



AGENDA
Regular City Council Meeting
September 24, 2026, 6:00 p.m.
Bruceville-Eddy City Hall
144 Wilcox Drive, Eddy, Texas, 76524

Notice is hereby given that the Bruceville-Eddy City Council will conduct a Meeting on Thursday, September 24, 2026 beginning at 6:00 PM at the regular meeting place in Council Chamber at City Hall, 144 Wilcox Drive, Eddy, Texas, and notice of meeting giving time, place, date and subject was posted as described in V.T.C.A., Government Code §551.041 for the purpose of considering the following agenda items:

Meetings are available to watch on our YouTube Channel:
Search for “The City of Bruceville-Eddy” and click the subscribe button.

Please mute your phones and computers to avoid any interference during the meeting

1. **CALL TO ORDER**
2. **OPENING PRAYER**
3. **PLEDGE OF ALLEGIANCE**
4. **HONOR THE TEXAS FLAG**
Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
5. **ROLL CALL**
6. **COMMUNITY ANNOUNCEMENTS**
7. **CITIZEN COMMENTS AND REPORTS**

At this time, comments will be taken from the audience on any subject matter. To address the Board of Directors, please sign the ‘Speaker’s Card located on the table just inside the Council Chamber and deliver to the City Secretary before the meeting begins. Please limit comments to five (5) minutes. In accordance with the Open Meetings Act, the Board of Directors may not discuss or take action on any item that has not been posted on the Agenda.

8. **ITEMS FOR CONSIDERATION**

Discuss, take action or pass on any of the following:

- A. Council to discuss, consider, and possibly take action to approve the acceptance of a \$1,000 check to the City of Bruceville-Eddy from Howard Rick Edmiston and Cynthia F. Edmiston for donation of funds into the utility relief fund.
- B. Council to discuss, consider, and possibly take action to make appointments up to three Bruceville-Eddy Economic Development Corporation Board of Director positions.
- C. Council to discuss, consider, and possibly take action to make appointments to the Comprehensive Plan Advisory Committee.
- D. Council to discuss, consider, and possibly take action to award the request for proposal for website redesign and content management services.
- E. Council to discuss, consider, and possibly take action to sign an engagement letter for audit services for fiscal year 2025-2026 with Brockway, Gersbach, Franklin and Niemeier, P.C.
- F. Council to discuss, consider, and possibly take action on Ordinance 09-24-26-1 regarding the Texas Municipal Retirement System.
- G. Council to discuss, consider, and possibly take action on Ordinance 09-24-26-2 amending A6.031(c) miscellaneous charges; increasing the water service reconnect fee and late payment fee, and creating an after-hours reconnect fee.
- H. Council to discuss, consider, and possibly take action on Ordinance 09-24-26-3 amending A3.001(a) building, increasing the permit fees for both residential and commercial building permits.
- I. Council to discuss, consider, and possibly take action on the Police Cadet Program policy.

9. STAFF REPORTS

Council to discuss and consider staff reports from the City Administrator, Chief of Police, City Attorney, consulting engineers, and department heads.

10. EXECUTIVE SESSION

- A. **Consultation with City Attorney**
Texas Government Code Section 551.071 – Consultation with City Attorney – and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding USDA Rural Development Project.
- B. **Consultation with City Attorney**
Texas Government Code Section 551.071 – Consultation with City Attorney – and Section 1.05, Texas Disciplinary Rules of Professional Conduct. Confer with City Attorney to receive legal advice regarding Eagle Prairie Project.

11. RECONVENE INTO OPEN MEETING

- A. Consider and take action if any, on items discussed in Executive Session.

12. ADJOURNMENT

CERTIFICATION

I certify that the above notice of meeting was posted on the bulletin board at City Hall, 144 Wilcox Drive, Eddy, Texas on Friday, September 18th, 2026 at 5:30 pm, and placed on the City's website at www.bruceville-eddy.us.

Lawrence Cutrone, City Administrator

I certify that the attached notice and agenda of items to be considered by the Board of Directors was removed by me from the City Hall bulletin board on the _____ day of ____, 2026.

By: _____ Title: _____

NOTICE

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Administrator at (254) 859-5700, via facsimile at (254) 859-5779 or email at lcutrone@bruceville-eddy.us for further information. Braille is not available.

The Board of Directors may go into a Closed Executive Session pursuant to Texas Government Code §§551.071, 551.072, 551.074, 551.076, 551.087 and §418.183(f) of the Texas Disaster Act. Refer to list below and incorporated herein. A Closed Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the Board of Directors to seek advice from the City Attorney as to the posted subject matter of this Board of Directors meeting.

TEXAS GOVERNMENT CODE EXCEPTIONS

EXCEPTION	DESCRIPTION
551.071	Consultations with Attorney
551.072	Deliberations about Real Property
551.074	Personnel Matters
551.076	Deliberations Regarding Security Devices or Security Audits
551.087	Deliberation Regarding Economic Development Negotiations
418.183(f)	At any time during a state of disaster. A governmental body subject to Chapter 551 is not required to conduct an open meeting to deliberate information to which this section applies. Notwithstanding Section 551.103(a) , the governmental body must make a tape recording of the proceedings of a closed meeting to deliberate the information.

City Council Meeting

AGENDA ITEM



To: City Council
Subject: Council to discuss, consider, and possibly take action to make appointments up to three Bruceville-Eddy Economic Development Corporation Board of Director positions

Meeting: City Council Meeting – September 24th, 2026

Department: Administration

Staff Contact: Lawrence Cutrone, City Administrator

BACKGROUND INFORMATION:

Three appointed Director positions are at their two-year term completion. Both the Director 2 and Director 6 positions are open, and Jim Marshall is requesting to continue another term in the Director 4 position. Applications received by the City are attached.

FINANCIAL IMPACT:

N/A

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

City Council to nominate and vote on three people to serve in the Director 2, Director 4, and Director 6 BEEDC Board of Director positions.

ATTACHMENTS:

Jeffery Ware application
Danielle McGruer application
Kyler Jones application



**APPLICATION FOR BRUCEVILLE-EDDY ECONOMIC DEVELOPMENT
CORPORATION
DIRECTOR APPOINTMENTS**

NAME: Danielle McGruer

ADDRESS: [REDACTED]

TELEPHONE NUMBER: [REDACTED]

EMAIL: [REDACTED]

DO YOU LIVE IN BRUCEVILLE-EDDY, MCLENNAN COUNTY, OR WITHIN 10 MILES OF THE CITY LIMITS IN FALLS OR BELL COUNTIES? Yes

DO YOU HAVE AVAILABILITY TO ATTEND BEEDC BOARD MEETINGS ONCE PER QUARTER? (Yes/No) Yes

DO YOU HAVE ANY CONFLICT OF INTEREST WITH SERVING ON THE BRUCEVILLE-EDDY ECONOMIC DEVELOPMENT CORPORATION BOARD? (Yes/No) No

DO YOU SUPPORT PURSUING THE PLANNED SMART GROWTH OF BRUCEVILLE-EDDY THROUGH THE DEVELOPMENT OF INFRASTRUCTURE, CREATION OF JOBS, & PLANNED SMART GROWTH OF COMMERCIAL & RESIDENTIAL DEVELOPMENT WHICH CREATES & GROWS SALES TAX REVENUE & PROPERTY TAX REVENUE TO BE REINVESTED BACK INTO BRUCEVILLE-EDDY? (Yes/No) Yes

BRIEFLY STATE YOUR QUALIFICATIONS AND EXPLAIN WHY YOU WISH TO BE A MEMBER OF THE BRUCEVILLE-EDDY ECONOMIC DEVELOPMENT CORPORATION (ATTACH SEPARATE PAGE IF NEEDED):

I am passionate about our City and it's development. I am a very organized person and feel my administrative strengths will be a great asset to the EDC Board. I have experience with working on municipal projects, through my job at MRB Group.

SIGNATURE: Danielle McGruer DATE: 8/18/2026

Digitally signed by Danielle McGruer
DN: CN=US, E=danielle.mgruer@mrsgroup.com, O=MRB
Group, OU=Construction Observation, CN=Danielle McGruer
Reason: I have reviewed this document
Date: 2026.08.18 14:45:00Z

Please email completed applications to: rflores@bruceville-eddy.us

**APPLICATION FOR BRUCEVILLE-EDDY ECONOMIC DEVELOPMENT
CORPORATION
DIRECTOR APPOINTMENTS**

NAME: Jeffery Wore

ADDRESS: [REDACTED]

TELEPHONE NUMBER: [REDACTED]

EMAIL: [REDACTED]

DO YOU LIVE IN BRUCEVILLE-EDDY, MCLENNAN COUNTY, OR WITHIN 10 MILES OF THE CITY LIMITS IN FALLS OR BELL COUNTIES? Yes

DO YOU HAVE AVAILABILITY TO ATTEND BEEDC BOARD MEETINGS ONCE PER QUARTER? (Yes/No)

DO YOU HAVE ANY CONFLICT OF INTEREST WITH SERVING ON THE BRUCEVILLE-EDDY ECONOMIC DEVELOPMENT CORPORATION BOARD?
(Yes/No)

DO YOU SUPPORT PURSUING THE PLANNED SMART GROWTH OF BRUCEVILLE-EDDY THROUGH THE DEVELOPMENT OF INFRASTRUCTURE, CREATION OF JOBS, & PLANNED SMART GROWTH OF COMMERCIAL & RESIDENTIAL DEVELOPMENT WHICH CREATES & GROWS SALES TAX REVENUE & PROPERTY TAX REVENUE TO BE REINVESTED BACK INTO BRUCEVILLE-EDDY? (Yes/No)

BRIEFLY STATE YOUR QUALIFICATIONS AND EXPLAIN WHY YOU WISH TO BE A MEMBER OF THE BRUCEVILLE-EDDY ECONOMIC DEVELOPMENT CORPORATION (ATTACH SEPARATE PAGE IF NEEDED): I would assist in ensuring responsible community growth. Champion message that development and improved infrastructure is a change for good, safety, and opportunities.

SIGNATURE: JLM

DATE: 28 AUG 26

Please email completed applications to: rflores@bruceville-eddy.us

Kyler Jones

Contact information

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED] 76924

To

Bruceville-Eddy EDC

Dear Bruceville-Eddy EDC,

I am excited to apply for the Bruceville-Eddy Economic Development Corporation (EDC) and explore the future opportunities for the city. I graduated from Lorena ISD in 2014, but I have been with my wife since 2012; her family has been part of the Bruceville-Eddy community for several generations. Currently, I volunteer and coach with the Bruceville-Eddy Ball Club and the Bruceville-Eddy Youth Sports, and I also support the local school district through volunteering. Since 2015, I have been involved in the municipal sector, primarily with the City of Lorena. I am now the Public Works Director for the City of Lorena, where I have gained valuable knowledge about municipal infrastructure and the regulations associated with the Texas Commission on Environmental Quality (TCEQ), the Public Utility Commission (PUC), and other pertinent agencies.

Sincerely,

Kyler Jones



APPLICATION FOR BRUCEVILLE-EDDY ECONOMIC DEVELOPMENT
CORPORATION
DIRECTOR APPOINTMENTS

NAME: Wyley Jones

ADDRESS: [REDACTED]

TELEPHONE NUMBER: [REDACTED]

EMAIL: [REDACTED]

DO YOU LIVE IN BRUCEVILLE-EDDY, MCLENNAN COUNTY, OR WITHIN 10
MILES OF THE CITY LIMITS IN FALLS OR BELL COUNTIES? yes

DO YOU HAVE AVAILABILITY TO ATTEND BEEDC BOARD MEETINGS
ONCE PER QUARTER? (Yes/No)

DO YOU HAVE ANY CONFLICT OF INTEREST WITH SERVING ON THE
BRUCEVILLE-EDDY ECONOMIC DEVELOPMENT CORPORATION BOARD?
(Yes/No)

DO YOU SUPPORT PURSUING THE PLANNED SMART GROWTH OF
BRUCEVILLE-EDDY THROUGH THE DEVELOPMENT OF INFRASTRUCTURE,
CREATION OF JOBS, & PLANNED SMART GROWTH OF COMMERCIAL
& RESIDENTIAL DEVELOPMENT WHICH CREATES & GROWS SALES TAX
REVENUE & PROPERTY TAX REVENUE TO BE REINVESTED BACK INTO
BRUCEVILLE-EDDY? (Yes/No)

BRIEFLY STATE YOUR QUALIFICATIONS AND EXPLAIN WHY YOU WISH
TO BE A MEMBER OF THE BRUCEVILLE-EDDY ECONOMIC DEVELOPMENT
CORPORATION (ATTACH SEPARATE PAGE IF NEEDED): please see attached

SIGNATURE: Wyley Jones DATE: 8/17/26

Please email completed applications to: rflores@bruceville-eddy.us

CITY OF BRUCEVILLE-EDDY

Comprehensive Plan Advisory Committee (CPAC) Member Application

The City is seeking community members to help guide the development of Bruceville-Eddy's Comprehensive Plan. CPAC members will share local knowledge, review planning information, and provide input on the community's future. Appointments will be made by the City Council.

APPLICANT INFORMATION

Name: Jeffery Ware
Address: [REDACTED]
Phone: [REDACTED] Email: _____

CONNECTION TO BRUCEVILLE-EDDY

Check all that apply:

- | | |
|---|--|
| ☒ Resident | ☐ Property owner |
| ☐ Business owner/representative | ☐ Work in the community |
| ☐ Local organization/community group | ☐ Other: _____ |

INTEREST IN SERVING

Why are you interested in serving on the CPAC?

Provide neighborhood input and build/develop positive responsible growth and community sustainment.

AREAS OF INTEREST

- | | |
|--|---|
| ☒ Land Use & Development | ☒ Housing |
| ☒ Economic Development | ☒ Parks & Recreation |
| ☒ Transportation & Streets | ☒ Water / Wastewater / Drainage |
| ☐ Community Facilities & Services | ☒ Other: _____ |

MEETING AVAILABILITY

- ☒ Generally available for evening meetings ☒ Generally available for daytime meetings
Scheduling limitations, if any: _____

By signing below, I confirm that the information provided is accurate and understand that CPAC service is voluntary and appointments are made by the Bruceville-Eddy City Council.

Signature: _____

Date: _____

15 SEP 26

FOR CITY USE ONLY

Date Received: _____

Council Date: _____

Appointed: ☐ Yes ☐ No

City Council Meeting

AGENDA ITEM



To: City Council
Subject: Council to discuss, consider, and possibly take action to make appointments to the Comprehensive Plan Advisory Committee.

Meeting: City Council Meeting – September 24th, 2026

Department: Administration

Staff Contact: Lawrence Cutrone, City Administrator

BACKGROUND INFORMATION:

The Comprehensive Plan Advisory Committee (CPAC) is a temporary advisory committee that will work along side the City Administrator and Public Management (Planning Consultant) in updating and creating the new comprehensive plan. The CPAC shall consist of 6 voting members appointed by City Council. Also, City Council may also appoint or designate non-voting liaisons, including one City Council liaison, if desired. The City Council may consider applications, nominations, recommendations from City staff, or any other information it determines useful in making appointments.

FINANCIAL IMPACT:

N/A

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

Council to discuss, consider, and possibly take action to make appointments to the Comprehensive Plan Advisory Committee.

ATTACHMENTS:

Application

City Council Meeting

AGENDA ITEM



To: City Council
Subject: Council to discuss, consider, and possibly take action to award the request for proposal for website redesign and content management services.
Meeting: City Council Meeting – September 24th, 2026
Department: Administration
Staff Contact: Lawrence Cutrone, City Administrator

BACKGROUND INFORMATION:

A Request for Proposal was advertised in the Waco Tribune-Herald. Multiple bidder responses were received. 27 bidders sent in a completed City Proposal Bid Form with their submittals as instructed. Here is their listing:

Nikkio	\$ 88,000
UpRyzze	\$ 51,564
We. Us. Them	\$ 49,500
Jorden McDonald	\$ 39,500
Promet Source	\$ 37,500
Concourse Tech Inc	\$ 35,000
InfoStride Inc	\$ 29,300
Clearview Studios	\$ 28,000
Graffx Design & Development	\$ 27,500
Nulcear Flare	\$ 23,300
Encyphers	\$ 22,540
Knackhook	\$ 21,400
motivitylabs	\$ 21,200
Evolve	\$ 21,000
iBrandMedia	\$ 19,020
Stoa Works	\$ 18,900
Primo Motif Ad Design Agency	\$ 18,500
HRZ Solutions, dba Dream Beyond	\$ 18,400
Bluejay AI Technologies	\$ 17,160
Parameter	\$ 16,500
Symspace Design	\$ 16,500
CivicPlus	\$ 16,494
Limited Lime Consulting	\$ 14,700
Ironclad Enterprises	\$ 14,000
MPI Soft	\$ 12,425
Gridex Inc	\$ 6,000
Municipal One	\$ 5,000

FINANCIAL IMPACT:

N/A

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

City Council to make a motion and vote on awarding the website redesign and content management service RFP to a specific bidder.

ATTACHMENTS:

Bid tabulation
Submittals

Bid Opening Summary

Project: Website Redesign and Content Management Services

Date: 9/18/26

2 9 AM

Bidder's Name	Base Bid Amount:	City Proposal Bid Form Submitted?
Impact Beacon	\$ 30,000	NO
Engage	\$ 21,000	NO
evolve	\$ 49,500	yes
we vs. them	\$ 24,540	yes
Encyphers	\$ 21,400	yes
Southward Marketing	\$ 21,200	NO
Knackbook	\$ 21,400	yes
Motivitalabs	\$ 21,200	yes
Pcl media	\$ 14,700	NO
Limited Time Consulting	\$ 23,700	yes
Nuclear Place, DDA of Web of orange	\$ 23,700	yes
Gridex	\$ 6,000	yes
Tracled Enterprise	\$ 14,000	yes
UPNY222	\$ 51,564	yes
Revolution	—	NO
Cyrcraft	—	NO
Alluxi	—	NO
Primo motif AD Design Agency	18,500	yes
Civ All	—	NO
Nixio	\$8,000	yes
Town web Design	—	NO
Pragmatic Enterprise	—	NO
Zavion	—	NO

Bidder's Name	Base Bid Amount:	City Proposal Bid Form Submitted?
Multihops	---	NO
Dege Ksorrell	---	NO
caude Houde	---	NO
mat Swager	---	NO
wind Prove Technologies	---	NO
Xipe Tech	---	NO
Quire Snow Fox	---	NO
one Javel Studio	---	NO
Gao Gao	---	NO
the ops consulting and	---	NO
enc obula.	---	NO
~~the~~ solutions	18,400	yes
Hnz		
Jordan McDonald LLC	39,500	yes
Quantum Backend	---	NO
Concourse Tech	35,000	yes
Primeter	16,500	yes
Municipal one	5,000	yes
Stoa Works	18,900	yes
Mel R Enterprises	---	NO
Ranberia media	---	NO
Graffix Design + Development.	27,500	yes
Reortegam Technology solutions	---	NO
Civic Plus	16,494	yes
LG Agency	---	NO
Xon Gola	---	NO
SymSpace	16,500	yes
Green Books	---	NO
Fahad, Race	---	NO
Mountainise	---	NO
InfoShde	29,300	yes

↪

[illegible]

Signature:

[Signature]

Signature:



RESOLUTION NUMBER 09-24-26-A

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BRUCEVILLE-EDDY, TEXAS AUTHORIZING THE BRUCEVILLE-
EDDY ECONOMIC DEVELOPMENT CORPORATION EXPENDITURE
OF SALES TAX ON A WEBSITE REDESIGN AND CONTENT
MANAGEMENT SERVICES IN BRUCEVILLE-EDDY, TEXAS.**

WHEREAS, the Bruceville-Eddy Economic Development Corporation (the “BEEDC”) is a Type B economic development corporation created by the City of Bruceville-Eddy, Texas (the “City”), a municipality with a population of less than 20,000;

WHEREAS, the Texas legislature in Texas Local Government Code Sec. 505.158 authorizes a Type B corporation created by a city with a population of 20,000 or less to fund projects that include land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the corporation's board of directors to promote new or expanded business development;

WHEREAS, after a public hearing, the BEEDC Board has proposed spending \$_____ to _____;

WHEREAS, the Bruceville-Eddy City Council finds that the new website redesign and content management for City will promote and aid with new and expanded business development; and

WHEREAS, this resolution was approved in a meeting which was open to the public and preceded by proper notice as required by Chapter 551 of the Texas Government Code.

NOW, THEREFORE, be it

RESOLVED that the BEEDC is hereby authorized to expend a portion of sales tax in the amount not to exceed \$_____ to _____.

FURTHER RESOLVED that the officers of the City are hereby authorized and directed to take such action as may be reasonably necessary to carry this Resolution into effect.

APPROVED on this 24th day September 2026.

Linda Owens, Mayor

City Council Meeting

AGENDA ITEM



To: City Council
Subject: Council to discuss, consider, and possibly take action to sign an engagement letter for audit services for fiscal year 2025-2026 with Brockway, Gersbach, Franklin and Niemeier, P.C.
Meeting: City Council Meeting – September 24th, 2026
Department: Administration
Staff Contact: Lawrence Cutrone, City Administrator

BACKGROUND INFORMATION:

Financial audit services of the City is an annual State requirement; the engagement letter for services is attached.

FINANCIAL IMPACT:

Not to exceed \$41,200

POLICY IMPLICATIONS:

Required service for compliance

RECOMMENDATION:

Council to approve signing the engagement letter for audit services for fiscal year 2025-2026 with Brockway, Gersbach, Franklin and Niemeier, P.C.

ATTACHMENTS:

Engagement letter

City Council Meeting

AGENDA ITEM



To: City Council
Subject: Council to discuss, consider, and possibly take action on Ordinance 09-24-26-1 regarding the Texas Municipal Retirement System.
Meeting: City Council Meeting – September 24th, 2026
Department: Administration
Staff Contact: Lawrence Cutrone, City Administrator

BACKGROUND INFORMATION:

TMRS Ordinance amendment to 2:1 match.

FINANCIAL IMPACT:

N/A

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

Council to discuss, consider, and possibly take action on Ordinance 09-24-26-1 regarding the Texas Municipal Retirement System.

ATTACHMENTS:

Ordinance

Ordinance No. 09-24-26-1

AN ORDINANCE REGARDING THE CITY OF BRUCEVILLE-EDDY'S TEXAS MUNICIPAL RETIREMENT SYSTEM BENEFITS AUTHORIZING: (1) A CHANGE IN THE CITY'S MATCHING RATIO; (2) ANNUALLY ACCRUING UPDATED SERVICE CREDITS AND TRANSFER UPDATED SERVICE CREDITS; (3) REMOVAL OF THE STATUTORY MAXIMUM CONTRIBUTION RATE LIMIT; AND (4) TERMINATION OF AN ANNUALLY REPEATING COLA.

Whereas, the City of Bruceville-Eddy, Texas (the "City"), elected to participate in the Texas Municipal Retirement System (the "System" or "TMRS") pursuant to Subtitle G of Title 8, Texas Government Code, as amended (which subtitle is referred to as the "TMRS Act"); and

Whereas, each person who is or becomes an employee of the City on or after the effective date of the City's participation in the System in a position that normally requires services of 1,000 hours or more per year ("Employee") shall be a member of the System ("Member") as a condition of their employment; and

Whereas, pursuant to TMRS Act §855.501, the City is electing to change its "current service annuity reserve on retirement" for its Members, which is more commonly referred to as its City matching ratio; and

Whereas, the City Council has previously adopted an ordinance under TMRS Act §853.404 authorizing, on an annually repeating basis, an annuity increase (also known as a cost of living adjustment, or "COLA") based on the change in the Consumer Price Index for All Urban Consumers for the one-year period that ends 12 months before the January 1 effective date of the applicable COLA (a "repeating non-retroactive COLA"); and

Whereas, TMRS Act §853.404(e) provides that such an ordinance for a repeating COLA ceases to be in effect for future years if a municipality adopts a new matching ratio or adopts an ordinance stating the prior repeating COLA ordinance will cease to be in effect for future years; and

Whereas, the City Council finds that it is in the public interest to: (1) in accordance with TMRS Act §855.501, authorize a change in the City's matching ratio so that the City's match of an Employee's contributions at retirement is increased, (2) in accordance with TMRS Act §853.404 and §854.203(h), reauthorize annually accruing Updated Service Credits and provide transfer Updated Service Credits, (3) authorize actuarially determined city contribution rate payments and remove the statutory maximum contribution rate ("StatMax") limit; and (4) terminate the automatically repeating non-retroactive COLA as to all calendar years beginning on and after January 1, 2027; now:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY, TEXAS:

Section 1. Authorization of a Change in the City Matching Ratio on the Retirement of TMRS Members Who Were Employees.

(a) For each month of current service rendered to the City by a Member after the effective date of this Section, the City elects to provide, at the time of such Member's retirement, a sum that is **200%** of such Member's accumulated contributions (as defined in the TMRS Act) for such month of employment and said sum shall be a liability of the City's account in the System's benefit accumulation fund (the "City's BAF") in accordance with TMRS Act §§854.002 and 855.501.

(b) The change in City contributions shall be effective on the January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1.

Section 2. Authorization of Annually Accruing Updated Service Credits and Transfer Updated Service Credits.

(a) As authorized by TMRS Act §854.203(h) and §853.404, and on the terms and conditions set out in TMRS Act §§853.401 through 853.404, the City authorizes each Member who on the first day of January of the calendar year immediately preceding the January 1 on which the Updated Service Credits will take effect (i) has current service credit or prior service credit in the System by reason of service to the City, (ii) has at least 36 months of credited service with the System, and (iii) is a TMRS-contributing Employee of the City, to receive "Updated Service Credit," as that term is defined and calculated in accordance with TMRS Act §853.402.

(b) The City authorizes and provides that each Employee of the City who (i) is eligible for Updated Service Credits under Subsection (a) above, and (ii) who has unforfeited prior service credit and/or current service credit with another System-participating municipality or municipalities by reason of previous employment, shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in TMRS Act §853.601 (also known as "Transfer USC"), both as to the initial grant and all future grants under this Ordinance.

(c) The Updated Service Credit authorized and provided under this Ordinance shall be **100%** of the "base Updated Service Credit" of the TMRS Member calculated as provided in TMRS Act §853.402.

(d) Each Updated Service Credit authorized and provided by this Ordinance shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(e) The initial Updated Service Credit authorized by this Section shall be effective on January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1 and approval by the Board of Trustees ("Board") of the System. Pursuant to TMRS Act §853.404, the authorization and grant of Updated Service Credits in this Section shall be effective on January 1 of each subsequent year, using the same percentage of the "base Updated Service Credit" stated in Subsection (c) in computing Updated Service Credits for each future year, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in TMRS Act §853.404(d), until this Ordinance ceases to be in effect as provided in TMRS Act §853.404(e).

Section 3. Removal of Maximum Contribution Rate Limit.

(a) Pursuant to TMRS Act §855.407, the City elects to make normal service and prior service contributions to the City's BAF at the combined rate of the total compensation paid to its Employees who are System Members as the System's actuary annually determines is necessary to fund all obligations chargeable to the City's BAF, within the amortization period determined as applicable to the City under the TMRS Act and regardless of other TMRS Act provisions limiting the combined rate of City contributions.

(b) The removal of the statutory maximum contribution rate limit under this Section shall be effective on the first day of the month of January, 2027.

Section 4. Termination of Annually Repeating Benefits.

(a) In accordance with TMRS Act §853.404(e)(4), the City Council terminates the automatically repeating non-retroactive COLA; provided, however, that nothing contained in this ordinance shall be deemed to preclude the City Council from again adopting an ordinance under Section 853.404 in the future.

(b) Termination of the automatically repeating non-retroactive COLA shall be effective on the January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1.

Passed and approved September 24th, 2026.

ATTEST:

APPROVED:

Administrative Assistant

Mayor

City Council Meeting

AGENDA ITEM



To: City Council
Subject: Council to discuss, consider, and possibly take action on Ordinance 09-24-26-2 amending A6.031(c) miscellaneous charges; increasing the water service reconnect fee and late payment fee, and creating an after-hours reconnect fee.

Meeting: City Council Meeting – September 24th, 2026

Department: Administration

Staff Contact: Lawrence Cutrone, City Administrator

BACKGROUND INFORMATION:

Both water service reconnect fee and late payment fee to be increased from \$30 to \$50. Also, creation of an after-hours reconnect fee (5 p.m. to 8 a.m. on business day, including any time on weekends and holidays) at \$65.00

FINANCIAL IMPACT:

N/A

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

Council to approve Ordinance 09-24-26-2 amending A6.031(c) miscellaneous charges; increasing the water service reconnect fee and late payment fee, and creating an after-hours reconnect fee.

ATTACHMENTS:

Ordinance

ORDINANCE NO. 09-24-26-2

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY AMENDING THE BRUCEVILLE-EDDY CODE OF ORDINANCES BY AMENDING § A6.031(c) MISCELLANEOUS CHARGES; INCREASING THE RECONNECT FEE AND THE LATE PAYMENT FEE; AND CREATING AN AFTER-HOURS RECONNECT FEE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Bruceville-Eddy, pursuant to Subchapter A of Chapter 51, Texas Local Government Code, may adopt an ordinance that is for the good government, peace, or order of the municipality and is necessary or proper for carrying out a power granted by law to the municipality;

WHEREAS, the City of Bruceville-Eddy, pursuant to Texas Local Government Code Section 552.001(b), may purchase, construct, or operate a utility system and may regulate the system in a manner that protects the interests of the municipality;

WHEREAS, the City Council sets the amounts of rates and fees associated with the operation of its utility system;

WHEREAS, from time to time it is necessary to increase the amount of rates and fees to compensate for the increased cost to operate the City's utility system; and

WHEREAS, the City of Bruceville-Eddy City Council finds that it is in the best interest of its utility customers to maintain rates and fees that allow the City to properly operate its utility system.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY THAT:

Part 1. Enacted

The Code of Ordinances is hereby amended by increasing the fees for reconnection of service and late payments fees in Appendix A Fee Schedule § A6.031(c) Miscellaneous charges. The amended portions shall read as follows:

Appendix A Fee Schedule

Article A6.000 Utility Rates and Charges

Division 2 Water Service

§ A6.031 Monthly rates and miscellaneous charges.

(c) Miscellaneous charges

(7) Reconnect fee (8 a.m. to 5 p.m. on business day): \$50.00

(9) Late payment fee: \$50.00

(14) After-hours reconnect fee (5 p.m. to 8 a.m. on business day, including any time on weekends and holidays): \$65.00

Part 2. Severability.

If any section, sub-section, clause, phrase or portion of this Ordinance shall be held unconstitutional or invalid by a court of competent jurisdiction, such section, sub-section, sentence, clause, phrase or portion shall be deemed to be a separate, distinct and independent provision and such invalidity shall not affect the validity of the remaining portions.

Part 3. Repeal

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Part 4. Open Meetings

That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

Part 5. Effective Date.

This Ordinance shall take effect immediately upon passage and adoption.

PASSED and ADOPTED this 24th day of September 2026.

Linda Owens, Mayor
City of Bruceville-Eddy, Texas

ATTEST:

Administrative Assistant

City Council Meeting

AGENDA ITEM



To: City Council
Subject: Council to discuss, consider, and possibly take action on Ordinance 09-24-26-3 amending A3.001(a) building, increasing the permit fees for both residential and commercial building permits.
Meeting: City Council Meeting – September 24th, 2026
Department: Administration
Staff Contact: Lawrence Cutrone, City Administrator

BACKGROUND INFORMATION:

Ordinance increasing building permit fees for both residential and commercial building permits from \$0.20 per square foot to \$0.40 per square foot.

FINANCIAL IMPACT:

N/A

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

Council to approve Ordinance 09-24-26-3 amending A3.001(a) building, increasing the permit fees for both residential and commercial building permits.

ATTACHMENTS:

Ordinance

ORDINANCE NO. 09-24-26-3

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY AMENDING THE BRUCEVILLE-EDDY CODE OF ORDINANCES BY AMENDING § A3.001(a) BUILDING; INCREASING THE PERMIT FEES FOR BOTH RESIDENTIAL AND COMMERCIAL BUILDING PERMITS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Bruceville-Eddy, pursuant to Subchapter A of Chapter 51, Texas Local Government Code, may adopt an ordinance that is for the good government, peace, or order of the municipality and is necessary or proper for carrying out a power granted by law to the municipality;

WHEREAS, from time to time it is necessary to increase the amount of rates and fees to compensate for the increased cost to provide governmental services; and

WHEREAS, the City of Bruceville-Eddy City Council finds that it is in the best interest of the City to maintain rates and fees that allow the City to properly provide necessary services.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRUCEVILLE-EDDY THAT:

Part 1. Enacted

The Code of Ordinances is hereby amended by increasing the fees for reconnection of service and late payments fees in Appendix A Fee Schedule § A3.001(a) Building is amended by changing the fee for both residential and commercial building permits, which such amended portions shall read as follows:

Appendix A Fee Schedule

Article A3.000 Building, Construction and Development Related Fees

§ A3.001 Permit fees.

(a) Building:

(1) Residential: \$0.40 per square foot

(2) Commercial: \$0.40 per square foot.

Part 2. Severability.

If any section, sub-section, clause, phrase or portion of this Ordinance shall be held unconstitutional or invalid by a court of competent jurisdiction, such section, sub-section,

sentence, clause, phrase or portion shall be deemed to be a separate, distinct and independent provision and such invalidity shall not affect the validity of the remaining portions.

Part 3. Repeal

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Part 4. Open Meetings

That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

Part 5. Effective Date.

This Ordinance shall take effect immediately upon passage and adoption.

PASSED and ADOPTED this 24th day of September 2026.

ATTEST:

Linda Owens, Mayor
City of Bruceville-Eddy, Texas

Administrative Assistant

City Council Regular Meeting

AGENDA ITEM



To: City Council
Subject: Council to discuss, consider, and possibly take action to approve the proposed Bruceville-Eddy Police Department Police Cadet Written Policy.
Meeting: City Council Regular Meeting – September 24, 2026
Department: Police Department
Staff Contact: Michael Dorsey, Chief of Police

BACKGROUND INFORMATION:

Proposed Policy 4.12 establishes requirements for City-sponsored, full-time civilian Police Cadets attending a TCOLE-approved academy. It addresses sponsorship approval, academy performance, conduct, accountability, vehicle use, and the transition to sworn status. Cadets have no peace officer authority until all licensing and appointment requirements are met.

FINANCIAL IMPACT:

No additional expenditure is requested by adoption of the policy. Individual sponsorships remain subject to Council authorization and budget approval. Cadets are responsible for academy-related vehicle fuel costs, subject to applicable law and approved exceptions; the City remains responsible for authorized maintenance and repairs.

POLICY IMPLICATIONS:

Establishes written standards for cadet supervision, civilian status, academy attendance, approved unmarked vehicle use, firearms restrictions, reporting, and discipline. The policy supplements applicable law, TCOLE requirements, and City policies. City Attorney Mike Guevara has reviewed and approved the proposed policy as currently drafted.

RECOMMENDATION:

Staff recommends that City Council approve BEPD Policy 4.12, Police Cadet Program, effective September 24, 2026.

ATTACHMENTS:

Proposed BEPD Policy 4.12 – Police Cadet Program (11 pages).

	BRUCEVILLE-EDDY POLICE DEPARTMENT	
	Policy 4.12 Police Cadet Program	
	Effective Date: 09/24/2026	Replaces: All Previous Policies
	Approved By: Chief of Police Michael Dorsey	
	Reference: Texas Commission on Law Enforcement (TCOLE) Rules; Texas Occupations Code Chapter 1701; 37 Texas Administrative Code, Part 7; Texas Penal Code Sections 37.11 and 37.12; Texas Civil Practice and Remedies Code Chapter 101; Texas Transportation Code; Texas Labor Code Chapter 52; Fair Labor Standards Act; City of Bruceville-Eddy Employee Handbook; and applicable Department policies.	

I. POLICY

The Bruceville-Eddy Police Department recognizes the importance of recruiting, developing, and retaining qualified individuals for service as Texas Peace Officers. When authorized by the Chief of Police and the City Council, the Department may sponsor an otherwise qualified individual to attend a Texas Commission on Law Enforcement (TCOLE)-approved Basic Peace Officer Course (BPOC) at an academy selected and approved by the Chief of Police while employed by the City of Bruceville-Eddy as a full-time Police Cadet.

Employment as a Police Cadet is a civilian, non-sworn position. A Cadet has no peace officer authority by virtue of employment, sponsorship, academy enrollment, possession of Department-issued property, or association with the Department. Until the Cadet has completed all licensing requirements, has been appointed by the City, has executed the required oath, and has been authorized by the Chief of Police, the Cadet shall not perform or attempt to perform a peace officer function.

Because attendance and successful completion of the approved academy are required conditions of the sponsored assignment, the City may furnish an approved unmarked City vehicle for academy transportation and required academy driving activities. Subject to applicable law and Section XI of this policy, the Cadet is responsible for all fuel expenses associated with that vehicle while attending the academy. Vehicle use is strictly limited by this policy and does not confer or imply peace officer status.

II. PURPOSE

This policy establishes the employment, academy, conduct, vehicle, equipment, safety, reporting, and completion requirements applicable to a Department-sponsored Police Cadet. It supplements, and does not replace, applicable law, TCOLE requirements, the City Employee Handbook, Department policies, and academy rules. Controlling federal or state law and TCOLE requirements govern when they conflict with a local provision.

The City Employee Handbook governs when it conflicts with this Department policy unless the City has lawfully adopted a specific exception or amendment. A Cadet who identifies an actual or potential conflict shall stop the affected activity when safe to do so and promptly obtain direction from the Chief of Police or designee. No supervisor or academy directive may waive or override controlling law or City policy.

III. DEFINITIONS

- A. Academy. The TCOLE-approved training academy selected and approved by the Chief of Police for the Cadet's BPOC.
- B. Basic Peace Officer Course (BPOC). A TCOLE-approved course of instruction required as part of the process for obtaining a Texas Peace Officer license.
- C. Cadet. A full-time, civilian employee assigned to the Department and sponsored to attend the approved academy, but not yet licensed, appointed, and authorized to serve as a Bruceville-Eddy Peace Officer.
- D. Department Vehicle. An unmarked passenger vehicle or other vehicle owned, leased, rented, assigned, or controlled by the City and specifically approved by the Chief of Police for Cadet use.
- E. Necessary Stop. A stop reasonably required during authorized travel for fuel, restroom use, a meal necessitated by the academy schedule, vehicle maintenance or a mechanical problem, a medical or safety emergency, compliance with lawful direction, or another purpose approved in advance by the Chief of Police or designee.
- F. Peace Officer Function. An enforcement activity, representation, detention, arrest, search, seizure, traffic stop, criminal investigation, emergency response, or other action requiring or implying authority as a licensed and appointed Peace Officer.

IV. AUTHORIZATION, SELECTION, AND EMPLOYMENT STATUS

- A. Sponsorship under this policy requires authorization by both the Chief of Police and the City Council. Authorization may be subject to an employment agreement, repayment agreement, budget approval, or other lawful conditions approved by the City.
- B. The Chief of Police shall select and approve a TCOLE-approved academy. A Cadet shall not enroll in, transfer to, withdraw from, or substitute another academy without prior written approval from the Chief of Police.
- C. The Cadet is a full-time, civilian City employee unless otherwise stated in a written employment agreement or City policy. Employment as a Cadet does not constitute appointment as a Peace Officer and does not guarantee licensing, appointment, continued sponsorship, or continued employment.
- D. The Cadet's primary assignment is timely attendance, satisfactory performance, and successful completion of the approved BPOC, together with any civilian, Department duties assigned to complete the work schedule.
- E. Before enrollment and throughout sponsorship, the Cadet shall satisfy and remain eligible under the following:
 - applicable TCOLE enrollment;
 - initial-licensure standards;
 - academy admission and retention requirements;

- City employment requirements;
- and any written sponsorship conditions.

Required documentation, examinations, background investigation, fingerprinting, and other eligibility records shall be completed and maintained by the Department under law or TCOLE rule.

- F. The Cadet remains subject to the City Employee Handbook, applicable Department policies and directives, academy rules, TCOLE requirements, and supervisory authority throughout sponsorship.
- G. Before receiving access to criminal justice information, criminal justice systems, or an area in which unescorted access would expose criminal justice information, the Cadet must complete required screening, security-awareness training, and authorization. Access shall be limited to a demonstrated business or training need and may be revoked at any time.

V. PEACE OFFICER STATUS AND LIMITATIONS

- A. The Cadet shall accurately identify himself or herself as a Police Cadet and, when relevant, affirmatively explain that he or she is not a licensed or appointed Peace Officer.
- B. The Cadet shall not represent, identify, portray, or hold himself or herself out as a Peace Officer; display a badge or credential implying such status; or use clothing, equipment, a vehicle, or Department association to create that impression.
- C. The Cadet shall not conduct traffic stops; detain or arrest persons under purported peace officer authority; issue citations or warnings; conduct criminal investigations except in an approved civilian or observer role under direct supervision; direct traffic except during specifically authorized training or assignment; activate emergency equipment except during the limited closed-course academy exercise authorized by Section X of this policy; or perform any other peace officer function.
- D. The Cadet shall not use Department employment or sponsorship to obtain special treatment, avoid enforcement action, influence another officer, obtain unauthorized access or discounts, or interfere with an officer performing official duties.
- E. Nothing in this policy prohibits lawful action available to any private citizen during an emergency. Whenever practical, the Cadet shall maintain personal safety, contact 911 or the appropriate agency, serve as a witness when appropriate, and avoid unnecessary involvement.

VI. ACADEMY ATTENDANCE AND PERFORMANCE

- A. Academy attendance, required study, examinations, practical exercises, and assigned Department work are job duties. The Cadet shall report on time, properly dressed and equipped, and prepared to participate.
- B. The Cadet shall comply with all academy attendance, academic, physical fitness, conduct, examination, safety, and performance requirements and shall maintain the minimum performance required by the academy and any higher written standard communicated by the Chief of Police.
- C. The Cadet shall immediately notify the Chief of Police or designee of any failed examination, remedial training, counseling or discipline, attendance deficiency, injury

affecting participation, allegation of misconduct, suspension, dismissal, or circumstance that may delay or prevent graduation.

- D. The Cadet shall provide grades, progress reports, attendance records, evaluations, and other academy documentation requested by the Chief of Police or designee and shall not conceal or withhold material information about academy standing or performance.
- E. When scheduled academy instruction and other compensable academy activity do not complete the Cadet's assigned workweek, the Cadet may be assigned civilian Department duties. The Cadet shall not perform a peace officer function during those duties.

VII. TIME, ATTENDANCE, AND COMPENSATION

- A. The Cadet shall accurately record all compensable time, including academy instruction, required training, required study or activity, required academy driving exercises, work performed during travel, travel between assigned work or training sites during the workday, and Department assignments, using the method directed by the City or Department.
- B. The normal workweek is forty (40) hours unless otherwise assigned. Ordinary travel between the Cadet's residence and the academy is treated as normal home-to-work commuting unless applicable law, City policy, contract, or the circumstances require otherwise. Study and other preparation time are not part of the forty (40) hour work week. No Cadet may work overtime, alter the academy schedule, or accrue compensatory time without prior authorization; however, all time actually worked must be accurately reported and compensated as required by law even when not authorized in advance.
- C. The Cadet shall promptly report an absence or anticipated tardiness to both the academy and the Department as required. The Cadet shall not leave training early without complying with academy procedures and notifying the Department as soon as practical.
- D. Falsification or omission of time, attendance, grade, mileage, vehicle, fuel, or other official records is prohibited and may result in discipline under City policy.

VIII. DEPARTMENT VEHICLE ASSIGNMENT

- A. Because City sponsorship requires the Cadet to attend the approved academy and the Cadet is required to have a vehicle available for the academy's driving portion, the Chief of Police may assign an approved Department vehicle for authorized academy transportation and required driving activities.
- B. The assigned vehicle shall be unmarked and shall have no Police decals, insignia, exterior markings, or other appearance identifying it as a police vehicle. The vehicle shall not be a marked patrol unit. Any concealed or interior police equipment shall be removed, disabled, or secured as directed by the Chief of Police before Cadet use. Emergency warning equipment shall not be installed or made operable for Cadet use except when specifically required for an approved academy driving exercise and authorized under Section X.
- C. Only the specific vehicle approved by the Chief of Police may be used. If that vehicle is unavailable, out of service, damaged, or otherwise unsuitable, the Cadet shall promptly notify the Chief of Police or designee and shall not select, borrow, or operate a substitute City vehicle unless the different vehicle is specifically approved before use.
- D. Assignment of a vehicle is conditioned on continued sponsorship, a valid driver license, confirmation of coverage or insurability under City requirements, compliance with this policy, academy acceptance of the vehicle for required driving activities, and operational

availability. Before initial assignment and after any material change, the Department shall confirm with the City's risk-management or insurance representative that the contemplated Cadet use is within coverage requirements. The assignment may be restricted, suspended, changed, or revoked by the Chief of Police based on safety, misuse, maintenance, coverage, academy need, or operational necessity.

- E. The vehicle remains City property. It shall not be used for general personal transportation, entertainment, recreation, personal errands, shopping, social visits, outside employment, transportation of family or friends, or any activity unrelated to the Cadet's authorized academy or Department assignment.
- F. No non-City passenger may be transported without prior written approval from the Chief of Police or designee, except when reasonably necessary to address an immediate threat to life or serious bodily injury. Academy instructors, evaluators, and participants may occupy the vehicle during required academy driving activities when authorized by the academy and the Chief of Police.

IX. AUTHORIZED TRAVEL AND STOPS

- A. Unless otherwise approved, vehicle use is limited to reasonably direct travel between the Cadet's residence and the approved academy; required academy training locations; authorized Department assignments; fuel; authorized inspection or maintenance; and required academy driving activities.
- B. The Cadet shall use a reasonably direct and efficient route. Unnecessary deviations are prohibited. Stops are limited to Necessary Stops as defined in this policy.
- C. Personal shopping, visits, entertainment, recreation, outside employment, and other personal business are prohibited during use of the vehicle unless specifically approved in writing by the Chief of Police or designee.
- D. The Chief of Police may issue written route, parking, overnight-storage, mileage, or travel restrictions based on distance, safety, vehicle type, academy requirements, fuel costs, or operational need.

X. VEHICLE OPERATION AND SAFETY

- A. The Cadet shall operate the vehicle safely, courteously, and in compliance with law, City policy, Department vehicle policy, academy instructions, and manufacturer limitations.
- B. The Cadet shall maintain a valid driver license; use seat belts and ensure authorized passengers are restrained; obey speed and traffic controls; maintain a safe following distance; and account for weather, road, fatigue, and visibility conditions.
- C. The Cadet shall not use a handheld electronic device while the vehicle is moving, except to contact 911 when stopping is unsafe or impractical. Navigation shall be programmed before movement or used through hands-free operation.
- D. The Cadet shall not operate the vehicle after consuming alcohol or while impaired or unsafe because of any drug, medication, illness, fatigue, emotional condition, or other cause.
- E. The Cadet shall not activate police emergency lights, a siren, or other emergency warning equipment on a public roadway or for enforcement, response, right-of-way, speed, or traffic-control purposes. Such equipment may be used only during a required academy driving exercise conducted on a course closed to public traffic, under the immediate

direction of an academy instructor authorized to conduct the exercise, and with prior written approval from the Chief of Police. Factory-installed hazard warning lights may be used for a breakdown, collision, or immediate roadway hazard. The Cadet shall never pursue another vehicle or exercise emergency vehicle privileges on a public roadway.

- F. When observing a violation, suspected offense, crash, stranded motorist, or request for police assistance, the Cadet shall not initiate enforcement action and shall contact the appropriate agency when intervention is warranted.

XI. FUEL, CARE, INSPECTION, AND MAINTENANCE

- A. Subject to applicable wage-and-hour law, the Cadet is responsible for all fuel expenses associated with the assigned City vehicle while attending the academy, including authorized commuting and academy driving activities. City fuel cards, accounts, or purchasing methods shall not be used unless the City Council and Chief of Police specifically authorize otherwise in writing.
- B. Fuel expenses under this policy are not reimbursable unless reimbursement is separately approved in writing by the City Council and Chief of Police or is required by law. The Cadet shall submit fuel receipts or other documentation when directed so the City can verify vehicle use and wage compliance. The City shall not apply this provision in a manner that causes compensation to fall below the minimum wage or overtime compensation required by the Fair Labor Standards Act or other applicable law. The Cadet shall use the fuel grade required by the manufacturer and maintain sufficient fuel for authorized travel and academy driving activities.
- C. The Cadet shall inspect the vehicle regularly, including tires, visible damage, lights, fluid leaks, warning indicators, registration, and required safety equipment. Defects or damage shall be reported promptly.
- D. The Cadet shall keep the passenger and cargo areas reasonably clean, secure the vehicle when unattended, safeguard keys, and secure or remove City property and sensitive material.
- E. The Cadet shall not modify the vehicle, install equipment, place decals or insignia on it, permit unauthorized repairs, or incur a City expense without prior approval. Emergency action may be taken only when reasonably necessary to protect occupants or prevent greater damage, followed by immediate notification.
- F. City-authorized maintenance and repairs remain the City's responsibility. The Cadet shall present the vehicle for inspection, service, or reassignment when directed.

XII. COLLISIONS, DAMAGE, CITATIONS, AND ENFORCEMENT CONTACTS

- A. Any collision involving a Department vehicle shall be reported immediately to the law enforcement agency having jurisdiction and to the Chief of Police or designee. The Cadet shall render information and aid as required by law, remain at the scene unless medically transported or lawfully released, and comply with City post-collision procedures.
- B. The Cadet shall not conceal, privately settle, or make unauthorized admissions or promises concerning a collision or City liability.
- C. Any damage, theft, vandalism, impoundment, loss of keys, or mechanical event affecting safe operation shall be reported as soon as practical.

- D. The Cadet shall immediately report any citation, warning, arrest, driver-license suspension or restriction, insurance or insurability issue, or significant law enforcement contact involving the Cadet, whether in a City or personal vehicle.
- E. The Cadet shall cooperate with authorized administrative, criminal, insurance, workers' compensation, post-collision drug or alcohol testing, and academy investigations or procedures required by law or City policy.

XIII. DRESS, APPEARANCE, AND IDENTIFICATION

- A. The Cadet shall comply with academy dress and grooming requirements and any more restrictive lawful Department requirement. Academy uniforms shall be worn only as directed.
- B. When no academy uniform is prescribed, the Cadet shall wear clean, neat, professional clothing approved by the Chief of Police or designee.
- C. The Cadet shall not wear a standard Bruceville-Eddy Police Officer patrol uniform or display a Department badge. Clothing bearing POLICE, POLICE OFFICER, Department shoulder patches, or similar wording may be worn only when specifically required for academy training and approved by the Chief of Police.
- D. Any issued identification shall clearly reflect civilian Police Cadet status. It shall not be altered, concealed, misrepresented, or used for a personal purpose, preferential treatment, unauthorized access, or to imply peace officer authority.

XIV. FIREARMS, WEAPONS, AND ENFORCEMENT EQUIPMENT

- A. A Cadet is a non-sworn employee and shall comply with the City's Firearm-Free Workplace Policy. Unless and until the Cadet is licensed and appointed as a Peace Officer, the Cadet shall not possess, carry, store, or transport a firearm or other prohibited weapon in a City-owned vehicle, in a City facility, on City property, while on duty, or while acting within the course and scope of City employment, except that a lawfully possessed firearm may be secured in the Cadet's locked, privately owned vehicle to the extent expressly permitted by the City Employee Handbook and applicable Texas law.
- B. The Department shall not issue a duty firearm, badge, conducted energy weapon, OC spray, impact weapon, handcuffs, less-lethal weapon, or other enforcement equipment to a Cadet for routine possession or use.
- C. Required academy firearms or weapons training shall be coordinated in advance with the academy and Chief of Police in a manner that complies with academy rules, the City Employee Handbook, and law. A City vehicle shall not be used to transport or store a Cadet's firearm, ammunition, or prohibited weapon. This policy does not create an exception to the City's Firearm-Free Workplace Policy.
- D. Equipment furnished solely for a supervised academy exercise shall remain under the custody and control required by the academy and shall not be carried, stored, or used outside that exercise unless expressly permitted by controlling City policy and written direction from the Chief of Police.
- E. The Cadet shall immediately report any loss, theft, unauthorized access, or accidental discharge involving a firearm or weapon during academy-sponsored activity or in any circumstance connected to City employment.

XV. DEPARTMENT PROPERTY

- A. All property issued or made available to a Cadet remains City property and shall be used only for its authorized purpose.
- B. The Cadet shall exercise reasonable care, prevent unauthorized access or use, and promptly report loss, theft, damage, malfunction, or required replacement.
- C. Department property shall not be loaned, transferred, altered, copied, or used by another person without authorization.
- D. Upon demand, suspension or termination of sponsorship, academy dismissal or withdrawal, or separation from employment, the Cadet shall immediately return all City property as directed. Responsibility for loss or damage shall be determined under applicable City policy and law.

XVI. OFF-DUTY CONDUCT AND PUBLIC REPRESENTATION

- A. The Cadet shall comply with law and conduct himself or herself in a manner consistent with City and Department standards. Off-duty conduct may be reviewed under applicable policy and law when it has a demonstrable connection to job fitness, trustworthiness, safety, academy standing, use of City property, or the City's legitimate operations.
- B. The Cadet shall not use Department association, sponsorship, clothing, identification, property, facilities, or vehicles to influence others, obtain a benefit, or create the impression of peace officer status.
- C. If contacted by law enforcement, the Cadet shall comply with lawful instructions, shall not seek preferential treatment, and shall make clear that he or she is not a Peace Officer when Department association becomes relevant.
- D. The Cadet shall immediately report an arrest, citation, criminal investigation, protective order, driver-license action, or other significant law enforcement contact as required by this policy or other City or Department policy.

XVII. SOCIAL MEDIA, CONFIDENTIALITY, AND INFORMATION SECURITY

- A. The Cadet shall comply with Department digital-media and social-media policies and shall not publish content falsely or misleadingly portraying the Cadet as a licensed or appointed Peace Officer.
- B. The Cadet may accurately state that he or she is a Police Cadet or is sponsored to attend the approved academy when appropriate, but shall not use Department logos, badges, uniforms, vehicles, equipment, facilities, or nonpublic academy activity for unauthorized content.
- C. The Cadet shall protect confidential, sensitive, criminal justice, academy, personnel, and law-enforcement information and shall access it only for an authorized business or training purpose.
- D. Unauthorized access, photographing, copying, retention, use, or disclosure is prohibited and may result in discipline, loss of access, termination, or criminal referral.

XVIII. INJURIES, MEDICAL ISSUES, AND SAFETY

- A. Any injury or occupational illness arising during academy attendance, required travel or driving activity, Department training, or other assigned duty shall be reported as soon as

practical to academy staff and the Chief of Police or designee, regardless of apparent severity.

- B. The Cadet shall comply with City workers' compensation and injury-reporting procedures, including required medical documentation and return-to-duty restrictions.
- C. The Cadet shall not conceal an injury, illness, medication effect, or restriction that could affect safe driving or academy participation. Medical information shall be handled in accordance with applicable law and City policy.
- D. The Cadet shall immediately stop or decline an activity when a condition creates an unreasonable immediate safety risk and shall promptly notify the academy instructor and Department supervisor.

XIX. CHAIN OF COMMAND AND COMMUNICATION

- A. The Cadet remains under the administrative supervision of the Chief of Police or designee. Academy staff exercise instructional and safety authority during academy activities.
- B. The Cadet shall comply with lawful academy instructions and Department directives. A conflict, uncertainty, or instruction potentially inconsistent with City policy shall be reported promptly to the Chief of Police or designee before acting when circumstances permit.
- C. The Cadet shall maintain reliable communication, keep current contact information on file, and respond promptly to reasonable Department inquiries.
- D. The Cadet shall not make commitments on behalf of the City or Department concerning enrollment, withdrawal, expenses, liability, equipment, vehicles, employment, or future appointment without authority.

XX. ACADEMY SUSPENSION, DISMISSAL, WITHDRAWAL, OR FAILURE

- A. A Cadet who is suspended, dismissed, asked to withdraw, or unable to continue shall immediately notify the Chief of Police and provide related documentation upon request.
- B. The Cadet shall not withdraw, agree to withdrawal, transfer, or enroll elsewhere without prior approval from the Chief of Police when circumstances permit. Nothing prohibits compliance with an academy's immediate safety or removal directive.
- C. Failure to complete the approved BPOC, meet academy or sponsorship requirements, or remain eligible for licensing may result in revocation of sponsorship and may affect continued employment, consistent with the City Employee Handbook, any employment agreement, and law.
- D. City property and vehicle privileges may be recalled immediately upon suspension, dismissal, withdrawal, loss of eligibility, revocation of sponsorship, or separation.

XXI. SUCCESSFUL COMPLETION AND TRANSITION TO SWORN STATUS

- A. Graduation from the BPOC does not, by itself, authorize the Cadet to act as a Bruceville-Eddy Peace Officer.
- B. Before performing a peace officer function, the Cadet must successfully complete the approved BPOC and applicable licensing examination; satisfy all applicable TCOLE licensing and appointment requirements; be lawfully appointed by the City; complete required appointment and TCOLE reporting documents; execute the required oath; receive

authorization from the Chief of Police; and complete any other City or Department requirement.

- C. After licensing and appointment, the employee shall transition to the authorized sworn classification and shall successfully complete the Department Field Training Program before release to independent patrol duties.
- D. Vehicle, firearm, uniform, equipment, identification, and authority provisions applicable to sworn officers apply only after formal appointment and specific Department authorization.

XXII. DISCIPLINE AND REVOCATION OF SPONSORSHIP

- A. Violation of law, academy rules, this policy, Department policy, City policy, an employment or repayment agreement, or a lawful directive may result in corrective or disciplinary action under the City Employee Handbook, up to and including revocation of vehicle privileges, revocation of sponsorship, removal from the academy, or termination of employment.
- B. Corrective and disciplinary action shall be administered by the official having authority under City policy. Nothing in this policy alters the City's at-will employment provisions, required procedures, or appeal rights.
- C. The City's decision to sponsor, continue sponsorship, assign a vehicle, or consider the Cadet for appointment remains subject to lawful budgetary, operational, eligibility, performance, safety, and personnel considerations.

XXIII. ACKNOWLEDGMENT AND POLICY RECEIPT

- A. Before beginning the approved BPOC or operating a Department vehicle, the Cadet shall receive this policy, the City Employee Handbook, and other policies identified by the Chief of Police as applicable to the assignment.
- B. The Cadet shall sign the acknowledgment attached to this policy. Refusal to sign does not excuse compliance and shall be documented and addressed under City policy.
- C. The Department shall retain the signed acknowledgment in the appropriate personnel or training record.

POLICE CADET ACKNOWLEDGMENT

I acknowledge that I have received, read, and understand Bruceville-Eddy Police Department Policy 4.12, Police Cadet Program, and the applicable City and Department policies provided to me. I understand that I am a civilian, non-sworn employee and possess no peace officer authority unless and until I am licensed, appointed, sworn, and specifically authorized to perform law enforcement duties.

I understand that the academy must be selected and approved by the Chief of Police; that sponsorship must be authorized by the Chief of Police and City Council; and that attendance, performance, accurate time reporting, professional conduct, and successful completion are conditions of the sponsored assignment.

I understand that any City vehicle assigned to me must be the unmarked vehicle specifically approved by the Chief of Police, must have no Police decals or insignia, and may not be replaced with another City vehicle unless that different vehicle is approved by the Chief of Police before use. I understand that the vehicle is furnished because City sponsorship requires academy attendance and the academy requires a vehicle for its driving portion. Subject to applicable law and Section XI of this policy, I am responsible for all fuel expenses associated with the vehicle while attending the academy, unless otherwise authorized in writing by the City Council and Chief of Police or required by law.

I understand the restrictions concerning vehicle use, routes and stops, passengers, handheld devices, collisions, firearms and weapons, Department property, confidentiality, social media, injuries, reporting requirements, and representing myself to the public. I understand that violations may result in discipline, revocation of vehicle privileges or sponsorship, removal from the academy, or termination of employment consistent with City policy.

Cadet Name: _____

Cadet Signature: _____

Date: _____

Chief of Police (Signature): _____

Date: _____

City Attorney (Signature): _____

Date: _____

This Policy shall take effect immediately upon passage and publication as required by law.

PASSED AND APPROVED by the City Council of the City of Bruceville-Eddy, Texas, on this the 24th day of September, 2026.

Yeas: _____ Nays: _____ Abstain: _____

APPROVED:

Mayor Linda Owens
City of Bruceville-Eddy, Texas

ATTEST:

City of Bruceville-Eddy, Texas

AUGUST 20 2026 - SEPTEMBER 18 2026
CITY ORDINANCE ENFORCEMENT REPORT

COMPLIANT / CLOSED	11
NON-COMPLIANT	10
MORE TIME REQUESTED	4
CITATIONS	2
TOTAL CASES	27

TYPES OF VIOLATIONS

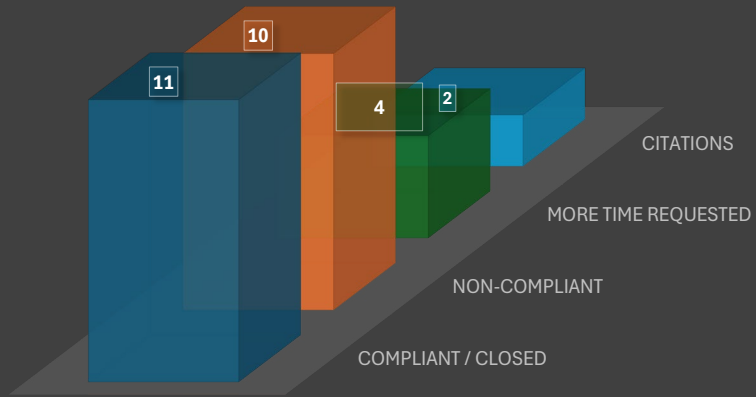
ANIMAL VIOLATION	1
HIGH GRASS	8
RUBBISH	7
JUNK VEHICLES	6
DANGEROUS BLDG	4
ACC / STORAGE BLDG	0
ZONING VIOLATION	0
OPEN BURNING VIOLATION	0
LIVESTOCK VIOLATIONS	0
NOISE COMPLAINT / LOUD MUSIC	0
RV TRAVEL TRAILER	0
CITY PERMIT VIOLATION	0
SWIMMING POOL VIOLATION	3
SEX OFFENDER RESIDENCY VIOLATION	0

TOTAL VIOLATIONS

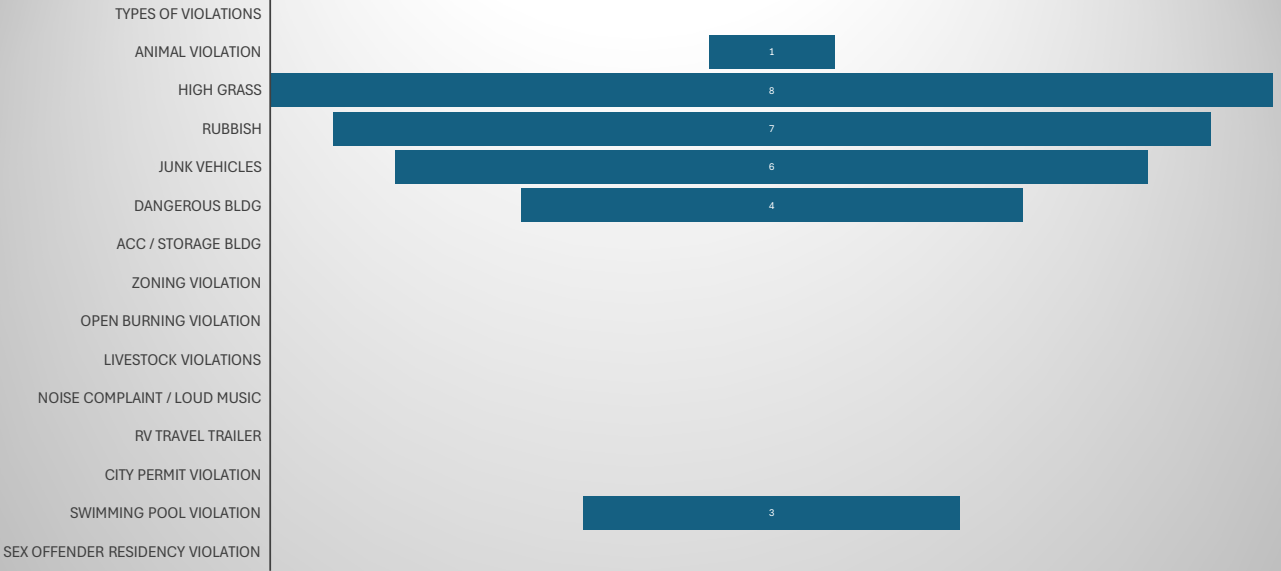
29

CITY ORDINANCE VIOLATION CASE STATUS

COMPLIANT / CLOSED NON-COMPLIANT MORE TIME REQUESTED CITATIONS



TYPES OF VIOLATIONS





Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072

Fax: 254-859-5258

Police Department Activity Report: August 1, 2026 – August 31, 2026

Calls for Service: Total 146

890 Dorsey	894 Martinez	895 Miller	896 Childress	898 Cade
25	31	15	58	17

Arrest, Offense, Incident

Reports:

Total 12

890 Dorsey	894 Martinez	895 Miller	896 Childress	898 Cade
3	6	0	3	0

Criminal Offense Arrests:

Total 8

890 Dorsey	894 Martinez	895 Miller	896 Childress	898 Cade
2	4	0	2	0

Crash Reports: Total 6

890 Dorsey	894 Martinez	895 Miller	896 Childress	898 Cade
3	1	0	2	0

Citations & Warnings: Total 110

890 Dorsey	894 Martinez	895 Miller	896 Childress	898 Cade
3 citations 3 warnings	13 citations 14 warnings	3 citations 8 warnings	20 citations 39 warnings	0 citations 7 warnings

Citations Total: 39

Warnings Total: 71



Police Department

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072

Fax: 254-859-5258

Police Department Activity Report: August 1, 2026 – August 31, 2026

Security Checks: 29

School Zone Enforcement: 13

Neighborhood Patrol: 50

Directed Traffic Enforcement: 52

Call Type Report

BRUCEVILLE-EDDY POLICE DEPARTMENT

From: AUG 1 2026
To: AUG 31 2026

Call Type Description	Number of Calls
	1
ABANDONED VEHICLE	7
AGENCY ASSIST BRUCEVILLE-EDDY FIRE	6
AGENCY ASSIST BRUCEVILLE-EDDY PD	2
AGENCY ASSIST LORENA PD	4
AGENCY ASSIST MCLENNAN COUNTY SHERIFFS OFFICE	1
AGENCY ASSIST MOODY PD	3
AGENCY ASSIST TROY PD	1
ALARM	1
ASSIST AMR	1
BURGLARY	1
BURGLARY - BUILDING	1
CHECK	2
CHILD CUSTODY	5
CITY ORDINANCE ENFORCEMENT	3
CIVIL DISTURBANCE	1
CIVIL STANDBY	1
COURT SUMMONS	1
CRIMINAL TRESPASS	2
DISTURBANCE	2
DOG AT LARGE - VIOLATION OF CITY ORDINANCE	1
DOMESTIC DISTURBANCE	1
EMERGENCY NOTIFICATION	2
FIRE	1
FOLLOW UP INVESTIGATION	7
FOUND PROPERTY	2
FRAUD	1
HARASSMENT	2
ILLEGAL DUMPING	1
INFORMATION	2
INTOXICATED - PEDESTRIAN	1

MINOR IN POSSESSION - ALCOHOL	1
MOTOR VEHICLE COLLISION	6
MOTORIST ASSIST	5
OVERDOSE	1
PUBLIC SERVICE	5
SHOTS FIRED	2
SUSPICIOUS CIRCUMSTANCE	1
SUSPICIOUS PERSON	2
SUSPICIOUS VEHICLE	2
THEFT	2
TRAFFIC CONTROL	2
TRAFFIC HAZARD	14
UNAUTHORIZED USE OF M/VEH	1
WARRANT SERVICE	6
WELFARE CONCERN	6

[illegible]

August 2026 Warning Data

Description

Operate Vehicle Without License Plate (or with one plate) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Defective Tail Lamp(s) (Verbal Warning)
No License Plate Light (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Warning)
WRONG, FICTITIOUS, ALTERED, OR OBSCURED INSIGNIA (Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
OPEN BURNING WITHOUT PERMIT WITHIN CITY LIMITS (Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Failed to Stop at Designated Point at Stop Sign (Verbal Warning)
Disregard Stop Sign (Verbal Warning)
No License Plate Light (Verbal Warning)
No License Plate Light (Warning)
Defective Head Lamp(s) (Verbal Warning)
RESTRICTIONS ON WINDOWS (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Expired Registration (Verbal Warning)
Failed to Yield ROW to Emergency Vehicle (Warning)
Defective Head Lamp(s) (Warning)
Defective Head Lamp(s) (Verbal Warning)
Defective Head Lamp(s) (Verbal Warning)
Defective Tail Lamp(s) (Verbal Warning)
Expired Registration (Verbal Warning)
Expired Registration (Warning)
Defective Head Lamp(s) (Verbal Warning)
Defective Tail Lamp(s) (Warning)
No License Plate Light (Warning)
No Drivers License (when unlicensed) (Warning)
Expired Registration (Verbal Warning)
Following Too Closely (Verbal Warning)
Defective Tail Lamp(s) (Warning)
Expired Registration (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Expired Registration (Verbal Warning)
Expired Registration (Verbal Warning)
Speeding (Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Warning)
Expired Registration (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
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Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Defective Head Lamp(s) (Warning)
Defective Tail Lamp(s) (Warning)
Expired Registration (Warning)
Failed to Maintain Financial Responsibility - 1st Offense (Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
Defective Head Lamp(s) (Verbal Warning)
Defective Head Lamp(s) (Verbal Warning)
Speeding (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)
RESTRICTIONS ON WINDOWS (Verbal Warning)
Defective Head Lamp(s) (Verbal Warning)
Speeding (exceed Prima Facie limit at time and place for that type vehicle) (Verbal Warning)

Location

[illegible]

Defective Head Lamp(s) (Verbal Warning)	INTERSTATE HIGHWAY 35 SERVICE RD / W 3RD ST
Disregard Stop Sign (Verbal Warning)	N BRUCE ST / TIMBER DR
Disregard Stop Sign (Verbal Warning)	N BRUCE ST / TIMBER DR
No License Plate Light (Verbal Warning)	N BRUCE ST / TIMBER DR
Defective Head Lamp(s) (Verbal Warning)	W 3RD ST AND INTERSTATE HIGHWAY MM 315 FRONTAGE RD
Operation of a vehicle under improper registration (Verbal Warning)	



Bruceville-Eddy ISD School Resource Officer

143 Wilcox Dr.
Eddy, TX 76524

www.bruceville-eddy.us

Phone: 254-859-5072
Fax: 254-859-5258

SCHOOL RESOURCE OFFICER ACTIVITY REPORT: August 13, 2026 – August 31, 2026

Calls for Service: 2

Security Checks: 52

School Zone Enforcement: 13

Citations & Warnings: 0 Citations / 0 Warnings

Arrests: 0

BEISD SRO Monthly Activity Report:

Admin Assist

2

Staff Assist

Student Assist

Agency Assist

Citizen Contact

Calls for Service

1

Incident Report

Criminal Activity/Offense

Suspicious Activity/Person/Circumstances

Traffic Complaint

Traffic Stops

Warnings

Citations

Juvenile Complaint

Adult Arrest

Juvenile Arrest

Warrant Arrest

Parent Conference

Welfare Check

Classes Given

Total:

3

September 18, 2026

City of Bruceville-Eddy
Mr. Lawrence Cutrone
144 Wilcox Drive
Eddy, Texas 76524

Re: City of Bruceville-Eddy Engineering and Services Update

Mr. Cutrone,

MRB Group is pleased to provide to the city the following Items regarding the Monthly Engineering Report. This report includes Engineering Tasks from August 14th, 2026, through September 17th, 2026.

DEVELOPMENT REVIEW (0218.23000.010) –

1. **CEFCO** – Casey's General Stores has announced the purchase of nearly 200 CEFCO stores. The Bruceville-Eddy CEFCO Store has been put on hold until new direction is established by the new owners. **No Change**
2. **Eagle Prairie PH I** – Final Plat and Construction Plans have been approved. **No Change**
3. **Eagle Prairie PH II** – Final Plat and Construction Plans 3rd review comment letter sent to the city on 8/20/26.

CONSTRUCTION OBSERVATION

1. **Eagle Prairie – Schedule No Change**
 - Start: 3/30/2026
 - Rough Cut: 3/30/26 – 5/5/26 **Now ending 5/28/26**
 - Sewer: 5/4/26-6/11/26 **Now 6/1/26-7/7/26**
 - Water: 6/15/26 – 7/21/26 **Now 7/16/26-8/19/26**
 - Storm: 7/20/26 – 9/8/26 **Now 8/19/26-10/7/26**
 - Road Prep & Pave: 6/10/26 – 10/29/26
 - HMAC 10/26/26 – 10/27/26 **Now 11/16/26-11/17/26**
 - Initial City Walk: 11/5/26 **Now 11/24/26**
 - Final City Walk/Acceptance: 11/17/26 **Now 12/3/26**

WATER METER FEASIBILITY (0218.23000.021)

- **Rebollar Meter Review (Falls PID 45089):** Applicant requested 1 meter. Approved.
- **Hernandez Meter Review (McLennan PID 405433):** Applicant requested 1 meter. Approved.

GENERAL DISCUSSION ITEMS

1. New Water Well (0218.26001.000): MRB has begun design on the new water well, ground storage tank, and pump station project. We will be meeting with City manager and operators soon to go over our proposed site plan and discharge piping connection into the distribution system. Items completed to date:

- Drone flight and ground survey - **Completed**
- Drawing sheet set up and preliminary design – **Submitted to the TCEQ 7/17/26**
- Geotech bores completed and awaiting results – **Langermann is complete.**
- Boundary Survey ordered – **Completed**

3. Hungry Hill Roadway Rehabilitation (0218.25002.000): MRB was awarded this project at the March council meeting. Surveying and Geotech have been completed. MRB updated the drawings to indicate the recommended pavement design from the Geotech report for a 20+ year design life. The completed plans, bid manual (will need revisions before bidding), and OPC were submitted to the city. It is anticipated the City will work on funding for this project with an adjacent business that has potentially impacted the existing condition of this roadway over their years of operation. MRB is ready to provide an updated proposal to move forward with TxDOT permitting, bidding, and construction phase services at the direction of the City. **No Change**

4. I-35 Water Main Crossing (Foodies) (0218.25001.000): MRB has completed design and obtained the TxDOT permit. This project was bid on May 13th. Southern Contractors Group was the low bidder on both the Base Bid and Base bid with Additive Alternate (upsizing to a 10" main under the interstate for future growth). The developer has accepted this bid and the contractor has been awarded the 10" additive alternate option. No work will begin until the developer has provided payment to the city. **No change**

5. GIS updates (0218.23000.005): No GIS updates since previous monthly report.

If you have any questions, please feel free to contact me.

Sincerely,



Gil Gregory
Senior Project Manager

END OF THE MONTH WATER LOSS	
Aug-26	
<u>WELLS: (7/23/26 – 8/23/26)</u>	
#2721 TOLBERT	9,517,000
#2723 BLUEBONNET	11,686,000
#2722 WESTRIDGE	2,693,000
#2724 FRIENDLY OAKS	9,475,000
TOTAL GALLONS PUMPED:	33,371,000
<u>WATER LOSS:</u>	
#39 DUTY PARK	1,100
#335 B-E MAIN. BLDG	1,400
#1115 MUNICIPAL	400
#1112 NEW CITY HALL	2,300
#1114 EMS/FIRE	900
WATER LOSS WORK ORDERS	2,650,000
FIRE DEPT	250,000
FLUSHING	935,000
#02-1956-01 SEWER PLANT	0
TOTAL WATER LOSS:	3,841,100

8/2026	USAGE	METERS	USAGE BREAKDOWN	ACCOUNTS	AVERAGE
PUMPED	33,371,000		0-0	232	0
FLUSHED	3,841,100		1-9,999,999,999	1,876	11,487
USED	21,550,300	2,108	TOTAL	2,108	10,223
UNBILLED	0	0			

LOSS	7,979,600				
LOSS PERCENTAGE	23.91 %				

1 MONTH TOTALS					
TOTAL PUMPED	33,371,000		AVERAGE PUMPED	33,371,000	
TOTAL SOLD	21,550,300		AVERAGE SOLD	21,550,300	
TOTAL FLUSHED	3,841,100		AVERAGE FLUSHED	3,841,100	
TOTAL LOSS	7,979,600		AVERAGE LOSS	7,979,600	
LOSS PERCENTAGE	23.91 %		AVERAGE LOSS PERCENTAGE	23.91 %	
TOTAL UNBILLED	0		AVERAGE UNBILLED	0	

8/2026	USAGE	METERS	USAGE BREAKDOWN	ACCOUNTS	AVERAGE
PUMPED	33,371,000		0-0	232	0
FLUSHED	3,841,100		1-9,999,999,999	1,876	11,487
USED	21,550,300	2,108	TOTAL	2,108	10,223
UNBILLED	0	0			

LOSS 7,979,600
 LOSS PERCENTAGE 23.91 %

13 MONTH TOTALS					
TOTAL PUMPED	328,847,000	AVERAGE PUMPED	25,295,923		
TOTAL SOLD	174,231,900	AVERAGE SOLD	13,402,454		
TOTAL FLUSHED	53,492,600	AVERAGE FLUSHED	4,114,815		
TOTAL LOSS	101,122,500	AVERAGE LOSS	7,778,654		
LOSS PERCENTAGE	30.75 %	AVERAGE LOSS PERCENTAGE	30.75 %		
TOTAL UNBILLED	18,100	AVERAGE UNBILLED	1,392		

**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
LOCA - LINE LOCATE	7	0	0	0	0
OCC - OCCUPANT CHANGE	8	0	0	0	0
ROLL - EMPTY ROLL OFF	1	0	0	0	0
LEAK - FIXED LEAK	21	2	2	0	3
REPL - REPLACE METER BOX	1	1	0	0	0
CUST - CSI	1	2	0	0	0
TRASH - TRASH CANS	3	1	0	0	0
CON - CONNECT	0	0	0	0	1
INSTA - INSTALL NEW METER	0	2	0	0	0
PUL - PULL METER	1	0	0	0	0
SWAP - METER CHANGE	4	0	0	0	0
STREE - STREETS	1	2	0	0	0
GRAPH - GRAPH	4	0	0	0	0
NON - NON-PAYMENT TURN OFF	16	0	0	0	128
MISC - MISCELLANEOUS	3	0	0	0	0
PRESS - PRESSURE CHECK	1	0	0	0	0
CLEAN - CLEAN UP	1	0	0	0	0
TURN - TURN OFF WATER	1	0	0	0	0
REIN - REINSTATE	13	0	0	0	1
VALVE - CUT OFF VALVE	1	0	0	0	0
TOTAL ALL CODES	88	10	2	0	133

Definitions |

Total Pumped: This is the culmination of our daily meter readings from the past month on ALL groundwater well sites as well as the intake from Bluebonnet WSC.

Total Sold: This is the amount of water that was billed to customers and will be collected as water sales revenue.

Total Flushed: This number is comprised of staff estimates on water loss from known leaks, flushing activities, an allocation for the volunteer fire departments operations, and our unbilled accounts' actual meter readings (City facilities).

Total Loss: This is the remaining water that is currently unaccounted for in our water system from the previous month. This water is going out the door via leaks, flushing, faulty meters, and any possibly illegal connections.