

Date Received by City: \_\_\_\_\_

Received By Staff Initials: \_\_\_\_\_



144 Wilcox Drive  
Eddy, TX 76524  
(254) 859-5964  
<https://bruceville-eddy.us/>

## STAFF CONFERENCE PRE-DEVELOPMENT MEETING REQUEST FORM

Meeting Date: \_\_\_\_\_

### CONTACT INFORMATION

Name	_____
Company	_____
Mailing Address	_____
Phone #	_____
Email	_____

### PROPERTY INFORMATION

Subject Property Address: \_\_\_\_\_

Tax ID: \_\_\_\_\_

Zoning: \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_

Existing Use: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

### DESCRIPTION OF REQUEST

Project Name: \_\_\_\_\_

Briefly describe the Proposal (subdivision proposed, building size(s), use(s), etc.):

\_\_\_\_\_  
\_\_\_\_\_

List of Attachments: (If applicable, ex. Site Plan, Survey, Plat): \_\_\_\_\_

### AUTHORIZATION

I hereby understand and agree that any discussion taking place with regards to this meeting request are for informational purposes only and is not intended to be an application for development to the City. At this time, I am not making an application, request for provision of services, or seeking a commitment or agreement by the City of Bruceville-Eddy.

**Staff Conference Pre-Development Application Meeting Fee:** \$250 plus \$10 per acre.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_