



The City of Bruceville-Eddy Rising into the Future

144 Wilcox Drive
Eddy, Texas 76524

www.bruceville-eddy.us

Phone: (254) 859-5964
Fax: (254) 859-5779

**Special Called City Council Meeting
November 13, 2025, 6:00 p.m.
Minutes**

**Meetings are available to watch on our YouTube Channel:
Search for "The City of Bruceville-Eddy" and click the subscribe button.**

Please mute your phones and computers to avoid any interference during the meeting

1. Meeting call to order by Mayor Owens at 6:00 p.m.

Mayor Owens greeted guests and gave the invocation.

Council Members present:

Mayor Linda Owens, Mayor Pro-Tem Graham McGruer, Councilmembers Ricky Wiggins, Joyce McGlothlin, Richard Prater, and Justin Richardson.

City Staff present:

City Secretary Pam Combs, Renee Flores, Jannie Rodriguez, and Chief Micheal Dorsey.

2. Community Announcements

- Mayor Owens announced the following events:
- Christmas Tree Lighting, December 5th at 6pm. The Bruceville Community church will be caroling.
- Harvest Fall Fest, November 15th.
- Thanksgiving Fundraiser, Senior Center, November 21st from 3:00-5:00 pm.
- Councilmember McGruer announced multiple events happening at the Bruceville Eddy Methodist Church events and announced the opening of the new church library.
- Councilmember Richardson thanked the Police Department staff for their professionalism and friendliness, stating a resident complimented the department.
- Police Chief Michael Dorsey announced the Operation Blue Santa event that will take place December 20th from 6:00-9:00 pm.

3. Citizen Presentations

The City Council welcomes public comments at this point on items not specifically listed on the agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. The Council cannot respond to matters not listed on the agenda until a future meeting.

None.

4. Canvassing of General Election

Council to hear the reading of the official election results as certified by McLennan County Elections Department and approved by the McLennan County Commissioners Court.

Mayor Owens read the official election results.



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Council to discuss, consider, and possibly take action to officially canvass the results of the November 4, 2025 general election for the 2025-2026 terms of one (1) Mayoral seat and two (2) Council seats.

Motion made by Ricky Wiggins to approve Resolution R 11-13-2025-1 certifying the election results of the November 5, 2025 general election for the 2025-2026 terms of one (1) Mayoral seat and two (2) Council seats for the City of Bruceville-Eddy, Texas, seconded by Justin Richardson, yeas 5, nay 0, motion passes.

5. Swearing in of Newly Elected Council Members

Newly elected Councilmembers will be sworn in into their respective offices.

Renee Flores was sworn in by Mayor Owens as City Secretary.

Linda Owens was sworn in as Mayor by Renee Flores. Melissa Futch and Richard Prater were sworn in as Councilmembers by Mayor Owens.

6. Selection of Mayor Pro Tempore

Council to discuss, consider, and possibly take action to select a Mayor Pro Tempore for 2025-2026. The Mayor Pro Tempore, commonly known as the Mayor Pro Tem presides over Council Meetings in the Mayor's absence.

Motion made by Ricky Wiggins to elect Graham McGruer as Mayor Pro Tempore for 2025-2026 annual budget year, seconded by Richard Prater, yeas 4, abstain 1 by Graham McGuer, nay 0, motion passes.

7. Citizen Request for consideration – Jana Haney

Council to discuss the property located at 701 W. 3rd, Eddy, Texas.

Jana Haney gave a brief presentation to Council regarding her plans for 701 W. 3rd St.

Council had discussion regarding the utility connections for the proposed rental unit projects.

8. Atmos Presentation

Council to receive and discuss the future upgrades to the Atmos utility lines.

Joe Bretey, Atmos Representative, gave Council a presentation regarding the future upgrades to the Atmos utility lines throughout the city. They are forecasting to start the upgrades at the beginning of December and to have the upgrades complete by the end of next year, however with weather and other issues that may arise, the timeframe may change. Corey Boehme, Atmos Representative, expressed they want a great partnership with the city and its residents, so if issues arise, they want to be informed, so they can get it resolved. They will also use multiple communication methods to let the residents know they will be working in their area. The city will also update Savvy Citizen.

9. McLennan County 2025 Hazard Mitigation Action Plan

Council to discuss, consider, and possibly take action on Resolution # R 11-13-2025-2, to adopt the McLennan County Hazard Mitigation Plan Update.

Chief Dorsey introduced Tim Jeske, Assistant Emergency Management Coordinator, who gave a brief presentation and understanding of the need for the Hazard Mitigation Action Plan. Council discussed different events that will be included in the plan.

Motion made by Ricky Wiggins to approve Resolution #R 11-13-2025-2, seconded by Richard Prater, yeas 5, nay 0, motion passes.



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Mayor Owens announced that the city will have a new City Administrator starting December 1st and this is the type of project that he will be working on with Chief Dorsey.

10. Cast Ballots for Candidates to the McLennan Central Appraisal District Board of Directors

Council to discuss, consider, and possibly take action on resolution R 11-13-2025-3, castings two (2) votes for candidates to the McLennan Central Appraisal District Board of Directors.

Motion made by Ricky Wiggins to approve Resolution #R 11-13-2025-3, giving four votes to Jim Smith, seconded by Graham McGreuer, yeas 5, nay 0, motion passes.

11. Cast Ballots for Candidates to the Falls County Appraisal District Board of Directors

Council to discuss, consider, and possibly take action on resolution R 11-13-2025-4, voting on candidates to the Falls County Appraisal District Board of Directors.

Motion made by Ricky Wiggins to approve Resolution #R 11-13-2025-4, to vote for Jace Albright, Debra Levels McDavid, and Shirley Melton, seconded by Graham McGreuer, yeas 5, nay 0, motion passes.

12. Establishment of Employee Handbook Committee

Council to discuss, consider, and possibly take action on the creation of an Employee Handbook Committee to review all policies within the handbook.

Council had discussion regarding the timing of the creation of the committee and its members. Council suggested to wait until after the new city administrator starts.

Motion made by Ricky Wiggins to table agenda item #12 the establishment of an employee handbook committee to review all policies within the handbook, seconded by Justin Richardson, yeas 5, nay 0, motion passes.

13. Public Works Vehicle Purchase

Council to discuss, consider, and possibly take action on the purchase of a 2025 Ford F-350SD from Mac Haik Georgetown in the amount of \$46,788.56 for the Public Works Department.

No action made by Council.

14. Staff Reports

Council to discuss and consider staff reports from the City Administrator, Chief of Police, City Attorney, consulting engineers, and department heads.

Council reviewed reports and had discussion regarding the sewer project. Councilmember Wiggins requested an update by the sewer engineer on the sewer project for the next meeting.

Councilmember Wiggins also questioned the plat information on upcoming projects on the MRB report and gave a recap of the water report.

15. Consent Agenda

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

A. Approval of Minutes

Council to discuss, consider, and possibly take action to approve the minutes from the Regular Council Meeting,



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October 23, 2025 and Special Called Council Meeting, October 30, 2025.

B. Approval of Amendments to the Fiscal Year 2024-2025 Annual Budget

Council to discuss, consider, and possibly take action to approve amendments to the FY 2024-2025 annual budget.

C. Write-Off Bad Debt

Council to discuss, consider, and possibly take action to write off bad debt for specific utility accounts.

D. Designation of Official Newspaper

Council to discuss, consider, and possibly take action on resolution R 11-13-2025-5, designating the Waco Tribune Herald as the official newspaper of the City of Bruceville-Eddy for the 2025-2026 fiscal year.

Motion made by Graham McGruer to approve the consent agenda, seconded by Justin Richardson. yeas 5, nay 0, motion passes.

Mayor Owens recessed the meeting and convened into Executive Session at 7:26 p.m.

16. Executive Session

A. The City Council Shall Meet in Executive Session to Discuss the following:

City Secretary

Texas Government Code Section 551.074 – Personnel Matters – Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: City Secretary. Tex. Gov't Code Ann. § 551.074.

Sergeant, Patrol Officer, and School Resource Officer

Texas Government Code Section 551.074 – Personnel Matters – Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: Sergeant, Patrol Officer, and School Resource Officer(s). Tex. Gov't Code Ann. § 551.074.

City Administrator

Texas Government Code Section 551.074 – Personnel Matters – Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: City Administrator. Tex. Gov't Code Ann. § 551.074.

B. Reconvene into Open Session

Mayor Owens reconvened into open session at 8:17 p.m.

C. Possible Action on Issues Discussed in Executive Session

None.



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17. Police Department Retention Incentive Policy

Council to discuss, consider, and possibly take action on the Resolution R 11-13-2025-6, to adopt a retention incentive policy for police officers.

Motion made by Ricky Wiggins to approve Resolution R 11-13-2025-6, to adopt a retention incentive policy for police officers, seconded by Justin Richardson, yeas 5, nay 0, motion passes.

18. Adjournment

Motion made by Richard Prater to adjourn at 8:19 pm, seconded by Graham McGruer, yeas 5, nay 0, motion passes.

Linda Owens, Mayor
City of Bruceville-Eddy, Texas

ATTEST:

Pam Combs, City Secretary
City of Bruceville-Eddy, Texas

