
10-40-6014	EFT/ACH FEE	11.91	11.50	11.58	0.08	163.00	72.00	91.00
	TOTAL OFFICE PERSONNEL-SUPPORT	5,053.53	7,423.54	7,423.34	(0.20)	97,734.00	40,223.17	57,510.83
<u>TRAVEL TRAINING UNIFORMS</u>								
10-40-6102	TRAINING	0.00	0.00	0.00	0.00	750.00	0.00	750.00
10-40-6104	MILEAGE & VEHICLE REIMBURSE	109.08	114.38	114.38	0.00	1,500.00	652.75	847.25
	TOTAL TRAVEL TRAINING UNIFORMS	109.08	114.38	114.38	0.00	2,250.00	652.75	1,597.25
<u>ADMINISTRATIVE COST</u>								
10-40-6202	ATTORNEY FEES	1,854.00	2,128.35	0.00	(2,128.35)	10,000.00	2,128.35	7,871.65
10-40-6205	AUDIT #34	0.00	4,771.43	671.43	(4,100.00)	5,625.00	5,442.86	182.14
10-40-6207	MEMBERSHIP DUES	27.50	11.99	27.50	15.51	350.00	39.49	310.51
	TOTAL ADMINISTRATIVE COST	1,881.50	6,911.77	698.93	(6,212.84)	15,975.00	7,610.70	8,364.30
<u>OPERATING</u>								
10-40-6410	OFFICE SUPPLIES	36.79	162.88	105.46	(57.42)	3,000.00	345.55	2,654.45
10-40-6411	COPIES/PRINTING	0.00	0.00	13.23	13.23	300.00	80.82	219.18
10-40-6412	POSTAGE, FREIGHT & DELIVERY	0.00	80.16	86.36	6.20	1,000.00	304.37	695.63
10-40-6413	IT SYSTEM SUPPORT EXTRACO	0.00	0.00	0.00	0.00	4,265.00	1,053.76	3,211.24
10-40-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
10-40-6418	TELEPHONE SERVICES	86.64	93.91	93.91	0.00	1,200.00	468.33	731.67
10-40-6420	INTERNET SERVICES	30.15	30.16	30.15	(0.01)	500.00	150.76	349.24
10-40-6421	ELEC-BUILDING #35	388.23	108.45	219.93	111.48	2,000.00	516.96	1,483.04
10-40-6422	OFFICE MACHINES LEASE #36	129.00	38.60	146.10	107.50	400.00	345.80	54.20
10-40-6425	OFFICE MACHINES-PROPERTY TAX	0.00	0.00	0.00	0.00	10.00	0.00	10.00
10-40-6427	SOCIAL PLATFORMS	0.00	31.26	32.67	1.41	400.00	132.95	267.05
	TOTAL OPERATING	670.81	545.42	727.81	182.39	15,575.00	3,399.30	12,175.70
<u>BUILDING MAIN</u>								
10-40-6517	JANITORIAL	50.00	17.50	65.00	47.50	750.00	231.27	518.73
10-40-6518	BUILDING MAIN. & REPAIR	0.00	18.99	3.19	(15.80)	100.00	22.18	77.82

CITY OF BRUCEVILLE-EDDY
 REVENUES & DISBURSEMENTS
 AS OF: FEBRUARY 28TH, 2025

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
10-40-6519	PROPERTY-LIABILITY INSURANCE #37	11.00	2,895.04	458.33	(2,436.71)	12,304.00	6,485.74	5,818.26
	TOTAL BUILDING MAIN.	61.00	2,931.53	526.52	(2,405.01)	13,154.00	6,739.19	6,414.81
<u>DEPARTMENTAL EXPENSES</u>								
10-40-6700	MUNICIPAL COURT COLLECTION COST #38	3,923.90	1,719.06	3,531.87	1,812.81	50,000.00	8,783.10	41,216.90
10-40-6701	COURT TECH. EXPENSE	415.04	350.14	350.14	0.00	6,580.00	2,020.28	4,559.72
10-40-6702	COURT SECURITY EXPENSE	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-40-6705	CHILD SAFETY EXPENSE	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
	TOTAL DEPARTMENTAL EXPENSES	4,338.94	2,069.20	3,882.01	1,812.81	60,580.00	10,803.38	49,776.62
TOTAL COURT		12,114.86	19,995.84	13,372.99	(6,622.85)	205,268.00	69,428.49	135,839.51
TOTAL EXPENDITURES		214,443.84	108,025.69	83,406.53	(24,619.16)	1,868,438.00	440,498.32	1,427,939.68
PROFIT/(LOSS)		(114,540.41)	118,867.88	81,754.65	(37,113.23)	0.00	354,592.05	(354,592.05)

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES								
=====								
FEEES								
50-00-5000	WATER SALES	135,146.96	151,095.98	137,721.40 (13,374.58)	1,883,791.00	733,340.70	1,150,450.30
50-00-5005	MVBA COLLECTIONS INCOME	0.00	0.00	0.00	0.00	500.00	0.00	500.00
50-00-5010	TAP FEES	5,500.00	11,000.00	13,750.00	2,750.00	75,000.00	55,000.00	20,000.00
50-00-5020	CONNECTION FEES	60.00	210.00	240.00	30.00	3,000.00	1,598.09	1,401.91
50-00-5030	RE-CONNECT FEE	630.00	510.00	780.00	270.00	4,000.00	2,190.00	1,810.00
50-00-5031	LATE FEES	2,640.00	3,030.00	2,340.00 (690.00)	35,000.00	12,390.00	22,610.00
50-00-5032	CSI-CUS SERV FEES	0.00	300.00	75.00 (225.00)	1,000.00	1,200.00 (200.00)
50-00-5040	RETURNED CHECK FEE	30.00	90.00	30.00 (60.00)	700.00	120.00	580.00
50-00-5050	VFD DONATIONS	129.00	129.00	129.00	0.00	2,000.00	645.00	1,355.00
50-00-5055	UTILITY RELIEF FUND DONATIONS	0.00	0.00	0.00	0.00	250.00	0.00	250.00
50-00-5060	FIXED ASSET SALES	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
50-00-5070	INSURANCE CLAIMS INCOME	0.00	0.00	0.00	0.00	500.00	0.00	500.00
50-00-5080	MISC. INCOME	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
50-00-5090	GARBAGE REVENUE	12,744.49	12,561.17	12,313.44 (247.73)	159,000.00	62,766.28	96,233.72
50-00-5095	TRANSFERS IN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,358,725.00</u>	<u>0.00</u>	<u>1,358,725.00</u>
	TOTAL FEES	156,880.45	178,926.15	167,378.84 (11,547.31)	3,529,466.00	869,250.07	2,660,215.93
TAXES								
50-00-5102	EFT-ACH FEE	<u>213.89</u>	<u>216.45</u>	<u>214.50 (</u>	<u>1.95)</u>	<u>2,400.00</u>	<u>1,083.55</u>	<u>1,316.45</u>
	TOTAL TAXES	213.89	216.45	214.50 (1.95)	2,400.00	1,083.55	1,316.45
GRANTS								
OTHER FINANCING SOURCES								
50-00-5902	INTEREST INCOME	<u>7,305.01</u>	<u>5,802.49</u>	<u>5,241.45 (</u>	<u>561.04)</u>	<u>65,000.00</u>	<u>28,327.09</u>	<u>36,672.91</u>
	TOTAL OTHER FINANCING SOURCES	7,305.01	5,802.49	5,241.45 (561.04)	65,000.00	28,327.09	36,672.91
	TOTAL REVENUES	164,399.35	184,945.09	172,834.79 (12,110.30)	3,596,866.00	898,660.71	2,698,205.29
EXPENDITURES								
=====								
WATER DEPT								
=====								
OFFICE PERSONNEL-SUPPORT								
50-00-6000	SALARIES	3,192.32	3,294.47	3,294.46 (0.01)	42,828.00	18,119.56	24,708.44
50-00-6001	HOURLY	20,207.72	14,958.32	14,958.34	0.02	211,110.00	84,688.12	126,421.88
50-00-6003	OVERTIME	1,666.41	2,357.54	3,461.17	1,103.63	25,000.00	18,170.65	6,829.35
50-00-6004	MEDICARE	346.33	294.89	302.46	7.57	3,683.00	1,694.41	1,988.59
50-00-6005	ON CALL/MEETING PAY	270.00	270.00	270.00	0.00	3,440.00	1,380.00	2,060.00
50-00-6006	HEALTH INSURANCE	4,538.94	3,991.03	4,094.22	103.19	26,679.00	20,614.03	6,064.97
50-00-6007	DENTAL INSURANCE	145.24	138.37	141.87	3.50	987.00	712.28	274.72
50-00-6008	TMRS	1,379.43	1,582.73	1,666.38	83.65	17,967.00	7,682.80	10,284.20
50-00-6009	SOCIAL SECURITY	86.07	0.00	0.00	0.00	1,049.00	156.24	892.76

CITY OF BRUCEVILLE-EDDY
REVENUES & DISBURSEMENTS
AS OF: FEBRUARY 28TH, 2025

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
50-00-6014	EFT/ACH FEE	11.91	11.50	11.58	0.08	163.00	72.01	90.99
	TOTAL OFFICE PERSONNEL-SUPPORT	31,844.37	26,898.85	28,200.48	1,301.63	332,906.00	153,290.10	179,615.90
<u>TRAVEL TRAINING UNIFORMS</u>								
50-00-6100	CONTRACT SERVICES& TEMP	0.00	202.50	0.00	(202.50)	1,000.00	202.50	797.50
50-00-6102	TRAINING	395.00	630.00	0.00	(630.00)	3,500.00	775.75	2,724.25
50-00-6104	MILEAGE & VEHICLE REIMBURSE	0.00	0.00	39.06	39.06	250.00	39.06	210.94
50-00-6106	DRUG TESTING/PHYSICAL	0.00	0.00	0.00	0.00	100.00	0.00	100.00
50-00-6107	UNIFORMS	108.99	0.00	0.00	0.00	1,500.00	632.79	867.21
50-00-6160	MISC EXPENSE WATER	0.00	2,962.90	0.00	(2,962.90)	2,500.00	3,030.17	(530.17)
	TOTAL TRAVEL TRAINING UNIFORMS	503.99	3,795.40	39.06	(3,756.34)	8,850.00	4,680.27	4,169.73
<u>ADMINISTRATIVE COST</u>								
50-00-6202	ATTORNEY FEES	7,878.53	357.50	0.00	(357.50)	35,000.00	3,319.50	31,680.50
50-00-6203	ENGINEERING	430.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
50-00-6204	CONSULTING	0.00	0.00	231.65	231.65	7,000.00	950.02	6,049.98
50-00-6205	AUDIT #2 #1	0.00	4,771.44	671.43	(4,100.01)	5,625.00	5,442.87	182.13
50-00-6207	MEMBERSHIPS & LICENSES	27.50	123.00	27.50	(95.50)	5,000.00	2,470.50	2,529.50
	TOTAL ADMINISTRATIVE COST	8,336.03	5,251.94	930.58	(4,321.36)	67,625.00	12,182.89	55,442.11
<u>OPERATING</u>								
50-00-6410	OFFICE SUPPLIES	36.79	1,776.44	85.26	(1,691.18)	5,000.00	2,089.18	2,910.82
50-00-6411	COPIES/PRINTING	0.00	0.00	13.24	13.24	250.00	80.82	169.18
50-00-6412	POSTAGE, FREIGHT & DELIVERY	1,038.20	1,144.03	1,824.08	680.05	16,000.00	6,937.34	9,062.66
50-00-6413	IT SYSTEM SUPPORT EXTRACO	415.04	400.14	350.14	(50.00)	4,265.00	1,854.04	2,410.96
50-00-6414	IT SYSTEM SUPPORT TYLER	0.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00
50-00-6415	COMPUTER/SOFTWARE	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
50-00-6416	ADVERTISING & LEGAL NOTICES #3	0.00	0.00	617.22	617.22	1,500.00	727.18	772.82
50-00-6418	TELEPHONE SERVICES	86.64	93.91	93.91	0.00	1,200.00	468.33	731.67
50-00-6419	CELL PHONES/VEHICLE TRACKING	244.69	242.62	242.63	0.01	2,900.00	1,213.14	1,686.86
50-00-6420	INTERNET SERVICES	49.15	49.15	49.15	0.00	700.00	245.74	454.26
50-00-6421	ELEC-BUILDING #4	388.23	108.45	219.94	111.49	2,000.00	516.98	1,483.02
50-00-6422	OFFICE MACHINES LEASE #5	219.00	(51.40)	146.10	197.50	1,500.00	549.05	950.95
50-00-6423	ELECTRICITY (HUDSON) #6	373.86	117.56	215.63	98.07	1,800.00	516.80	1,283.20
50-00-6425	OFFICE MACHINES-PROPERTY TAX	0.00	0.00	0.00	0.00	10.00	0.00	10.00
50-00-6427	SOCIAL PLATFORMS	320.45	31.27	32.68	1.41	400.00	132.97	267.03
	TOTAL OPERATING	3,172.05	3,912.17	3,889.98	(22.19)	43,125.00	15,331.57	27,793.43
<u>BUILDING MAIN.</u>								
50-00-6517	JANITORIAL	50.00	17.50	65.00	47.50	750.00	231.27	518.73
50-00-6518	BUILDING MAIN. & REPAIR	0.00	18.98	35.12	16.14	1,000.00	54.10	945.90
50-00-6519	PROPERTY-LIABILITY INSURANCE #7	11.00	2,895.05	458.34	(2,436.71)	12,304.00	6,485.77	5,818.23
	TOTAL BUILDING MAIN.	61.00	2,931.53	558.46	(2,373.07)	14,054.00	6,771.14	7,282.86
<u>VEHICLES AND OTHER EXP.</u>								
50-00-6600	VEHICLES MAINTENANCE/REPAIR	834.66	218.29	28.76	(189.53)	10,000.00	1,279.87	8,720.13
50-00-6601	CHEMICAL PURCHASES #8	146.00	83.96	2,800.00	2,716.04	18,000.00	7,863.96	10,136.04
50-00-6602	FUEL	1,700.96	1,671.85	1,344.80	(327.05)	25,000.00	7,844.20	17,155.80
50-00-6603	MINOR EQUIPMENT & SUPPLIES #9	0.00	0.00	450.00	450.00	2,000.00	450.00	1,550.00
50-00-6604	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	1,000.00	190.00	810.00
50-00-6605	EQUIPMENT MAIN. & REPAIR	0.00	0.00	129.68	129.68	6,000.00	544.23	5,455.77

CITY OF BRUCEVILLE-EDDY
 REVENUES & DISBURSEMENTS
 AS OF: FEBRUARY 28TH, 2025

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
50-00-6608	VEHICLE & EQUIPMENT PURCHASES	71,044.90	0.00	0.00	0.00	10,000.00	0.00	10,000.00
50-00-6609	STORAGE TANK CLEANING AND MAIN	0.00	0.00	0.00	0.00	13,000.00	5,973.00	7,027.00
	TOTAL VEHICLES AND OTHER EXP.	73,726.52	1,974.10	4,753.24	2,779.14	85,000.00	24,145.26	60,854.74
OTHER EXPENSES								
50-00-6682	COMPREHENSIVE WATER PROJECTS	0.00	0.00	0.00	0.00	1,098,725.00	100,789.27	997,935.73
50-00-6683	PROJECTS & PLANNING #10	34,710.00	19,450.00	8,114.00	(11,336.00)	185,000.00	61,189.00	123,811.00
	TOTAL OTHER EXPENSES	34,710.00	19,450.00	8,114.00	(11,336.00)	1,283,725.00	161,978.27	1,121,746.73
DEPARTMENTAL EXPENSES								
50-00-6700	WATER PURCHASES	46,564.00	41,013.00	41,013.00	0.00	650,000.00	205,065.00	444,935.00
50-00-6701	SOUTHERN TRINITY CONSERV. DIST	150.00	161.61	318.33	156.72	4,000.00	1,164.15	2,835.85
50-00-6702	ELC-H.O.T UTILITIES WELLS	3,590.00	5,977.00	6,405.00	428.00	85,000.00	31,555.00	53,445.00
50-00-6703	FITTINGS AND SUPPLIES	5,424.58	11,432.59	6,518.29	(4,914.30)	85,000.00	52,342.22	32,657.78
50-00-6705	METERS EXPENSE #11	1,737.28	182.88	2,549.29	2,366.41	18,000.00	6,853.21	11,146.79
50-00-6706	TANK YEARLY INSPECTIONS	0.00	0.00	0.00	0.00	4,000.00	825.00	3,175.00
50-00-6707	TANK MAIN. & REPAIRS	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00
50-00-6708	REPAIRS WELLS/PUMP HOUSE FO	6,387.00	219.85	150.00	(69.85)	150,000.00	559.85	149,440.15
50-00-6710	ALERT SYSTEM-WELL/PUMP STATION #12	603.59	0.00	299.40	299.40	3,500.00	299.40	3,200.60
50-00-6711	EFT/ACH WATER BILLS	188.50	191.00	190.00	(1.00)	2,100.00	938.50	1,161.50
50-00-6712	TCEQ WATER TIER II PERMIT	51.38	0.00	51.38	51.38	51.00	51.38	(0.38)
50-00-6713	TCEQ PUBLIC WATER SYSTEM PERMI	0.00	0.00	0.00	0.00	4,711.00	4,711.35	(0.35)
50-00-6714	METER SOFTWARE	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
50-00-6715	GARBAGE PICK UP	12,016.30	11,928.79	11,757.47	(171.32)	156,500.00	60,719.56	95,780.44
50-00-6716	WATER SAMPLE TEST #13	1,681.80	333.00	1,074.00	741.00	13,000.00	3,157.76	9,842.24
50-00-6717	ELEC-WELLS #14	15,459.69	5,552.14	6,017.67	465.53	75,000.00	23,344.13	51,655.87
50-00-6718	TOOLS	0.00	249.99	149.94	(100.05)	1,500.00	2,166.10	(666.10)
50-00-6780	BAD DEBT	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
	TOTAL DEPARTMENTAL EXPENSES	93,854.12	77,241.85	76,493.77	(748.08)	1,265,862.00	393,752.61	872,109.39
MISCELLANEOUS								
50-00-6811	MVBA COLLECTIONS FEE	0.00	0.00	0.00	0.00	500.00	0.00	500.00
50-00-6813	EASEMENT RECORDINGS	39.00	86.00	114.00	28.00	500.00	238.00	262.00
50-00-6815	DONATIONS TO VOL. FIRE DEPT	199.00	117.00	136.00	19.00	2,000.00	1,138.00	862.00
50-00-6816	UTILITY BILL RELIEF EXPENSE	0.00	0.00	0.00	0.00	250.00	784.06	(534.06)
50-00-6900	PRINCIPAL PAYMENT DEBT #15	100,827.70	0.00	103,285.11	103,285.11	362,658.00	103,285.11	259,372.89
50-00-6901	INTEREST PAYMENT DEBT #16	5,908.68	0.00	2,901.20	2,901.20	54,811.00	2,901.20	51,909.80
50-00-6914	FIXED ASSET PURCHASES	0.00	0.00	0.00	0.00	75,000.00	8,499.00	66,501.00
	TOTAL MISCELLANEOUS	106,974.38	203.00	106,436.31	106,233.31	495,719.00	116,845.37	378,873.63
TOTAL WATER DEPT								
		353,182.46	141,658.84	229,415.88	87,757.04	3,596,866.00	888,977.48	2,707,888.52
TOTAL EXPENDITURES								
		353,182.46	141,658.84	229,415.88	87,757.04	3,596,866.00	888,977.48	2,707,888.52
PROFIT/(LOSS)								
		(188,783.11)	43,286.25	(56,581.09)	(99,867.34)	0.00	9,683.23	(9,683.23)

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
REVENUES =====								
FEEES								
51-00-5000	USDA FUND INCOME #1	0.00	0.00	1,482,000.00	1,482,000.00	18,345,716.97	5,858,000.00	12,487,716.97
51-00-5001	SEWER SALES	0.00	0.00	0.00	0.00	104,285.95	0.00	104,285.95
	TOTAL FEES	0.00	0.00	1,482,000.00	1,482,000.00	18,450,002.92	5,858,000.00	12,592,002.92
TAXES								
	TOTAL REVENUES	0.00	0.00	1,482,000.00	1,482,000.00	18,450,002.92	5,858,000.00	12,592,002.92
EXPENDITURES =====								
SEWER DEPT =====								
OFFICE PERSONNEL-SUPPORT								
51-00-6001	HOURLY	0.00	0.00	0.00	0.00	45,000.00	0.00	45,000.00
51-00-6004	MEDICARE	0.00	0.00	0.00	0.00	653.00	0.00	653.00
51-00-6006	HEALTH INSURANCE	0.00	0.00	0.00	0.00	7,590.00	0.00	7,590.00
51-00-6007	DENTAL INSURANCE	0.00	0.00	0.00	0.00	328.92	0.00	328.92
51-00-6008	TMRS	0.00	0.00	0.00	0.00	3,411.00	0.00	3,411.00
	TOTAL OFFICE PERSONNEL-SUPPORT	0.00	0.00	0.00	0.00	56,982.92	0.00	56,982.92
TRAVEL TRAINING UNIFORMS								
51-00-6102	TRAINING	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
51-00-6160	MISC EXPENSE SEWER	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
	TOTAL TRAVEL TRAINING UNIFORMS	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00
ADMINISTRATIVE COST								
51-00-6202	ATTORNEY FEES #2	0.00	9,005.05	6,387.00	(2,618.05)	4,375.00	15,520.55	(11,145.55)
51-00-6203	ENGINEERING #3	0.00	0.00	13,635.00	13,635.00	368,375.00	56,002.50	312,372.50
51-00-6204	CONSULTING	0.00	0.00	0.00	0.00	3,250.00	0.00	3,250.00
51-00-6205	AUDIT #4	0.00	4,771.42	671.42	(4,100.00)	5,625.00	5,442.84	182.16
51-00-6207	MEMBERSHIPS & LICENSES	0.00	0.00	0.00	0.00	500.00	0.00	500.00
	TOTAL ADMINISTRATIVE COST	0.00	13,776.47	20,693.42	6,916.95	382,125.00	76,965.89	305,159.11
OPERATING								
51-00-6410	OFFICE SUPPLIES	0.00	0.00	25.99	25.99	1,500.00	25.99	1,474.01
51-00-6411	COPIES/PRINTING	0.00	0.00	0.00	0.00	500.00	0.00	500.00
51-00-6412	POSTAGE, FREIGHT & DELIVERY	0.00	27.86	2.07	(25.79)	500.00	269.43	230.57
51-00-6416	ADVERTISING & LEGAL NOTICES	0.00	0.00	0.00	0.00	500.00	0.00	500.00
51-00-6419	CELL PHONES	0.00	0.00	0.00	0.00	150.00	0.00	150.00
51-00-6421	ELEC-OPERATIONS	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00
51-00-6422	OFFICE MACHINES LEASE	0.00	0.00	107.50	107.50	370.00	215.00	155.00
	TOTAL OPERATING	0.00	27.86	135.56	107.70	53,520.00	510.42	53,009.58

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	PRIOR YEAR FEBRUARY ACTIVITY	CURRENT YEAR JANUARY ACTIVITY	CURRENT YEAR FEBRUARY ACTIVITY	\$ CHANGE	BUDGET	YTD ACTUAL	BUDGET BAL.
<u>BUILDING MAIN.</u>								
51-00-6519	PROPERTY-LIABILITY INSURANCE	0.00	0.00	0.00	0.00	9,581.00	0.00	9,581.00
	TOTAL BUILDING MAIN.	0.00	0.00	0.00	0.00	9,581.00	0.00	9,581.00
<u>VEHICLES AND OTHER EXP.</u>								
51-00-6600	VEHICLES MAINTENANCE/REPAIR	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
51-00-6601	CHEMICAL PURCHASES	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
51-00-6602	FUEL	0.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00
51-00-6603	MINOR EQUIPMENT & SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
51-00-6604	EQUIPMENT LEASE	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
51-00-6605	EQUIPMENT MAIN. & REPAIR	0.00	0.00	0.00	0.00	25,433.00	0.00	25,433.00
	TOTAL VEHICLES AND OTHER EXP.	0.00	0.00	0.00	0.00	41,433.00	0.00	41,433.00
<u>OTHER EXPENSES</u>								
51-00-6682	COMPREHENSIVE SEWER PROJECTS #5	0.00	1,363,709.26	1,080,868.24	(282,841.02)	17,682,832.00	6,777,798.44	10,905,033.56
51-00-6683	PROJECTS & PLANNING	0.00	0.00	0.00	0.00	56,030.00	2,500.00	53,530.00
	TOTAL OTHER EXPENSES	0.00	1,363,709.26	1,080,868.24	(282,841.02)	17,738,862.00	6,780,298.44	10,958,563.56
<u>DEPARTMENTAL EXPENSES</u>								
51-00-6703	FITTINGS AND SUPPLIES	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
51-00-6713	TCEQ PUBLIC WW SYSTEM PERMIT	0.00	0.00	0.00	0.00	0.00	2,434.24	(2,434.24)
51-00-6716	SEWER SAMPLE TEST	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
	TOTAL DEPARTMENTAL EXPENSES	0.00	0.00	0.00	0.00	10,000.00	2,434.24	7,565.76
<u>MISCELLANEOUS</u>								
51-00-6901	INTEREST PAYMENT DEBT	0.00	0.00	0.00	0.00	154,499.00	0.00	154,499.00
	TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	154,499.00	0.00	154,499.00
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TOTAL SEWER DEPT		0.00	1,377,513.59	1,101,697.22	(275,816.37)	18,450,002.92	6,860,208.99	11,589,793.93
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TOTAL EXPENDITURES		0.00	1,377,513.59	1,101,697.22	(275,816.37)	18,450,002.92	6,860,208.99	11,589,793.93
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PROFIT/(LOSS)		0.00	(1,377,513.59)	380,302.78	1,757,816.37	0.00	(1,002,208.99)	1,002,208.99
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Balance Sheet

Comparative:

Month to Date

February 2025

CITY OF BRUCEVILLE-EDDY
 MONTH TO DATE BALANCE SHEET
 AS OF: FEBRUARY 28TH, 2025

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	JANUARY ACTIVITY	FEBRUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
10-00-1000	MOODY GENERAL CHECKING	11,917.92	(53,722.90)	(65,640.82)	550.77-
10-00-1001	MRLA PROPERTY TAX	(125,353.22)	(28,954.29)	96,398.93	76.90-
10-00-1003	MUNICIPAL COURT TECH/BUILDING	422.76	(350.14)	(772.90)	182.82-
10-00-1008	MRLA INVESTMENT	209,072.79	158,612.46	(50,460.33)	24.14-
10-00-1011	IRS ASSET FORFEITURE INVESTMNT	432.35	391.69	(40.66)	9.40-
10-00-1750	DUE FROM WATER FUND	(242.38)	(182.00)	60.38	24.91-
10-00-1751	DUE FROM SEWER FUND	<u>27.86</u>	<u>2.07</u>	<u>(25.79)</u>	<u>92.57-</u>
	TOTAL ASSETS	96,278.08	75,796.89	(20,481.19)	21.27-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
10-00-2000	ACCOUNTS PAYABLE	(30,580.68)	(18,033.61)	12,547.07	41.03-
10-00-2010	STATE COMP FINES PAYABLE	8,779.80	10,778.30	1,998.50	22.76
10-00-2013	OMNI COURT LIABILITY	149.00	234.00	85.00	57.05
10-00-2015	COURT BONDS	0.00	1,063.53	1,063.53	0.00
10-00-2120	HEALTH INSURANCE PLAN SWHP	(852.26)	0.00	852.26	100.00-
10-00-2121	LIAB ALL INSURANCE SHRT/OVER	0.22	0.02	(0.20)	90.91-
10-00-2122	DENTAL VISION ADD'L PLAN	<u>(85.88)</u>	<u>0.00</u>	<u>85.88</u>	<u>100.00-</u>
	TOTAL LIABILITIES	(22,589.80)	(5,957.76)	16,632.04	73.63-
<u>FUND EQUITY</u>					
	TOTAL REVENUES	226,893.57	165,161.18	(61,732.39)	27.21-
	TOTAL EXPENDITURES	<u>(108,025.69)</u>	<u>(83,406.53)</u>	<u>24,619.16</u>	<u>22.79-</u>
	TOTAL FUND EQUITY	118,867.88	81,754.65	(37,113.23)	31.22-
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	TOTAL LIABILITIES & EQUITY	96,278.08	75,796.89	(20,481.19)	21.27-
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	21.27-

CITY OF BRUCEVILLE-EDDY
 MONTH TO DATE BALANCE SHEET
 AS OF: FEBRUARY 28TH, 2025

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	JANUARY ACTIVITY	FEBRUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
50-00-1000	MOODY BANK CKING WATER SUPPLY	(140,858.65)	68,061.54	208,920.19	148.32-
50-00-1001	SECURITY DEPOSIT	(1,332.72)	1,383.48	2,716.20	203.81-
50-00-1002	#729 CD INVESTMENT ACCT. CDAR	210.07	190.32	(19.75)	9.40-
50-00-1004	2011 IMPROV-INT & SINKING FUND	6,224.00	6,224.00	0.00	0.00
50-00-1008	2013 INT & SINKING FUND	12,854.00	12,854.00	0.00	0.00
50-00-1012	#166 IMP REV BOND INVST ACCT	573.45	519.53	(53.92)	9.40-
50-00-1014	2011 INT & SINKING FUND	3,139.00	3,139.00	0.00	0.00
50-00-1016	2015 INT & SINKING FUND	3,871.00	3,871.00	0.00	0.00
50-00-1017	#522 COBE WATER INVESTMENT	5,018.97	(145,468.40)	(150,487.37)	2,998.37-
50-00-1018	BAD DEBT ALLOWANCES	0.00	1,769.47	1,769.47	0.00
50-00-1020	WATER RECEIVABLES	12,922.47	(7,350.96)	(20,273.43)	156.89-
50-00-1021	RECEIVABLES NSF CHECKS	<u>92.24</u>	<u>(92.24)</u>	<u>(184.48)</u>	<u>200.00-</u>
	TOTAL ASSETS	(97,286.17)	(54,899.26)	42,386.91	43.57-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
50-00-2000	ACCOUNTS PAYABLE	(128,856.60)	8,747.76	137,604.36	106.79-
50-00-2111	METER STUDY ENGINEER	(200.00)	200.00	400.00	200.00-
50-00-2113	UNEARNED DEPOSITS	904.43	107.98	(796.45)	88.06-
50-00-2120	HEALTH INSURANCE PLAN SWHP	(398.47)	0.00	398.47	100.00-
50-00-2122	DENTAL VISION ADD'L PLAN	(22.48)	0.00	22.48	100.00-
50-00-2710	DUE TO GENERAL FUND	(242.38)	(182.00)	60.38	24.91-
50-00-2751	DUE TO SEWER FUND	<u>(11,756.92)</u>	<u>(7,191.91)</u>	<u>4,565.01</u>	<u>38.83-</u>
	TOTAL LIABILITIES	(140,572.42)	1,681.83	142,254.25	101.20-
<u>FUND EQUITY</u>					
	TOTAL REVENUES	184,945.09	172,834.79	(12,110.30)	6.55-
	TOTAL EXPENDITURES	<u>(141,658.84)</u>	<u>(229,415.88)</u>	<u>(87,757.04)</u>	<u>61.95</u>
	TOTAL FUND EQUITY	43,286.25	(56,581.09)	(99,867.34)	230.71-
		-----	-----	-----	-----
	TOTAL LIABILITIES & EQUITY	(97,286.17)	(54,899.26)	42,386.91	43.57-
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	43.57-

CITY OF BRUCEVILLE-EDDY
 MONTH TO DATE BALANCE SHEET
 AS OF: FEBRUARY 28TH, 2025

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	JANUARY ACTIVITY	FEBRUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
51-00-1000	SEWER CHECKING BANK ACCOUNT	(1,108,235.10)	116,271.19	1,224,506.29	110.49-
	TOTAL ASSETS	(1,108,235.10)	116,271.19	1,224,506.29	110.49-
		=====	=====	=====	=====
<u>LIABILITIES</u>					
51-00-2000	ACCOUNTS PAYABLE	257,493.71	(271,225.57)	(528,719.28)	205.33-
51-00-2710	DUE TO GENERAL FUND	27.86	2.07	(25.79)	92.57-
51-00-2750	DUE TO WATER FUND	11,756.92	7,191.91	(4,565.01)	38.83-
	TOTAL LIABILITIES	269,278.49	(264,031.59)	(533,310.08)	198.05-
<u>FUND EQUITY</u>					
	TOTAL REVENUES	0.00	1,482,000.00	1,482,000.00	0.00
	TOTAL EXPENDITURES	(1,377,513.59)	(1,101,697.22)	275,816.37	20.02-
	TOTAL FUND EQUITY	(1,377,513.59)	380,302.78	1,757,816.37	127.61-
		-----	-----	-----	-----
	TOTAL LIABILITIES & EQUITY	(1,108,235.10)	116,271.19	1,224,506.29	110.49-
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	110.49-

CITY OF BRUCEVILLE-EDDY
 MONTH TO DATE BALANCE SHEET
 AS OF: FEBRUARY 28TH, 2025

60 -ECONOMIC DEVELOPMENT FUND

ACCT NO#	ACCOUNT NAME	JANUARY ACTIVITY	FEBRUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
60-00-1000	ECONOMIC DEV. SALES & USE TAX	<u>3,132.55</u>	<u>4,900.53</u>	<u>1,767.98</u>	<u>56.44</u>
	TOTAL ASSETS	<u>3,132.55</u>	<u>4,900.53</u>	<u>1,767.98</u>	<u>56.44</u>
		=====	=====	=====	=====
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
	TOTAL REVENUES	<u>3,132.55</u>	<u>4,900.53</u>	<u>1,767.98</u>	<u>56.44</u>
	TOTAL FUND EQUITY	<u>3,132.55</u>	<u>4,900.53</u>	<u>1,767.98</u>	<u>56.44</u>
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	<u>3,132.55</u>	<u>4,900.53</u>	<u>1,767.98</u>	<u>56.44</u>
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	56.44

80 -ST MAINT./REPAIR S&U FUND

ACCT NO#	ACCOUNT NAME	JANUARY ACTIVITY	FEBRUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
80-00-1000	ST MAINT/REPAIR S&U TAX FUND	<u>3,132.55</u>	<u>4,900.53</u>	<u>1,767.98</u>	<u>56.44</u>
	TOTAL ASSETS	<u>3,132.55</u>	<u>4,900.53</u>	<u>1,767.98</u>	<u>56.44</u>
		=====	=====	=====	=====
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
	TOTAL REVENUES	<u>3,132.55</u>	<u>4,900.53</u>	<u>1,767.98</u>	<u>56.44</u>
	TOTAL FUND EQUITY	<u>3,132.55</u>	<u>4,900.53</u>	<u>1,767.98</u>	<u>56.44</u>
		=====	=====	=====	=====
	TOTAL LIABILITIES & EQUITY	<u>3,132.55</u>	<u>4,900.53</u>	<u>1,767.98</u>	<u>56.44</u>
		=====	=====	=====	=====
	** OUT OF BALANCE **	0.00	0.00	0.00	56.44

CITY OF BRUCEVILLE-EDDY
MONTH TO DATE BALANCE SHEET
AS OF: FEBRUARY 28TH, 2025

85 -HOTEL OCCUPANCY TAX

ACCT NO#	ACCOUNT NAME	JANUARY ACTIVITY	FEBRUARY ACTIVITY	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
		=====	=====	=====	=====
<u>FUND EQUITY</u>					
		=====	=====	=====	=====

Balance Sheet

Comparative:

Year to Date

February 2025

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: FEBRUARY 28TH, 2025

10 -GENERAL FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
ASSETS					
10-00-1000	MOODY GENERAL CHECKING	82,216.91	96,365.47	14,148.56	17.21
10-00-1001	MRLA PROPERTY TAX	61,216.43	117,781.95	56,565.52	92.40
10-00-1003	MUNICIPAL COURT TECH/BUILDING	419.32	4,405.54	3,986.22	950.64
10-00-1004	CITY INVESTMENT ACCOUNT #320	110,220.36	0.00	(110,220.36)	100.00-
10-00-1005	GRANT FUND	661.89	0.00	(661.89)	100.00-
10-00-1006	GRANT FUND INVESTMENT#037	443,226.36	0.00	(443,226.36)	100.00-
10-00-1007	ASSET FORFEITURE	81.77	81.77	0.00	0.00
10-00-1008	MRLA INVESTMENT	2,624,876.65	3,089,489.32	464,612.67	17.70
10-00-1010	IRS TREASURY ASSET FORFEITURE	27.09	27.09	0.00	0.00
10-00-1011	IRS ASSET FORFEITURE INVESTMNT	208,206.88	136,374.89	(71,831.99)	34.50-
10-00-1200	PROPERTY TAX RECEIVABLE	40,145.87	49,802.74	9,656.87	24.05
10-00-1206	ALLOWANCE FOR DOUBTFUL ACCTS	(27,970.78)	(30,231.75)	(2,260.97)	8.08
10-00-1750	DUE FROM WATER FUND	41,554.86	41,327.60	(227.26)	0.55-
10-00-1751	DUE FROM SEWER FUND	<u>1,531.25</u>	<u>1,725.68</u>	<u>194.43</u>	<u>12.70</u>
TOTAL ASSETS		3,586,414.86	3,507,150.30	(79,264.56)	2.21-
		=====	=====	=====	=====
LIABILITIES					
10-00-2000	ACCOUNTS PAYABLE	(4,087.75)	(28,829.47)	(24,741.72)	605.26
10-00-2010	STATE COMP FINES PAYABLE	43,550.42	62,114.07	18,563.65	42.63
10-00-2013	OMNI COURT LIABILITY	339.10	293.20	(45.90)	13.54-
10-00-2014	MVBA	60.00	595.23	535.23	892.05
10-00-2015	COURT BONDS	304.20	1,307.73	1,003.53	329.89
10-00-2111	ENGINEER INVOICE-PLATTING	617.50	617.50	0.00	0.00
10-00-2120	HEALTH INSURANCE PLAN SWHP	3,703.01	3,703.01	0.00	0.00
10-00-2121	LIAB ALL INSURANCE SHRT/OVER	2,124.37	2,125.54	1.17	0.06
10-00-2122	DENTAL VISION ADD'L PLAN	39.20	39.20	0.00	0.00
10-00-2123	LIBERTY NATIONAL LIFE	142.02	142.02	0.00	0.00
10-00-2127	INSURANCE CLAIMS	525.94	525.94	0.00	0.00
10-00-2500	DEFERRED LEASE INCOME	10,712.00	10,712.00	0.00	0.00
10-00-2550	DEFERRED CRLF FUNDS	421,323.78	0.00	(421,323.78)	100.00-
10-00-2600	DEFERRED PROPERTY TAX REVENUE	<u>12,175.09</u>	<u>19,570.99</u>	<u>7,395.90</u>	<u>60.75</u>
TOTAL LIABILITIES		491,528.88	72,916.96	(418,611.92)	85.17-
FUND EQUITY					
10-00-3000	FUND BALANCE	2,799,221.89	2,914,364.68	115,142.79	4.11
10-00-3001	CHILD SAFETY RESTRICTED FB	6,889.44	8,924.58	2,035.14	29.54
10-00-3002	MUNICIPAL COURT TECH/BLDG FUND	9,906.80	716.72	(9,190.08)	92.77-
10-00-3003	ASSET FORFEITURE FUND	205,089.96	155,635.31	(49,454.65)	24.11-
TOTAL REVENUES		712,340.99	795,090.37	82,749.38	11.62
TOTAL EXPENDITURES		(<u>638,563.10</u>)	(<u>440,498.32</u>)	<u>198,064.78</u>	<u>31.02-</u>
TOTAL FUND EQUITY		3,094,885.98	3,434,233.34	339,347.36	10.96
		=====	=====	=====	=====
TOTAL LIABILITIES & EQUITY		3,586,414.86	3,507,150.30	(79,264.56)	2.21-
		=====	=====	=====	=====
** OUT OF BALANCE **		0.00	0.00	0.00	2.21-

AS OF: FEBRUARY 28TH, 2025

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
ASSETS					
50-00-1000	MOODY BANK CKING WATER SUPPLY	(6,402.09)	156,068.49	162,470.58	2,537.77-
50-00-1001	SECURITY DEPOSIT	52,110.23	55,739.29	3,629.06	6.96
50-00-1002	#729 CD INVESTMENT ACCT. CDAR	63,834.34	66,273.03	2,438.69	3.82
50-00-1003	UTILITY BILL RELIEF FUND	0.00	(4.97)	(4.97)	0.00
50-00-1004	2011 IMPROV-INT & SINKING FUND	30,943.78	31,268.81	325.03	1.05
50-00-1005	PETTY CASH	200.00	200.00	0.00	0.00
50-00-1006	2011 IMPRV RVN BOND RESRV FUND	71,614.86	71,794.58	179.72	0.25
50-00-1008	2013 INT & SINKING FUND	64,075.43	64,503.07	427.64	0.67
50-00-1009	2013 IMPROVEMNT REV BOND RESRV	5,116.54	5,129.39	12.85	0.25
50-00-1012	#166 IMP REV BOND INVST ACCT	174,230.38	180,887.21	6,656.83	3.82
50-00-1013	2011 REFUND REV RESERVE BOND	37,961.06	38,056.34	95.28	0.25
50-00-1014	2011 INT & SINKING FUND	15,488.22	15,806.82	318.60	2.06
50-00-1016	2015 INT & SINKING FUND	19,369.78	19,442.77	72.99	0.38
50-00-1017	#522 COBE WATER INVESTMENT	2,217,558.18	1,433,006.31	(784,551.87)	35.38-
50-00-1018	BAD DEBT ALLOWANCES	1,014.69	(365.71)	(1,380.40)	136.04-
50-00-1020	WATER RECEIVABLES	144,936.56	148,278.18	3,341.62	2.31
50-00-1021	RECEIVABLES NSF CHECKS	7.05	(137.77)	(144.82)	2,054.18-
50-00-1022	TAP FEE RECEIVABLES	2,644.83	0.00	(2,644.83)	100.00-
50-00-1023	DEFFERRED OUTFLOW CONTRIBUTION	7,347.00	14,099.00	6,752.00	91.90
50-00-1024	DEFFERRED OUTFLOW INVEST. EXP	(1,393.00)	(1,393.00)	0.00	0.00
50-00-1025	DEFERRED OUTFLOW ACTUAL EXP	36,765.00	36,765.00	0.00	0.00
50-00-1026	DEFERRED OUTFLOW AMORTIZATION	14,959.00	30,511.00	15,552.00	103.96
50-00-1027	DEFFERRED OUTFLOW OF RESOURCES	631.00	563.00	(68.00)	10.78-
50-00-1028	DEF. OUTFLOW-ACTUAL VS ASSUMPT	2,447.00	3,352.00	905.00	36.98
50-00-1029	NET PENSION ASSESTS	16,196.00	26,896.00	10,700.00	66.07
50-00-1030	TANK IMPROVEMENTS	1,102,412.22	1,133,424.22	31,012.00	2.81
50-00-1031	EQUIPMENT	746,763.77	817,808.67	71,044.90	9.51
50-00-1032	AUTOMOBILES	212,083.67	212,083.67	0.00	0.00
50-00-1033	OFFICE EQUIPMENT	64,029.02	64,029.02	0.00	0.00
50-00-1034	A/D SYSTEM IMPROVEMENTS	1,432,726.17	1,432,726.17	0.00	0.00
50-00-1035	CONSTRUCTION IN PROGRESS	0.00	1,077,085.73	1,077,085.73	0.00
50-00-1036	LAND	465,980.19	465,980.19	0.00	0.00
50-00-1037	PROPERTY EASMENTS	10,281.71	10,281.71	0.00	0.00
50-00-1038	MUNICIPAL BUILDING	115,643.69	115,643.69	0.00	0.00
50-00-1039	WATER SYSTEM	3,650,949.08	3,650,949.08	0.00	0.00
50-00-1040	MAINTENANCE BUILDING	69,469.37	69,469.37	0.00	0.00
50-00-1041	A/D WATER FACILITIES	(3,601,027.63)	(3,771,824.49)	(170,796.86)	4.74
50-00-1042	A/D BUILDING AND IMPROVEMENT	(137,075.77)	(138,854.94)	(1,779.17)	1.30
50-00-1043	A/D EQUIPMENT AND FURNTURE	(538,133.32)	(636,382.67)	(98,249.35)	18.26
50-00-1044	CASH DRAWER	300.00	300.00	0.00	0.00
50-00-1100	PETTY CASH:1100 DONATIONS	200.00	200.00	0.00	0.00
TOTAL ASSETS		6,566,258.01	6,899,658.26	333,400.25	5.08
		=====	=====	=====	=====

AS OF: FEBRUARY 28TH, 2025

50 -WATER FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>LIABILITIES</u>					
50-00-2000	ACCOUNTS PAYABLE	97,218.50	68,725.72	(28,492.78)	29.31-
50-00-2001	NET OPEB ASSET LIABILITY	11,320.00	18,383.00	7,063.00	62.39
50-00-2004	CAPITAL GOVERNMENT-WATER METER	103,657.65	0.00	(103,657.65)	100.00-
50-00-2006	VACATION PAYABLE	12,867.80	12,867.80	0.00	0.00
50-00-2007	DEFERRED INFLOWS OF RESOURCES	6,120.00	6,905.00	785.00	12.83
50-00-2008	DEFERRED INFLOWS OF EXPECTED R	341.00	341.00	0.00	0.00
50-00-2009	DEF.INFLOW-PRJECTED VS ACTUAL	27,798.00	41,905.00	14,107.00	50.75
50-00-2105	TMRS PAYABLE	1,278.23	1,278.23	0.00	0.00
50-00-2110	PRE-PAID LEGAL	(0.01)	(0.01)	0.00	0.00
50-00-2111	METER STUDY ENGINEER	4,928.00	6,018.04	1,090.04	22.12
50-00-2113	UNEARNED DEPOSITS	46,383.54	50,518.60	4,135.06	8.91
50-00-2114	REV REFUNDING BONDS SERIES 201	35,000.00	0.00	(35,000.00)	100.00-
50-00-2115	REV REFUNDING BONDS CURRENT DU	33,000.00	35,000.00	2,000.00	6.06
50-00-2116	REVENUE BONDS SERIES 2011	70,000.00	0.00	(70,000.00)	100.00-
50-00-2117	2013 IMRPOVE BOND CURRENT DUE	113,000.00	118,000.00	5,000.00	4.42
50-00-2118	2013 IMPROVEMENT BOND	848,000.00	730,000.00	(118,000.00)	13.92-
50-00-2120	HEALTH INSURANCE PLAN SWHP	(267.32)	(267.32)	0.00	0.00
50-00-2122	DENTAL VISION ADD'L PLAN	(14.18)	(14.18)	0.00	0.00
50-00-2126	REV BOND SERIES 2011 CURRENT	66,000.00	70,000.00	4,000.00	6.06
50-00-2127	INSURANCE CLAIMS	2,425.70	2,425.70	0.00	0.00
50-00-2200	CREEKSIDE RANCH DEVELOPMENT	1,666.15	1,666.15	0.00	0.00
50-00-2550	2015 REVENUE BOND	231,000.00	195,000.00	(36,000.00)	15.58-
50-00-2551	2015 REVENUE BOND CURRENT DUE	35,000.00	36,000.00	1,000.00	2.86
50-00-2552	CAPTL GOVT-WTR METER-CURRENT	100,668.00	103,657.74	2,989.74	2.97
50-00-2710	DUE TO GENERAL FUND	41,554.86	41,327.60	(227.26)	0.55-
50-00-2751	DUE TO SEWER FUND	(865,957.82)	(974,533.11)	(108,575.29)	12.54
50-00-2800	OVER/SHORT	(16.05)	(16.05)	0.00	0.00
	TOTAL LIABILITIES	1,022,972.05	565,188.91	(457,783.14)	44.75-
<u>FUND EQUITY</u>					
50-00-3000	FUND BALANCE	5,628,410.00	6,324,786.12	696,376.12	12.37
	TOTAL REVENUES	870,115.66	898,660.71	28,545.05	3.28
	TOTAL EXPENDITURES	(955,239.70)	(888,977.48)	66,262.22	6.94-
	TOTAL FUND EQUITY	5,543,285.96	6,334,469.35	791,183.39	14.27
	TOTAL LIABILITIES & EQUITY	6,566,258.01	6,899,658.26	333,400.25	5.08
	** OUT OF BALANCE **	0.00	0.00	0.00	5.08

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: FEBRUARY 28TH, 2025

51 -SEWER FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
51-00-1000	SEWER CHECKING BANK ACCOUNT	0.00	116,866.75	116,866.75	0.00
51-00-1035	CONSTRUCTION IN PROGRESS	738,635.08	915,944.32	177,309.24	24.00
51-00-1036	LAND	<u>82,921.58</u>	<u>82,921.58</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL ASSETS	821,556.66	1,115,732.65	294,175.99	35.81
=====					
<u>LIABILITIES</u>					
51-00-2000	ACCOUNTS PAYABLE	0.00	1,094,503.24	1,094,503.24	0.00
51-00-2200	SERIES 2024A USDA	0.00	92,000.00	92,000.00	0.00
51-00-2201	SERIES 2024B USDA	0.00	55,000.00	55,000.00	0.00
51-00-2710	DUE TO GENERAL FUND	1,531.25	1,725.68	194.43	12.70
51-00-2750	DUE TO WATER FUND	<u>865,957.82</u>	<u>974,533.14</u>	<u>108,575.32</u>	<u>12.54</u>
	TOTAL LIABILITIES	867,489.07	2,217,762.06	1,350,272.99	155.65
<u>FUND EQUITY</u>					
51-00-3000	RETAINED EARNINGS	(35,554.73)	(99,820.42)	(64,265.69)	180.75
	TOTAL REVENUES	0.00	5,858,000.00	5,858,000.00	0.00
	TOTAL EXPENDITURES	<u>(10,377.68)</u>	<u>(6,860,208.99)</u>	<u>(6,849,831.31)</u>	<u>66,005.42</u>
	TOTAL FUND EQUITY	(45,932.41)	(1,102,029.41)	(1,056,097.00)	2,299.24
=====					
	TOTAL LIABILITIES & EQUITY	821,556.66	1,115,732.65	294,175.99	35.81
=====					
	** OUT OF BALANCE **	0.00	0.00	0.00	35.81

CITY OF BRUCEVILLE-EDDY
 YEAR TO DATE BALANCE SHEET
 AS OF: FEBRUARY 28TH, 2025

60 -ECONOMIC DEVELOPMENT FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
60-00-1000	ECONOMIC DEV. SALES & USE TAX	0.00	34,439.09	34,439.09	0.00
	TOTAL ASSETS	0.00	34,439.09	34,439.09	0.00
=====					
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
60-00-3000	FUND BALANCE	0.00	15,223.94	15,223.94	0.00
	TOTAL REVENUES	0.00	19,215.15	19,215.15	0.00
	TOTAL FUND EQUITY	0.00	34,439.09	34,439.09	0.00
=====					
	TOTAL LIABILITIES & EQUITY	0.00	34,439.09	34,439.09	0.00
=====					

CITY OF BRUCEVILLE-EDDY
YEAR TO DATE BALANCE SHEET
AS OF: FEBRUARY 28TH, 2025

80 -ST MAINT./REPAIR S&U FUND

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
80-00-1000	ST MAINT/REPAIR S&U TAX FUND	0.00	34,439.09	34,439.09	0.00
	TOTAL ASSETS	0.00	34,439.09	34,439.09	0.00
<u>LIABILITIES</u>					
<u>FUND EQUITY</u>					
80-00-3000	FUND BALANCE	0.00	15,223.94	15,223.94	0.00
	TOTAL REVENUES	0.00	19,215.15	19,215.15	0.00
	TOTAL FUND EQUITY	0.00	34,439.09	34,439.09	0.00
	TOTAL LIABILITIES & EQUITY	0.00	34,439.09	34,439.09	0.00

AS OF: FEBRUARY 28TH, 2025

85 -HOTEL OCCUPANCY TAX

ACCT NO#	ACCOUNT NAME	2023-2024 BALANCE	2024-2025 BALANCE	\$ CHANGE	% CHANGE
<u>ASSETS</u>					
		=====	=====	=====	=====
<u>FUND EQUITY</u>					
		=====	=====	=====	=====

Check Register

Accounts Payable-PAID

02/01/2025

to

02/28/2025

Check Register

Accounts Payable-Paid

02/01/2025-02/28/2025

Liabilities(below)= Balance Sheet Reports

Legal Shield

Globe Life Liberty National Division

Office of the Attorney General

Principal Life Insurance Company

Texas Municipal Retirement System

TX Health Benefits Pool

United States Treasury

MRB Group(Water-Meter Feasibility)

VENDOR SET: 01 City of Bruceville-Eddy

BANK: * ALL BANKS

DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	2/24/2025			008593		
C-CHECK	VOID CHECK	V	2/12/2025			010030		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	2	0.00	0.00	0.00
BANK: * TOTALS:	2	0.00	0.00	0.00

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0322	AMAZON CAPITAL SERVICES	R	2/06/2025			008551		795.35
0322	AMAZON CAPITAL SERVICES	R	2/24/2025			008581		215.43
			*** VENDOR TOTALS ***			2 CHECKS		1,010.78
0199	BROCKWAY GERSBACH FRANKLIN & N	R	2/12/2025			008564		23,142.85
			*** VENDOR TOTALS ***			1 CHECKS		23,142.85
0371	BUREAU VERITAS NORTH AMERICA,	R	2/12/2025			008565		1,414.97
			*** VENDOR TOTALS ***			1 CHECKS		1,414.97
0194	CARD SERVICE CENTER	R	2/24/2025			008582		672.95
			*** VENDOR TOTALS ***			1 CHECKS		672.95
0190	CARD SERVICE CENTER	R	2/12/2025			008566		700.31
			*** VENDOR TOTALS ***			1 CHECKS		700.31
0131	CHARTER COMMUNICATIONS	R	2/19/2025			008571		150.77
0131	CHARTER COMMUNICATIONS	R	2/19/2025			008572		120.61
			*** VENDOR TOTALS ***			2 CHECKS		271.38
0122	CITY OF WACO	R	2/19/2025			008573		1,307.03
			*** VENDOR TOTALS ***			1 CHECKS		1,307.03
0202	CITY OF WACO FINANCE DEPARTMEN	R	2/24/2025			008583		375.00
			*** VENDOR TOTALS ***			1 CHECKS		375.00
0307	ERGON ASPHALT AND EMULSIONS, I	R	2/12/2025			008567		470.69
			*** VENDOR TOTALS ***			1 CHECKS		470.69
0155	EXTRACO CONSULTING	R	2/06/2025			008552		50.00
			*** VENDOR TOTALS ***			1 CHECKS		50.00
0163	EXTRACO TECHNOLOGY	R	2/06/2025			008553		1,400.57
			*** VENDOR TOTALS ***			1 CHECKS		1,400.57
0110	FALLS COUNTY APPRAISAL DISTRIC	R	2/19/2025			008574		146.01
			*** VENDOR TOTALS ***			1 CHECKS		146.01
0167	FIRST NATIONAL BANK OF MOODY	D	2/12/2025			000766		34.50
0167	FIRST NATIONAL BANK OF MOODY	D	2/24/2025			000770		35.00
			*** VENDOR TOTALS ***			2 CHECKS		69.50

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0128	FUELMAN	R	2/12/2025			008568		992.31
0128	FUELMAN	R	2/24/2025			008584		843.50
			*** VENDOR TOTALS ***			2 CHECKS		1,835.81
0298	GOTO COMMUNICATIONS, INC.	R	2/06/2025			008554		469.56
			*** VENDOR TOTALS ***			1 CHECKS		469.56
0247	GT DISTRIBUTORS, INC.	R	2/06/2025			008555		346.50
			*** VENDOR TOTALS ***			1 CHECKS		346.50
0231	HEART OF TEXAS COUNCIL OF GOVE	R	2/24/2025			008585		226.00
			*** VENDOR TOTALS ***			1 CHECKS		226.00
0102	LEGALSHIELD	R	2/24/2025			008586		15.95
			*** VENDOR TOTALS ***			1 CHECKS		15.95
0103	GLOBE LIFE LIBERTY NATIONAL DI	R	2/24/2025			008587		825.60
			*** VENDOR TOTALS ***			1 CHECKS		825.60
0136	MCCREARY, VESELKA, BRAGG, & AL	R	2/24/2025			008588		3,531.87
			*** VENDOR TOTALS ***			1 CHECKS		3,531.87
0134	MCLENNAN CENTRAL APPRAISAL DIS	R	2/19/2025			008575		1,152.99
			*** VENDOR TOTALS ***			1 CHECKS		1,152.99
0256	MESSER & FORT	R	2/19/2025			008576		2,367.35
			*** VENDOR TOTALS ***			1 CHECKS		2,367.35
0265	MRB GROUP	R	2/19/2025			008577		2,625.00
			*** VENDOR TOTALS ***			1 CHECKS		2,625.00
0146	O'REILLY AUTOMOTIVE, INC.	R	2/06/2025			008556		582.51
			*** VENDOR TOTALS ***			1 CHECKS		582.51
0104	OFFICE OF THE ATTORNEY GENERAL	R	2/11/2025			008561		186.25
0104	OFFICE OF THE ATTORNEY GENERAL	R	2/11/2025			008562		253.38
0104	OFFICE OF THE ATTORNEY GENERAL	R	2/11/2025			008563		843.23
0104	OFFICE OF THE ATTORNEY GENERAL	R	2/24/2025			008589		186.25

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0104	OFFICE OF THE ATTORNEY GENERAL	R	2/24/2025			008590		253.38
0104	OFFICE OF THE ATTORNEY GENERAL	R	2/24/2025			008591		616.15
			*** VENDOR TOTALS ***			6 CHECKS		2,338.64
0170	PITNEY BOWES GLOBAL FINANCIAL	D	2/12/2025			000767		200.00
			*** VENDOR TOTALS ***			1 CHECKS		200.00
0105	PRINCIPAL LIFE INSURANCE COMPA	R	2/24/2025			008592		731.22
			*** VENDOR TOTALS ***			1 CHECKS		731.22
1	COFFMAN, ELIZABETH M	R	2/12/2025			008570		160.00
			*** VENDOR TOTALS ***			1 CHECKS		160.00
0385	TEXAS DOCUMENT SOLUTIONS	R	2/19/2025			008578		248.84
			*** VENDOR TOTALS ***			1 CHECKS		248.84
0185	TML INTERGOVERNMENTAL RISK POO	R	2/06/2025			008557		2,291.66
			*** VENDOR TOTALS ***			1 CHECKS		2,291.66
0100	TEXAS MUNICIPAL RETIREMENT SYS	D	2/26/2025			000771		8,677.66
			*** VENDOR TOTALS ***			1 CHECKS		8,677.66
0173	TX HEALTH BENEFITS POOL	R	2/24/2025			008594		14,490.38
			*** VENDOR TOTALS ***			1 CHECKS		14,490.38
0107	UNITED STATES TREASURY	D	2/10/2025			000765		3,069.83
0107	UNITED STATES TREASURY	D	2/24/2025			000769		2,873.68
			*** VENDOR TOTALS ***			2 CHECKS		5,943.51
0360	VERIZON	R	2/06/2025			008558		131.15
			*** VENDOR TOTALS ***			1 CHECKS		131.15
0112	VERIZON WIRELESS	R	2/19/2025			008579		609.16
			*** VENDOR TOTALS ***			1 CHECKS		609.16
0253	WENDY MILLIMAN	R	2/06/2025			008559		260.00
			*** VENDOR TOTALS ***			1 CHECKS		260.00
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	2/12/2025			008569		669.24
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	2/19/2025			008580		26.51

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 10AP GENERAL FUND

DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0164	YOUNGBLOOD AUTOMOTIVE & TIRE	R	2/24/2025			008595		593.25
*** VENDOR TOTALS ***						3 CHECKS		1,289.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	43	67,491.73	0.00	67,491.73
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	14,890.67	0.00	14,890.67
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 10AP TOTALS:	49	82,382.40	0.00	82,382.40
BANK: 10AP TOTALS:	49	82,382.40	0.00	82,382.40

VENDOR SET: 01 City of Bruceville-Eddy
BANK: 10CT MUNICIPAL COURT TECH/BUILD
DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0163	EXTRACO TECHNOLOGY	R	2/06/2025			001277		350.14
*** VENDOR TOTALS ***						1 CHECKS		350.14

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	350.14	0.00	350.14
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 10CT TOTALS:	1	350.14	0.00	350.14
BANK: 10CT TOTALS:	1	350.14	0.00	350.14

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0211	ATWOOD DISTRIBUTING, L.P.	R	2/06/2025			010011		783.69
			*** VENDOR TOTALS ***			1 CHECKS		783.69
0152	BLUEBONNET WATER SUPPLY CORP.	R	2/06/2025			010012		41,013.00
			*** VENDOR TOTALS ***			1 CHECKS		41,013.00
0199	BROCKWAY GERSBACH FRANKLIN & N	R	2/12/2025			010022		9,257.15
			*** VENDOR TOTALS ***			1 CHECKS		9,257.15
0157	BRUCEVILLE-EDDY VFD	R	2/06/2025			010013		117.00
			*** VENDOR TOTALS ***			1 CHECKS		117.00
0119	CARD SERVICE CENTER	R	2/06/2025			010014		1,123.49
			*** VENDOR TOTALS ***			1 CHECKS		1,123.49
0151	CITY OF WACO WATER OFFICE	R	2/12/2025			010023		126.00
			*** VENDOR TOTALS ***			1 CHECKS		126.00
0140	CORE & MAIN LP	R	2/12/2025			010024		5,051.37
			*** VENDOR TOTALS ***			1 CHECKS		5,051.37
0121	DSHS CENTRAL LAB MC2004	R	2/19/2025			010031		207.00
			*** VENDOR TOTALS ***			1 CHECKS		207.00
0163	EXTRACO TECHNOLOGY	R	2/06/2025			010015		350.14
			*** VENDOR TOTALS ***			1 CHECKS		350.14
0167	FIRST NATIONAL BANK OF MOODY	D	2/19/2025			000768		190.00
			*** VENDOR TOTALS ***			1 CHECKS		190.00
0268	FORTLINE WATERWORKS	R	2/12/2025			010025		703.04
			*** VENDOR TOTALS ***			1 CHECKS		703.04
0128	FUELMAN	R	2/12/2025			010026		595.25
0128	FUELMAN	R	2/24/2025			010037		749.55
			*** VENDOR TOTALS ***			2 CHECKS		1,344.80
0145	KEITH ACE HARDWARE-GO	R	2/06/2025			010016		194.70
			*** VENDOR TOTALS ***			1 CHECKS		194.70
0187	KW UTILITIES METER TESTING	R	2/12/2025			010027		150.00
			*** VENDOR TOTALS ***			1 CHECKS		150.00

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0141	LONESTAR MAINTENANCE & SERVICE	R	2/12/2025			010028		70.00
0141	LONESTAR MAINTENANCE & SERVICE	R	2/24/2025			010038		3,075.87
			*** VENDOR TOTALS ***			2 CHECKS		3,145.87
0124	MCLENNAN COUNTY CLERK	R	2/06/2025			010017		19.00
0124	MCLENNAN COUNTY CLERK	R	2/12/2025			010029		95.00
			*** VENDOR TOTALS ***			2 CHECKS		114.00
0256	MESSER & FORT	R	2/19/2025			010032		7,343.00
			*** VENDOR TOTALS ***			1 CHECKS		7,343.00
0265	MRB GROUP	R	2/19/2025			010033		8,914.00
			*** VENDOR TOTALS ***			1 CHECKS		8,914.00
0252	RDO EQUIPMENT CO.	R	2/19/2025			010034		129.68
			*** VENDOR TOTALS ***			1 CHECKS		129.68
1	LYLE SHANE ZANT	R	2/24/2025			010039		244.87
			*** VENDOR TOTALS ***			1 CHECKS		244.87
0150	SOUTHERN TRINITY GROUNDWATER	R	2/06/2025			010018		150.00
0150	SOUTHERN TRINITY GROUNDWATER	R	2/06/2025			010019		161.61
			*** VENDOR TOTALS ***			2 CHECKS		311.61
0290	TIB THE INDEPENDENT BANKERSBAN	R	2/19/2025			010035		106,186.31
			*** VENDOR TOTALS ***			1 CHECKS		106,186.31
0185	TML INTERGOVERNMENTAL RISK POO	R	2/06/2025			010020		458.34
			*** VENDOR TOTALS ***			1 CHECKS		458.34
0143	UNITED STATES POSTAL SERVICE	R	2/24/2025			010040		1,056.72
			*** VENDOR TOTALS ***			1 CHECKS		1,056.72
0112	VERIZON WIRELESS	R	2/19/2025			010036		217.91
			*** VENDOR TOTALS ***			1 CHECKS		217.91
0127	WASTE CONNECTIONS LONE STAR, I	R	2/06/2025			010021		11,928.79
			*** VENDOR TOTALS ***			1 CHECKS		11,928.79

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 50AP WATER SUPPLY

DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	29	200,472.48	0.00	200,472.48
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	190.00	0.00	190.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 50AP TOTALS:	30	200,662.48	0.00	200,662.48
BANK: 50AP TOTALS:	30	200,662.48	0.00	200,662.48

VENDOR SET: 01 City of Bruceville-Eddy
BANK: 50SD SECURITY DEPOSIT
DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	VELASQUEZ, ROBIN	R	2/19/2025			001829		224.50
1	SILVESTRE, MARIA	R	2/25/2025			001830		266.89
1	MURREY, COLIN & HANN	R	2/25/2025			001831		275.13
*** VENDOR TOTALS ***						3 CHECKS		766.52

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	766.52	0.00	766.52
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 50SD TOTALS:	3	766.52	0.00	766.52
BANK: 50SD TOTALS:	3	766.52	0.00	766.52

VENDOR SET: 01 City of Bruceville-Eddy

BANK: 51AP SEWER OPERATIONS

DATE RANGE: 2/01/2025 THRU 2/28/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0388	BRCT, LLC. DBA BLACKROCK CONST	R	2/19/2025			001014		802,984.82
				*** VENDOR TOTALS ***		1 CHECKS		802,984.82
0390	JMK SITE WORK, LLC.	R	2/19/2025			001015		295,687.50
				*** VENDOR TOTALS ***		1 CHECKS		295,687.50
0256	MESSER & FORT	R	2/19/2025			001016		2,019.55
				*** VENDOR TOTALS ***		1 CHECKS		2,019.55
0386	SKYBLUE UTILITIES, INC	R	2/19/2025			001017		265,036.94
				*** VENDOR TOTALS ***		1 CHECKS		265,036.94

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	4	1,365,728.81	0.00	1,365,728.81
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 51AP TOTALS:	4	1,365,728.81	0.00	1,365,728.81
BANK: 51AP TOTALS:	4	1,365,728.81	0.00	1,365,728.81
REPORT TOTALS:	87	1,649,890.35	0.00	1,649,890.35



Invoice

Date	2/14/2025
Invoice #	156245

PO BOX 519 LORENA, TX 76655

Bill To
Bruceville-Eddy W.S.D. 144 Wilcox Dr Eddy, TX 76524-2587

Ship To
Bruceville-Eddy W.S.D. 144 Wilcox Dr Eddy, TX 76524-2587

P.O. Number	Terms	Rep	Delivered By	Account #
	Net 30		EH/TF	BRUCEEDW...

Quantity	Item Code	Description	Price Each	Amount
2	CS100	LAS-LIQUID AMMONIA SULFATE 55 GALLON	420.00	840.00T
7	CS59LS	150# CHLORINE GAS CYLINDER	270.00	1,890.00T
	*Delivery	Delivery Charge	273.00	273.00T
7	SFT-CL	Superfund Excise Tax Chlorine Gas (.0027/lb)	0.41	2.87
2	*TRANS	CHEMICAL TRANSFER	35.00	70.00T

RECEIVED FEB 24 2025

Phone (254) 857-9711 Fax (254)857-4005 We appreciate your business.	Subtotal	\$3,075.87
	Sales Tax (0.0%)	\$0.00
	Payments/Credits	\$0.00
	Balance Due	\$3,075.87

ENGINEERING/ARCHITECTURAL/SURVEYOR SERVICES

**PART I
AGREEMENT**

THIS AGREEMENT, entered into this ____ day of _____, _____ by and between the CITY OF BRUCEVILLE-EDDY, hereinafter called the "City", acting herein by Linda Owens, Mayor hereunto duly authorized, and 5M ASSOCIATES, LLC hereinafter called "Firm," acting herein by Scott Murrah, President.

WITNESSETH THAT:

WHEREAS, the City of Bruceville-Eddy desires to construct the following: 2,200 feet of 6-inch PVC water line, including but not limited to: isolation valves, fittings, reconnections, and asphalt replacement, under the general direction of the Texas Community Development Block Grant (hereinafter called "TxCDBG") Program administered by the Texas Department of Agriculture (TDA); and Whereas the City desires to engage 5M Associates, LLC to render certain engineering/surveyor/architectural services in connection with the TxCDBG Project, Contract Number CDV23-0167.

NOW THEREFORE, the parties do mutually agree as follows:

1. Scope of Services

The Firm will perform the services set out in Part II, Scope of Services.

2. Time of Performance - The services of the Firm shall commence on January 6, 2023 . In any event, all of the services required and performed hereunder shall be completed no later than January 31, 2027.

3. Local Program Liaison - For purposes of this Agreement, the City Administrator or equivalent authorized person will serve as the Local Program Liaison and primary point of contact for the Firm. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.

4. Access to Records - The U.S. Department of Housing and Urban Development (HUD), Inspectors General, the Comptroller General of the United States, the Texas Department of Agriculture (TDA), and the City, or any of their authorized representatives, shall have access to any documents, papers, or other records of the Firm which are pertinent to the TxCDBG award, in order to make audits, examinations, excerpts, and transcripts, and to close out the City's TxCDBG contract with TDA.

5. Retention of Records - The Firm shall retain all required records for three years after the City makes its final payment and all pending matters are closed.

6. Compensation and Method of Payment - The maximum amount of compensation and reimbursement to be paid hereunder for application preparation shall not exceed \$0. The maximum amount of compensations and reimbursement to be paid hereunder for project engineering services

shall not exceed \$45,000. Payment to the Firm shall be based on satisfactory completion of identified milestones in Part III - Payment Schedule of this Agreement.

7. Indemnification – The Firm shall comply with the requirements of all applicable laws, rules and regulations, and shall exonerate, indemnify, and hold harmless the City and its agency members from and against any and all claims, costs, suits, and damages, including attorney’s fees, arising out of the Firm’s performance or nonperformance of the activities, services or subject matter called for in this Agreement, and shall assume full responsibility for payments of Federal, State and local taxes on contributions imposed or required under the Social Security, worker's compensation and income tax laws.

9. Miscellaneous Provisions

- a. This Agreement shall be construed under and accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in McLennan County, Texas.
- b. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Agreement.
- c. In any case one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
- d. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.
- e. This Agreement may be amended by mutual agreement of the parties hereto and a writing to be attached to an incorporated into this Agreement.

10. Extent of Agreement

This Agreement, which includes Parts I-V, including the following exhibits/attachments: A1 represents the entire and integrated agreement between the City and the Firm and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by authorized representatives of both City and the Firm.

IN WITNESSETH WHEREOF, the parties have executed this Agreement by causing the same to be signed on the day and year first above written.

BY: _____
(Local City Official)

Linda Owens
(Printed Name)

Mayor
(Title)

BY: 
(Firm/Contractor's Authorized Representative)

Scott Murrah
(Printed Name)

President
(Title)

PART II
SCOPE OF SERVICES

The Firm shall render the following professional services necessary for the development of the project:

SCOPE OF SERVICES

PHASE 1 – Application Preparation

1. Complete application preparation attachments including, but not limited to:
 - a. Sealed Table 2
 - b. Budget/project justification
 - c. Required maps

PHASE 2 – Project Engineering

1. Attend preliminary conferences with the City regarding the requirements of the project.
 2. Determine necessity for acquisition of any additional real property/easements/right-of-ways (ROWS) for the TxCDBG project and, if applicable, furnish to the City:
 - a. Name and address of property owners;
 - b. Legal description of parcels to be acquired; and
 - c. Map showing entire tract with designation of part to be acquired.
 3. Make any necessary surveys of existing topography, utilities, or other field data required for proper design of the project. Provide consultation and advice as to the necessity of the City providing or obtaining other services such as auger borings, core borings, soil tests, or other subsurface explorations; laboratory testing and inspecting of samples or materials; other special consultations. The Firm will review any tests required and act as the City's representative in connection with any such services.
 4. Prepare railroad/highway permits.
 5. Prepare a preliminary engineering/architectural study and report on the project in sufficient detail to indicate clearly the problems involved and the alternate solutions available to the City, to include preliminary layouts, sketches, and cost estimates for the project, and to set forth clearly the Firm's recommendations; to be completed within 30 days of execution of this Agreement.
 6. Furnish the City copies of the preliminary report, if applicable (additional copies will be furnished to the City at direct cost of reproduction).
 7. Make periodic visits, no less than every 30 days during the construction period, to the construction site to observe the progress and quality of the work, to ensure that the work conforms with the approved plans and specifications, and to determine if the work is proceeding in accordance with the Agreement.
 8. Furnish the City a written monthly status report at least seven (7) days prior to the regularly scheduled council meeting until the project is closed by TDA. The format for this report is attached to this Agreement as Exhibit 1.
 9. Submit detailed drawings and plans/specifications to appropriate regulatory agency(ies) and obtain clearance.
 10. Prepare bid packet/contract documents/advertisement for bids. At the time the bid packet is completed, the Firm shall also furnish the City an updated written Estimate of Probable Costs for the Project.
 11. Make 10-day call to confirm prevailing wage decision.
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12. Incorporate any and all wage rate modifications or supersedes via bid addendum (if applicable).
13. Conduct bid opening and prepare minutes.
14. Tabulate, analyze, and review bids for completeness and accuracy.
15. Accomplish construction contractor's eligibility verification through www.SAM.gov.
16. Conduct pre-construction conference and prepare copy of report/minutes.
17. Issue Notice to Proceed to construction contractor.
18. Provide in all proposed construction contracts deductive alternatives where feasible, so that should the lowest responsive base bid for construction exceed the funds available, deductive alternatives can be taken to reduce the bid price.
19. Design for access by persons with disabilities for those facilities to be used by the public in accordance with Public Law 504.
20. Use TDA-approved forms for instructions to bidders, general conditions, contract, bid bond, performance bond, and payment bond.
21. Consult with and advise the City during construction; issue to contractors all instructions requested by the City; and prepare routine change orders if required, at no charge for engineering services to the City when the change order is required to correct errors or omissions by the Firm; provide price analysis for change orders; process change orders approved by City and the Firm and submit to TDA for approval prior to execution with the construction contractor.
22. Review shop and working drawings furnished by contractors for compliance with design concept and with information given in contract documents (contractors will be responsible for dimensions to be confirmed and correlated at job site).
23. Resolve all payment requests within 14 days of receipt of signed pay request from the construction contractor.
24. Based on the Firm's on-site observations and review of the contractor's applications for payment, determine the amount owed to the contractor in such amounts; such approvals of payment to constitute a representation to the City, based on such observations and review, that the work has progressed to the point indicated and that the quality of work is in accordance with the plans, specifications and contract documents.
25. Recommend that a 10% retainage is withheld from all payments on construction contracts until final acceptance by the City and approval by TDA, unless State or local law provides otherwise.
26. Prepare Certificate of Construction Completion and Clean Lien Certificate. A Clean Lien Certificate may be prepared for each of the Prime Contractor(s) and each of the subcontractor(s).
27. Conduct interim/final inspections.
28. Revise contract drawings to show the work as actually constructed and furnish the City with a set of "record drawings" plans.
29. The Firm will provide a copy of the final project record drawing(s) engineering schematic(s), as constructed using funds under this contract. These maps shall be provided in digital format containing the source map data (original vector data) and the graphic data in files on machine readable media, such as compact disc (CD), which are compatible with computer systems owned or readily available to the owner. The digital copy provided shall not include a digital representation of the engineer's seal but the accompanying documentation from the Firm shall include a signed statement of when the map was authorized, that the digital map is a true representation of the original sealed document, and that a printed version with the seal has been provided to the City. In addition, complete documentation as to the content and layout of the data files and the name of the software package(s) used to generate the data and maps shall be provided to the owner in written form.

SUBCONTRACTS

1. No work under this Agreement shall be subcontracted by the Firm without prior approval, in writing, from the City.
 2. The Firm shall, prior to proceeding with the work, notify the City in writing of the name of any subcontractors proposed for the work, including the extent and character of the work to be done by each.
 3. If any time during progress of the work, the City determines that any subcontractor is incompetent or undesirable, the City will notify the Firm who shall take reasonable and immediate steps to satisfactorily cure the problem, substitute performance, or cancel such subcontract. Subletting by subcontractors shall be subject to the same regulations. Nothing contained in this Agreement shall create any contractual relation between any subcontractor and the City.
 4. The Firm will include in all contracts and subcontracts in excess of \$150,000 a provision which requires compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C 7401-7671q) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251-1387). The provisions shall require reporting of violations to TDA and to the Regional Office of the Environmental Protection Agency (EPA).
 5. The Firm will include in all contracts and subcontracts in excess of \$150,000 provisions or conditions which will allow for administrative, contractual or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as may be appropriate.
 6. The Firm will include in all contracts and subcontracts in excess of \$10,000 provisions addressing termination for cause and for convenience by the City including the manner by which it will be affected and the basis for settlement.
 7. The Firm will include in all contracts and subcontracts provisions requiring compliance with the following, if applicable:
 - a. Prime construction contracts in excess of \$2,000, compliance with the Davis-Bacon Act, as amended (40 U.S.C.3141-3144, 3146-3148) as supplemented by Department of Labor regulations (29 CFR part 5);
 - b. Prime construction contracts in excess of \$2,000, compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR part 3)
 - c. Contracts greater than \$10,000, the inclusion of the Equal Opportunity clause provided under 41 CFR 60-1.4(b) (Executive Order 11246);
 - d. Section 3 of the Housing and Urban Development Act of 1968;
 - e. Contracts exceeding \$100,000, compliance with the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352);
 - f. For contracts in excess of \$100,000 that involve the employment of mechanics or laborers, compliance with the Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708), including work week requirements and safety conditions for workers, as supplemented by Department of Labor regulations (29 CFR Part 5); and
 8. The Firm will include in all negotiated contracts and subcontracts a provision which indicates that funds will not be awarded under this contract to any party which is debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549 and 2 CFR Part 2424. A certification shall be provided and received from each proposed subcontractor under this contract and its principals.
 9. The Firm will include in all negotiated contracts and subcontracts a provision to the effect that the City, TDA, the Texas Comptroller of Public Accounts, the Comptroller General of the United States, the U.S. Department of Housing and Urban Development (HUD), or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the contractor which are directly pertinent to that specific contract, for the purpose of making audit, examination, excerpts, and transcriptions.
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10. The Firm will include in all contracts and subcontracts a requirement that the contractor maintain all relevant project records for three (3) years after the City has made final payment to the contractor and all other pending matters are closed.

STANDARD OF PERFORMANCE AND DEFICIENCIES

1. All services of the Firm and its independent professional associates, consultants and subcontractors will be performed in a professional, reasonable and prudent manner in accordance with generally accepted professional practice. The Firm represents that it has the required skills and capacity to perform work and services to be provided under this Agreement.
 2. The Firm represents that services provided under this Agreement shall be performed within the limits prescribed by the City in a manner consistent with that level of care and skill ordinarily exercised by other professional consultants under similar circumstances.
 3. Any deficiency in Firm's work and services performed under this contract shall be subject to the provisions of applicable state and federal law. Any deficiency discovered shall be corrected upon notice from the City and at the Firm's expense if the deficiency is due to Firm's negligence. The City shall notify the Firm in writing of any such deficiency and provide an opportunity for mutual investigation and resolution of the problem prior to pursuit of any judicial remedy. In any case, this provision shall in no way limit the judicial remedies available to the City under applicable state or federal law.
 4. The Firm agrees to and shall hold harmless the City, its officers, employees, and agents from all claims and liability of whatsoever kind or character due to or arising solely out of the negligent acts or omissions of the Firm, its officers, agents, employees, subcontractors, and others acting for or under the direction of the Firm doing the work herein contracted for or by or in consequence of any negligence in the performance of this Agreement, or by or on account of any omission in the performance of this Agreement.
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**PART III -
PAYMENT SCHEDULE**

City shall reimburse the Firm for professional services provided upon completion of the following project milestones per the following percentages of the maximum contract amount:

Milestone	% of Contract Fee
• Application preparation	0%
• Approval of Preliminary Engineering Plans and Specifications by City.	20%
• Approval of Plans and Specifications by Regulatory Agency(ies).	30%
• Completion of bid advertisement and contract award.	20%
• Completion of construction staking.	10%
• Completion of Final Closeout Assessment and submittal of "As Builts" to City.	10%
• Completion of final inspection and acceptance by the City.	10%
Total	<hr/> 100%

SPECIAL SERVICES

NONE.

PART IV

TERMS AND CONDITIONS

1. Termination of Agreement for Cause. If the Firm fails to fulfill in a timely and proper manner its obligations under this Agreement, or if the Firm violates any of the covenants, conditions, agreements, or stipulations of this Agreement, the City shall have the right to terminate this Agreement by giving written notice to the Firm of such termination and specifying the effective date thereof, which shall be at least five days before the effective date of such termination. In the event of termination for cause, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Firm pursuant to this Agreement shall, at the option of the City, be turned over to the City and become the property of the City. In the event of termination for cause, the Firm shall be entitled to receive reasonable compensation for any necessary services actually and satisfactorily performed prior to the date of termination.

Notwithstanding the above, the Firm shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Agreement by the Firm, and the City may set-off the damages it incurred as a result of the Firm's breach of the contract from any amounts it might otherwise owe the Firm.

2. Termination for Convenience of the City.

City may at any time and for any reason terminate Contractor's services and work at City's convenience upon providing written notice to the Contractor specifying the extent of termination and the effective date. Upon receipt of such notice, Contractor shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders for materials, facilities and supplies in connection with the performance of this Agreement.

Contractor shall provide invoice for work completed up to termination date. City shall be responsible for payment of services up to termination date.

3. Changes. The City may, from time to time, request changes in the services the Firm will perform under this Agreement. Such changes, including any increase or decrease in the amount of the Firm's compensation, must be agreed to by all parties and finalized through a signed, written amendment to this Agreement.
 4. Resolution of Program Non-Compliance and Disallowed Costs. In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement, or the breach thereof, including determination of responsibility for any costs disallowed as a result of non-compliance with federal, state or TxCDBG program requirements, the parties hereto shall use their best efforts to settle the dispute, claim, question or disagreement. To this effect, the parties shall consult and negotiate with each other in good faith within 30 days of receipt of a written notice of the dispute or invitation to negotiate, and attempt to reach a just and equitable solution satisfactory to both parties. If the matter is not resolved by negotiation within 30 days of receipt of written notice or invitation to negotiate, the parties agree first to try in good faith to settle the matter by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration, litigation, or some other dispute resolution procedure. The parties may enter into a written amendment to this Amendment and choose a mediator that is not affiliated with the American Arbitration Association. The parties shall bear the costs of such mediation equally. *[This section may also provide for the qualifications of the mediator(s), the locale of meetings, time limits, or any other item of concern to the parties.]* If the matter is not resolved through such mediation within 60 days of the initiation of that procedure, either party may proceed to file suit.
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5. Personnel.

- a. The Firm represents that he/she/it has, or will secure at its own expense, all personnel required in performing the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City.
- b. All of the services required hereunder will be performed by the Firm or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.
- c. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

6. Assignability. The Firm shall not assign any interest on this Agreement and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the City thereto; Provided, however, that claims for money by the Firm from the City under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.

7. Reports and Information. The Firm, at such times and in such forms as the City may require, shall furnish the City such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Agreement.

8. Records and Audits. The Firm shall ensure that the City maintains fiscal records and supporting documentation for all expenditures of funds made under this contract in a manner that conforms to 2 CFR 200.300-.309, 24 CFR 570.490, and this Agreement. Such records must include data on the racial, ethnic, and gender characteristics of persons who are applicants for, participants in, or beneficiaries of the funds provided under this Agreement. The Firm and the City shall retain such records, and any supporting documentation, for the greater of three years from closeout of the Agreement or the period required by other applicable laws and regulations.

9. Findings Confidential. All of the reports, information, data, etc., prepared or assembled by the Firm under this contract are confidential and the Firm agrees that they shall not be made available to any individual or organization without the prior written approval of the City.

10. Copyright. No report, maps, or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Firm.

11. Compliance with Local Laws. The Firm shall comply with all applicable laws, ordinances and codes of the State and local governments, and the Firm shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Agreement.

12. Conflicts of interest.

- a. Governing Body. No member of the governing body of the City and no other officer, employee, or agent of the City, who exercises any functions or responsibilities in connection with administration, construction, engineering, or implementation of TxCDBG award

between TDA and the City / County, shall have any personal financial interest, direct or indirect, in the Firm or this Agreement; and the Firm shall take appropriate steps to assure compliance.

- b. Other Local Public Officials. No other public official, who exercises any functions or responsibilities in connection with the planning and carrying out of administration, construction, engineering, or implementation of the TxCDBG award between TDA and the City, shall have any personal financial interest, direct or indirect, in the Firm or this Agreement; and the Firm shall take appropriate steps to assure compliance.
- a. The Firm and Employees. The Firm warrants and represents that it has no conflict of interest associated with the TxCDBG award between TDA and the City or this Agreement. The Firm further warrants and represents that it shall not acquire an interest, direct or indirect, in any geographic area that may benefit from the TxCDBG award between TDA and the City or in any business, entity, organization or person that may benefit from the award. The Firm further agrees that it will not employ an individual with a conflict of interest as described herein.

13. Debarment and Suspension (Executive Orders 12549 and 12689)

The Firm certifies, by entering into this Agreement, that neither it nor its principals are presently debarred, suspended, or otherwise excluded from or ineligible for participation in federally-assisted programs under Executive Orders 12549 (1986) and 12689 (1989). The term "principal" for purposes of this Agreement is defined as an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Firm. The Firm understands that it must not make any award or permit any award (or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension."

Federal Civil Rights Compliance.

14. Equal Opportunity Clause (applicable to federally assisted construction contracts and subcontracts over \$10,000).

During the performance of this contract, the Firm agrees as follows:

- a. The Firm will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Firm will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Firm agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- b. The Firm will, in all solicitations or advertisements for employees placed by or on behalf of the Firm, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

- c. The Firm will not discourage or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
 - d. The Firm will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Firm's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
 - e. The Firm will comply with all provisions of Executive Order 11246 of September 24, 1965, "Equal Employment Opportunity," and of the rules, regulations, and relevant orders of the Secretary of Labor.
 - f. The Firm will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
 - g. In the event of the Firm's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Firm may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
 - h. The Firm will include the portion of the sentence immediately preceding paragraph (a) and the provisions of paragraphs (a) through (h) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Firm will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a Firm becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the Firm may request the United States to enter into such litigation to protect the interests of the United States.
15. Civil Rights Act of 1964. Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, religion, sex, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
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16. Section 109 of the Housing and Community Development Act of 1974. The Firm shall comply with the provisions of Section 109 of the Housing and Community Development Act of 1974. No person in the United States shall on the ground of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.
 17. Section 504 of the Rehabilitation Act of 1973, as amended. The Firm agrees that no otherwise qualified individual with disabilities shall, solely by reason of his/her disability, be denied the benefits of, or be subjected to discrimination, including discrimination in employment, under any program or activity receiving federal financial assistance.
 18. Age Discrimination Act of 1975. The Firm shall comply with the Age Discrimination Act of 1975 which provides that no person in the United States shall on the basis of age be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
 19. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) (if contract greater than or equal to \$100,000) The Firm certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining this contract. The Firm shall disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
 20. Economic Opportunities for Section 3 Residents and Section 3 Business Concerns.
 - a. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
 - b. The parties to this Agreement agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this Agreement certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
 - c. The Firm agrees to send to each labor organization or representative of workers with which the Firm has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the Firm's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
 - d. The Firm agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The Firm will not subcontract with any subcontractor where the Firm has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
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e. The Firm will certify that any vacant employment positions, including training positions, that are filled (1) after the Firm is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the Firm's obligations under 24 CFR part 135.

f. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this Agreement for default, and debarment or suspension from future HUD assisted contracts.

g. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this Agreement. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

PART V
PROJECT TIME SCHEDULE
ENGINEERING/ARCHITECTURAL/SURVEYOR
PROFESSIONAL SERVICES

Milestone	Time (months)
• Engineering Plans and Specifications	8
• Bid Advertisement and Award	2
• Construction	10
Total	<hr/> 20 <hr/>

Exhibit 1.

MONTHLY STATUS REPORT

Grant Recipient: _____ Date Submitted: _____

Grant No.: _____ Reporting Period: _____

Project Status:

Date of Last Inspection: _____

Name of Inspector: _____

Inspection Description:

Projected Date of Construction Completion: _____

Amount of Last Pay Request: _____

Date of Last Pay Request: _____

Status of Last Pay Request: _____

List of Subcontractors Onsite

Name

Date Cleared by Grant Administrator

_____	_____
_____	_____
_____	_____

**This report may be e-mailed or faxed to the Grant Recipient*



TO: Gene Sprouse, Bruceville-Eddy City of
FROM: Matt Eden
DATE: Mar 19, 2025
RE: City Shop, 410 Hudson Lane, Eddy, TX 76524 - Awning & Shop Lighting

Alliance Electrical Group will provide all necessary labor and material for the scope of work listed below:

SCOPE OF WORK:

Installation of new lights and 2 receptacles under the Equipment Awning
 (All trenching to be done by Bruceville Eddy Utilities)

Install Photoeye to control all exterior lighting

Change out 2 Existing Floods to New Brighter Flood

Price to change 4 lights in the pull thru

Labor		\$2,679.60
Material		\$1,871.50
	Subtotal:	\$4,551.10
	Tax:	\$0.00
	Total Cost:	\$4,551.10

1. Our offer is firm till: **Apr 18, 2025**
2. Our offer is predicated upon a clear and accessible area that will be made available by others, where our work is to be performed.
3. Unless noted in the specific inclusions, our work will be performed during our normal working hours 7:00am - 3:30pm.

SPECIFIC EXCLUSIONS

None

Sincerely,

Matt Eden
 matt@aegrouptx.com

Agenda Item # 24

CHANGE ORDER NO.: TWO (2)

Owner: City of Bruceville-Eddy

Engineer: Tabor & Associates, Inc.


Contractor: BRCT, LLC dba Black Rock Construction

Project: New Wastewater Collection System – USDA Rural Development

Effective Date of Change Order: February 26, 2025

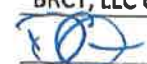
The Contract is modified as follows upon execution of this Change Order: Additional service line tie-in at 714 4th Street / 102 4th Street and add 6" service connection in lieu of 4" tap at 403 Washington.

Change In Contract Price	Change in Contract Times
Original Contract Price: \$ <u>\$7,351,717.00</u>	Original Contract Times: Substantial Completion: <u>July 8, 2025</u> Ready for final payment: <u>August 7, 2025</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [None] \$ <u>N/A</u>	Increase from previously approved Change Orders No.1 Substantial Completion: <u>September 21, 2025</u> Ready for final payment: <u>October 21, 2025</u>
Contract Price prior to this Change Order: \$ <u>\$7,351,717.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>September 21, 2025</u> Ready for final payment: <u>October 21, 2025</u>
Increase this Change Order: \$ <u>\$9,546.00 (See attached breakdown)</u>	Increase this Change Order: Substantial Completion: <u>2 calendar days</u> Ready for final payment: <u>2 calendar days</u>
Contract Price incorporating this Change Order: \$ <u>\$7,361,263.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>September 23, 2025</u> Ready for final payment: <u>October 23, 2025</u>

Recommended by Engineer
By: 
Title: Johnny M. Tabor, P.E., President, Tabor & Associates, Inc.
Date: 2/27/25

Authorized by Owner

Linda Owens, Mayor,
City of Bruceville-Eddy

Accepted by Contractor
BRCT, LLC dba Black Rock Construction
By: 
Title: Donny Gamblin, Operations Manager
Date: 2/27/25

Approved by Funding Agency (if applicable)

By: _____
Troy Spencer, Loan Specialist, USDA RD

City of Bruceville-Eddy New Wastewater Collection System - USDA RD Change Order No. Two (2) - Cost Breakdown				
Description	Quantity	Unit	Unit Price	Total Price
714 4th Street / 102 4th Street - Add Items:				
Bid Item #4 - Site Preparation & Erosion Control	0.017	EA	\$68,000.00	\$1,156.00
Bid Item #5 - OSHA Trench Safety	40	LF	\$0.50	\$20.00
Bid Item #6 - Select Material	40	LF	\$7.00	\$280.00
Bid Item #35 - New 4' Sch 40 (10' - 12')	40	LF	\$56.00	\$2,240.00
Bid Item #44 - New 4" Service Connection	2	EA	\$1,820.00	\$3,640.00
Bid Item #54 - Roadway/Driveway/Parking Base	40	LF	\$8.00	\$320.00
New Item - Sleeves	4	EA	\$200.00	\$800.00
403 Washington:				
Deduct - Bid Item #44 - New 4" Service Connection	-1	EA	\$1,820.00	-\$1,820.00
Add - Bid Item #45 - New 6" Service Connection	1	EA	\$2,910.00	\$2,910.00
Total Increase of Change Order No. 2				\$9,546.00

CHANGE ORDER NO.: TWO (2)

Owner: City of Bruceville-Eddy

Engineer: Tabor & Associates, Inc.

Contractor: Skyblue Utilities, Inc.

Project: Customer Sewer Lines – USDA Rural Development

Effective Date of Change Order: March 12, 2025

The Contract is modified as follows upon execution of this Change Order: Additional service line tie-in at 714 4th Street / 102 4th Street.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 3,715,473.46	Original Contract Times: Substantial Completion: July 8, 2025 Ready for final payment: August 7, 2025
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [None] \$ N/A	Increase from previously approved Change Orders No.1 Substantial Completion: September 21, 2025 Ready for final payment: October 21, 2025
Contract Price prior to this Change Order: \$ 3,715,473.46	Contract Times prior to this Change Order: Substantial Completion: September 21, 2025 Ready for final payment: October 21, 2025
Increase this Change Order: \$ 11,122.18 (See attached breakdown)	Increase this Change Order: Substantial Completion: 2 calendar days Ready for final payment: 2 calendar days
Contract Price incorporating this Change Order: \$ 3,726,595.64	Contract Times with all approved Change Orders: Substantial Completion: September 23, 2025 Ready for final payment: October 23, 2025

Recommended by Engineer

Authorized by Owner

By: 

Title: Johnny M. Tabor, P.E., President,
Tabor & Associates, Inc.

Linda Owens, Mayor,
City of Bruceville-Eddy

Date: 3.17.2025

Accepted by Contractor

Approved by Funding Agency (if applicable)

Skyblue Utilities, Inc.

By: Guillermina Sanchez M

By: _____

Title: Guillermina Sanchez M., President

Troy Spencer, Loan Specialist, USDA RD

Date: 03/17/2025

City of Bruceville-Eddy				
Customer Sewer Lines - USDA Rural Development Project				
Change Order No. Two (2) - Cost Breakdown				
Description	Quantity	Unit	Unit Price	Total Price
Bid Item #5 - OSHA Trench Safety	130	LF	\$0.60	\$78.00
Bid Item #6 - Select Material (within Pipe Zone)	130	LF	\$2.40	\$312.00
Bid Item #7 - New 4" Sch 40 Service Line (within Private Property (0'-4'))	130	LF	\$63.52	\$8,257.60
Bid Item #12 - Service Connection to include 2-Way Cleanout, Cap OSSF in Private Property	1	EA	\$1,274.58	\$1,274.58
Bid Item #13 - Decommission OSSF in Private Property	1	EA	\$1,200.00	\$1,200.00
Total Increase of Change Order No. 2				\$11,122.18

Agenda Item # 29

PETITION FOR STREET OR ALLEY CLOSURE

The undersigned hereby petition for street or alley closure at Jarvis Street between Tatum Street and Church Street.

By my signature, I am affirming that I own the property that abuts the street or alley that I am requesting be closed or abandoned.

ADDRESS	NAME (Print)	SIGNATURE	PHONE	DATE
408 Grider St Briarville, Tx	Javan Cam Perryman	Javan Cam Perryman	254-400-3346	2/11/25

Who is the contact person for this request?

Name: _____


Address: _____

Phone: _____

PETITION FOR STREET OR ALLEY CLOSURE

The undersigned hereby petition for street or alley closure at Jarvis Street between Tatum Street and Church Street .

By my signature, I am affirming that I own the property that abuts the street or alley that I am requesting be closed or abandoned.

ADDRESS	NAME (Print)	SIGNATURE	PHONE	DATE
304 First	JEFF Pierson		3162101904	12 Dec 2024

Who is the contact person for this request?

Name: _____

Address: _____

Phone: _____

Waco Tribune-Herald
PO Box 2588
(254) 757-5757

I, Rachel Cozart, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Waco Tribune-Herald, a publication that is a "legal newspaper" as that phrase is defined for the city of Waco, for the County of McLennan, in the state of Texas, that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

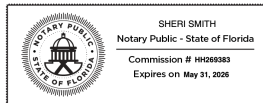
PUBLICATION DATES:
Feb. 20, 2025

Notice ID: O5dENO8VuZ44OdfFHVMD
Notice Name: Jarvis St

PUBLICATION FEE: \$111.71

Rachel Cozart

Agent



VERIFICATION

State of Florida
County of Broward

Signed or attested before me on this: 02/24/2025

S. Smith

Notary Public
Notarized remotely online using communication technology via Proof.

NOTICE OF PUBLIC HEARING

The Bruceville-Eddy City Council will hold a public hearing on March 27, 2025 at 6:00 p.m. in the Bruceville-Eddy City Hall, 144 Wilcox Drive, Eddy, Texas, to close a portion of Jarvis St, Bruceville, Texas, Property located as follows: East of property located 408 Grider St and between 303 1st St, Bruceville, Texas to the intersection of Tatum Street.

The Public hearing is open to any interested persons. Opinions, objections, and/or comments related to this matter may only be expressed in writing, email, or in person. Another person or attorney may also represent you.

Notice Mailing List

Ronnie Orban, Jr.
10947 Palomino Bluff
San Antonio, Texas 78245

Armando and Angel Nevarez
1347 N Old Bruceville Rd
Bruceville, Texas 76630

Armando Nevarez
301 Grider St
Bruceville, Texas 76630

Stephanie Gazaway
7809 Driftwood Court
Ft Worth, Texas 76179

Russell and Norma Dale
301 S 1st St
Bruceville, Texas 76630

Dawn Schwertner
303 1st St
Bruceville, Texas 76630

Cari Burkhardt and Jeff Pierson
304 First St
Bruceville, Texas 76630

Sam Firquin
401 1st St
Bruceville, Texas 76630

Samantha Gray
408 Tatum
Bruceville, Texas 76630

Javan Perryman
408 Grider St
Bruceville, Texas 76630



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

**NOTICE OF PUBLIC HEARING
NOTICE OF CLOSURE OF PORTION OF
JARVIS STREET.**

February 12, 2025

The City Council of the City of Bruceville-Eddy, Texas, has received a petition from the abutting property owners to close a **portion** of Jarvis Street in the following location:

East of property located at 408 Grider Street, and in-between 303 1st Street Bruceville, Texas 76630 to the intersection of Tatum Street.

Note that this right-of-way is not currently maintained for public use as a city street.

The Bruceville-Eddy City Council will hold a public hearing on March 27, 2025 at 6:00 pm, in the City Council Chambers, Bruceville-Eddy City Hall, 144 Wilcox Drive, Eddy, Texas 76524 to receive public comment regarding this closure.


This Public hearing is open to any interested persons. Opinions, objections, and/or comments relative to this matter only, may be expressed in writing or in person. You may also be represented by another person, neighbor, or attorney.

Written comments may be submitted in person or by mail at the following address:
144 Wilcox Drive, Eddy, Texas, 76524.

Written comments may also be submitted electronically to: kmanton@bruceville-eddy.us

Please address all written comments to Kent Manton, City Administrator. Written comments must be received no later than March 20, 2025 at 5:00 pm.

The area requested to be closed and/or abandoned is described in a diagram (shaded in red) attached to this notice.



Pam Combs, City Secretary

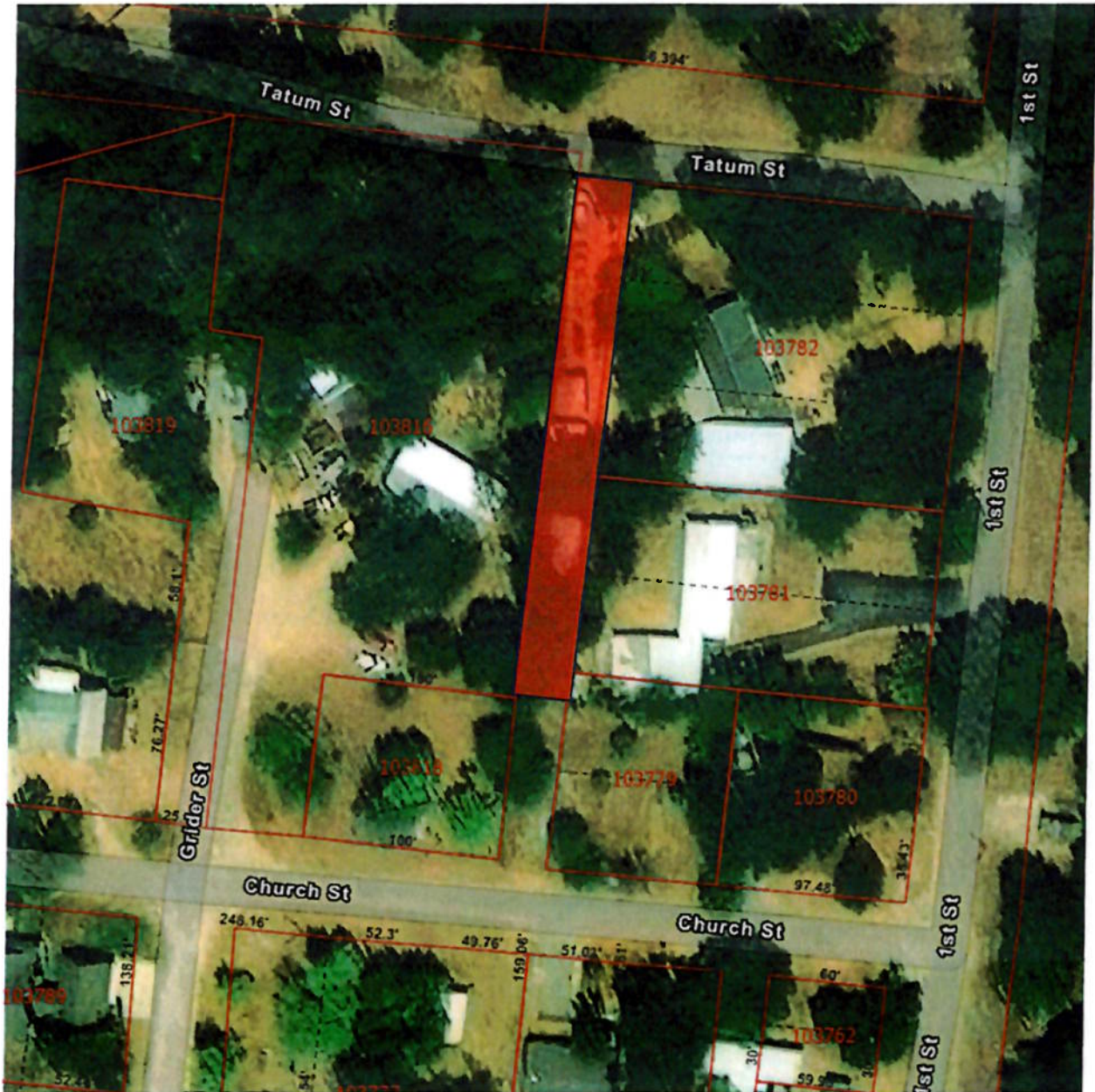


The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.u.s

Phone: (254) 859-5964
Fax: (254) 859-5779



Ordinance O 3-27-2025-2

AN ORDINANCE PROVIDING FOR THE ABANDONMENT, VACATION, AND CLOSURE OF THE FOLLOWING STREET SEGMENTS, TO WIT: EAST OF PROPERTY LOCATED AT 408 GRIDER STREET, AND IN-BETWEEN 303 1ST STREET, BRUCEVILLE, TEXAS TO THE INTERSECTION OF TATUM STREET; PROVIDING FOR THE TERMS AND CONDITIONS OF ABANDONMENT, VACATION AND CLOSURE; AND PROVIDING FOR THE CITY ADMINISTRATOR TO EXECUTE AND DELIVER A CERTIFICATE OF COMPLIANCE TO THE ABUTTING PROPERTY OWNER(S)

WHEREAS, the City Council of the City of Bruceville-Eddy, acting pursuant to law, deems it advisable to abandon, vacate and close the hereinafter described street segment and is of the opinion that said land is not needed for public use and therefore constitutes a public charge without corresponding benefit, and that same should be abandoned, vacated and closed as hereinafter provided; and

WHEREAS, the City Council of the City of Bruceville-Eddy is of the opinion that the best interest and welfare of the public will be served by abandoning, vacating and closing the same subject to the conditions, requirements and restrictions contained herein; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY:

1. That a portion of Jarvis Street, a Street located in Bruceville-Eddy, McLennan County, Texas, shall be abandoned, vacated and closed; subject, however, to the conditions, requirements and restrictions hereinafter more fully set out and which street segment is described more particularly in attached Exhibit "A" which is incorporated herein for all purposes.
2. That the abandonment, vacation and closure provided for herein is made and accepted subject to all present zoning and deed restrictions if the latter exist, and all easements, whether apparent or non-apparent, aerial, surface or underground.
3. The abandonment, vacation and closure shall result in the city's abandonment in its' public easement to said street and therefore, the property shall be deeded to the abutting landowners.
4. That the City Administrator of the City of Bruceville-Eddy is hereby authorized to execute and deliver a Certificate of Compliance to the abutting owner(s) upon completion of all conditions and requirements set forth in this Ordinance.

5. The abandonment, vacation and closure shall be effective upon abutting owner(s) satisfying all conditions and requirements set forth in this Ordinance as evidenced by a Certificate of Completion executed by the City Administrator.

INTRODUCED on the 27rd day of March, 2025 and PASSED,

APPROVED AND ADOPTED on this the ____ day of _____, 20 ____.

THE CITY OF BRUCEVILLE-EDDY:

By: Linda Owens, Mayor

ATTEST:

Pam Combs, City Secretary

“Exhibit A”

Segment of Jarvis Street to be abandoned, vacated, and closed

